



**Civil Service Commission  
Regular Meeting – Minutes  
October 4, 2016**

The Marion Civil Service Commission met on Tuesday, October 4, 2016 at 8:02 a.m. in Room 143 at City Hall. Commission members present were Hagen, Mettler, and Rehn. Also present Police Lt. Lance Miller, and Human Resources Generalist Jennifer Ketelsen.

Motion by Mettler, second by Rehn to approve the minutes of the September 6, 2016 meeting. All in favor, motion carried.

Motion by Rehn, second by Mettler to approve the minutes of the August 30, 2016 meeting. All in favor, motion carried.

HR Generalist Ketelsen informed the commissioners, the City is hoping to hire a Network Specialist in the future and this would be a professional position that requires certifications. There is not a test in existence for this position. Feel the certification requirement should be enough as a certification requires passing a test. Just wanted to let the commissioners know in advance. More to come including job descriptions.

The commissioners were reminded of the upcoming Police Chief interviews.

With there being no further business, Rehn made a motion to adjourn at 8:24 a.m., seconded by Mettler. All in favor, motion carried.