



Civil Service Commission Regular Meeting – Minutes July 3, 2018

The Marion Civil Service Commission met on Tuesday, July 3, 2018 at 8:30 a.m. in Room 136 at City Hall. Commission members present were Rehn, Mettler, and Hagen. Absent: None. Also present Police Chief Joel McHale, HR Manager Jen Ketelsen, and Finance Manager Lianne Cairy.

Motion by Hagen, second by Mettler to approve the minutes of the June 5, 2018 meeting. All in favor, motion carried.

Police Chief McHale was present to provide an update regarding the Police Department. McHale discussed his career history on the Kansas City Police force and the changes he has implemented in Marion since becoming Chief. McHale also discussed future plans for the growth of the department.

Discussion was had regarding the City Hall reorganization. The current organization chart was distributed showing current staffing.

Discussion was had regarding the process of updating the Civil Service Code. City staff met with Attorney Bill Sueppel to review the code on June 20, 2018. Proposed changes included consolidating code language, removal of step by step instructions, and updating references to State of Iowa code. Commission members will receive copies of the update to review prior to approving.

Mettler inquired on the times for the upcoming promotional assessment center at the Police Department.

HR Manager Jen Ketelsen stated that Police Officer Tyler Ayala-Pagan had issued his resignation effective July 2, 2018. It was mentioned that the commission would like to see civil service employee hires, transfers, or terminations mentioned in the minutes.

With there being no further business, Mettler made a motion to adjourn at 9:50 a.m., seconded by Rehn. All in favor, motion carried.

Rachel Bolender, Civil Service Commission Clerk