MINUTES

MARION CIVIL SERVICE COMMISSION

May 22, 2012

The Marion Civil Service Commission met on Tuesday, May 22, 2012 at 8:00 a.m. Commission members present were Hagen, Mettler and Schlotterback.

Motion by Mettler, second by Hagen to approve the minutes of the April 3rd, 2012 meeting. All in favor, motion carried.

Motion by Mettler, second by Hagen to certify a list of 15 names for the Communication Coordinator position within the Marion City Manager’s Office as follows:

Cigi Ross

Carly Weber

Leah Garris

Amber Bisinger

Jeff Raasch

Doug Hochstedler

Mariah Obiedzinski

Amanda Roberts

Eric Page

Richard Pratt

Allison Roehrich

Amanda Morgan

Crystal Triplett

Brian Franz

Gale Smetana

All in favor, motion carried.

Motion by Mettler, second by Hagen to receive and file a memo from Chief Daugherty regarding an officer resignation. All in favor, motion carried.

Motion by Mettler, second by Hagen to receive and file a memo from Chief Jackson regarding the hiring of new firefighters. All in favor, motion carried.

The Commission reviewed suggested revisions to Chapter 4 of the Marion Civil Service Code. Motion by Hagen, second by Mettler to approve the revisions and adopt the revised chapter. All in favor, motion carried.

The July meeting will be moved from July 3rd to July 10th.

Testing for Information Technology Coordinator will be held June 2nd at Kirkwood Community College. Doors will unlock at 8:00 and check in will begin at 8:30. Testing will begin at 9:00.

There being no further business, Hagen made the motion to adjourn at 8:20 a.m. Seconded by Mettler. All in favor, motion carried.

Janice Lawrence, Clerk of Commission