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**Minutes**

**Public Services Board**

**City of Marion**

**Tuesday, January 8th, 2019**

Present: Colleen Prokop, Tom Padley, Mark Morgan, and Craig Adamson

Absent: Kevin Morgan

Staff: Ryan Miller and Diane Toy

1. Motion to Approve the December 2018 Minutes.
2. Motion to Approve the 2019 Solid Waste Holiday Collection Calendar.
3. Motion to Receive and File the Commercial New Construction Program Report from the Weidt Group.
4. Discussion regarding the Public Service Maintenance Facility.
5. Motion to Approve Letter of Intent with Sustane Technologies.
6. Old Business/New Business.
7. Adjournment.

**Minutes**

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**Tuesday, January 8th, 2019**

**Continued**

ITEM 1 Approval of December 2018 Minutes.

Craig Adamson called to order the regular meeting of the Public Service Board on Tuesday, January 8th, 2019 at 12:05PM. A motion to approve the December 2018 minutes was made by Tom Padley, seconded by Colleen Prokop, approved by all, Motion carried.

ITEM 2 Motion to Approve the 2019 Solid Waste Holiday Collection Calendar.

Ryan updated the PS Board on the 20019 Solid Waste Holiday Collection Calendar from the Solid Waste and Agency and the City of Marion’s holiday schedule. A motion was made by Mark Morgan to approve the Solid Waste Holiday Collection Calendar, seconded by Colleen Prokop, approved by all members, Motion carried.

ITEM 3 Motion to Receive and File the Commercial New Construction Program Report from the Weidt Group.

Ryan updated the PS Board on the report on energy savings and rebates for the Commercial New Construction Program. The Weidt Group has given 2 different heating and cooling options: Bundle 1 is a conventional system using a baseline model.

Bundle 2 is the geothermal system.

The rebates are from Alliant Energy being the largest amount and Mid America, and the rebate is a 1 time payment. A motion was made by Craig Adamson to file and receive the Commercial New Construction Program Report from the Weidt Group, seconded by Tom Padley, approved by all members, Motion carried.

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**Continued**

ITEM 4 Discussion regarding the Public Maintenance Facility.

Ryan update the PS Board on the progress on the pricing for the building and that it is becoming very competitive. We are looking at the precast concrete structure for the both the walls and roof. Ryan would like the lifecycle data on the structure to bring to the City Council. The architect are addresses issues on condensation and any new requests from Ryan. If we go with a precast building the time frame for getting the building up will be greatly reduced and will only use 1 sub-contractor. All contractors and sub-contractors must be bonded. The roof system chosen is very common and not new technology. Craig Adamson would like to move that all cost savings are realized and the money is put back into the building for new and additional equipment. All PS Board members are in favor of this and would like this pasted on to the City Council by Ryan. The design team will be at a future PS Board meeting to present and answer any questions from the PS Board.

ITEM 5 Motion to Approve Letter of Intent with Sustane Technologies.

Ryan updated the PS Board on Sustane Technologies, they are a company from Nova Scotia. They are a cleantech company that is focused on waste transformation. They use all automation for the separation of matter and should have the plant in District of the Municipality of Chester, NS. The project broke ground in March 2017 and is currently undergoing testing with full operation expected in Q1 of 2019. They would like to have a conversation with someone in the United States. A motion was made to approve the Letter of Intent by Tom Padley, seconded by Colleen Prokop, approved by all members, Motion carried.

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**Continued**

ITEM 6 Old Business / New Business.

Ryan discussed candidates for the open position that the new PS Board candidate will go through the PS Board and will have to fill out an application, before the Mayor approves and appoints to the PS Board.

ITEM 7 Adjournment.

The meeting was adjourned at 1:05PM by Craig Adamson. A motion was made by Mark Morgan, seconded by Tom Padley, approved by all members, Motion carried.

Next PS Board meeting is scheduled for Tuesday, February 12th, 2019 at noon.

Respectfully submitted by:

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Ryan Miller

Public Service Director

RM/dpt