**MARION PARK BOARD MINUTES**

June 8, 2016, 4:00 P.M.

Thomas Park Administration and Operations Facility

ROLL CALL: Chair Kyle Martin, John McIntosh, Terry Speral, Charlie Kress,   
Patty Wise

ABSENT: None

STAFF: Karlene Hummel, Aaron VanMilligan, Darcie Coberly

GUESTS: None

Minutes

Moved by McIntosh and seconded by Speral to approve the May 11, 2016, regular Park Board minutes. Kress requested the minutes be amended to note his late arrival in the Roll Call section in addition to in the body of the minutes. All in favor to approve the amended May 11, 2016, minutes, motion carried.

Reports

Moved by Wise and seconded by Kress to approve the May Financial Report. Staff noted that revenues are up and expenditures are down compared to the same time last year. All in favor, motion carried.

The May Purchase Order Report was reviewed and accepted.

Public Input

None.

Waldo’s Rock Pavilion Kit Bid

VanMilligan presented the bids for a pavilion kit to be placed at Waldo’s Rock Park. Bids were received from: Ab Creative Inc. for a Cedar Forest kit in the amount of $14,325; Boland Recreation for a Poligon kit in the amount of $14,491; and All Inclusive Recreation for a Coverworx kit in the amount of $21,723. Moved by Wise and seconded by Speral to purchase a Cedar Forest pavilion kit from Ab Creative Inc. in the amount of $14,325. McIntosh and Martin asked if the bid included a steel roof. Mike Carolan obtained the bids and VanMilligan was not sure about the roof material in the bid. Motion amended by Kress and seconded by McIntosh to move forward with the purchase of a pavilion kit with a steel roof from the lowest bidder, but not to exceed $17,000. All in favor, motion carried.

2017 Hook Lift Truck Bid

A new hook lift truck was budgeted for purchase in the current fiscal year. Bids were solicited and received from: Truck Country Freightliner $129,179; Thompson Truck International $133,601.70; and Gatr Truck Center Mack $143,469.72. Bids were requested but not returned from CR Truck Center and MHC Kenworth. Moved by Kress and seconded by Wise to accept the bid from Truck Country for a 2017 108 Severe Duty Freightliner hook truck in the amount of $129,179. All bids received were over the budgeted amount of $120,000 and, therefore, will need to be approved by the City Council following Park Board approval. All in favor, motion carried.

Request to Use Legion Park for Disc Golf Tournaments

A request was made by Matt Schlabach with Titan Disc Golf to use Legion Park on July 23 to 24, and August 20 for two disc golf tournaments. Moved by Wise and seconded by McIntosh to approve the request from Titan Disc Golf to use Legion Park on July 23 to 24, and August 20 for disc golf tournaments. This is the second year the events will be held at Legion Park. Staff did not have any issues with the events in 2015. All in favor, motion carried.

Pavilion Fee Refund Requests

Jennifer Riddle submitted a request for a pavilion refund in the amount of $100. In the spring she reserved the Depot for her son’s graduation reception to be held on Sunday, June 12 from 9 a.m. to 10 p.m., but was not able to use the pavilion. Moved by Kress and seconded by Wise to deny the refund request to Jennifer Riddle. Speral noted the non-refundable policy is clearly marked on the rental form. All in favor, motion carried.

Diane Bys submitted a request for a pavilion refund in the amount of $60. She reserved Hanna Park for a family reunion to be held on Sunday, June 12 from 9 a.m. to 3 p.m., but was not able to use the pavilion. Moved by Wise and seconded by Martin to deny the refund request to Diane Bys. All in favor, motion carried.

Receive and File

The sales report from Kona Ice for April and May at Lowe Park Ball Diamonds was received and filed.

The Lowe Park Greenhouse report was received and filed.

Staff Report

The monthly staff report was received and filed.

The Donnelly Park Trail Bridge project is moving along. The old bridge was removed and the new bridge installed at the beginning of June.

Tall grass and weed complaints have picked up with the summer season. In May, 65 properties were reported and checked for violations.

The former Thomas Park Green pavilion area was seeded and now features a sidewalk, four trees, bike racks, and a bike repair station.

The final tree planting phase along Tower Terrace was planted with 40 trees with the aid of students participating in the Marion High School One Day in May service project.

Linn-Mar’s first Senior Service Day provided 30 seniors to assist at Lowe Park removing posts, wiring and tags from established trees, mulching and weeding flower beds and play areas, and washing tables and windows.

An additional water line was added to the community gardens and has been much appreciated by garden users.

The Milkweed Seedball workshop held May 18 had over 60 participants make 6,055 seed balls. The balls will be tossed across Iowa during RAGBRAI this summer.

Ryan Hays began work on May 16 as the new Arborist Tech II in the Urban Forestry Division.

The Fish Iowa partner event with Linn County Conservation held at Lowe Park was attended by over 40 kids.

The pool opened May 30 and experienced attendance of 456; with 331 of those paying the daily admissions. The warm weather was a helpful factor to a great opening day.

Other

Hummel noted that the bomb threat at Excelsior Middle School resulted in all of the students being relocated to Lowe Park. Hummel praised the school administration and staff for maintaining organization and control during a stressful situation.

Board Discussion Time

Kyle Martin asked about the runoff from the development west of the disc golf course in Legion Park. VanMilligan stated he has been talking about this with the developer and the City Stormwater Coordinator Steve Cooper.

Adjournment

The meeting adjourned at 4:46 p.m. The next meeting is scheduled for Wednesday,   
July 13, 2016, at 4 p.m. at the Thomas Park Administration and Operations Building.

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Terry Speral, Secretary