



WHEN ARE PERMITS REQUIRED?

REQUIRED

- Basement remodels
- Room and garage additions
- Detached accessory structures (garages, storage sheds) with floor space over 120 square feet
- Storm Shelters of any size
- Foundations for future accessory structures
- Installation or replacement of furnace and/or air conditioner
- Installation or replacement of water heater
- Replacing windows or exterior doors
- Changing tub or shower (plumbing)
- Bathroom vanity when changing size or length
- Kitchen remodeling - replacement of cabinets, addition of electrical requirements, relocation of appliances
- Residing of dwelling
- Shingling/roofing - not more than 2 layers on roof and ice dam material 2' into warm space
- Decks when over 30" from grade, over a basement, or supporting unusual loads.
- Decks when under 30" from grade if over 200 sq. ft. or serving the main entrance, screened, 3 or 4 seasons porches
- Swimming pools over 24" deep or over 5,000 gallons of water
- Hot tubs

NOT REQUIRED

- Gutter replacement
- Storm doors or storm windows
- Overhead garage door replacement
- Decks or platforms under 30" above adjoining grade and not over any basement or story and not supporting floor, roof or unusual loads (check zoning for location requirements)
- Minor maintenance and repair of building exterior including trim, siding boards, and deck cover where structural damage has not occurred
- Kitchen countertop replacement (same size and same sink location)
- Detached residential accessory structure (storage shed, etc.) not exceeding 120 square feet floor area (check zoning for location requirements)
- Fence not over 6' high (check zoning for location of fence)
- Retaining walls that are not over 4' in height measured from the bottom of the footing to the top of the wall, unless supporting a surcharge
- Sidewalks and driveways that are not in city right-of-way, not more than 30" above adjacent grade and not over any basement or story below
- Swings and other playground equipment accessory to a one or two family dwelling
- Window awnings supported by an exterior wall
- Painting, papering, tiling, carpeting, and similar finish work

If you do not see your project on this list or have any other questions, please call the Building Department at 319-743-6330 to confirm requirements.