



CITY COUNCIL AGENDA – WORK SESSION
Tuesday, November 5, 2019 – 4:00 p.m.
City Hall, 1225 6th Avenue, Marion, IA 52302

The meeting is being recorded. Any item listed on the agenda may be open to discussion by the City Council. Times listed are estimated.

CALL TO ORDER
ROLL CALL

PROCLAMATIONS/OATHS
None

PRESENTATIONS – This section is for presentations from external entities regarding current council action and area projects and events.

1. Presentation regarding Citizen Survey Results. (Amber Bisinger) (4:00-4:15)
2. Recognition of Marion Fire Department Volunteer. (Thursday)

CONSENT AGENDA – This section includes routine items and will be enacted by one motion without separate discussion unless Council requests an item to be removed to be considered separately.

1. Motion to approve the Consent Agenda as follows:

A. Administrative Services

1. Motion to approve minutes of the October 15 and 17, 2019 City Council meetings.
2. Motion to approve the following liquor license applications:
 - a. Renewal – Best Western Longbranch Hotel – 90 Twixt Town Rd NE Class B Liquor License with additional privileges of Catering, Outdoor Service, and Sunday Sales. One violation in last five years.
3. Motion to approve the following Hold Harmless Agreements:
 - a. Eat. Drink. & Be Marion; July 9, 2020; Uptown Marion (Uptown Marion Main Street, 1225 6th Avenue) (Permit #2019-00000106)
 - b. The Return of the Turkey Trott; November 16, 2019; Marion High School (Pat Quinn, P.O. Box 1031) (Permit #2019-00000109)
4. Motion directing staff to solicit Request for Qualifications (RFQ) regarding Audio/Visual Equipment.

5. Motion directing staff to solicit Request for Qualifications (RFQ) regarding Agenda Management Software.
6. Motion to receive and file Certified List for Police Officer.
7. Motion to approve payments as presented in the amount of \$9,040,620.10.

B. Public Services

1. Resolution No. _____ approving Partial Payment No. 4 to A-One Geothermal regarding the Public Service Maintenance Facility Geothermal Project in the amount of \$140,316.84 (FACS-17-069).

C. Public Safety – None

D. Parks – None

E. Engineering (4:15-4:35)

1. Motion to approve Engineering Department project payments as follows:
 - a. Resolution No. ____ approving Partial Payment No. 3 to Boomerang Corp. regarding the 2019 RCB Culvert Under Central Avenue North of Indian Creek Project in the amount of \$154,122.76. (TRANS-18-092)
 - b. Resolution No. ____ approving Partial Payment No. 2 to Rathje Construction Co. regarding the 2019 Sanitary Maintenance Project in the amount of \$13,724.75. (ANN-18-029)
 - c. Resolution No. ____ approving Partial Payment No. 2 to Eastern Iowa Excavating & Concrete, LLC. regarding the 2019 3rd Ave Rehabilitation Project [NSI] in the amount of \$73,916.30. (TRANS-18-090).
 - d. Resolution No. ____ approving Partial Payment No. 1 to SAK Construction LLC regarding the 2019 Sanitary Sewer Sliplining Project in the amount of \$186,675.62. (ANN-18-029).
 - e. Resolution No. ____ approving Partial Payment No. 32 to Veenstra & Kimm, Inc. regarding the Indian Creek Trunk Sewer – Segment 7 Project in the amount of \$9,657.69. (SWR-17-026)
 - f. Resolution No. ____ approving Partial Payment No. 2 to Stanley Consultants, Inc. for Soil Testing Services Regarding 6th Avenue from 13th Street to 27th Street in the amount of \$3,338.25. (TRANS-18-091)

- g. Resolution No. ____ approving Partial Payment No. 1 to Fritz Development, LLC for costs associated with Hunters Field 11th Addition to the City of Marion in the amount of \$113,833.06. (ANN-18-109)
 - h. Resolution No. ____ approving Partial Payment No. 1 to Christner Contracting Inc. regarding the 2019 Fire Station Project in the amount of \$99,904.51. (FACS-18-062)
2. Resolution No. _____ approving an addendum 2 to the 2016 Agreement with the Iowa Department of Transportation regarding the CeMar Trail Project. (TRL-17-055)
 3. Resolution No. _____ approving the purchase of Trimble S5 Robotic Total Station Package, Trimble R8 GNSS Rover Kit, and 3 TSC7 data collectors for the Engineering Department from Precision Midwest in the amount of \$69,575.80. (EQPT-18-008)
 4. Resolution No. _____ accepting the 2017 Northview Drive Reconstruction Project. [NSI] (TRANS-18-090).
 5. Resolution No. _____ accepting the 2019 3rd Ave Rehabilitation Project [NSI]. (TRANS-18-090).
 6. Resolution No. _____ accepting the 2019 Sanitary Maintenance Project. (ANN-18-029).
 7. Resolution No. _____ accepting the Grant Wood Trail Extension: Hwy 13 to 35th Street Project. (TRL-17-058) (TAP-U-4775(628)-81—57)
 8. Resolution No. _____ approving contract with Braun Intertec regarding Fire Station Project in an amount of \$31,817.00. (FACS-18-062)
 9. Resolution No. _____ approving a Stop Sign stopping east bound traffic on Foxborough Drive at its intersection with Winslow Road.
 10. Resolution No. _____ approving a Stop Sign stopping south bound traffic on Belle Field Court at its intersection with Foxborough Drive.
 11. Resolution No. _____ approving a Stop Sign stopping north bound traffic on Hunters Green Way at its intersection with Foxborough Drive.
 12. Resolution No. _____ approving a Stop Sign stopping north bound traffic on Scott Street at its intersection with Prairie Ridge Avenue.

13. Resolution No. _____ approving Stop Signs stopping east and west bound traffic on Prairie Ridge Avenue at its intersection with Rookwood Lane.
14. Resolution No. _____ approving a Stop Sign stopping east bound traffic on Prairie Ridge Avenue at its intersection with Bluegrass Street.
15. Resolution No. _____ approving a Stop Sign stopping east bound traffic on Robinwood Lane at its intersection with Scott Street.

F. Community Development

1. Motion to approve Planning Department project payments as follows:
 - a. Resolution No. ____ approving payment no. 23 to Shoemaker Haaland per the contract for the CeMar Trail (Iowa DOT Project Number: TAP-U-4475(630)-8I-57) in the amount of \$79,492.48. (TRL-17-055)
 - b. Resolution No. ____ approving payment no. 47 to Universal Field Services, Inc. for services related to right-of-way acquisitions for the Central Corridor Improvement Project, 13th Street to 31st Street in the amount of \$265.15. (TRANS-18-099)
 - c. Resolution No. ____ approving payment no. 48 to Universal Field Services, Inc. for services related to right-of-way acquisitions for the Central Corridor Improvement Project, 13th Street to 31st Street in the amount of \$640.00. (TRANS-18-099)
 - d. Resolution No. ____ approving payment no. 2 to Universal Field Services, Inc. for services related to Indian Creek Trail Project in the amount of \$1,623.38. (Iowa DOT Project Number: STP-U-4775(631) --70-57) (TRL-18-056)
 - e. Resolution No. ____ approving payment no. 1 to Universal Field Services, Inc. for services related to CeMar Trail Project in the amount of \$40.00. (Iowa DOT Project Number: TAP-U-4475(630) --8I-57) (TRL-17-055)
 - f. Resolution No. ____ approving payment in the amount of \$254,000 to B&B Investment Company, Linn County Treasurer and NXT Bank related to the acquisition of 2245 6th Avenue and 597 21st Street in accordance with condemnation proceedings associated with the Central Corridor Project.

G. Library – None

CONSENT AGENDA WITH MAYOR ABOUASSALY'S ABSTENTION

2. Motion to approve the Consent Agenda with Mayor AbouAssaly's abstention from voting and discussion as follows:

A. Administrative Services

1. Motion to approve the following liquor license application:
 - a. Renewal – Kum & Go #509 – 1203 Blairs Ferry Road
Class E Liquor License with additional privileges of Class B Wine Permit, Class C Beer Permit and Sunday Sales. No violations in the last five years.

B. Public Services – None

C. Public Safety – None

D. Parks – None

E. Engineering (4:35-4:40)

1. Motion to approve Engineering Department project payments as follows:
 - a. Resolution No. ____ approving Partial Payment No. 5 to HR Green regarding the 2019 10th Street and Central Avenue/10th Avenue Interchange Design in the amount of \$11,637.50. (TRANS-18-089)
 - b. Resolution No. ____ approving Partial Payment No. 4 to Price Industrial Electric regarding the 2019 Highway 13 and Hennessey Parkway Traffic Signal and Turn Lane Improvements Project in the amount of \$72,784.92. (TRANS-18-074)
 - c. Resolution No. ____ approving Partial Payment No. 17 to Genesis Equities, LLC per Resolution No. 26329 regarding the 2017 Central Corridor Improvements Project – Phase 3 (13th Street to 19th Street) in the amount of \$5,937.94. (TRANS-18-091)
 - d. Resolution No. ____ approving Partial Payment No. 3 to Abode Construction, Inc. regarding the 2019 Irish Drive Extension Project in the amount of \$22,763.29. (TRANS-18-112)
 - e. Resolution No. ____ approving Partial Payment No. 2 to L.L. Pelling Company, Inc. regarding the 2019 Runway 17/35 Reconstruction Project in the amount of \$229,313.75. (ANN-18-082)

- f. Resolution No. ____ approving Partial Payment No. 1 to Abode Construction, Inc. regarding the 2019 Marion Fire Station Site Subdrain Package in the amount of \$34,537.25. (FACS-18-062)
- g. Resolution No. ____ approving Partial Payment No. 2 to Hall & Hall Engineers, Inc. for professional services related to the 2019 Fire Station Project in the amount of \$2,800.00. (FAC-18-061)
- h. Resolution No. ____ approving Partial Payment No. 4 to HR Green regarding the 2019 10th Street and Central Avenue/10th Avenue Interchange Design in the amount of \$11,975.00. (TRANS-18-089)

2. Resolution No. _____ approving Change Order No. 1 with Abode Construction, Inc. regarding the 2019 Marion Fire Station Site Subdrain Package regarding the replacement of unsuitable backfill material in the amount of \$22,680.00. (FACS-18-062)

F. Community Development

- 1. Motion to approve Planning and Development Division Payments as follows:
 - a. Resolution No. _____ approving payment to Hall and Hall Engineers, Inc. for professional services related to the fire station final plat in the amount of \$790.00. (FAC-18-061)
 - b. Resolution No. _____ approving payment no. 27 to Houseal Lavigne Associates for professional consulting services related to the Marion Zoning Ordinance per the contract for the Marion Airport in the amount of \$165.00. (GOV-18-012)
- 2. Motion to receive and file a request to purchase portions of 16th Street south of 6th Avenue and north of 5th Avenue. (Genesis Equities)

G. Library – None

REGULAR AGENDA

A. Administrative Services (4:40-4:50)

- 1. Public Hearing regarding fiscal year 2019-2020 budget amendment.
- 2. Resolution No. _____ approving fiscal year 2019-2020 budget amendment.
- 3. Resolution No. _____ approving a Fiber Optic Lease Agreement with MEDCO Holding Company.

4. Resolution No. _____ approving service order # Q-00011642 with Involta, LLC for datacenter services (for City and Police Department) in the amount of \$288,023.04 for 36 months.
5. Resolution No. _____ approving Fiscal Year 2019-2020 Capital Budget Transfers.

B. Public Services (4:50-5:00)

1. Resolution No. _____ approving the shared road maintenance and snow and ice control agreement between the City of Marion and Linn County Secondary Roads.
2. Resolution No. _____ approving contract with Switch Electric for the electrical grounding package associated with the Public Service Maintenance Facility in the amount of \$23,975.25 (FACS-17-069).

C. Public Safety – None

D. Parks – None

E. Engineering (5:00-5:15)

1. Motion to receive, file, discuss and refer to TAC a petition regarding a petition to add a stop light to the intersection of Indian Creek Road and 29th Avenue. (Rebecca Kleveland, 2770 Northview Drive)
2. Motion to receive, file, and concur with the TAC Report regarding a petition to add a stop light to the intersection of Indian Creek Road and 29th Avenue. (Rebecca Kleveland, 2770 Northview Drive)
3. Motion to receive, file, discuss and refer to TAC a request from Marion Independent School District (MISD) and to form a working group with representative(s) from City Council and MISD.
4. Resolution No. _____ Authorizing a Funding Application to the Corridor Metropolitan Planning Organization for Surface Transportation Block Grant Funds in the Amount of \$2,801,000 and committing to provide local matching funding for the Marion Blvd / 7th Avenue / 10th Avenue Project in Marion [7th Avenue; 12th Street to 22nd Street] (TRANS-20-001)

F. Community Development (5:15-5:20)

1. Resolution No. _____ approving Rookwood Estates 1st Addition Final Plat and Memorandum of Agreement for property located east of Scott Street and north of Cope Drive, Marion, Iowa. (Rookwood Estates, LLC)

2. Resolution No. _____ approving Plat of Survey No. 2352 for property located east of Alburnett Road and south of Bent Creek, Marion, Iowa. (Frazier Investments, LLC)
3. Public hearing regarding the alley vacation for the north-south alley located between 27th and 28th Street and 11th & 12th Avenues.
4. Resolution No. _____ approving the alley vacation for the north-south alley located between 27th and 28th Street and 11th & 12th Avenues. (Mark Christensen)
5. Resolution No. _____ approving Hunters Field 11th Addition Final Plat and Memorandum of Agreement for property located west of Winslow Road and north of Connection Avenue, Marion, Iowa. (Fritz Development, LLC)

G. Library – None

OTHER DEPARTMENT DISCUSSION – This portion of the meeting is set aside for other department discussions, presentations, and updates not related to current council action.

1. Library: Update regarding library building project. (5:20-5:30)

COUNCIL DISCUSSION – During this portion of the meeting, Council members may bring forward communications, concerns and reports on various matters.

CLOSED SESSION

1. Motion to adjourn to closed session regarding land acquisition as permitted under Section 21.5(1)(j) of the Code of Iowa. (Tuesday)
2. Motion to adjourn to closed session regarding discussion of confidential records pursuant to 22.7(50) as permitted under Section 21.5(1)(k) of the Code of Iowa. (Thursday)

ADJOURN