

**CHAPTER 30****BUILDING INSPECTION DEPARTMENT**

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**30.01 DEPARTMENT CREATED.** There is created a department of municipal administration to be known as the Building Inspection Department, referred to in this chapter as “the Department.” The Department shall be attached to the office of City Manager and under the City Manager’s general supervision. The Department shall be administered by a Building Inspection Director.

**30.02 DUTIES OF THE DEPARTMENT.** The Department shall have the following powers and duties:

1. Performance of plan reviews and all inspections necessary under the Marion building, mechanical, plumbing, electrical, dangerous and abandoned building code and other related codes or ordinances and such other inspections as may be assigned by the City Manager.
2. Provision of technical assistance to various boards and commissions as assigned by the City Manager.
3. Perform such other and further duties as may be assigned by the City Manager.

**30.03 DUTIES OF THE DIRECTOR.** The Director of the Department shall have the following duties:

1. Employ, discipline and discharge all assistants necessary to enable the Director to perform the powers and duties assigned, subject to the provisions of Chapter 400 of the Code of Iowa.
2. Develop rules to implement this chapter.
3. Perform such other and further duties as may be assigned by the City Manager.

**30.04 RULES.** The Director shall have the power to adopt rules necessary for the exercise of the powers and duties granted by this chapter and the proper administration of the Department. Copies of proposed rules shall be filed with the Clerk and submitted to the Council for its review. If the Council does not amend said rules by resolution within thirty (30) days of filing, the rules shall be in full force and effect.

*(Ord. 00-39 – Nov. 00 Supp.)*

**30.05 CONSTRUCTION CODE REVIEW BOARD.**

1. Organization. A Construction Code Review Board is hereby established, which shall consist of eleven members. The word “Board” when used in this section shall mean the Construction Code Review Board. Membership of the Board shall be as follows:
  - A. Two (2) members of the Board shall represent general construction contractors of residential construction and commercial/industrial construction, five (5) members of the Board shall represent the construction trades including; electrical, plumbing, mechanical, fire protection or similar, two (2) members of the Board shall represent State licensed professionals including; registered architect in the State of Iowa and registered structural or civil engineer in the State of Iowa and two (2) members of the Board shall be private citizens, all of whom shall be residents of the City. Board membership shall be a diverse and fair representation of all building construction interested parties and facets such as; contractor and journeyman, management and labor, licensed professional and private citizens.
  - B. Members of the Board shall be appointed by the Mayor and confirmed by the Council to serve four year terms. Initial members shall be appointed for the following terms from January 1: three for one year, three for two years, three for three years and two for four years.
  - C. Vacancies shall be filled by the Mayor and confirmed by the Council for any unexpired term.
  - D. The Board shall elect a Chairperson and shall adopt rules of procedure in accordance with the provisions of this section and the Code of Iowa.
  - E. Meetings of the Board shall be held at the call of the Chairperson and at such other times as the Board may determine.
2. Purpose and Intent. The purpose and intent of this Board is to:
  - A. Promote public safety and general welfare through the recognition of a coordinated set of construction codes.
  - B. Provide a centralized point of construction code communications for all interested groups and individuals.
  - C. Promote harmony and consistency in construction code adoption.
3. Powers. The Board shall have the following powers:
  - A. To make recommendations to the City Council such new legislation for adoption of construction codes as is consistent with the findings of the Board.
  - B. To hear testimony, conduct studies and review documentation necessary for the determination of the Board.

*(Ord. 03-35 – Feb. 04 Supp.)*