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**Minutes**

**Public Services Board**

**City of Marion**

**Tuesday, July 10, 2018**

Present: Colleen Prokop, Tom Padley, Craig Adamson and Mark Morgan

Absent: Kevin Morgan

Staff: Ryan Miller and Diane Toy

1. Motion to approval of June 2018 Minutes.
2. Motion to approve application for house pickup service.
   * 1. Johnson – 1215 Northview Dr.
3. Update on Phase I of the Echo Industrial Park.
4. Discussion regarding Verizon Wireless Small Cell Project.
5. Old Business / New Business.
6. Adjournment.

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**Continued**

ITEM 1 Approval of June 2018 Minutes.

Craig Adamson called to order the regular meeting of the Public Service Board on Tuesday, July 10th, 2018 at 12:05PM. A motion to approve the June 2018 minutes was made by Colleen Prokop, seconded by Mark Morgan, approved by all, Motion carried.

ITEM 2 Approve application for house pickup.

Ryan updated the PS Board that staff has requested a house pickup for Mr. Johnson who resides at 1215 Northview Drive. Mr. Johnson is 95 years old and cannot get the garbage and recycling to the curb safely. A motion was made by Mark Morgan to move approve the house pickup request, seconded by Tom Padley, approved by all members, Motion carried.

ITEM 3 Update on Phase I of the Echo Industrial Park

Ryan talked updated the PS Board about the Special City Council meeting in June and the City Council gave the okay for Ryan to move forward with the project. The financing will be done with revenue bonds and the hearings should be set for September 2018. The City Council approved Knapp Wordan as the CM based on the approval from the PS Board and Ryan’s recommendation. The whole building will be precast walls with a metal roof over the shop and parking area, while the front office will have precast walls and roof. This will enable the front office to be used as an emergency headquarters for the City of Marion for all essential departments if needed. Site plan had to be amended to have a fire lane across the back of the building per the Fire and Building Departments, there will be a berm and landscaping so it will not be noticeable. The Weidt Group energy study for new commercial buildings came back and the soil is good for geothermal loops / wells. Ryan met with Alliant to talk about energy bundles.

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**Continued**

ITEM 4 Discussion regarding Verizon Wireless Small Cell Project

Ryan updated the PS Board about the newest poles being installed in the city for the Verizon Small Cell project, the small cell on the poles is larger then what was shown originally, we have 13 sites. Verizon pays for all the infrastructure improvements which includes pole installation and boring. The original agreement with the City of Marion is to lease the pole space for $300.00 annually and pay $1500.00 for electricity, Verizon wants to amend the agreement, and Ryan is looking into. The PS Board would like to know how we can continue to work with Verizon on this project but still have control over the placement of the poles. Ryan said every city is doing something different with the project in their city. Under the current ruling the PS Board may have to add an amendment to regulate. Ryan will keep the PS Board updated on the progress of the project.

ITEM 5 Old Business / New Business.

Craig Adamson left the meeting at 1:00PM, Tom Padley took over meeting.

8th Ave and 12th St parking lot is complete.

Sale is pending on 7th Ave & 12th St lot.

Fire Station 3 will be built by Gill Park north of W 34th Ave.

YMCA will be built off Tower Terrace and Irish Dr.

The bridge for the Marion viaduct received $1.5 million in Federal money to replace and connect the trail the City Council asked them to go back to the design architect for some new designs that are more artistic looking.

Trail project is moving along and are adding safe routes to schools.

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**Continued**

ITEM 6 Adjournment.

The meeting was adjourned at 1:20 PM by Tom Padley. A motion was made by Mark Morgan, seconded by Colleen Prokop, approved by all members, Motion carried.

Next PS Board meeting is scheduled for Tuesday, August 14thth, 2018 at noon.

Respectfully submitted by:

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Ryan Miller

Public Service Director

RM/dpt