

**Public Services Board**

**Minutes**

**City of Marion**

**Tuesday, January 14th, 2020**

1. **Call to Order**.

The Public Service Board of the City of Marion, Linn County, Iowa met on Tuesday, February 11, 2020 at 12:05 p.m. in the Public Service Board Room with Craig Adamson Chairman presiding.

1. **Roll Call.**

Board members present: Craig Adamson, Mark Morgan, Tom Padley, Colleen Prokop, and Joe Spinks

Board members absent: None

1. **Motion to approve minutes of the January 2020 Public Service meeting.**

Moved by Mark Morgan, second by Colleen Prokop. All in favor, motion carried.

1. **Motion to approve request for supplemental solid waste collection services.**
2. **Silva – 2305 11th Avenue**

The above resident has requested to have extra solid waste picked up at the house each week at no extra cost to her, her husband is on home dialysis. Ryan has recommended that the PS Board request that the City Attorney looks into the matter and see if this is something the city can do legally. Moved by Mark Morgan and seconded by Tom Padley. All in favor, motion carried. Either the City Attorney or Ryan will notify the resident of the outcome. 2/24/2020 Update from the City Attorney – no this is not something we can do.

1. **Discussion regarding single stream recycling program.**

Ryan talked about his meeting with Karmin McShane the Director of the Solid Waste Agency on 2/10/2020.The cost of recycling is $85.00 / ton and with the new proposal from the Solid Waste Agency it will increase $20.00 - $30.00 / ton. Currently Quincy Recycling has stopped accepting cardboard for recycling, so we are hauling it to ABC Disposal. The Solid Waste Agency still has a cardboard ban, with no end in sight. We have not changed our recycling rules since 1996, recycling now has a reduced demand due to reduced market demand, contamination and less value of recycling. We as a city will have to revisit our recycling program due to the lack of demand and cost. The Solid Waste Agency is recommending not expanding the landfill past cell number 5, the Solid Waste Agency Board is the one who wants to expand the landfill. Ryan is unsure where this will go and we will wait to hear back from Craig when he attends the next Solid Waste Agency’s next board meeting.

1. **Update regarding Eco Industrial Park.**

Ryan updated the board on the progress at the Eco Industrial work site. The concrete foundations and piling have some issues that we are looking into and may need to have an outside consultant to look into this issue for us. Craig wants to make sure that all hours are tracked and if any contractors need to be billed we will have accurate numbers for billing purposes and all costs are covered. The precast walls and roof panels are scheduled to be delivered on 3/5/2020, but that date may change due to all the steel may not be in place. The bid for the fire suppression systems has been completed. The bid for the mechanical was over budget by double the amount and will go out for re-bid after the specifications have been changed, we are looking at making the project more approachable and less complex and the total bid should be at $1.8 million. We still need to have the electrical bid go out and it will go out with the mechanical re-bid package. The contractor is working on the wet basin now and when complete will move across the street on 44th St and start on ground work there. The project is still on budget.

1. **Discussion regarding Public Services Deputy Director position.**

Ryan will make a recommendation to The PS Board to place an interim person in the position for operational needs for 90 days. Ryan is still working on the administration part of the job and deciding if the position needs to be split between two people, currently no one fits this part of the job.

1. **Other Business.**

The City Council wants all departments to submit a 5 year plan and there will not be a lot of staff expansion from the general fund. Police, Fire and Public Service department are exempt from staff expansion freeze. The City Council wants to maintain a 14.32% debt level and are looking at a transportation utility to supplement road use, they are looking at other cities who have this program.

Per PS Board request we will not be printing the PS Board packets at out monthly meeting just the agenda, everything else will be online.

1. **Adjourn**

Motion to adjourn the meeting at 1:25 p.m. was made by Craig Adamson. Motion considered by Mark Morgan and seconded by Tom Padley. All in favor, motion carried.

Respectfully submitted by:

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Ryan Miller

Public Service Director

RM/dpt