



Marion Water Department MINUTES 11 10 2020

The regular monthly meeting of the Marion Water Department's Board of Trustees was called to order at 4:02 PM, on November 10, 2020, through a virtual meeting held on Zoom. Trustees Greg Hapgood, William Kling, John McIntosh, and John Bender participated in the Zoom meeting. Mary Ann McComas was absent. Chairman Hapgood called the meeting to order. Other people attending the meeting included Todd Steigerwaldt, Board Secretary.

Motion by Kling, seconded by Bender to approve the minutes of the October 13th, 2020 monthly board meeting and October disbursement and fund balance reports. Bender noted there was some extra overtime last month. Steigerwaldt stated there was a main break at Indian Creek and 29th Avenue and some SCADA software issues that caused some extra call outs. Vote: all Ayes (4-0)

Motion by Bender, seconded by Kling approving bids and awarding contract to Brecke Mechanical for the 2021 44th Street and Bus Hwy 151 12" Valve Replacement Project for \$14,385.00. Bender stated the two bids were close. Steigerwaldt stated they were only \$6.30 apart. Kling asked if the valves were being replaced because of the future trail project. Steigerwaldt stated they were because 6' of fill was going to go over the valves and a 10' concrete trail. Other existing valves along this highway ditch tend to fail because they were not wrapped in plastic back in the day and the road salt and grime eat away at the bolts. Bender noted it took a long time for the city to get funding for this trail. Vote: all Ayes (4-0)

Motion by McIntosh, seconded by Hapgood, approving water main hookup fee reimbursement to Linn Mar Schools for \$7,865.60 as part of the Echo Hill 3rd Addition along Echo Hill Road. Steigerwaldt explained the location and that the city did not collect this fee at the time of the final plat, but it was caught later so the developer did finally pay the required hookup fee. Vote: all Ayes (4-0)

Motion by McIntosh, seconded by Kling approving two payments to Doors Inc. for a total of \$8,600.00 for new doors at the new office. Hapgood stated they must be very nice doors. Steigerwaldt stated the first doors arrived too dark so they made them redo the doors and the company did not want the mistake doors back so we have extra doors now that can be repurposed someday. Vote: all Ayes (4-0)

Motion by Kling, seconded by Bender approving payment to Exterior Solutions Group LLC for gutters on the new office for \$5,600.00. Hapgood asked if the small EIFS damage done by the contractor was repaired yet. Steigerwaldt stated no but he had a quote for the EIFS contractor who will do the repair next spring. The gutter contractor is agreeable to the future repair bill. Vote: all Ayes (4-0)

Motion by McIntosh, seconded by Kling approving final payment to Barnd Electric for \$730.00 at the new office. Vote: all Ayes (4-0)

Motion by Bender, seconded by Kling approving final payment to Nelson Electric for a new soft start motor at Site #6 for \$1,228.00. Steigerwaldt stated the final part was not installed so they will hold the check until all the work is done. Vote: all Ayes (4-0)

Motion by Hapgood, seconded by Kling approving final payment to Nelson Electric to install a NEMA disconnect switch at the emergency generator at site #4 for \$2,468.00. Steigerwaldt stated during two earlier storm events this summer the emergency backup generator would not transfer back to Alliant's power after the generator started. It was recommended to install this disconnect as a safety precaution

to allow staff to manually transfer power from the generator to the utility power if this situation would happen again. Vote: all Ayes (4-0)

Motion by Bender, seconded by McIntosh approving two payments to Rathje Construction for water main relay along Kwik Star for \$18,600.00. Steigerwaldt explained that staff encountered deep existing water main along 62nd Street that would be problematic down the road, so they hired Rathje to correct the existing location and depth of the existing water. The other payment to Rathje in this payment was for sharing in the cost of a pipe laser that was accidentally flushed down the sanitary sewer while staff was flushing chlorinated water from new water main in a subdivision. Both parties agreed this was an unfortunate accident and both parties agreed to share in the cost of replacing it. Vote: all Ayes (4-0)

Motion by Hapgood, seconded by Kling approving a \$500 donation to the Marion Chamber's Leadership in Action Class for new holiday lights. Hapgood noted that today's Marion paper mentioned this project but did not list us as a sponsor last year. Steigerwaldt stated he would inquire if there was a certain donation amount needed to be noted as a sponsor in the paper. Vote: Ayes 3, Nays 1 (McIntosh)

Motion by Bender, seconded by McIntosh to table the employee wage and benefit request proposal for FY21-22. Steigerwaldt shared with the board that the board packet went out earlier than normal and several staff have been off lately, so Smith was unable to discuss and prepare a formal request. Steigerwaldt stated Smith and himself did briefly discuss some percentages and he shared with the board what the city manager was limiting city employee raises to for their next budget. Steigerwaldt stated he would continue discussions with staff and prepare a wage proposal for the board to consider at the December 8th meeting.

Steigerwaldt updated the board on the field activities. Service Department: remote read meters installed on 15 accounts; 6,751-meter reads; 0 straight meters to radio; 153 tag orders; and 93 service calls.

Steigerwaldt stated the distribution crew continued to perform outside tiling around the new office and hung the department's sign letters on Monday on the building. They also had one main break repair at the intersection of Indian Creek Road and 29th Avenue. Subdivision inspections occurred on several new developments and multiple taps were made.

October gallons pumped: 83,440,000

Secretary Report –


Steigerwaldt informed the board there were 35 building permits issued in October over a \$50,000 valuation. There were nine major building repairs permits, 25 single-family homes, one commercial remodel permit issued.

Steigerwaldt shared with the board the news that our SRF loan was being reduced from 3% to 1.75% which will save us \$142,600 in interest over the life of the loan. We still owe \$1,805,000 on the Well #7 project.

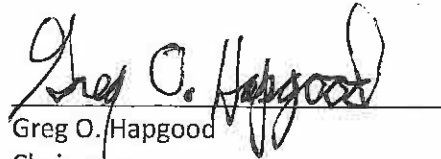
Steigerwaldt talked about the news article he recently read and shared with the board members that the Patterson Quarry was wanting to export Jordan water to the western arid states for profit. The DNR has so far denied this request but there could be an appeal by the quarry owner based on past court rulings.

The next regular monthly board meeting was set for Tuesday, December 8th, 2020. The meeting may be another virtual Zoom meeting.

The meeting adjourned at 4:43 PM.



Todd Steigerwald
Secretary



Greg O. Hapgood
Chairman