MINUTES

MARION CIVIL SERVICE COMMISSION

JANUARY 24, 2012

SPECIAL MEETING

The Marion Civil Service Commission met in special session on Tuesday, January 24, 2012 at 8:00 a.m. Commission members present were Hagen, Mettler and Schlotterback. Also present: Rich Holland, Terry Jackson and Janice Lawrence.

Motion by Mettler, second by Hagen to approve the minutes of the January 3, 2012 meeting. Motion carried.

The entry-level police officer testing held on Saturday was reviewed. There were a total of 67 applicants. Twelve were no-shows. Ten failed the physical test. One left before taking the written test. 21 applicants kept their prior POST test score so they did not test. 23 took the written test. Seven failed the written test. There were a remaining total of 37 with passing scores.

Motion by Mettler, second by Hagen to certify a list of 37 names for the entry-level police officer position as follows:

Wade H Shelton

Jacob W Harden

Jordan W Gallagher

Joshua A Grimm

Jeremy R Willis

Kaitlin D Allard

Mitchell J Sherman

Joshua K Lovik

Taylor L Buhmeyer

Daniel L Horn

Glenn L Beenblossom

Mitchell W Kolf

Adam J Brinker

Thomas J Peterson

Mark A Pitlick

Anthony M Stedillie

Mark A Schuerman

Zachari M Wagner

Mathew E Messer

Tyler A Brandt

Kelly R Franck

David A Schenck

Alexander N Gutierrez

Clinton E Jennings

Christopher C Madland

Dakotah L Clements

Casey L Gorton

Christopher J Hennessy

Jordon L Meyers

Joseph R Burch

Bradley W Peterson

Chad E Pettit

Jerald R Stimmel

Anthony C Shaw

Kate D Penrod

Chad D Breidinger

Michael G Cleppe

Police dispatcher testing was discussed. The test schedule will be as follows:

Ads for open position will run January 29, February 5, and February 19.

Begin accepting applications: Monday Jan. 30 through 5:00 p.m. on Tuesday Feb. 28

Test: Saturday, 3/17/12, Linn Mar High School, 9:00 a.m. Written test through IPMA. Interview and typing test also.

Scores finalized: Monday, 3/19/12

Certify List: Tuesday, 3/20/12 (special meeting)

List to Council for receive and file: Thursday, 3/22/12

Three applicants are taking the Assistant Fire Chief assessment center today. The commission heard Chief Jackson’s review of one applicant’s educational background with regard to being equivalent to the Kirkwood Fire Science Certificate Program. Motion by Mettler, second by Hagen to accept the Chief’s recommendation that equivalency has been met and the applicant is qualified to apply for the position of Assistant Fire Chief. Motion carried.

Firefighter testing was discussed. The test schedule will be as follows:

Ads will run 2/19/12 and 2/26/12

Applications available 2/20/12 through 3/9/12, 5:00 p.m.

Written test will be Thursday, March 29, 2012. 5:30 p.m. registration, 6:30 test. City Hall

Practice Agility: Friday, March 30, 2012, afternoon, Fire station #2

Physical Agility Test: Saturday, March 31 beginning at 8 a.m. Will schedule in waves.

Certify List: Tuesday, April 3rd, 8:00 a.m., regular meeting

List to City Council for receive and file: Thursday, April 5th

Upon motion by Mettler and second by Hagen, the meeting was adjourned at 8:30 a.m.

Janice Lawrence

Acting Clerk of Commission