



CIVIL SERVICE COMMISSION MINUTES

The Marion Civil Service Commission met on Tuesday, May 7, 2019 at 8:30 a.m. in the Admin Conference Room at City Hall. Commission members present were Paul Rehn, Grant Hagen and Sharon Mettler (via phone). Absent: None. Also present Fire Chief Deb Krebill, HR Manager Jen Ketelsen, City Manager Lon Pluckhahn, Deputy City Manager Amanda Kaufman, Police Administrative Manager Shellene Gray and Commission Clerk Rachel Bolender.

Moved by Hagen, seconded by Rehn to approve the minutes of the April 2 and 15, 2019 meeting. All in favor, motion carried.

Moved by Hagen, seconded by Rehn to approve the firefighting hiring schedule. All in favor, motion carried.

Moved by Hagen, seconded by Rehn to amend the hiring process for Lieutenant (Fire Department). Testing dates will be determined at a later date. All in favor, motion carried.

Moved by Rehn, seconded by Hagen to amend date and time of appeal hearing to June 17, 2019 at 9:00 a.m. All in favor, motion carried.

Discussion was had regarding filling the Police Chief vacancy. City Manager Lon Pluckhahn asked what thoughts were regarding using consultant. Last time we did nationwide search and would like to stay more regional. HR Manager Jen Ketelsen stated we have a lot of the documentation that was used last time and does not feel the need for a consultant. Process would stay the same as last time as far as interviews, public reception and open house. Grant Hagen stated he'd like Chief McHale weigh in on position profile. Paul Rehn stated he's on board with not doing a nationwide search. Sharon agreed with not doing a nationwide search. Lon stated a hiring calendar will be put together.

With there being no further business, moved by Hagen, seconded by Rehn to adjourn the meeting at 8:49 a.m. All in favor, motion carried.

Rachel Bolender, Civil Service Commission Clerk