

The regular monthly meeting of the Marion Water Department's Board of Trustees was called to order at 5:15 PM, on July 9, 2019, in the executive conference room of City Hall, Marion, Iowa. Trustees Mary Ann McComas, John Bender, William Kling, John McIntosh and Greg Hapgood were present. Chairman Kling called the meeting to order. Other people attending the meeting included Todd Steigerwaldt, Board Secretary, Curt Huhndorf, Distribution Foreman and Andy Smith, Operations Supervisor.

Motion by McComas, seconded by Hapgood to approve the minutes of the June 10<sup>th</sup>, 2019 monthly board meeting and the June disbursement report. Bender noted there was very little overtime last month. Steigerwaldt told the board that the end of the fiscal year reports would be shared at the August meeting. Due to the July 4<sup>th</sup> holiday and several staff on vacation the year end summary was not fully completed. Vote: all Ayes (5-0)

Motion by McIntosh, seconded by Bender approving a water main application for the Echo Hill 4<sup>th</sup> and 5<sup>th</sup> Additions to the City of Marion. Steigerwaldt explained the location of the future subdivisions to the board which is north of our Well Site #7 and #10. Bender asked about the north south street along the east side of the property. Steigerwaldt stated it would be a future collector street that would eventually connect into County Home Road between Alburnett Road and 10<sup>th</sup> Street. Steigerwaldt stated the developer will pay a cash equivalent for half of the road improvements adjacent to his development as this collector road is shared on the common property line with the adjacent owner. Hapgood stated there were a lot of homes being built in this area. Vote: all Ayes (5-0)

Motion by McIntosh, seconded by McComas approving payment to Northway Corporation for Well #4 maintenance for \$171,503.05. Steigerwaldt and Smith explained all the work that Northway did on the maintenance of this well which was losing pumping capacity and was in the Tier 2 DNR regulatory classification for the Jordan Aquifer. Northway pulled the old pump, acidized the Prairie du Chien rock formation and removed all the sand and gravel that ended up in the open well hole over the years. Bender asked if we had a contract or set price for this work. Steigerwaldt stated we did not have a contract. The work was done by time and material as it is difficult to estimate how long the work would take if it was a lump sum job. The result looks very good. Initial test pumping results show a big improvement in the pumping capacity and will bring the well into Tier 1 compliance with the DNR regulations. Smith stated the well is not online yet as the bacteria test have not come back clean. Northway was disinfecting the well again today and new tests will be taken at the end of the week. Vote: all Ayes (5-0)

Motion by McComas, seconded by Kling approving payment to Alpha Trailer Sales Inc. of Marion for a new trailer to haul the lawn mower for \$1,750.00. Steigerwaldt stated the old trailer from the early 1970's was worn out and broken. This new trailer will haul the new riding lawn mower as well as trench safety box and other items as needed. Vote: all Ayes (5-0)

Motion by Kling, seconded by Bender approving payment to Veenstra and Kimm Inc. for engineering services for \$678.00 for Site #4 1 million gallon ground storage tank inspection. Steigerwaldt expected a final report on the future repairs soon. Vote: all Ayes (5-0)

Motion by Bender, seconded by McComas to receive and file a request letter from a local Boy Scout leader from Troop #35 in Marion. The leader asked the board to consider donating some water for a future car wash for the troop to raise money for a future camping trip. The leader was considering two local sites in Marion for the boys to wash cars for an afternoon. If the board is ok with this arrangement the leader would contact the lot owner(s) and set a date for the car wash. Vote: all Ayes (5-0)

Motion by Kling, seconded by McIntosh approving request to donate water for a future Boy Scout Troop #35 car wash fundraiser. Vote: all Ayes (5-0)

Motion by McComas, seconded by Bender to receive and file 2019 Update for the Jordan Aquifer Stakeholders. Steigerwaldt gave an overview of the report to the board. There was a statewide overall increase of water pumped out of the Jordan Aquifer for the year but there are fewer permittees pumping. Several permit holders have increased their pumping rates and added new Jordan wells both in the municipal and industrial/agricultural areas. Steigerwaldt stated Marion will be consuming less water from the Jordan and pumping more from the Silurian Aquifer in the coming years. Vote: all Ayes (5-0)

Motion by Bender, seconded by McComas approving two payments to Martin Gardner Architecture for schematic re-design of Well House #3 for \$3,150.00. Steigerwaldt shared with the board the latest layout for a possible Water Department office at this site along with an estimate of anticipated construction costs. The board reviewed the layout and asked some specific questions which Steigerwaldt stated could not be answered until further design work is completed. The drawing is only conceptual at this time but when the layout is acceptable then the overall design details will be finished. He mentioned the City Engineering summer help are currently surveying the site and will be drafting a parking lot layout for us. Vote: all Ayes (5-0)

Steigerwaldt updated the board on the City Hall space needs study. He stated that Martin Gardner Architecture met with the City Manager today. The architect now has some more revisions to do to the study. They hope to present the study to the city council in August or September. Steigerwaldt will continue to keep the board informed on the new draft layouts for City Hall departments. Pending completion of the City Hall study there will need to be a decision made if the Water Department will remain in City Hall or move to Site #3.

Smith updated the board on the field activities: Service Department: remote read meters installed on 23 accounts; 3,997 meter reads; 114 straight meters to radio; 148 tag orders; 91 service calls; and 732 utility locations were located.

Smith stated Northway Well and Pump had completed the maintenance of Well #4 as mentioned early in the meeting. He said Huhndorf was working on the 10<sup>th</sup> Avenue and 24<sup>th</sup> Street water main relay project. Steigerwaldt showed some photos of this project. Huhndorf stated the boring contractor would be on site Wednesday and Thursday installing over 800 feet of 6" water main. Staff continues to replace water meters around town. Smith mentioned there were less than 500 meters remaining to change out.

June gallons pumped: 88,473,000

### **Secretary Report –**

Steigerwaldt informed the board there were 20 building permits issued in June over a \$50,000 valuation. 11 single-family homes, two commercial buildings, three commercial remodels, one antenna and one townhome permit were issued.

Steigerwaldt stated the Lindale Tower painting contractor did not call him back last month to set up an inspection of the tower. The department has not paid this contractor to date.

The next regular monthly board meeting was set for 5:15 PM on Tuesday, August 13, 2019. Bender announced he would not be able to attend this meeting.

The meeting adjourned at 6:18 PM.

*Todd Steigerwaldt*

---

Todd Steigerwaldt  
Secretary

*William A. Kling*

---

William A. Kling  
Chairman