

MINUTES
MARION CIVIL SERVICE COMMISSION
February 4, 2014

The Marion Civil Service Commission met on Tuesday, February 4, 2014 at 8:01 a.m. in the Finance Conference Room at City Hall. Commission members present were Mettler, Botkin, and Hagen. Absent: None. Also present, Fire Chief Terry Jackson, Deputy Chief Deb Krebill, and District Chief Jason Hansen.

Motion by Mettler, second by Hagen to approve the minutes of the January 7, 2014 meeting. All in favor, motion carried.

Motion by Hagen, second by Botkin to receive and file memo dated January 16, 2014 from Fire Chief Terry Jackson announcing hire of Zachary Bruce as probationary firefighter. All in favor, motion carried

Chief Terry Jackson led a discussion regarding an upcoming firefighter testing. Cedar Rapids has contacted the Marion Fire Department and wants to share resources this Spring and offer a joint Candidate Physical Abilities Test (CPAT). This is a positive opportunity because we do not have enough certified proctors to do the testing without the help of the Cedar Rapids Fire Department. We will have to expedite the advertising and deliver of a test so we have enough time to prepare an eligibility list for the CPAT. The testing schedule was shared with the commission. Applications will be accepted starting February 5, 2014 through February 25, 2014. Written test date will be March 8, 2014 at City Hall, and the CPAT will take place May 17-18, 2014 at Hawkeye Downs in Cedar Rapids. There were a number of questions Chief Jackson brought before the commission regarding the upcoming testing.

Motion by Mettler, second by Hagen to accept the passing percentages for the probationary firefighter Fire Team test as provided by Ergometrics. All in favor, motion carried.

Motion by Hagen, second by Mettler to accept passing CPAT results earned from a member of the Eastern Iowa CPAT Consortium within one year from the test date. All in favor, motion carried.

Motion by Botkin, second by Hagen to place a limit on the number of candidates that will take the CPAT to the top 50 test scorers. All in favor, motion carried.

Motion by Hagen, second by Mettler to receive and file memo dated January 30, 2014 from Fire Chief Terry Jackson announcing upcoming firefighter testing. All in favor, motion carried.

The commission members received the test schedule for the upcoming entry-level police officer testing.

Motion by Mettler, second by Botkin to change the June civil service meeting date to May 20, 2014. All in favor, motion carried.

It was announced that John Botkin's term has been renewed. His term is to expire 4/1/2018

There being no further business, Hagen made the motion to adjourn at 8:45 a.m., second by Botkin. All in favor, motion carried.

Lianne Kula, Clerk of Commission