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**Minutes**

**Public Services Board**

**City of Marion**

**Tuesday, June 11th, 2019**

Present: Tom Padley, Craig Adamson, Joe Spinks and Mark Morgan

Absent: Colleen Prokop

Staff: Ryan Miller and Diane Toy

1. Motion to Approve the May 2019 Minutes.
2. Motion to approve the Equipment Rate Schedules.
3. Update on Wastewater Treatment Agreement.
4. Update on the Public Service Maintenance Facility.
5. Old Business/New Business.
6. Adjournment.

**Minutes**

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**Tuesday, June 11th, 2019**

**Continued**

ITEM 1 Approval of May 2019 Minutes.

Craig Adamson called to order the regular meeting of the Public Service Board on Tuesday, June 11th, 2019 at 12:10PM. A motion to approve the May 2019 minutes was made by, Mark Morgan seconded by Tom Padley, approved by all, Motion carried.

ITEM 2 Motion to approve the Equipment Rate Schedules.

Ryan talked to the PS Board about the equipment rate schedule and how we charge outside entities for our services and equipment. We go out and televise a new sub division and if the lines are not clear we will charge the developer when we to go back out and re-televise. Operator fees are separate based off FEMA chart. Craig wanted to know if we are covered or if we needed extra insurance, Ryan will check with our insurance carrier. The flood in 2002 was the first time we had to use the schedule for billing purposes. A motion was made by Mark Morgan to approve the 2019 Equipment Rare Schedule, approved by Mark Morgan, seconded by Joe Spinks, approved by all members, Motion carried.

**Minutes**

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**Continued**

ITEM 3 Update on Wastewater Treatment Maintenance Facility.

Ryan updated the PS Board that the Marion City Council has approved the agreement with the City of Cedar Rapids waste water treatment plant. Weare paying flow based fees which will be adjusted in 2020 after 6 month metering period and we should see a decrease to the cost and this is residential only, industrial is metered independently. The average person uses about 60 gallons per day and that is below the average usage. The slip lining program has helped with leaking sewer lines and keeping it out of the storm sewers. Ryan was also updating the PS Board how the City of Marion doesn’t have sewer connection fees for new residents, other cities charge from $1660.00 to $2000.00 and the City Council is looking into charging developers a connection fee in the future. Ryan will keep the PS Board updated on cost, population growth and connection fees.

ITEM 4 Update on Public Service Maintenance Facility.

Ryan update the PS Board on the progress of the work on the Eco Industrial Park. The construction trailer will be placed on site and bids for the dirt work have been submitted. The geothermal packets have been sent out for bid, the engineering estimate is $660,000.00. The geothermal field will be under the building and have a large field outside the building with a 9’ x 11’ vault connecting the two fields. The Construction Manager has submitted the schedule for the bid packages and liquidated damages will be $500.00 per day. Rathje has won the dirt work bid and the staff is recommending to the PS Board to award the contract to them. Ryan told the PS Board that there is a lot of interest in outside companies buying this building, Mark Morgan would like the City of Marion to hold on to all the property we own and plan how to reuse the property, land is very expensive to replace.

**Minutes**

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**Continued**

ITEM 5 Old Business / New Business

Talked about new sewer rates from last month.

Wash bays in new PS facility are manual and will have under carriages washers.

There are 8 over head fans in the parking area.

Tom Padley left the meeting at 1:20PM

ITEM 6 Adjournment.

The meeting was adjourned at 1:25PM by 1:25PM. A motion was made by Mark Morgan, seconded by Joe Spinks, approved by all members, Motion carried.

Next PS Board meeting is scheduled for Tuesday, July 9th, 2019 at noon.

Respectfully submitted by:

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Ryan Miller

Public Service Director

RM/dpt