



Marion Water Department MINUTES 7 14 2020

The regular monthly meeting of the Marion Water Department's Board of Trustees was called to order at 4:01 PM, on July 14, 2020, through a virtual meeting held on Zoom. Trustees Mary Ann McComas, Greg Hapgood, William Kling, and John Bender participated in the Zoom meeting. Board member John McIntosh arrived at 4:14 PM on the virtual meeting. Chairman Hapgood called the meeting to order. Other people attending the meeting included Todd Steigerwaldt, Board Secretary.

Motion by McComas, seconded by Hapgood to approve the minutes of the June 9th, 2020 regular monthly board meeting and June disbursement and fund balance reports. Steigerwaldt reviewed the end of the financial standings. Expenditures were 92% of budget expenses which included the \$600,000 budget amendment in April 2020 that mainly covered the 2017 31st Street Elevated Water Tower Painting Project. He also mentioned that water revenues were higher than the approved budget by just over \$500,000. Vote: all Ayes (4-0)

Motion by McComas, seconded by Kling approving water main application for Kwik Star #589 at 962 62nd Street. Bender asked about the location of the public main to be installed. Steigerwaldt stated it would be installed along the north side of the truck stop in the old gravel frontage road that leads back to the old hotel and restaurant site. They will pave the road and install all utilities to serve the land remaining along the east side of Highway 13 across from Wal-Mart. Steigerwaldt stated they have begun moving dirt and planned on being open in November 2020. Vote: all Ayes (4-0)

Motion by Bender, seconded by McComas approving Resolution No. 20-08 accepting water main improvements for the Rookwood Estates 1st Addition to the City of Marion, Iowa. Steigerwaldt shared the location of this new development which is south of Fernow Road and east of Highway 13. He stated there were single-family homes, condos, and townhomes in this development with some public alleys. Some homes have been completed and more new homes are being constructed. Bender asked if any of these were 3-story buildings. Steigerwaldt stated not in this addition but there were some planned in the future along Fernow Road that were like the buildings recently constructed along Bison Court. All water main tests passed inspections. Roll Call Vote: all Ayes (4-0)

McIntosh joined the meeting at 4:14 PM.

Motion by McIntosh, seconded by Bender approving payment to Water Solutions Unlimited for the installation of an ammonia sulfate fee system for Well #10 at 450 Echo Hill Road for \$8,311.28. Steigerwaldt stated the new feed system is up and running. He gave praise to Andy Smith who plumbed and set up most of the system with some help from the vendor. The water chemistry is now more balanced throughout our system with the addition of ammonia sulfate at Well #10 which did not have any natural ammonia like our other wells around town. Vote: all Ayes (5-0)

Motion by McIntosh, seconded by Kling approving payment to Nelson Electric Company for new soft start at Well #4 for \$6,525.61. Steigerwaldt stated the old one wore out and was no longer manufactured. A newer unit was found and installed. Vote: all Ayes (5-0)

Motion by McComas, seconded by Kling approving purchase of 30 Mueller fire hydrants for \$79,765.50. Bender asked if we were considering installing the quick hose connection caps that Hiawatha uses on some of their fire hydrants. Steigerwaldt stated Deb Krebill, Marion Fire Chief, had approach him on installing these devices but she has yet to provide additional information on the product and cost. Once

information is provided, he will share it with the board for consideration. Bender also asked about the fire hydrant extensions line item on the invoice. Steigerwaldt stated these are for extending the fire hydrant when the main is deeper than normal and the funding is coming from a different account. Hapgood asked if the price increased from the last order. Steigerwaldt stated the cost increased \$17.52 per hydrant. Vote: all Ayes (5-0)

Motion by McComas, seconded by McIntosh approving payment #2 to Barnd Electric for electrical work at the new water admin office for \$10,000.00. Hapgood asked how much more we owe him. Steigerwaldt stated he is mainly done except for hanging the lights which will provide a guy to assist him with so there should only be one more small bill coming. The department purchased the lights directly from the whole seller. Vote: all Ayes (5-0)

Motion by McComas, seconded by Bender approving payment #4 to Zuki Built for masonry and window framing at the new office for \$11,000.00. Steigerwaldt stated the project is progressing along smoothly. Anticipated move in date is mid-August. Vote: all Ayes (5-0)

Motion by Kling, seconded by McComas approving quote from Squaw Creek Millworks for cabinets and counter tops for the new break room for \$3,350.00. The board liked the looks of the new cabinets. Vote: all Ayes (5-0)

Motion by Kling, seconded by McComas approving payment to A-1 Insulation LLC for insulation installed at the new office for \$2,049.00. Vote: all Ayes (5-0)

Motion by Kling, seconded by McIntosh approving payment to Quality Excavating Incorporated for parking lot prep and rock for new office parking lot for \$11,171.09. Steigerwaldt stated our crew assisted the contractor in hauling away dirt and hauling in rock for the new parking lot. Vote: all Ayes (5-0)

Motion by Bender, seconded by Kling approving payment to Central States Concrete for curb and gutter, door stoops, sidewalk ramps and a handicap parking stall for \$13,745.00. Steigerwaldt told the board this contractor was looking for work and gave a competitive price. Two other contractors were asked to submit bids but were not interested as they had too much work to do. Steigerwaldt stated he was pleased with this company's work. Vote: all Ayes (5-0)

Motion by McComas, seconded by Kling approving payment to Veenstra and Kim Inc. for engineering services for \$23,496.89 for Well 8 Water Treatment Facility design work. Steigerwaldt stated the plans should be ready for final review soon with an anticipated project calendar at the August meeting. Vote: all Ayes (5-0)

Steigerwaldt updated the board on the field activities. Service Department: remote read meters installed on 23 accounts; 6,527-meter reads; 3 straight meters to radio; 11 tag order; 955 locates and 77 service calls.

Steigerwaldt stated staff continued to work on the new office remodel which included assisting in the parking construction. The new ammonia feed system at Well #7 was put online and a new soft start was installed at Well #4. The distribution crew installed a new water line along 2nd Avenue and 15th Street.

June gallons pumped: 102,461,000

Secretary Report –

Steigerwaldt informed the board there were 22 building permits issued in June over a \$50,000 valuation. 12 of the permits were for single-family homes, one large commercial re-roof, one multi-family unit, one townhome, four commercial and three commercial remodel permits were issued.

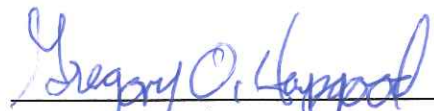
Steigerwaldt again informed the board of the plan to start assessing late fees again and when water service turnoff for non-payment would occur. He stated late fees are now being assessed again starting in July with service disconnection starting later this month once one final call from staff is made to the customers who have not paid since early March. The only issue that would change this timeline for service termination would be if there was a spike in Covid-19 cases in the area. Then the department would not shut water off for health/sanitation reasons.

The next regular monthly board meeting was set for Tuesday, August 11th, 2020. The meeting may be another virtual Zoom meeting.

The meeting adjourned at 5:00 PM.



Todd Steigerwaldt
Secretary



Greg O. Hapgood
Chairman