


A special work session meeting was held by the Marion Water Department's Board of Trustees on December 12th 2017, at 4:30 PM in the executive conference room of City Hall, Marion, Iowa. Trustees William Kling, John Bender, John McIntosh, Mary Ann McComas and Greg Hapgood were present. Bender called the meeting to order. Other people attending the meeting included Todd Steigerwaldt, Board Secretary.

The trustees discussed the employee wage request proposal for the 2018-2019 fiscal year budget. No action was taken during this meeting.

Chairman Hapgood adjourned the meeting at 5:09 PM.



Gregory O. Hapgood
Chairman



Todd Steigerwaldt, Secretary

The regular monthly meeting of the Marion Water Department's Board of Trustees was called to order at 5:15 PM, on December 12, 2017, in the executive conference room of City Hall, Marion, Iowa. Trustees John McIntosh, John Bender, Maryann McComas, William Kling and Greg Hapgood were present. Chairperson Bender called the meeting to order. Other people attending the meeting included Todd Steigerwaldt, Board Secretary, Andy Smith, Operations Supervisor, and Curt Huhndorf, Distribution Foreman.

Nick Glew, President of MEDCO gave an update of current and future developments.

Minutes of the regular monthly board meeting held at 5:15 PM on November 14th, 2017 were reviewed along with the November disbursements and the November 2017 fund balance report. Motion by McComas, seconded by Kling to approve the above items. Vote: all Ayes (5-0)

Motion by McIntosh, seconded by McComas approving the employee fiscal year 2018-2019 wage and benefit package per discussion at the 4:30 PM work session. Vote: all Ayes (5-0)

Motion by Kling, seconded by Hapgood approving Resolution No. 17-20 accepting improvements and extensions of water mains in the Winslow Road Realignment Phase for the Bridge Creek Additions to the city of Marion. Bender asked about the water main size. Steigerwaldt stated it was an 8" main. He also explained that this project was part of the Bridge Creek 4th Addition but this area was not final platted. It will be the future location of the new YMCA building site. Roll Call Vote: all Ayes (5-0)

Motion by Bender, seconded by McIntosh approving Resolution No. 17-21 accepting improvements and extensions of the water main in the Champion Estates 4th Addition to the city of Marion. Steigerwaldt explained the location of this new addition, which has 13 new single-family lots. Roll Call Vote: all Ayes (5-0)

Motion by Kling, seconded by McComas to receive and file the fiscal year 2016-2017 Marion Water Department annual audit report. Steigerwaldt stated that the auditor's invoice did arrive and it is for the contracted amount which will be on next month's board meeting agenda. Steigerwaldt stated the audit went well and shows that the department has again increased the overall net worth from the addition of new water mains from subdivision activities. He also stated the same auditor findings are there in the back of the report. Vote: all Ayes (5-0)

Motion by McComas, seconded by Bender to accept quotes and award the purchase of the packaged booster station for the 29th Avenue Booster Station Project - Contract 1. Steigerwaldt shared with the board members the two quotes that were received. The low quote was for \$214,927.00 from Engineered Fluid, Inc (EFI) from Centralia, Illinois. The engineer's estimate was \$300,000.00. Steigerwaldt stated that staff had recently toured a similar booster station in Solon, Iowa that was made by EFI and they were impressed with the design of the unit. Steigerwaldt mentioned that the next phase of this project would be to hire a contractor to install the check valves and prep the site for the future booster unit. He anticipated awarding this next phase in February 2018. Vote: all Ayes (5-0)

Motion by McComas, seconded by Hapgood to approve Resolution No. 17-22 which approves the contract and bond for the Well #10 Phase II Pump and Controls Project to Northway Well and Pump Company for \$65,923.40. Huhndorf stated his crew would do the underground piping to connect Well #10 into the Well #7 existing piping. They will also assist Northway in setting the pit less unit on the Well #10 casing. Steigerwaldt stated the final phase is to hire a contractor to do the electrical connections and SCADA programming to operate Well #10. Roll Call Vote: all Ayes (5-0)

Motion by Hapgood, seconded by Kling approving payment to Veenstra and Kimm, Inc. for \$3,400.63 per the existing contract for the design of Well #10 Phase II – Pump and Controls.
Vote: all Ayes (5-0)

Motion by McComas, seconded by Kling to nominate Greg Hapgood to be the Marion Water Board Chairman for 2018. Vote: all Ayes (5-0)

Smith updated the board on the field activities: Service Department: radio read meters installed on 8 new accounts; 5,589 meter reads; 208 straight meters to radio; 216 tag orders; 99 service calls; and 548 utility locations were located.

Smith stated there were two water main breaks last month. Staff installed water main taps for several new projects and inspected new water main on several construction sites. Staff also rebuilt some chlorine equipment.

November gallons pumped: 73,338,000

Secretary Report –

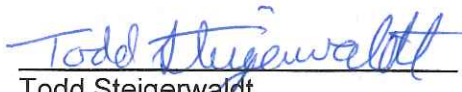
Steigerwaldt informed the board there were 16 building permits issued in November. There were nine residential single-family homes, one new commercial project, one commercial remodel, one residential home remodel, three townhome/condominium permits and one large shed, which the surrounding neighbors were unhappy with the size of the structure.

Steigerwaldt stated he had a meeting with Senator Liz Mathis to discuss future legislature items and concerns for the upcoming session. The main discussion was about eliminating sales tax on drinking water.

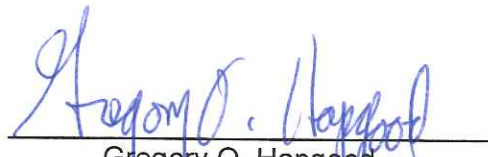
Steigerwaldt shared one more thank you letter he received from the local Lego League group for teaching them about drinking water.

The next regular monthly board meeting will be at 5:15 PM on Tuesday, January 9th, 2017.

The meeting was adjourned at 6:28 PM.



Todd Steigerwaldt
Secretary



Gregory O. Hapgood
Chairman