

MINUTES
MARION CIVIL SERVICE COMMISSION
SPECIAL MEETING
February 9, 2016

The Marion Civil Service Commission met on Tuesday, February 9, 2016 at 8:03 a.m. in Room 143 at City Hall. Commission members present were Mettler and Hagen. Also present: Police Lieutenant Lance Miller and Paul Rehn.

Motion by Mettler, second by Hagen to receive and file memo dated February 3, 2016, from Police Chief Harry Daugherty, informing the commission that Christine Fishel has resigned and requesting the Certified List for Communications Operator be exhausted and a new testing be initiated. All in favor, motion carried.

Motion by Hagen, second by Mettler to exhaust the Certified List for Communications Operator and approve the following test schedule:

2/12-3/11	Advertise
2/15-3/11	Accept applications – due at 5 p.m.
3/26	Written test at Police Department at 8:00 a.m.
4/5	Civil Service Certify List
4/7	City Council receive and file certified list

All in favor, motion carried.

Motion by Mettler, second by Hagen to require the City's application only (no other required documentation) for the Communications Operator position. All in favor, motion carried.

With there being no further business, Hagen made a motion to adjourn at 8:15 a.m., seconded by Mettler. All in favor, motion carried.

Lianne Cairy, Clerk of Commission