



Administration
1225 6th Avenue, Suite 110
Marion, Iowa 52302
www.cityofmarion.org

Manager's Memo

February 17, 2017

To: Mayor and Council

From: Lon Pluckhahn, City Manager

A handwritten signature in blue ink, appearing to read "Lon Pluckhahn", is placed over a light gray rectangular background.

Re: Upcoming Agenda Items February 21, 2017

General Information:

No Manager's Memo this week. Lon is at a conference in Las Vegas, NV.

Contracts \$10,000 and below approved by City Manager:

None.

Informational Items: *(to be distributed at the Tuesday work session)*

None.

Agenda:

Introduction: New Main Street Director, Brooke Prouty (Jill Ackerman, Marion Chamber of Commerce) (Tuesday) (4:00 – 4:05)

Oath of Office: Marion Firefighters, John Gillen, Nick Thompson and Jayson Wagner (Thursday).

A. FINANCE

1. Motion to approve minutes of the February 7 and 9, 2017, City Council meetings.
2. Motion to approve the bills as presented in the amount of \$Available 2.20.17.
3. Motion to approve the following liquor license applications:
 - a. Renewal application for a Class C Beer Permit with additional privileges for Carryout Wine, Carryout Beer, and Sunday Sales for GPM Midwest, LLC, dba Fas Mart #5146 (998 8th Avenue). Expiration 03/17/2017. No violations in previous five years.
 - b. Renewal application for a Special Class C Liquor License with additional privileges for Native Wine, Outdoor Service, and Sunday Sales for Napolis LLC, dba Napolis (500 Marion Boulevard). Expiration 03/20/2017. No violations in previous five years.
 - c. New application for a Class C Liquor License with additional privileges for Outdoor Service and Sunday Sales for Les Arnold, dba Brick Alley Pub & Sports Bar, LLC (1038 7th Avenue). Effective 03/03/2017.

B. PUBLIC SERVICES (4:05 – 4:25)

1. Resolution No. _____ approving Partial Payment No. 22 to Anderson-Bogert Engineers for the Public Services site plan development in the amount of \$2,570.00.
2. Resolution No. _____ approving Partial Payment No. 23 to Anderson-Bogert Engineers for the Public Services site plan development in the amount of \$750.00.
3. **Discussion regarding Eco Industrial Park Development.**

C. POLICE/FIRE (4:25 – 4:30)

1. **Discussion regarding Traffic Safety (Police Department).**

D. PARKS

1. Resolution No. _____ approving Partial Payment No. 2 to Reinaldo Correa for professional services regarding Lowe Park Sculpture Trail “Prairie Revival” in the amount of \$16,500.00.



2. Resolution No. _____ approving the purchase of Prairie Grass Seed Mixes associated with the Lowe Park South End Improvements in an amount not to exceed \$24,000.00.

E. BUILDING INSPECTION

1. Resolution No. _____ approving a Building Inspection Agreement with City of Central City regarding inspection services.

F. ENGINEERING (4:30 – 4:45)

1. Motion to approve Project Calendar regarding Engineering Department payments as follows:

- a. Resolution No. _____ approving Partial Payment No. 8 to Genesis Equities, LLC per Resolution No. 25306 regarding the 2015 Central Corridor Improvements Project (13th to 31st Street – Stage 2; Phase II) in the amount of \$7,156.51.
- b. Resolution No. _____ approving Partial Payment No. 20 to Genesis Equities, LLC for the Central Corridor Project (26th Street to 31st Street) in the amount of \$25,656.50.
- c. Resolution No. _____ approving Partial Payment No. 8 to Anderson Bogert Engineers for engineering design services regarding the Armar Drive Extension Project in the amount of \$7,441.00.

2. **Motion to approve the Project Calendar for the 2017 Sidewalk Assessment Project as follows:**

- a. **Motion to retain the City Engineer as Project Engineer for the 2017 Sidewalk Assessment Project.**
- b. **Resolution No. _____ approving the preliminary resolution pursuant to Chapter 384.42 of the Code of Iowa for the 2017 Sidewalk Assessment Project.**
- c. **Resolution No. _____ approving the proposed resolution of necessity and setting public hearing for the 2017 Sidewalk Assessment Project.**

3. **Public Hearing regarding the 2017 Sidewalk Ramp Repair Project.**



4. **Resolution No. _____ accepting bids and awarding contract to Hunt Construction Company, Inc. regarding the 2017 Sidewalk Ramp Repair Project in the amount of \$79,452.00.**
5. **Discussion regarding Lucore Road Reconstruction Project.**
6. Resolution No. _____ approving the 2017 City of Marion Supplemental Specifications of the Statewide Urban Design Area Standards (SUDAS).

G. PLANNING AND DEVELOPMENT (4:45 – 5:00)

1. Motion to approve Project Calendar regarding Planning and Development Department Payments as follows:
 - a. **Resolution No. _____ approving Payment No. 17 to Universal Field Services, Inc. for services related to right-of-way acquisitions for the Central Corridor Improvement Project, 13th Street to 31st Street in the amount of \$11,627.45**
2. **Motion to receive & file and refer to the Planning and Zoning Commission:**
 - a. A request for the City of Marion to sell vacated alley located at the south property line of 7010 3rd Avenue (Chester R. Trembley).
3. Ordinance No. 17-04 amending the Marion Code of Ordinances to rezone property located east of Highway 13 and north of Highway 151 (5801 Hennessey Parkway) in Marion, Linn County, Iowa, from C-3, General Commercial to PD-S, Planned Development Special. (Water Rock LLC.). Second Consideration.
4. **Resolution approving payment to D&R Engines & Machine, Inc. located at 1578 6th Avenue for relocation assistance associated with the Central Corridor Improvement Project 13th Street to 31st Street in the amount of \$51,904.**
5. **Public Hearing regarding voluntary annexation of properties located north of Highway 100 and adjacent to 44th Street (John and Deborah Hennessey, John Hennessey, Kathleen McCarty, Mary Moran, the Iowa Department of Transportation and the City of Marion).**
6. Resolution No. _____ approving the annexation of properties located north of Highway 100 and adjacent to 44th Street.



7. **Resolution No. _____ setting a Public Hearing for March 9, 2017 to amend Chapter 3, Boundaries, Section 3.02.14 of the Marion Code of Ordinances related to precinct boundary descriptions pertaining to precinct MR14.**

H. **ADMINISTRATION/OTHER (5:00 – 6:00 +)**

1. **Public Hearing regarding a Proposed Designation of the 2017 Multi-Residential Urban Revitalization Area.**
2. **Resolution No. _____ adopting the Proposed Plan for the 2017 Multi-Residential Urban Revitalization Area.**
3. **Ordinance No. 17- Designating an Area of Marion, Iowa, as the 2017 Multi-Residential Urban Revitalization Area. (Initial consideration).**
4. **Public Hearing regarding a Proposed Development Agreement with AIS Properties, Inc. d/b/a Restoration Dental.**
5. **Motion adjourning action on a Resolution Approving Development Agreement with AIS Properties, Inc. d/b/a Restoration Dental, Authorizing Annual Appropriation Tax Increment Payments and Pledging Certain Tax Increment Revenues to the Payment of the Agreement.**
6. **Public Hearing regarding a Proposed Development Agreement with Emerson Mattress, Inc.**
7. **Resolution No. _____ approving a Development Agreement with Emerson Mattress, Inc., Authorizing Annual Appropriation Tax Increment Payments and Pledging Certain Tax Increment Revenues to the Payment of the Agreement.**
8. **Public Hearing regarding a Proposed Development Agreement with Arnold Property Group, LLC d/b/a GameOn.**
9. **Resolution No. _____ approving a Development Agreement with Arnold Property Group, LLC d/b/a GameOn, Authorizing Annual Appropriation Tax Increment Payments and Pledging Certain Tax Increment Revenues to the Payment of the Agreement.**
10. **Motion to receive and file a request for tax increment financing (TIF) assistance from 13 and 151, LLC, and to direct staff to begin the negotiation of a development agreement.**



11. **Motion to receive and file recommendation from Local Option Sales Tax (LOST) Oversight Committee.**
12. **Resolution No. _____ concurring with and approving the recommendation from the Local Option Sales Tax (LOST) Oversight Committee.**
13. **Resolution No. _____ approving a contract with ProCircular, Inc. for IT Security Penetration and Vulnerability Testing in the amount of \$25,000.**
14. **Presentation regarding Marion Public Library Financing.**
15. **Presentation regarding the Proposed Capital Improvement Program (CIP).**
16. **Update regarding the FY17-18 Operating Budget.**
17. Motion to receive and file correspondence regarding watershed erosion and drainage area (Nate Severin, 2795 Pebble Creek Drive, Emmanuel Abrokwa, 3000 Edgebrook Drive, Phillip legate, 2695 Pebble Creek Drive, Mike Jones, 2995 Roseberry Court, Joni Leymaster, 3015 Roseberry Court, Carolyn Miell, 3010 Roseberry Court, Kelli Delfosse, 2655 Pebble Creek Drive, Robert Shay, 2735 Pebble Creek Drive).
18. **Motion to receive and file correspondence requesting the City Of Marion’s official position regarding House Study Bill 92 (Joe Stutler, 2647 29th Avenue).**
19. Motion to approve the following Hold Harmless/Noise Waiver Agreement(s):
 - a. None.
20. Mayoral Appointment(s):
 - a. None.
21. Mayoral Reappointment(s):
 - a. Sharon Mettler, 1795 Sundance Drive, Civil Service, term expires, 04-01-21.

I. Adjourn