

MARION WATER DEPARTMENT

CHECK-FREE PAYMENT PROGRAM

The Check-Free Payment Program is an electronic funds transfer program. With your authorization, your Municipal Utilities bill will be automatically deducted from your checking account on the due date.

After signing up for the check-free program, you will continue to receive your Municipal Utilities bill, but a statement on the bill will say: "PAID BY DRAFT – DO NOT PAY." The amount due will be deducted from your account on the due date.

Please complete the form below and return it to the Marion Water Department along with your personalized voided check. We will need to keep the voided check for our records. Your utility account must have a zero balance before we can set it up for check free payment. So be sure to enclose a second check for payment if there is a current balance.

Please complete the form below and return to:

**Marion Water Department
1225 6th Ave Ste 150
Marion, Iowa 52302-3430**

AUTHORIZATION AGREEMENT FOR CHECK-FREE – Include Voided Check

Water Department Account Number _____

I authorize the Marion Water Department to initiate debit entries to my checking account indicated below and the depository named below, to deduct the same from my account.

Name of Financial Institution _____

City of Financial Institution _____ State _____ Date _____

Checking Acct # _____ **or** Savings Acct # _____

Name _____

Address _____

Phone # (home) _____ (cell) _____ (work) _____

Signature _____

E-Mail _____

(please provide email only if you want your utility bill emailed to you)