



## CITY COUNCIL AGENDA – WORK SESSION

Tuesday, November 19, 2019 – 4:00 p.m.  
City Hall, 1225 6th Avenue, Marion, IA 52302

The meeting is being recorded. Any item listed on the agenda may be open to discussion by the City Council. Times listed are estimated.

### CALL TO ORDER

### PROCLAMATIONS/OATHS

1. Proclamation: World Pancreatic Cancer Day
2. Proclamation: Small Business Saturday

**PRESENTATIONS** – This section is for presentations from external entities regarding current council action and area projects and events.

1. Presentation regarding City Hall Space Analysis (Sarah Coleman, Martin Gardner Architecture) (4:00-4:20)

**CONSENT AGENDA** – This section includes routine items and will be enacted by one motion without separate discussion unless Council requests an item to be removed to be considered separately.

1. Motion to approve the Consent Agenda as follows:

#### **A. Administrative Services (4:20-4:45)**

1. Motion to approve minutes of the November 5 and 7, 2019 City Council meetings.
2. Motion to approve the following liquor license applications:
  - a. Renewal – La Cantina Bar & Grill – 3217 7th Avenue  
Class C Liquor License with additional privileges of Catering, Outdoor Service, and Sunday Sales. No violations in last five years.
  - b. Renewal – Casey's General Store #3562 – 680 Lindale Drive  
Class E Liquor License with additional privileges of Class B Wine Permit, Class C Beer Permit and Sunday Sales. No violations in the last five years.
  - c. Renewal – Naso's Pizza – 453 7th Avenue  
Class C Liquor License with additional privileges of Catering, Outdoor Service, and Sunday Sales. No violations in the last five years.

3. Motion to approve the following Hold Harmless Agreements:
  - a. Christmas in the Park & Peppermint Walk; December 6, 2019; City Square Park, Uptown Marion (Marion Chamber of Commerce, 1225 6th Avenue) (Permit #2019-00000112)
  - b. Dogs for Dystonia Dog Walk; August 29, 2020; Thomas Park, Begley 1 & 2 (Emma Pinto, One East Wacker Drive, Chicago, IL) (Permit #2019-00000105)
4. Motion to receive and file correspondence regarding resignation of Dustin Kern from Planning and Zoning Commission.
5. Motion to approve the following Mayoral appointment:
  - a. Planning and Zoning Commission  
Grant Harper, 2522 Vaughn Drive, term expires 12/31/20.
  - b. Construction Code Review Board  
Wesley Waters, 3007 Kinsale Drive, term expires 01/01/21.
  - c. Nuisance Enforcement/Property Maintenance Advisory Board  
Brandy Reggelsen, 753 Waveland Drive, term expires 01/01/22.
6. Motion to receive and file October Department Monthly Reports.
7. Motion to receive and file July, August and September Board and Commission Minutes.
8. Motion to approve payments as presented in the amount of \$2,423,055.35.
9. Presentation regarding Annual Financial Report.
10. Resolution No. \_\_\_\_\_ approving the Annual Financial Report for the fiscal year ending June 30, 2019.
11. Presentation regarding Annual Urban Renewal Report and Tax Increment Financing (TIF) Indebtedness Report.
12. Resolution No. \_\_\_\_\_ approving the Annual Urban Renewal Report for the fiscal year ending June 30, 2019.
13. Resolution No. \_\_\_\_\_ approving the Certification of Tax Increment Financing (TIF) Indebtedness to the Linn County Auditor's Office for Fiscal Year 2020-2021 collection.

## **B. Public Services**

1. Resolution No. \_\_\_\_\_ approving partial payment No. 17 to A&J Associates for the Public Service Maintenance Facility in the amount of \$19,500.00 (FACS-17-069).
2. Resolution No. \_\_\_\_\_ approving partial payment No. 56 to Anderson Bogert Engineers for the Public Services sit plan development in the amount of \$7,041.79 (FACS-17-069).

## **C. Public Safety – None**

## **D. Parks – None**

## **E. Engineering (4:45-4:55)**

1. Resolution No. \_\_\_\_\_ approving Partial Payment No. 3 to Stanley Consultants, Inc. for Soil Sampling - 19th to Marion Iron Roundabout in the amount of \$158.00 (TRANS-18-091)
2. Resolution No. \_\_\_\_\_ approving contract amendment regarding project scope changes to the contract with HDR Engineering, Inc. regarding the 2018 Sanitary Sewer Capacity Study Project in the amount of an addition \$5,000.00 to bring the total not to exceed to \$96,500.00. (SWR-18-033)
3. Resolution No. \_\_\_\_\_ accepting the 2019 Sanitary Sewer Sliplining Project. (ANN-18-029).
4. Resolution No. \_\_\_\_\_ accepting Winslow Road paving associated with Hunters Field 11th Addition.
5. Resolution No. \_\_\_\_\_ accepting Echo Ridge 3rd Addition to the City of Marion.
6. Resolution No. \_\_\_\_\_ amending amount in Resolution No. 28059 from \$69,575.80 to \$69,757.80.

## **F. Community Development**

1. Motion to approve Planning Department project payments as follows:
  - a. Resolution No. \_\_\_\_ approving payment no. 24 to Shoemaker Haaland per the contract for the CeMar Trail (Iowa DOT Project Number: TAP-U-4475(630)-8I-57) in the amount of \$13,374.70. (TRL-17-055)

- b. Resolution No. \_\_\_\_ approving payment no. 49 to Universal Field Services, Inc for services related to right-of-way acquisitions for the Central Corridor Improvement Project, 13th Street to 31st Street in the amount of \$120.00. (TRANS-18-099)
  - c. Resolution No. \_\_\_\_ approving payment no. 2 to Universal Field Services, Inc for services related to CeMar Trail Project in the amount of \$1,790.00. (Iowa DOT Project Number: TAP-U-4475(630) --8I-57) (TRL-17-055)
2. Motion to receive, file and refer to the Planning and Zoning Commission:
- a. Request to vacate the north / south alley bounded by 11th and 12th Avenue and 26th and 27th Street. (Thomas Turner)

**G. Library – None**

**CONSENT AGENDA WITH MAYOR ABOUASSALY’S ABSTENTION**

2. Motion to approve the Consent Agenda with Mayor AbouAssaly’s abstention from voting and discussion as follows:

**A. Administrative Services**

- 1. Motion to approve the following liquor license applications:
  - a. Renewal – Kwik Star #1008 – 5992 Carlson Way  
Class C Beer Permit with additional privileges of Class B Wine Permit and Sunday Sales. No violations in the last five years.

**B. Public Services – None**

**C. Public Safety – None**

**D. Parks**

- 1. Resolution No. \_\_\_\_\_ approving Partial Payment No.15 to Martin Gardner Architecture for professional services regarding the Lowe Park Maintenance Facility Addition Project in the amounts of \$204.00. (FACS 18-019)

**E. Engineering**

- 1. Resolution No. \_\_\_\_\_ approving Partial Payment No. 14 to Anderson-Bogert Engineers regarding the Marion Runway 17/35 Reconstruction Project in the amount of \$5,055.00. (ANN-18-082)

## **F. Community Development**

1. Resolution No. \_\_\_\_\_ approving payment no. 7 to Anderson-Bogert Engineers for professional services regarding general airport consulting per the contract for the Marion Airport in the amount of \$2,920.50. (ANN-18-082)

## **G. Library – None**

## **REGULAR AGENDA**

### **A. Administrative Services (4:55-5:05)**

1. Resolution No. \_\_\_\_\_ approving Software as a Service Agreement with Tyler Technologies regarding New World ERP and ExecuTime Enterprise Workforce Management.

### **B. Public Services (5:05-5:15)**

1. Resolution No. \_\_\_\_\_ approving the 2019-2020 Snow and Ice Control Program.
2. Resolution No. \_\_\_\_\_ approving a contract change order with Rathje Construction regarding the Public Service Maintenance Facility Grading Project in the amount of \$59,256.00 (FACS-17-069).
3. Resolution No. \_\_\_\_\_ approving a contract change order with Mid States Concrete Industry regarding the precast concrete package for the Public Service Maintenance Facility in the amount of \$33,500.00 (FACS-17-069).

### **C. Public Safety**

1. Resolution No. \_\_\_\_\_ approving the purchase of a 2019 Ford Transit 250 cargo van from McGrath Ford in the amount of \$28,466.00.

### **D. Parks (5:15-5:30)**

1. Resolution No. \_\_\_\_\_ approving the City of Marion/Linn-Mar School District joint Track and Field Complex Development Project.
2. Motion to discuss and concur with the Park Board recommendation regarding the naming of future park ground located at 29th Avenue and west of 50th Street.
3. Resolution No. \_\_\_\_\_ approving AIA Document G704 Certificate of Substantial Completion regarding the Lowe Park Maintenance Facility Addition.

**E. Engineering (5:30-5:35)**

1. Motion to receive, file, discuss and refer to TAC a request for no parking on Orchard Road east of Orchard Drive. (Staff – Public Service)
2. Motion to receive, file, and concur with the TAC Report regarding a request for no parking on Orchard Road east of Orchard Drive. (Staff – Public Service)
3. Resolution No. \_\_\_\_\_ approving the establishment of a “No Parking” zone on the south side of Orchard Road on the east side of Orchard Drive.
4. Motion to receive, file, discuss and refer to TAC a request for no parking on Charter Oak Lane SE. (Cindi Rudish, 5020 Northridge Point SE)

**F. Community Development (5:35-5:55)**

1. Resolution No. \_\_\_\_\_ approving Wildrye Farms First Addition Final Plat located south of Hwy 151 and west of Stone Road, Linn County, Iowa. (Wildrye Farms, LLC)
2. Resolution No. \_\_\_\_\_ approving payment to Duo-Gard Industries for transit shelter to be located at 105 Southview Drive funded by tax increment financing low and moderate income set aside assistance dollars in the amount of \$6,907.00.
3. Resolution No. \_\_\_\_\_ approving acquisition plat for property located at 597 21st Street.
4. Motion directing staff to amend Chapter 176.41 of the Marion Zoning Code regarding notification signs for the amendment of zoning districts.
5. Resolution No. \_\_\_\_\_ approving the purchase of a 2019 Ford Escape from Lynch Ford in the amount of \$22,720.00.

**G. Library (5:55-6:05)**

1. Discussion regarding financial plan for Library Building Project.

**OTHER DEPARTMENT DISCUSSION** – This portion of the meeting is set aside for other department discussions, presentations, and updates not related to current council action.

1. Discussion regarding Fiscal Year 2021 Budget Guidelines. (6:05-6:35)

**COUNCIL COMMENTS** – During this portion of the meeting, Council members may bring forward communications, concerns and reports on various matters.

**CLOSED SESSION**

1. Motion to adjourn to closed session regarding litigation as permitted under Section 21.5(1)(c) of the Code of Iowa.

**ADJOURN**