

## MARION PARK BOARD MINUTES

January 8, 2014, 4:00 P.M.

Thomas Park Administration and Operations Facility

ROLL CALL: Terry Speral, Charles Kress, Patty Wise, John McIntosh, Kyle Martin

ABSENT: None

STAFF: Mike Carolan, Karlene Hummel, Aaron VanMilligan, Darcie Coberly

GUESTS: None

### Minutes

Moved by Wise and seconded by McIntosh to approve the December 11, 2013, Park Board minutes. All in favor, motion carried.

### Reports

Moved by McIntosh, and seconded by Kress to approve the December Financial Report as presented. Carolan noted that the cemetery sales are up and revenues are at 131 percent of budget with six months remaining in the year. All in favor, motion carried.

The December Purchase Order Report was reviewed. Moved by Kress, and seconded by Speral to approve the December Purchase Order Report. The department received a donation from the Friends of the Marion Parks last year to purchase the seven park benches from RJ Thomas Mfg in the amount of \$1,847. The Recreation purchase of basketball shirts from Garment Design in the amount of \$2,284.35 is a gross amount and registration fees are credited to a revenue account. The A&E purchase from Maka Blind for blinds in the Sunburst Room in the amount of \$1,740 was a budgeted capital outlay item intended to create privacy between two rental rooms. The pool corner repairs were completed and Kane Waterproofing's invoice was processed in the amount of \$6,244.66. All in favor, motion carried.

### Public Input

None.

### Review By-laws Regarding Board Officers

The City of Marion Code states that the Marion Park Board shall select a chairperson and establish rules of procedure. Roberts Rules of Order states a board secretary can conduct a meeting in the absence of the chairperson. Carolan asked the Park Board to determine when officers are selected, how long they can hold a position, and establish rules of procedure. McIntosh stated that the Water Board rotates their chair position between all members, and the Fire Department elects officers in December and they can be held for of two consecutive years.

The Board requested examples of by-laws from other Boards to review. Kress said it would be good to determine what items the Board needs to take action on by motion.

### Tower Park Declassification

Tower Park has no amenities and is located at the water tower plant on the corner of Blairs Ferry Road and Lindale Drive. Carolan is requesting to declassify this to a green space. Martin asked if amenities were added, would it be a draw for users. VanMilligan stated he has not seen

any trash in the park, which indicates no visitors. The Park is on two acres and is maintained by the Parks Department and the Water Department. No action taken.

#### Pool Cost Analysis

Carolan stated the ten year analysis is front loaded for the first five years to cover the remaining expected life of the pool. The report identifies improvements and added amenities. Some of the upcoming expenditures include replacement of benches, parking lot improvements, enclosing the dumpster area, a roll-off dumpster, adding a playground structure, scheduled pool painting, replacing lighting as they fail, a heater room addition, and replacing the water distribution system. The total costs of repairs are estimated at over \$1,000,000 over ten years. Unforeseeable items could add another \$225,000 to \$275,000 to that amount.

#### Strategic Plan Update

The Strategic Plan has gone through the Council process. One of their new initiatives is to develop and promote community involvement. This is Marion's 175<sup>th</sup> Anniversary and the Council would like to see a celebration; it was discussed that the Swamp Fox Festival seems to be losing community involvement. Carolan shared other highlights of the Plan.

#### Staff Reports

No discussion or questions regarding the staff reports.

#### Other Action or Discussion Items

Hummel is part of the 175<sup>th</sup> Anniversary steering committee. The committee is looking for additional participants. Wise and McIntosh expressed interest in getting involved.

The Parks and Recreation Department budget has been submitted to the City Manager. It includes requests for MaryAnn Bries and Tony Ireland's part-time positions to go to full time, adding a full-time seasonal employee, and several capital projects. The budget will be presented to at the Council's work session on January 25<sup>th</sup>.

#### Board Discussion Time

Kress asked about WiFi at Lowe. Carolan recently met with Terrell Hunter, IT Division Manager, and Amanda Kauffman, Assistant to the City Manager, regarding this. They are checking to see if there is LOST funding available for this.

McIntosh said he will be on vacation next month and will miss the February Board meeting.

#### Adjournment

The meeting adjourned at 5:15 p.m. The next meeting is scheduled for Wednesday, February 12, 2014, at 4:00 p.m. at the Thomas Park Administration and Operations Building.

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Charlie Kress, Vice Chair