



**Civil Service Commission
Regular Meeting – Minutes
May 1, 2018**

The Marion Civil Service Commission met on Tuesday, May 1, 2018 at 8:30 a.m. in Room 136 at City Hall. Commission members present were Rehn, Mettler, and Hagen. Absent: None. Also present Police Administrative Manager Shellene Gray, Building Official Gary Hansen, HR Manager Jen Ketelsen, and Accounting Associate Rachel Bolender.

Motion by Hagen, second by Mettler to approve the minutes of the April 3, 2018 meeting. All in favor, motion carried.

Motion by Mettler, second by Hagen to certify a list of 13 candidates for the position of Building Inspector position as follows:

* Indicates a tie in score

Scott Allen
Rick Matthews
Richard Szewc
Mark Culver*
Todd White*
Joshua Betts
Barry Hoy**
Jaymond Werling**
Thomas Himes***
Kent Mahurin***
Allen Peterson
Stephen German
Zachary Davis

All in favor, motion carried.

Police Administrative Manager Shellene Gray led a discussion regarding upcoming promotional exams for Lieutenant and Sergeant. The Police Department is proposing the test be held on July 10, 2018 and would like at least one Civil Service member to be present. The assessment center will be held July 17-19. The commission members agreed to the July 10 test date.

Human Resource Manager Jen Ketelsen updated the Commissioners on the status of the organizational restructure.



With there being no further business, Hagen made a motion to adjourn at 8:55 a.m., seconded by Mettler. All in favor, motion carried.

Lianne Cairy, Civil Service Commission Clerk