



Marion Water Department MINUTES 8 24 2020

The regular monthly meeting of the Marion Water Department's Board of Trustees was called to order at 4:05 PM, on August 24, 2020, through a virtual meeting held on Zoom. Trustees Mary Ann McComas, Greg Hapgood, William Kling, and John Bender participated in the Zoom meeting. Board member John McIntosh participated in the meeting with Steigerwaldt at his office. Chairman Hapgood called the meeting to order. Other people attending the meeting included Todd Steigerwaldt, Board Secretary.

Motion by McComas, seconded by Kling to approve the minutes of the July 14th, 2020 regular monthly board meeting and July disbursement and fund balance reports. Steigerwaldt shared with the board the past four fiscal year fund balance financial standings. Vote: all Ayes (5-0)

Motion by Bender, seconded by Kling approving Resolution 20-09 accepting water main improvements in the Hunters Field 11th Addition to the City of Marion. Steigerwaldt shared the location of this subdivision which was north of Connection Boulevard and west of Winslow Road. The developer was Karl Rosenberg with Fritz Development. The contractor was Altrans Inc. which was a new contractor that installed the pipe. Bender asked if there were any issues. Steigerwaldt stated there were a few issues but they have been resolved and the two-year bond was submitted. Steigerwaldt mentioned the City had not accepted their public improvements yet but the water mains were ready for acceptance. Roll Call Vote: all Ayes (5-0)

Motion by McComas, seconded by McIntosh approving Resolution No. 20-10 accepting water main improvements for the Bridge Creek 5th Addition to the City of Marion, Iowa. Steigerwaldt shared the location of this new development which is south of Connection Boulevard and north of the new Winslow Road. He stated everything passed inspection and it was ready to accept. Roll Call Vote: all Ayes (5-0)

Motion by McIntosh, seconded by Bender approving Resolution No. 20-11 accepting Gemstone Estates 6th Addition to the City of Marion. Hapgood shared the location of this subdivision which was west of Lucore Road and north of Tower Terrace Road. Steigerwaldt stated the developers were Jon Morris and Todd Wood with Morris Wood Enterprises LLC. He mentioned this was the last phase of this residential subdivision and the water main was ready to accept. Roll Call Vote: all Ayes (5-0)

Motion by McIntosh, seconded by Kling approving quote from Nelson Electric Company for installing a NEMA disconnect for the emergency backup generator at Site #4 for \$6,968.00. Steigerwaldt stated early this summer the generator failed to shut down once Alliant's power came back on during a storm event. Nelson Electric was called in to safely shut down the generator as high voltage arcing was a concern for staff. Nelson Electric recommended installing a separate disconnect device between the power supply and the generator to prevent this safety concern from happening in the future. Vote: all Ayes (5-0)

Motion by McComas, seconded by Hapgood approving quote from Nelson Electric Company for installing a soft start motor drive at Site #6 for \$6,728.00. The existing drive was kicking out preventing the well from running. Vote: all Ayes (5-0)

Motion by Bender, seconded by Kling approving payment #3 to Barnd Electric for electrical work at the new water admin office for \$6,800.00. Steigerwaldt stated there will be one more small payment as they had Mark do some additional wiring in the new office building. Vote: all Ayes (5-0)

Motion by Kling, seconded by Bender approving three payments to Zuki Built for carpentry framing, drywall, and painting at the new office for \$22,877.45. Steigerwaldt stated the project is progressing along. The storm event on August 10th set the completion date back by at least one week. Vote: all Ayes (5-0)

Motion by McIntosh, seconded by Bender approving payment to Squaw Creek Millworks for cabinets and counter tops for the new break room for \$3,350.00. The board asked if everything was installed. Steigerwaldt stated it was mostly installed however they had to re-order the main countertop as they flipped the cabinet layout to relocate the microwave which put the sink opening in the wrong location. A new countertop would be arriving this week. Vote: all Ayes (5-0)

Motion by Kling, seconded by McComas approving second payment to Storey Kenworthy for office furniture and chairs for \$16,379.43. Steigerwaldt stated he met the furniture representative on site today. The building was not quite ready for the furniture to be installed. They are willing to work evenings to install the furniture when the building is ready. Steigerwaldt will hold the payment until the furniture is all installed and inspected. Vote: all Ayes (5-0)

Motion by Bender, seconded by McIntosh approving payment to Veenstra and Kim Inc. for engineering services for \$13,228.97 for Well 8 Water Treatment Facility design work. Steigerwaldt stated they met and reviewed the 90% complete plans. The next step was to submit the plans to the DNR for their approval prior to going out for bids. Steigerwaldt anticipates construction starting next year depending on the lead time to build the two pressure filter tanks. Vote: all Ayes (5-0)

Motion by McComas, seconded by Kling approving annual financial contribution to MEDCO for \$3,025.00. Kling asked about the potential joint venue with MEDCO to purchase the Barnes Manufacturing property adjacent to our new office and existing elevated water tower at 3050 5th Avenue. Steigerwaldt explained to the board the desire to obtain an additional 25'-30' of land north of the elevated water tower for future maintenance needs on the tower. He stated the 15' alley was sold to Barnes and it would be advantageous for the department to obtain the land now with MEDCO so that we could keep the additional land we need and sell off the remaining land to a developer for redevelopment. If a deal would come together, we would basically be making an investment in land now to sell in the future. Steigerwaldt stated we are not earning much interest on our money in the banks right now. Vote on the annual financial contribution to MEDCO for \$3,025.00. Vote: 4 Ayes, 1 Nay (McIntosh)

Steigerwaldt updated the board on the field activities. Service Department: remote read meters installed on 23 accounts; 11,512-meter reads; 0 straight meters to radio; 113 tag order; locates and 98 service calls.

Steigerwaldt stated the distribution crew finished installing a new water line along 2nd Avenue and 15th Street. Subdivision inspections occurred and staff worked some more on the new office at 3050 5th Avenue.

July gallons pumped: 133,572,000 (Third highest monthly total pumped on record)

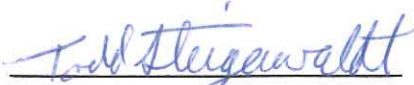
Secretary Report –

Steigerwaldt informed the board there were 32 building permits issued in July over a \$50,000 valuation. 24 of the permits were for single-family homes, two large foundation permits, two commercial remodels and four multi-family duplex unit permits were issued.

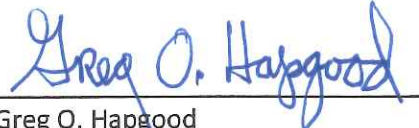
Steigerwaldt shared the 2020 annual DNR report on the Jordan Aquifer. He was pleased that our Well #4 was back into the Tier 1 category by 10'. He stated he had not heard any more news on the Patterson Quarry in eastern Iowa pursuing the venture of selling Jordan water to arid regions out west by train.

The next regular monthly board meeting was set for Tuesday, September 8th, 2020. The meeting may be another virtual Zoom meeting.

The meeting adjourned at 5:00 PM.



Todd Steigerwaldt
Secretary



Greg O. Haggood
Chairman