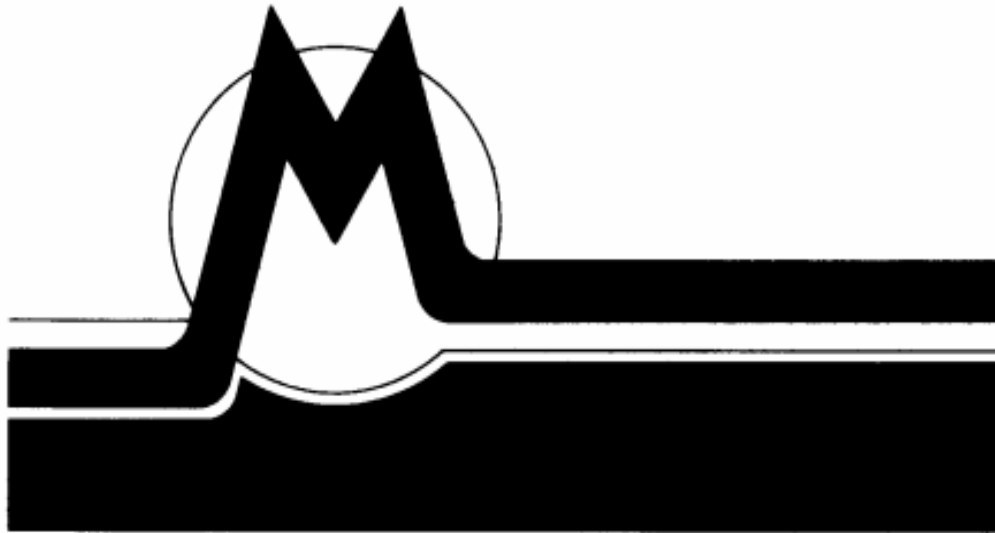


# **CITY OF MARION**

## **ANNUAL OPERATING BUDGET**



**Fiscal Year 2013-2014**

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July 3, 2013

TO: Mayor and City Council  
FROM: Lon Pluckhahn, City Manager  
RE: Fiscal Year 2013-2014 Budget

## I. OVERVIEW

I am pleased to present to the council the approved 2013-14 fiscal year budget. Marion was fortunate to continue to have significant growth over the prior fiscal year, even with the impacts of the national recession. There are signs that construction activity is ticking upward again, and the city is seeing substantial commercial interest along the central corridor and Tower Terrace corridor.

### A. Budget Goals

For FY 13-14, the budget is designed around meeting the goals in the strategic plan while maintaining activities from the prior years at the same service level. Overall, the budget is a modest increase over the prior year. In FY12-13 the city's tax levy was \$13.62416/1000. The budget as approved decreases the property tax levy rate to \$13.15637/1000.

The main driver for the reduction in the tax rate was a large increase in assessed valuation. An unprecedented fifth consecutive increase in the residential rollback added some value, as did a revaluation of commercial and industrial properties in the city. However, these two factors alone do not account for the increase. Overall the city saw an increase in taxable value of \$87 million, of which about half is due to the revaluation and rollback. The remainder is due to the continued growth of the community.

Changes in the residential rollback are always a concern since Marion is so heavily tilted toward a residential property tax base. An increase in the rollback normally shifts the tax burden away from commercial and industrial property over to homeowners. This year, that was counterbalanced by an overall 8% increase in the value of commercial and industrial properties (individual properties went up and down in varying amounts, but the overall impact to the base was 8%).

The impact of the increase in residential rollback is to change the taxable value of a \$100,000 home from \$50,572 last year to \$52,816 for this fiscal year. If the property tax rate were to remain unchanged, the rollback increase would amount to a 4.43% tax increase. As approved, the budget calls for a property tax increase of 0.85%. For the owner of a \$100,000 home, this amounts to an increase of \$2.13 for the year.

The City also has a long-standing council reserve policy of maintaining a minimum General Fund cash balance equivalent to 35% of expenditures and transfers out. The revised budget provides for an ending cash balance of right at 36.9% of total expected general fund expenditures for the fiscal year.

B. Budget Objectives

The budget is designed to meet the following objectives for the coming fiscal year:

1. Maintain the current level of services and operations.
2. Address service, operational and infrastructure needs generated by the community's growth.
3. Maintain adequate levels of cash reserves in all funds.
4. Vigorously explore alternatives for providing equivalent services more effectively.
5. Utilize non-property tax revenue sources where appropriate.
6. Assure personnel, operating and capital costs are financed from appropriate funding sources.
7. Assure compliance with the City's Financial Policies.
8. Continue the elevated investment annually into infrastructure projects, particularly streets.
9. Invest more dollars into trail and pedestrian ways development.
10. Enhance services designed to make Marion the safest city in the corridor.
11. Improve the city's ability to communicate with residents, businesses, and interested parties.
12. Start the city down the path of being a health and wellness leader.

C. Budget Uncertainties

This year's budget was put together in a better climate than the past few years, yet still faced some major uncertainties. The state budget deadline of March 15 left more than ¼ of the year unaccounted for, which impacts estimates of cost and year-end balances. The following items may have a significant impact on this and future budgets:

1. Labor Negotiations – Personal service costs (wages and benefits) account for 77% of General Fund expenditures. The city is under contract for FY13-14, but two of the contracts will expire at the end of the

fiscal year. Negotiations for successor agreements is expected to start in the fall.

2. Health Insurance Costs – Health insurance costs are projected to rise 3%, following an 8% increase last year. This is an area of much uncertainty, as insurance carriers are struggling to quantify the costs of federal healthcare legislation. Marion’s actual increase from Blue Cross/Blue Shield was 1.2%, but an additional increment has been budgeted to cover unexpected costs. The latest news is that implementation of the Affordable Healthcare Act has been delayed for a year, and potential changes in it may yield cost savings for the city.
3. Fuel and Utility Costs – Each year the city currently spends over \$300,000 in vehicle operating costs (fuel and oil) and well over \$400,000 in utilities (gas, electric, etc.). Commodity prices related to these expenditures have been very erratic in the last few years, though utilities seem to be in a period of relative stability now.
4. Facility Costs – The estimated cost of operating the new police station is first reflected in this budget. Costs for the new parks maintenance buildings at Thomas and Lowe Parks are coming in line with experience. In addition, operating costs for some of the newer facilities (A & E center at Lowe, City Hall) are increasing a bit as more maintenance is required.
5. State Budget – The role of the state is the biggest uncertainty at the time of preparation of the budget. A new law was passed that will roll back commercial property values by 10% over the two following fiscal years. Backfill for potential revenue losses was approved in the final version of the bill, but given the state’s checkered past in following through with backfill I remain dubious that it will continue to be there in the future.

A second major change is the conversion of rental properties to a new category called multi-residential. Over a period of years these properties will be converted from their current commercial tax designation to residential. While Marion is not as vulnerable to the impacts of this as communities like Ames and Iowa City, it will still act as a brake on new valuation growth during the phase-in period. It will also reduce the city’s commercial tax base.

Unfortunately, the new legislation also did not address the need for a ceiling and floor on rollbacks for residential property. While residential rollbacks have been raising for 5 years, this is out of line with historical trends. As farmland values come back to earth downward pressure on residential rollback will come into play.

6. National/International Events – While the national economy has been slowly recovering, it remains very fragile. Trickle down effects of less federal to state assistance may make outside funding even more scarce. Historically low interest rates that Marion has taken advantage of make borrowing for projects attractive but also have a downside, in that it does not help the city’s interest income. The initial years of repayment for the

planned police station borrowing to not affect this budget, but will affect 14-15. Additionally, inflation is a major concern, especially for capital projects and the commodities the city purchases in large amounts.

7. Residential Rollbacks – The state-imposed property tax rollbacks significantly affect the city budget. As far back as FY 08-09, residential properties (which account for over 75% of Marion’s tax base) received a 44.0803% rollback. In FY 09-10, however, the rollback increased for the first time, and that trend has continued for FY 13-14. It is expected to continue for several more years.

The taxable value of residential property per \$100,000 of Fair Market Value has trended as follows since January 1, 2004:

	<u>NET TAXABLE VALUATION PER \$100,000</u>
FY 13-14 with rollback (No Equalization)	\$52,817
FY 12-13 with rollback (No Equalization)	\$50,752
FY 11-12 with rollback (No Equalization)	\$ 48,529
FY 10-11 with rollback (No Equalization)	\$ 46,909
FY 09-10 with rollback (No Equalization)	\$ 45,589
FY 08-09 with rollback (No Equalization)	\$ 44,080
FY 07-08 with Rollback (No Equalization)	\$ 45,559
FY 06-07 with Rollback and Equalization	\$ 50,711
FY 05-06 with Rollback (No Equalization)	\$ 50,358
FY 04-05 with Rollback and Equalization	\$ 50,925

8. Other Real Estate Classifications - The FY 13-14 valuation for commercial real estate is 100%; however this will reduce by 5% per year in the next two fiscal years. Multiresidential property will be reduced to the residential rate by 2020.

## II. PRODUCTIVITY IMPROVEMENTS AND COST SAVINGS RECOMMENDATIONS

City departments were instructed to identify practical and achievable ways to enhance productivity and/or obtain cost savings in their budget requests. Several were approved as part of the budget process. Following is a listing of projects approved for the prior year and their estimated cost savings.

Police Department	Paperless Roll Call	\$ 3,013
Police Department	Vehicle Idle Management System	\$17,745
Fire Department	Piggyback Purchase-Bunker Gear	\$34,000
Fire Department/Pub. Serv.	Piggyback Purchase-Preemption Syst.	\$38,000
Fire Department	Switch to Nomex Extrication Gear	\$10,600
Parks Department	Use of pure salt mix for city lots	\$ 800/event
Parks Department	Online registration-rec programs	\$ 4,000
Parks Department	Email distribution of flyers/newsletter	\$ 1,200/pub.
Parks Department	Purchase of floor polisher	\$22,500
Planning Department	Streamlined application process	\$ 4,992
Finance	Switch insurance providers	\$15,000
City Manager	Reduced IT service calls (IT Mgr)	\$12,000
Public Service	Consolidated equipment bids	\$300,000

This is by no means an exhaustive list, as every department strives to realize cost savings throughout the year. But it is typical of the initiatives undertaken each year to provide better service for the dollar and contain costs.

## III. PROPERTY TAX LEVY

### A. Assessed Valuation

The budget is benefitted by another year of substantial increases to Marion's net taxable assessed valuation. Total taxable value is \$1,314,492,871 for FY13-14, as compared to \$1,227,370,278 and \$1,193,708,930 two years ago. This is an increase of \$87.1m (7.1%) from FY 12-13, which is higher than Marion's normal trend. The residential rollback increase and commercial revaluation combined to push that number up. Historically, this growth in assessed valuation has been a fundamental part of Marion's ability to provide continuing services with a relatively stable tax asking.

### A. Property Taxes

The approved budget decreases the property tax levy rate by 3.95%, or by \$0.53784/1000 of value. Of the variable levies, the tort liability levy shows a slight increase, while all the others decline. The debt service levy decreases the most dramatically. The trust and agency levy could be higher, but it is being reduced by the application of expected general fund ending balance as an offset to property taxes to lower the overall tax rate. This also reserves future property taxing authority in looking toward fire station 3 in the future, which is tentatively scheduled for 2018.



B.

The breakdown of the property tax levy is shown below:

<u>Fund</u>	<u>FY 12-13 Levy Rate</u>	<u>Levied FY 12-13</u>	<u>FY 13-14 Levy Rate</u>	<u>Levied FY 13-14</u>
Regular	8.10000	\$ 9,941,699	8.10000	10,647,392
Ag Land	3.00375	8,608	3.00375	9,179
Tort Liability	0.15949	195,752	0.16206	213,022
Transit	0.15899	195,136	0.15313	201,288
Civic Center	0.13500	165,695	0.13500	177,457
Library	0.04000	49,099	0.04000	52,584
Trust & Agency	2.51453	3,086,260	2.52070	3,313,441
Debt Service	2.51615	3,214,090	2.04548	2,780,488
TOTAL				
Regular	13.62416	16,847,730	13.15637	17,385,671
Ag Land	3.00375	<u>8,608</u>	3.00375	<u>9,179</u>
TOTAL TAX REVENUE		\$16,856,338		\$17,394,850

Please note that the debt service levy decreases by \$0.471/1000 in this budget year. This is due to a combination of a reduction in annual loan amounts due and a broader tax base. All the variable levy rates are reduced with the exception of tort liability, which sees a slight increase over the prior year.

As is shown in the following section, the decrease in rate substantially benefits those properties that are assessed at 100% of value. While the rate is an increase for residential property, it is a decrease for commercial and industrial.

### B. Tax Impact

The net impact of the draft tax levy on various classes of real estate is as follows:

	<u>Value After Rollback/ Equalization</u>		<u>Tax Levy</u>		<u>City Tax Payable</u>	<u>Change %</u>
<u>Per \$100,000 Residential Value</u>						
FY 13-14	52,817	x	13.15637	=	\$ 694.88	0.84%
FY 12-13	50,752	x	13.62416	=	\$ 689.04	5.10%
FY 11-12	48,529	x	13.50980	=	\$ 655.62	2.49%
FY 10-11	46,909	x	13.63603	=	\$ 639.65	1.20%
FY 09-10	45,589	x	13.86482	=	\$ 632.09	1.42%
FY 08-09	44,080	x	14.13850	=	\$ 623.22	-0.77%
FY 07-08	45,559	x	13.78572	=	\$ 628.07	-11.25%
FY 06-07	50,711	x	13.95525	=	\$ 707.68	
<u>Per \$100,000 Commercial Value</u>						
FY 13-14	100,000	x	13.15637	=	\$ 1,315.64	-3.56%
FY 12-13	100,000	x	13.62416	=	\$ 1,362.42	0.84%
FY 11-12	100,000	x	13.50980	=	\$ 1,350.98	-0.88%

FY 10-11	100,000	x	13.63603	=	\$ 1,363.03	-1.69%
FY 09-10	100,000	x	13.86482	=	\$ 1,386.48	-1.67%
FY 08-09	99,731	x	14.13850	=	\$ 1,410.05	+2.30%
FY 07-08	100,000	x	13.78572	=	\$ 1,378.57	-0.37%
FY 06-07	99,150	x	13.95525	=	\$ 1,383.66	

Per \$100,000 Industrial Value

FY 13-14	100,000	x	13.15637	=	\$ 1,315.64	-3.56%
FY 12-13	100,000	x	13.62416	=	\$ 1,362.42	0.84%
FY 11-12	100,000	x	13.50980	=	\$ 1,350.98	-0.88%
FY 10-11	100,000	x	13.63603	=	\$ 1,363.03	-1.69%
FY 09-10	100,000	x	13.86482	=	\$ 1,386.48	-1.67%
FY 08-09	100,000	x	14.13850	=	\$ 1,413.85	+2.56%
FY 07-08	100,000	x	13.78572	=	\$ 1,378.57	-1.45%
FY 06-07	100,000	x	13.95525	=	\$ 1,398.85	

It is worth noting that Marion has reduced the property tax rate for commercial and industrial properties in 5 of the last 7 years, while the trend is reversed for residential. This is the “shifting” effect of fluctuations in the rollback from year to year.

C. Analysis of Levy Funds

1. General – Regular – The regular levy makes up 61.54% of the city’s property tax revenues. It accounts for 62.54% of general fund revenues (inclusive of revenues and transfers in). There is a statutory limit of \$8.10/1000 to this levy. The budget continues the full use of this levy. Due to the \$8.10 limit, the revenues generated by this levy can only increase through growth in assessed valuation.
2. General – Agricultural - Agricultural land and buildings located within the city limits are taxed at a special rate. The budget continues the \$3.00 maximum levy on this class of real estate.
3. General – Tort Liability – This levy covers the city’s general insurance, self-insurance, deductible and tort liability expenses. The budget calls for an increase in this levy of \$.00131/1000.
4. General – Transit – This levy pays for fixed route, paratransit and neighborhood transportation bus services in Marion. Both primary service providers (Cedar Rapids Transit and Neighborhood Transportation Services) have asked for increases in the coming year. However, the levy is still able to be reduced by \$.00586/1000.
5. General – Library – This is a special \$0.04 levy approved by referendum in 1989. Proceeds of this levy are used to purchase books and other library materials. This levy may only be changed by public vote.

- 6. General – Civic Center – The Iowa Code authorizes a levy up to \$.135 for operating and maintaining a civic center owned by the city. The proposed budget takes advantage of this levy to partially fund the operation and maintenance costs of the Arts and Environment Center and City Hall.
- 7. Trust and Agency – The trust and agency levy is used to pay for certain designated employee benefits (police/fire pensions, FICA, IPERS, group insurance, workers compensation and unemployment). This rate is the one impacted by increases in health insurance and pension costs. The budget has a \$0.00617 increase in this levy.
- 8. Debt Service – City borrowing that does not have a dedicated repayment source (utility debt, TIF debt) is repaid through the debt service levy. This levy pays the principal and interest on the city’s bonded indebtedness. The budget decreases this levy by \$0.47067/1000 to meet the fiscal year’s debt obligations.

D. Property Tax Information and Usage

Property tax is the largest single source of revenue for the city, and supports many of the general fund expenses. 79.53% of the general fund expenses are paid with property tax revenue, with the rest covered by fees, fines, interest earned, and other smaller sources of income. Since the City of Marion has three different school districts operating in its boundaries, the overall total property tax rate varies from location to location. Likewise, the city’s percentage of the overall property tax bill changes from district to district.

If all other taxing jurisdictions keep their rates unchanged, Marion’s percentage of the tax bill would be as follows (by district):

<u>School District</u>	<u>Total Levy Rate</u>	<u>City Percentage</u>
Cedar Rapids	36.53992	35.81
Linn-Mar	39.11002	33.46
Marion Independent	38.44118	34.04

This means that for every \$1,000 of property tax paid, the city receives anywhere from a low of \$334.60 in the Linn-Mar school district to a high of \$358.10 in the Cedar Rapids school district. The remaining amount is split among the school districts, county, and other taxing entities.

So how is property tax money spent in the general fund? The single largest category is public safety, which includes police, fire, and animal control. Other city departments, such as building inspection and engineering, include safety components but are not traditionally thought of as basic safety functions.

Overall, the city uses property tax dollars as follows (not all categories are included):

<u>Department</u>	<u>% of Prop. Tax Expense</u>	<u>Cost/Resident Per Month</u>	<u>Cost/Household Per Month</u>
Police	28.04	\$11.54	\$27.41
Fire	16.42	\$ 6.75	\$16.05
Library	8.51	\$ 3.50	\$ 8.32
Parks/Lowe/Cem	7.38	\$ 3.03	\$ 7.21
Recreation	2.38	\$ 0.97	\$ 2.32
Engineering	3.22	\$ 1.32	\$ 3.14
Building	1.20	\$ 0.49	\$ 1.17
Finance	1.72	\$ 0.70	\$ 1.67
Administration	2.54	\$ 1.04	\$ 2.47
Planning	2.49	\$ 1.02	\$ 2.43
City Council	2.49	\$ 1.02	\$ 2.43
Legal	0.81	\$ 0.33	\$ 0.79
City Hall	0.94	\$ 0.38	\$ 0.91

For every dollar of property tax paid, slightly over \$0.28 goes to support police activities, while another \$0.164 pays for the fire department. About \$0.085 goes to the library, followed by \$0.073 to cover the costs of parks, the Arts & Environment Center, and the cemetery. Recreation takes about \$0.023, while engineering is supported by just over three cents. The building department is a special case: it generates a significant amount of fees that are netted out to show the residual expense paid by property taxes. None of the other departments generate enough user fees to cover as high a percentage of their costs.

There are several departments that cost about \$0.02 of every property tax dollar paid to operate, including finance, administration, planning, and city council. Council expenses are higher than would be expected if just council stipends were included, as several larger annual city contracts are paid through this budget (transit, economic development contributions, web site maintenance).

Expenses can be further broken down into categories that are paid in each department. For example, the single largest expense in the general fund is employee wages. Larger categories of expenses are as follows (again, not an exhaustive list):

<u>Expense</u>	<u>% of Prop. Tax Expense</u>	<u>Cost/Resident Per Month</u>	<u>Cost/Household Per Month</u>
Employee Wages	43.72%	\$17.99	\$42.73
Retirement Contributions	9.93%	\$ 4.08	\$ 9.70
Insurance (Health, etc.)	8.37%	\$ 3.44	\$ 8.18
**Total Personnel	62.02%	\$25.51	\$60.61
Operating Costs	15.31%	\$ 6.30	\$14.96
Equipment Replacement	3.44%	\$ 1.41	\$ 3.36
Vehicle Operations	0.99%	\$ 0.40	\$ 0.96
Utilities	2.34%	\$ 0.96	\$ 2.28

Insurance (Prop./Liability)	0.74%	\$ 0.30	\$ 0.72
Total Cost of City Gov't		\$34.88	\$82.89

\*\*Total personnel does not equal the cost of the three categories presented here, as it includes additional costs (i.e. post-retirement health insurance for disability retirees) that the city is mandated to pay.

About \$0.60 of every property tax dollar collected pays for wages and benefits for municipal employees. Another \$.15 pays for operating costs, which includes office supplies, utilities, insurance, building repairs, communications costs, postage, and other necessary products and services to keep the city running.

The property tax-funded side of general fund operations costs \$82.89 per month per household in the city. That equates to \$34.88 per person, and includes all the basic services in public safety, parks, library, animal control, street lights, traffic signals, and the support functions needed to allow those to operate. Employee costs account for \$60.61/month per household, or \$25.51/month per person. Operating costs are the next highest category, at \$14.96/month per household or \$6.30/month per person.

For that \$82.89 per month, the city provides a vast array of services. The library and 24/7 police and fire protection are the most visible, but the list includes building inspection, rental housing inspections, street design, construction administration and inspection, sidewalk inspection, subdivision review, zoning administration, historic preservation, economic development activities, animal control, street lighting, traffic signalization, cemetery maintenance, swimming pools and splash pads, recreation programs, trails, art exhibitions, and more.

City services may also be broken down into the property tax levy rate required to support each specific service. The following listing, while not including all city functions supported through property tax, shows how much property tax it takes to support the major city functions:

### **Cost of City Services by Property Tax Levy Rate**

<u>Department</u>	<u>% of Prop. Tax Expense</u>	<u>Property Tax Levy Needed to Support/1000</u>
Police	28.04	\$ 3.68
Fire	16.42	\$ 2.16
Library	8.51	\$ 1.11
Parks	7.38	\$ 0.97
Recreation	2.38	\$ 0.31
Engineering	3.22	\$ 0.42
Building	1.20	\$ 0.15
Finance	1.72	\$ 0.22
Administration	2.54	\$ 0.33
Planning	2.49	\$ 0.32
City Council	2.49	\$ 0.32
Legal	0.81	\$ 0.10

City Hall	0.94	\$ 0.13
Street Lighting	1.09	\$ 0.12

The total property tax levy to support expense categories may be broken out as well. For example, employee wages paid by property tax account for \$5.57/1000 valuation, while retirement expenses are \$1.30/1000 and insurance benefits amount to \$1.10.

#### IV. NON-PROPERTY TAX REVENUES

Significant non-property tax revenue categories in the FY13-14 budget include:

##### A. Building Permit Revenues

Building permits have been a significant General Fund revenue source for the city. Fees are projected at the same level as the current year.

##### B. Interest Earned

Interest earned is expected to stay stable to increasing slightly, due to steady interest rates.

##### C. Ambulance

The Marion Fire Department houses a backup ambulance for the Area Ambulance Service. The city is compensated for providing the space, electricity, etc. needed to maintain the rig. In the coming fiscal year this is projected to increase to \$10,800.

##### D. Transfers In

The city enterprise funds (utilities) have transferred money into the general fund to pay for support services received from the engineering, finance, and city manager's departments. A major change to the budget last year was a proposal to reduce the transfers in, and instead have those departments directly bill personnel costs to the utilities. This is a more transparent way to pay for the services, and avoids having to do a larger transfer to compensate for the general fund's 35% reserve requirement. Remaining transfer amounts were largely eliminated in the proposed budget.

#### V. MAJOR BUDGET PROPOSALS

##### A. General Fund Cash Reserves

The adopted budget meets the council's established policy of maintaining cash reserves at 35%, and would bring it in at 36.9%.

## B. Staffing

The budget reflects a full year of the communications and information technology positions in the city manager's department, and also reflects the reclassification of several positions in that division. It also allows for an increase in the amount of hours for part-time and seasonal parks employees. Only one existing part-time position is proposed to be reclassified as full-time, and a few new part-time positions are proposed.

An item of note for the council and staff in the proposed budget is in reaction to federal healthcare law changes. The affordable healthcare act established a cutoff for required eligibility for health insurance at 30 hours per week. Future permanent part-time positions will be limited to 28 hours per week to avoid potential extra costs.

## C. Wages and Benefits

1. Wages – The budget contains estimated numbers for union wage increases, plus anticipated changes for the non-bargaining employees under the pay for performance program. Settlements reached with all 3 bargaining units were within the estimated number.
2. Health Insurance –Overall, health insurance costs are projected to increase by 3% over the prior year. For the past few years, Marion's usage has been high, but changes to the insurance plan and stabilized usage led to a lower increase this year. A small cushion has been built into the rates to attempt to cover expected cost increases due to the federal healthcare law.
3. Police and Fire Pensions – On July 1, 2013, the required employer contribution rate for police officer/firefighter pensions will rise from 26.18% of earnable compensation to 30.12%.
4. IPERS – IPERS is in its seventh consecutive year of increased contribution rates from the employer and employee to ensure the continued viability of the retirement fund. The city's share increased from .867 to .927. IPERS experienced an earnings nosedive when the economy faltered, and is finally starting to show signs of recovery.
5. Non-Bargaining Salary Schedule –Marion's pool of comparable communities changed when the new census was certified. The salary schedule was revised to reflect updates by the new comparisons and added the new positions authorized by council (communications and IT).
6. Car Allowance – Certain employees receive monthly car allowances for using their personal vehicles in lieu of being provided a city vehicle. The current monthly allowance is \$330 for normal use classification and \$458 for high use. This has not changed since 2007.

7. Early Retirement Option – The budget includes offering the Early Retirement Option program, although back to historic levels after the one-year enhancement approved during the 11-12 budget year.
- D. General Insurance – The budget provides for changes in insurance premiums. When the city changed vendors, insurance costs were reduced, but these were not yet reflected in departmental budgets as the specific breakouts were not yet known. Many departments have seen a reduction in this line item to more accurately reflect current costs.
- E. Vehicle Operating Supplies –The FY 13-14 budget anticipates a continuing increase in these costs.
- F. MEDCO - The city has a pledge to MEDCO for operating support for economic development activities. The proposed budget continues the allocation out of the General Fund (Legislative budget) toward the city's MEDCO pledge. The chamber allocation is included in the legislative budget as well.
- G. Brownfields Project – The city has been very active in brownfield cleanup activities, and has been awarded brownfield grants from the United States Environmental Protection Agency (EPA) and the State of Iowa; grants and a direct federal allocation were awarded for assessment and clean-up of city-owned property in the Central Corridor area. Additional applications for EPA brownfield grants may be submitted for projects, but these are not included in the proposed budget. Brownfield redevelopment planning continues along the Central Corridor, but no specific project plans have been developed or approved. Accordingly, the budget does not include any allocations for specific brownfield redevelopment projects.
- H. Central Corridor Plan – Potential exists for a privately led project along the central corridor this year.
- I. Hotel-Motel Funds – FY 13-14 Hotel-Motel revenues are projected to be \$165,000. \$142,500 is proposed to be allocated for the grant program, with \$7,500 going to the debt service fund for the Sculpture Trail project. An additional \$10,000 is allocated to professional services for Police and Fire expenses for community events.
- J. Equipment Reserve Fund – The equipment reserve fund is a restricted use fund that provides for vehicle and equipment replacement for General Fund departments. Each budget year, funds are transferred from General Fund departments to the equipment reserve, based on updated 10-year asset replacement schedules. For budgetary reasons, transfers from the General Fund to the Equipment Reserve Fund were maintained near the prior year levels. The cash position of this fund will need to be monitored closely and future allocations budgeted carefully to ensure the continued viability of the fund.



- K. Employee Benefits Fund – The Employee Benefits Fund is used for payment of accrued benefits to employees at the time of their separation from employment. The fund also covers the payment of unemployment compensation as may be required. In addition, the Employee Benefits Fund serves as a sinking fund to cover the costs of the “27<sup>th</sup> payroll” that occurs every seven years. This budget proposes an increase in the transfer from road use to the employee benefits fund to replenish it for the cost of several early retirements. No general fund transfer is recommended this year due to budget constraints. Additional transfers into the Employee Benefits Fund to achieve full funding of the future liabilities are recommended for subsequent years.
- L. Local Option Sales Tax – Continued receipts of local option sales tax are reflected in the Capital Projects fund. Barring a new vote to extend the tax, this will be the last fiscal year it shows up in the budget.
- M. Other Initiatives - The budget contains funding for a number of other initiatives and special projects. Key proposals included in the General Fund may be found in each department’s section of the budget.

A key new initiative is the entrepreneurial grant program. This is a pilot program that will take advantage of city-owned facilities to bring new businesses to Marion. Seed money grants may be provided to businesses that successfully compete to participate. It is expected that Marion may be able to assist up to three businesses in this program.

## VI. OTHER FUNDS

### A. Road Use Fund

Road Use Fund revenues are projected to increase slightly, based on figures provided by the Department of Transportation (DOT). For the last few years, the DOT has revised projections downward mid-year as fewer miles are being driven and consumers are opting for more fuel-efficient vehicles.

There is a new line item in road use reflecting a transfer in from the urban forest utility to pay for tree work.

### B. Sanitary Sewer

Unlike many cities, Marion does not own or operate a wastewater treatment plant. Wastewater treatment is handled through a contract with the City of Cedar Rapids. The current agreement was written based on the 2000 census, and does not reflect the new population of the city. We are actively negotiating with Cedar Rapids for a new agreement.

The budget anticipates an increase in wastewater treatment payments, based on a worst-case scenario of the ongoing negotiations for a new wastewater

treatment agreement. However, fees have increased as allowed under the old agreement faster than new users have been added to cover the costs. A rate change may be needed based on the outcome of negotiations for a new treatment agreement.

C. Solid Waste

The solid waste fee was increased on January of 2013. No increase is anticipated in the proposed budget.

D. Stormwater Management

Stormwater management is based on the transition to a full stormwater utility. As a full utility, expenses will be broken down in the same manner as the other enterprise funds. Repayment of the loan taken out in 2012 for the Central Corridor storm sewer expansion is the first of these. Revenue estimates are based on implementation of the new fee structure before the council took final action and set a cap, and will likely not match up with actual collections (actuals are expected to be higher).

E. Capital Projects

The capital projects fund reflects the council's continued commitment to finishing major transportation projects and upgrading the city's road network. Local option sales tax receipts and expenses are accounted for in this fund. Proposed projects total a more than \$25 million, though the police station alone accounts for \$12 million of that total. Even without the police station, the capital projects budget would be \$13.4 million, the second largest it has ever been. The budget anticipates the lease certificate issuance for the police department, and a normal rotation bond issuance of around \$6 million.

## VII. ACKNOWLEDGEMENTS

This budget would not have been possible without Amanda Kaufman, Traci Miller, Wes Nelson, and the departments.

## SUMMARY OF REVENUES AND TRANSFERS IN BY FUND

Fund	ACTUAL 10-11	ACTUAL 11-12	BUDGET 12-13	APPROVED 13-14
001 General	15,755,554	16,307,287	16,605,630	17,117,546
005 Equipment Reserve	775,675	771,630	750,800	776,200
006 Special Census Reserve	75,000	75,425	75,150	75,150
007 Tax Stabilization	53,484	53,484	53,484	0
110 Road Use Fund	3,002,178	3,827,802	3,735,110	3,273,656
111 Road Use Replacement	160,613	457,688	470,553	317,473
112 Employee Benefits	141,990	142,292	117,500	107,500
120 Trust & Agency	3,408,258	3,345,859	3,264,285	3,391,466
125 TIF Fund	931,771	946,945	1,141,248	1,368,188
160 Comm Dev Block Grant	68,947	54,142	20,000	0
180 Pension Self-Ins.	12,044	8,656	12,000	12,000
200 Debt Service	3,330,893	3,309,886	3,801,111	3,827,667
301 Capital Project	8,573,626	20,789,344	17,192,097	23,708,597
310 Park Development Fund	60,374	35,840	800	1,040
320 Maintenance Bond	17,484	12,414	15,000	15,000
325 Subdivision Dev Escrow	466	564	0	0
510 Cemetery Perpetual Care	3,105	3,215	3,000	3,000
520 Cemetery Memorial	5	3	0	0
610 Sewer Rental	2,676,900	2,809,729	3,407,496	3,612,801
615 Sewer Rental Replacement	412,926	417,299	425,000	415,000
630 City Communication & Utility	0	98,170	0	250,000
670 Solid Waste	1,284,051	1,301,533	1,585,180	1,651,808
675 Solid Waste Replacement	224,743	228,547	202,500	212,500
720 Urban Forest Utility	0	120,153	265,649	268,090
740 Stormwater Management	483,204	544,098	704,636	780,640
820 Health Insurance	1,731,917	1,931,699	2,092,820	2,211,976
	<u>43,185,208</u>	<u>57,593,703</u>	<u>55,941,049</u>	<u>63,397,298</u>

## SUMMARY OF EXPENDITURES AND TRANSFERS OUT BY FUND

Fund	ACTUAL 10-11	ACTUAL 11-12	BUDGET 12-13	APPROVED 13-14
001 General	15,502,194	16,050,391	16,897,078	17,790,483
005 Equipment Reserve	444,739	406,559	779,727	8,667,702
007 Tax Stabilization	0	0	135,000	0
110 Road Use Fund	2,764,176	3,070,073	3,689,382	3,247,147
111 Road Use Replacement	268,254	183,020	386,750	225,000
112 Employee Benefits	149,119	410,941	120,000	120,000
120 Trust & Agency	3,452,896	3,251,318	3,249,460	3,376,641
125 TIF Fund	896,982	824,434	1,108,019	1,589,737
160 Comm Dev Block Grant	109,146	110,314	20,000	0
180 Pension Self-Ins.	25,000	25,000	25,000	25,000
200 Debt Service	3,208,852	3,281,739	3,739,463	3,664,949
301 Capital Project (combined)	11,469,134	10,510,796	29,706,500	25,646,516
310 Park Improvement Fund	59,919	16,811	10,000	10,000
320 Maintenance Bond	0	0	0	0
325 Subdivision Dev Escrow	0	0	0	0
510 Cemetery Perpetual Care	0	0	0	0
520 Cemetery Memorial	0	0	0	0
610 Sewer Rental	2,954,751	3,253,829	3,828,634	3,564,652
615 Sewer Rental Replacement	22,768	63,526	555,000	1,315,000
630 City Communication & Utility	0	20,170	0	100,000
670 Solid Waste	1,364,571	1,597,893	1,683,582	1,747,696
675 Solid Waste Replacement	294,608	1,899	259,000	241,000
720 Urban Forest Utility	0	128,911	204,500	200,360
740 Stormwater Management	323,057	1,021,758	1,275,894	1,259,756
820 Health Insurance	1,785,370	1,939,895	2,258,728	2,218,913
	<u>45,095,534</u>	<u>46,169,278</u>	<u>69,931,717</u>	<u>75,010,552</u>

**SUMMARY OF EXPENDITURES AND TRANSFERS OUT  
GENERAL FUND BY DEPARTMENT**

	<b>ACTUAL 10-11</b>	<b>ACTUAL 11-12</b>	<b>BUDGET 12-13</b>	<b>APPROVED 13-14</b>
<b>PUBLIC SAFETY</b>				
Police	5,102,218	5,312,336	5,525,009	5,937,169
Fire	2,903,454	3,023,344	3,346,577	3,476,832
Animal Control	21,660	35,397	40,000	41,000
	<u>8,027,331</u>	<u>8,371,077</u>	<u>8,911,586</u>	<u>9,455,001</u>
<b>PUBLIC WORKS</b>				
Street Lighting	198,919	216,580	230,000	230,000
Traffic Safety	30,353	22,470	28,000	28,000
Engineering	984,404	995,478	733,186	681,907
	<u>1,213,677</u>	<u>1,234,528</u>	<u>991,186</u>	<u>939,907</u>
<b>CULTURE AND RECREATION</b>				
Library	1,616,594	1,610,736	1,706,440	1,802,048
Parks	946,784	951,479	1,078,415	1,152,017
Recreation	164,910	174,263	193,694	236,897
Cemetery	51,932	50,148	57,750	61,450
Arts & Env Center	333,221	298,178	349,693	349,754
Swimming Pool	212,544	222,735	259,161	266,182
Arts Council	7,346	9,121	11,710	17,144
	<u>3,333,331</u>	<u>3,316,660</u>	<u>3,656,863</u>	<u>3,885,492</u>
<b>COMMUNITY AND ECONOMIC DEVELOPMENT</b>				
Building Inspection	669,619	733,444	788,912	817,243
Planning & Development	419,044	418,968	459,453	528,025
	<u>1,088,663</u>	<u>1,152,413</u>	<u>1,248,365</u>	<u>1,345,268</u>
<b>GENERAL GOVERNMENT</b>				
Legislative	377,667	366,036	548,243	526,497
Manager	434,481	464,601	534,138	537,056
Finance	409,655	465,661	367,557	363,565
Elections	21,262	41,143	0	45,000
Legal Services	141,649	166,699	152,354	172,354
City Hall	139,972	152,899	191,560	198,725
Hotel/Motel	146,784	128,311	150,000	150,000
Civil Service	57,721	80,364	70,226	96,618
	<u>1,729,192</u>	<u>1,865,714</u>	<u>2,014,078</u>	<u>2,089,815</u>
<b>TOTAL EXPENDITURES</b>	<b>15,392,194</b>	<b>15,940,391</b>	<b>16,822,078</b>	<b>17,715,483</b>
<b>OTHER TRANSFERS OUT</b>	<b>110,000</b>	<b>110,000</b>	<b>75,000</b>	<b>75,000</b>
<b>TOTAL EXP &amp; TRANS OUT</b>	<b>15,502,194</b>	<b>16,050,391</b>	<b>16,897,078</b>	<b>17,790,483</b>

**DETAIL OF GENERAL FUND EXPENDITURES  
BY DEPARTMENT**

	<b>PERSONNEL SERVICES</b>	<b>OPERATING EXPENDITURES</b>	<b>CAPITAL OUTLAY</b>	<b>OTHER EXPENSES</b>	<b>TOTAL EXPENDITURES</b>
<b>PUBLIC SAFETY</b>					
Police	5,133,474	523,695	0	280,000	5,937,169
Fire	3,120,282	154,500	4,550	197,500	3,476,832
Animal Control	0	41,000	0	0	41,000
	<u>8,253,756</u>	<u>719,195</u>	<u>4,550</u>	<u>477,500</u>	<u>9,455,001</u>
<b>PUBLIC WORKS</b>					
Street Lighting	0	230,000	0	0	230,000
Traffic Safety	0	28,000	0	0	28,000
Engineering	573,847	63,060	0	45,000	681,907
	<u>573,847</u>	<u>321,060</u>	<u>0</u>	<u>45,000</u>	<u>939,907</u>
<b>CULTURE AND RECREATION</b>					
Library	1,255,348	296,700	205,000	45,000	1,802,048
Parks	842,267	226,550	8,200	75,000	1,152,017
Recreation	165,677	67,070	3,300	850	236,897
Cemetery	0	61,450	0	0	61,450
Arts & Env Center	254,959	87,495	1,800	5,500	349,754
Swimming Pool	156,257	90,925	0	19,000	266,182
Arts Council	0	17,144	0	0	17,144
	<u>2,674,508</u>	<u>847,334</u>	<u>218,300</u>	<u>145,350</u>	<u>3,885,492</u>
<b>COMMUNITY AND ECONOMIC DEVELOPMENT</b>					
Building Inspection	740,128	49,115	0	28,000	817,243
Planning & Development	455,768	69,657	0	2,600	528,025
	<u>1,195,896</u>	<u>118,772</u>	<u>0</u>	<u>30,600</u>	<u>1,345,268</u>
<b>GENERAL GOVERNMENT</b>					
Legislative	41,639	479,858	1,000	4,000	526,497
Manager	462,636	65,420	0	9,000	537,056
Finance	215,190	146,475	0	1,900	363,565
Elections	0	45,000	0	0	45,000
Legal Services	0	172,354	0	0	172,354
City Hall	0	183,375	0	15,350	198,725
Hotel/Motel	0	137,500	5,000	7,500	150,000
Civil Service	83,588	13,030	0	0	96,618
	<u>803,053</u>	<u>1,243,012</u>	<u>6,000</u>	<u>37,750</u>	<u>2,089,815</u>
SUB TOTAL	13,501,060	3,249,373	228,850	736,200	17,715,483
OTHER TRANSFERS OUT	0	0	0	75,000	75,000
<b>TOTAL</b>	<b>13,501,060</b>	<b>3,249,373</b>	<b>228,850</b>	<b>811,200</b>	<b>17,790,483</b>
<b>% OF TOTAL</b>	<b>75.9%</b>	<b>18.3%</b>	<b>1.3%</b>	<b>4.6%</b>	<b>100.0%</b>

## ADDITIONAL TRANSFERS OUT

	<b>ACTUAL</b> <b><u>10-11</u></b>	<b>ACTUAL</b> <b><u>11-12</u></b>	<b>BUDGET</b> <b><u>12-13</u></b>	<b>APPROVED</b> <b><u>13-14</u></b>
<b>TOTAL EXPENDITURES NET OF ADDITIONAL TRANSFERS OUT:</b>	15,392,194	15,940,391	16,822,078	17,715,483
 <b>ADDITIONAL TRANSFERS OUT:</b>				
Capital Projects-Park D	35,000	35,000		
Special Census Reserve	<u>75,000</u>	<u>75,000</u>	<u>75,000</u>	<u>75,000</u>
Subtotal	110,000	110,000	75,000	75,000
	<b><u>15,502,194</u></b>	<b><u>16,050,391</u></b>	<b><u>16,897,078</u></b>	<b><u>17,790,483</u></b>

**SUMMARY OF TRANSFERS  
FY 13-14**

<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Purpose</u>
Gen Fund	Equip Reserve	728,700	Annual department allocations
Gen Fund	Parks Dev. Fund	0	Replenish Fund
Gen Fund	Special Census Reserve	75,000	2014-15 Special Census
Gen Fund	Debt Service	7,500	Sculpture Trail Bond (Hotel-Motel)
Pension	General Fund	25,000	Defray police/fire pension costs
Road Use	Employee Benefits	45,000	Annual allocation
Road Use	General Fund	0	Engineering/Finance/Admin expenses
Road Use	Road Use Replacement	225,000	Annual department allocation
Tax Increment Fin.	Debt Service	837,637	TIF-supported infrastructure debt
Sanitary Sewer	Debt Service	21,314	Sanitary sewer projects
Sanitary Sewer	Employee Benefits	10,000	Annual allocation
Sanitary Sewer	General Fund	0	Engineering/Finance/Admin expenses
Sewer Replacement	Capital Projects (2 of 2)	175,000	Int. Loan-Winslow TIF-Sidewalks/Curb Ramps
Solid Waste	Employee Benefits	32,500	Annual allocation
Solid Waste	General Fund	136,501	Engineering/Finance/Admin expenses
Storm Water Mgmt	Debt Service	163,278	Storm sewer projects
Storm Water Mgmt	RUT Replacement	90,000	Equipment replacement
Storm Water Mgmt	Capital Projects	0	Storm sewer projects
Storm Water Mgmt	General Fund	0	Engineering/Finance/Admin expenses
Trust & Agency	General:	3,313,441	Employee Benefits
FICA			
IPERS			
Pensions			
Group Insurance			
Work Comp			
Unemployment			
Other			
		0	
Trust & Agency	Road Use	0	Employee Benefits
FICA			
IPERS			
Pensions			
Group Insurance			
Work Comp			
Unemployment			
Other			
		0	
Debt Service	Tax Stabilization	0	
Debt Service	Storm Water Mgmt	0	
Debt Service	Sanitary Sewer	54,200	
Capital Projects	Debt Service	0	
Capital Projects	Road Use	0	
Capital Projects	Tax Increment Financing	71,951	Capitalized Interest-Tower Terrace West
Urban Forest Utility	Road Use	75,000	Tree Management Cost Reimbursement
Tax Stabilization	General Fund	0	Moderate Increasing Benefit Costs



**TAX LEVIES AND RATES BY FISCAL YEAR**

<b><u>Taxable Value</u></b>		<b><u>FY 13-14</u></b>		<b><u>FY 12-13</u></b>		<b><u>FY 11-12</u></b>		<b><u>FY 10-11</u></b>	
	<b>Regular</b>	<b>1,314,492,871</b>	Regular	1,227,370,278	Regular	1,193,708,730	Regular	1,141,690,053	
	<b>Ag Land</b>	<b>3,055,707</b>	Ag Land	2,865,649	Ag Land	2,976,456	Ag Land	2,625,450	
	<b>Debt</b>	<b>1,359,329,688</b>	Debt	1,277,383,149	Debt	1,216,017,907	Debt	1,160,719,190	
<b>Fund</b>	<b>Levy</b>	<b>Extended FY 13-14</b>	<b>Levy</b>	<b>Extended FY 12-13*</b>	<b>Levy</b>	<b>Extended FY 11-12*</b>	<b>Levy</b>	<b>Extended FY 10-11*</b>	
General									
Regular	<b>8.10000</b>	<b>10,647,392</b>	8.10000	9,941,699	8.10000	9,669,041	8.10000	9,247,689	
Ag Land	<b>3.00375</b>	<b>9,179</b>	3.00375	8,608	3.00375	8,941	3.00375	7,886	
Tort Liability	<b>0.16206</b>	<b>213,022</b>	0.15949	195,752	0.10934	130,523	0.10366	130,523	
Transit	<b>0.15313</b>	<b>201,288</b>	0.15899	195,136	0.14808	176,760	0.15251	176,760	
Civic Center	<b>0.13500</b>	<b>177,457</b>	0.13500	165,695	0.13500	161,151	0.13500	154,128	
Library	<b>0.04000</b>	<b>52,584</b>	0.04000	49,099	0.04000	47,752	0.04000	45,672	
Trust & Agency	<b>2.52070</b>	<b>3,313,441</b>	2.51453	3,086,260	2.64570	3,158,201	2.93460	2,961,260	
Debt Service	<b>2.04548</b>	<b>2,780,488</b>	2.51615	3,214,090	2.33168	2,835,366	2.30021	3,214,090	
TOTAL									
Regular	<b>13.15637</b>	<b>17,385,671</b>	13.62416	16,847,730	13.50980	16,178,793	13.76598	15,930,122	
Ag Land	<b>3.00375</b>	<b>9,179</b>	3.00375	8,608	3.00375	8,941	3.00375	7,886	
		<b>17,394,850</b>		16,856,338		16,187,734		15,938,008	

## PERSONNEL SCHEDULE

**APPROVED APPROVED APPROVED APPROVED APPROVED APPROVED**  
**08-09      09-10      10-11      11-12      12-13      13-14**

**GENERAL FUND****Police**

Chief	1.00	1.00	1.00	1.00	1.00	1.00
Captain	1.00	1.00	1.00	1.00	1.00	1.00
Lieutenant	3.00	3.00	3.00	3.00	3.00	3.00
Sergeant	6.00	6.00	7.00	7.00	7.00	7.00
Detective	6.00	6.00	5.00	0.00	0.00	0.00
Corporal	0.00	0.00	3.00	8.00	8.00	8.00
Patrol Officer	24.00	24.00	21.00	21.00	21.00	21.00
Conf Admin Asst	1.00	1.00	1.00	1.00	1.00	1.00
Records Clerk	1.00	1.00	1.00	1.00	1.00	1.00
Records Clk- P-T	0.00	0.00	0.00	0.00	0.00	0.00
Communic Op- F-T	6.00	6.00	6.00	6.00	6.00	6.00
Communic Op- P-T	0.00	0.00	0.00	0.00	0.00	0.00
<u>Custodian</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Sub-Total	50.00	50.00	50.00	50.00	50.00	50.00

**Traffic**

Foreman	0.00	0.00	0.00	0.00	0.00	0.00
Operator Tech	0.00	0.00	0.00	0.00	0.00	0.00
<u>Part-Time</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Sub-Total	0.00	0.00	0.00	0.00	0.00	0.00

**Fire**

Chief	1.00	1.00	1.00	1.00	1.00	1.00
Asst Chief	2.00	1.00	1.00	1.00	1.00	1.00
Fire Marshall	0.00	1.00	1.00	1.00	1.00	1.00
Training & Safety Officer		1.00	1.00	1.00	1.00	1.00
Captain	4.00	4.00	4.00	4.00	4.00	4.00
Lieutenant	3.00	3.00	3.00	3.00	3.00	3.00
Firefighter	18.00	18.00	18.00	18.00	18.00	18.00
<u>Admin Asst (P-T)</u>	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>
Sub-Total	28.50	29.50	29.50	29.50	29.50	29.50

**Library**

Director	1.00	1.00	1.00	1.00	1.00	1.00
Asst Dir	1.00	1.00	1.00	1.00	1.00	1.00
Ref Librarian	1.00	1.00	1.00	1.00	1.00	1.00
Program Coord.	3.00	3.00	3.00	3.00	3.00	3.00
Clerk III	0.00	0.00	0.00	0.00	0.00	0.00
Clerk II	0.00	0.00	0.00	0.00	0.00	0.00
Lib Assistants	3.00	3.00	3.00	3.00	3.00	3.00
Clerk I	0.00	0.00	0.00	0.00	0.00	0.00
Adm Asst	0.00	0.00	1.00	1.00	1.00	1.00
<u>Part-Time</u>	<u>8.35</u>	<u>9.03</u>	<u>8.54</u>	<u>8.54</u>	<u>8.54</u>	<u>8.62</u>
Sub-Total	17.35	18.03	18.54	18.54	18.54	18.62

## PERSONNEL SCHEDULE

	<u>08-09</u>	<u>09-10</u>	<u>10-11</u>	<u>11-12</u>	<u>12-13</u>	<u>13-14</u>
<b><u>Parks</u></b>						
Director	0.00	0.00	0.00	0.00	0.00	0.00
Asst Director	0.00	0.00	0.00	0.00	0.00	0.00
Operations Mgr	1.00	1.00	1.00	1.00	1.00	1.00
Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Foreman	0.00	0.00	0.00	0.00	0.00	0.00
Equip. Operator	3.00	3.00	3.00	3.00	3.00	3.00
Utility II (F-T)	1.00	2.00	2.00	2.00	2.00	2.00
Utility II (P-T)	0.00	0.00	0.00	0.00	0.00	0.00
Lead Operator	0.00	0.00	0.00	0.00	0.00	0.00
Admin Asst	0.00	0.00	0.00	0.00	0.00	0.70
<u>Part-Time</u>	<u>5.89</u>	<u>5.09</u>	<u>5.09</u>	<u>5.09</u>	<u>6.92</u>	<u>6.92</u>
Sub-Total	11.89	12.09	12.09	12.09	13.92	14.62
<b><u>Recreation</u></b>						
Rec/Aquatics Coordinator	0.80	0.80	0.80	0.80	0.80	0.80
Rec/Aquatics Supervisor	0.00	0.00	0.00	0.00	0.00	0.00
<u>Part-Time</u>	<u>1.88</u>	<u>1.88</u>	<u>1.88</u>	<u>1.88</u>	<u>1.88</u>	<u>2.63</u>
	2.68	2.68	2.68	2.68	2.68	3.43
<b><u>Arts Council</u></b>						
Clerical Assistant					0.00	0.25
<b><u>Arts &amp; Environment Center</u></b>						
Director	1.00	1.00	1.00	1.00	1.00	0.00
Admin. Asst.	1.00	1.00	1.00	1.00	1.00	1.00
Part-Time	0.20	0.20	0.20	0.20	0.20	0.20
<u>Custodian</u>	<u>0.65</u>	<u>0.65</u>	<u>0.65</u>	<u>0.65</u>	<u>0.65</u>	<u>0.65</u>
Sub-Total	2.85	2.85	2.85	2.85	2.85	1.85
<b><u>Swimming Pool</u></b>						
Asst. Director	0.00	0.00	0.00	0.00	0.00	0.00
Rec/Aquatics Coordinator	0.20	0.20	0.20	0.20	0.20	0.20
<u>Part-Time</u>	<u>6.30</u>	<u>6.30</u>	<u>6.30</u>	<u>6.30</u>	<u>6.30</u>	<u>6.30</u>
	6.50	6.50	6.50	6.50	6.50	6.50
<b><u>Cemetery</u></b>						
Lead Operator	0.00	0.00	0.00	0.00	0.00	0.00
Equip Operator	0.00	0.00	0.00	0.00	0.00	0.00
<u>Part-Time</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Sub-Total	0.00	0.00	0.00	0.00	0.00	0.00
<b><u>Building Inspection</u></b>						
Director	1.00	1.00	1.00	1.00	1.00	1.00
Asst Director	1.00	1.00	1.00	1.00	1.00	1.00
Code Compliance Coord.	1.00	1.00	1.00	1.00	1.00	1.00
Inspector	2.60	3.00	3.00	3.00	3.00	3.00
Seasonal	0.13	0.13	0.13	0.13	0.13	0.13
<u>Admin Asst</u>	<u>1.25</u>	<u>1.50</u>	<u>1.50</u>	<u>1.50</u>	<u>1.50</u>	<u>1.50</u>
Sub-Total	6.98	7.63	7.63	7.63	7.63	7.63

## PERSONNEL SCHEDULE

	<u>08-09</u>	<u>09-10</u>	<u>10-11</u>	<u>11-12</u>	<u>12-13</u>	<u>13-14</u>
<b><u>Engineering*</u></b>						
City Engineer	1.00	1.00	1.00	1.00	0.65	0.65
City Engr/P Svc Dir	0.00	0.00	0.00	0.00	0.00	0.00
Asst Engr	2.00	2.00	1.50	1.50	0.90	0.90
Project Manager	1.00	0.00	0.00	0.00	0.00	0.00
Project Engineer	0.00	1.00	1.00	1.00	0.65	0.65
Computer Info Specialist	1.00	1.00	1.00	1.00	0.00	0.00
Tech II	3.00	3.00	3.00	3.00	1.95	1.95
Insp/Tech	0.00	0.00	0.00	0.00	0.00	0.00
Admin Asst	1.33	1.00	1.00	1.00	0.65	0.65
GIS Tech					0.00	0.00
Stormwater Specialist					0.00	0.00
<u>Part-Time</u>	<u>0.47</u>	<u>0.47</u>	<u>0.47</u>	<u>0.47</u>	<u>0.47</u>	<u>0.47</u>
Sub-Total	9.80	9.47	8.97	8.97	5.27	5.27
<b><u>City Manager*</u></b>						
Manager	1.00	1.00	1.00	1.00	0.60	0.60
Intern	0.00	0.00	0.00	0.00	0.00	0.00
Human Resource Admin	1.00	1.00	1.00	1.00	0.70	0.70
Executive Asst	1.00	1.00	1.00	1.00	0.00	0.00
Information Tech. Manager			0.00	0.00	0.70	0.70
Communications Coordinator			0.00	0.00	0.70	0.70
Assistant to the City Manager			0.00	0.00	0.70	0.70
<u>Admin. Assistant</u>	<u>0.50</u>	<u>0.63</u>	<u>1.00</u>	<u>1.00</u>	<u>0.70</u>	<u>0.70</u>
Sub-Total	3.50	3.63	4.00	4.00	4.10	4.10
<b><u>Finance*</u></b>						
Fin. Dir.	1.00	1.00	1.00	1.00	0.65	0.65
Asst Clerk	0.00	0.00	0.00	0.00	0.00	0.00
Finl Clerk	2.00	2.00	2.00	2.00	1.30	1.30
<u>Part-Time</u>	<u>0.75</u>	<u>0.63</u>	<u>0.75</u>	<u>0.75</u>	<u>0.49</u>	<u>0.49</u>
Sub-Total	3.75	3.63	3.75	3.75	2.44	2.44
<b><u>Planning &amp; Development</u></b>						
Director	1.00	1.00	1.00	1.00	1.00	1.00
Asst Planner Director	1.00	1.00	1.00	1.00	1.00	1.00
Asst Planner	0.00	0.00	0.00	0.00	0.00	0.00
Planner I or Intern	1.00	1.00	1.00	0.00	0.00	0.00
Project Planner	0.00	0.00	1.00	0.00	0.00	0.00
<u>Admin Asst</u>	<u>1.25</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Sub-Total	4.25	4.00	5.00	3.00	3.00	3.00
<b><u>City Hall</u></b>						
Admin Asst	0.00	0.00	0.00	0.00	0.00	0.00
Custodian	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL GEN. FUND</b>	148.05	150.01	151.51	149.51	146.43	146.96

## PERSONNEL SCHEDULE

	<u>08-09</u>	<u>09-10</u>	<u>10-11</u>	<u>11-12</u>	<u>12-13</u>	<u>13-14</u>
<b>OTHER FUNDS</b>						
<b>Road Use</b>						
City Engr/P Svc Dir	0.00	0.00	0.00	0.00	0.00	0.00
Pub Svcs Dir	0.50	0.50	0.40	0.40	0.40	0.40
Operations Manager	0.50	0.50	0.40	0.40	0.40	0.40
City Engr	0.00	0.00	0.00	0.00	0.00	0.00
Asst P Svcs Dir	0.00	0.00	0.00	0.00	0.00	0.00
Supt	0.00	0.00	0.00	0.00	0.00	0.00
Supervisor	1.00	1.00	1.00	1.00	2.00	2.00
Assistant Supervisor	2.00	2.00	2.00	2.00	1.00	1.00
Op Tech	0.00	0.00	0.00	0.00	2.00	2.00
Equip Operator II	0.00	0.00	0.00	0.00	1.00	1.00
Equip Operator	11.00	12.00	11.20	13.20	10.20	10.20
Mechanic	1.15	1.15	1.15	0.95	0.95	0.95
Inspector	0.00	0.00	0.00	0.00	0.00	0.00
Utility II	0.00	0.00	0.00	0.00	0.00	0.00
Admin Asst	0.83	0.83	0.73	0.73	0.73	0.73
<u>Part-Time</u>	<u>2.15</u>	<u>2.15</u>	<u>2.15</u>	<u>2.15</u>	<u>2.15</u>	<u>2.15</u>
Sub-Total	19.13	20.13	19.03	20.83	20.83	20.83
<b>Sewer</b>						
City Manager's Office		0.00	0.00	0.00	0.65	0.65
Finance Department		0.00	0.00	0.00	0.38	0.38
Engineering Support		0.00	0.00	0.00	1.45	1.83
City Engr/P Svc Dir	0.00	0.00	0.00	0.00	0.00	0.00
Pub Svcs Dir	0.25	0.25	0.25	0.25	0.25	0.25
Operations Manager	0.25	0.25	0.25	0.25	0.25	0.25
City Engr	0.00	0.00	0.00	0.00	0.00	0.00
Asst P Wks Dir	0.00	0.00	0.00	0.00	0.00	0.00
Supt	0.00	0.00	0.00	0.00	0.00	0.00
Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Foreman	0.00	0.00	0.00	0.00	0.00	0.00
Equip Operator	4.00	4.00	4.00	4.00	4.00	4.00
Mechanic	0.00	0.00	0.35	0.35	0.35	0.35
Admin Asst	0.45	0.45	0.45	0.25	0.25	0.25
<u>Part-Time</u>	<u>0.45</u>	<u>0.45</u>	<u>0.45</u>	<u>0.83</u>	<u>0.83</u>	<u>0.45</u>
Sub-Total	6.40	6.40	6.75	6.93	9.41	9.40
<b>Solid Waste</b>						
City Manager's Office		0.00	0.00	0.00	0.65	0.65
Finance Department		0.00	0.00	0.00	0.38	0.38
City Engr/P Svc Dir	0.00	0.00	0.00	0.00	0.00	0.00
Pub Svcs Dir	0.25	0.25	0.25	0.25	0.25	0.25
Operations Manager	0.25	0.25	0.25	0.25	0.25	0.25
City Engr	0.00	0.00	0.00	0.00	0.00	0.00
Asst P Wks Dir	0.00	0.00	0.00	0.00	0.00	0.00
Supt	0.00	0.00	0.00	0.00	0.00	0.00
Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Foreman	0.00	0.00	0.00	0.00	0.00	0.00
Mechanic	0.50	0.50	0.50	0.50	0.50	0.50
Equip Operator II	0.00	0.00	0.00	0.00	0.00	0.00
Equip Operator	7.00	7.00	7.00	7.00	7.00	7.00
Admin Asst	0.43	0.43	0.43	0.43	0.43	0.43
<u>Part-Time</u>	<u>1.10</u>	<u>1.10</u>	<u>1.10</u>	<u>1.10</u>	<u>1.10</u>	<u>1.10</u>
Sub-Total	10.53	10.53	10.53	10.53	11.56	11.56

## PERSONNEL SCHEDULE

**APPROVED** **APPROVED** **APPROVED** **APPROVED** **APPROVED** **APPROVED**

**08-09**      **09-10**      **10-11**      **11-12**      **12-13**      **13-14**

**Stormwater Management**

City Manager's Office		0.00	0.00	0.00	0.60	0.60
Finance Department		0.00	0.00	0.00	0.74	0.74
Engineering Support		0.00	0.00	0.00	1.05	1.68
P Svc Dir	0.00	0.00	0.10	0.10	0.10	0.10
Operations Manager	0.00	0.00	0.10	0.10	0.10	0.10
Equipment Operator II	0.00	0.00	0.80	0.80	0.80	0.80
Mechanic	0.00	0.00	0.20	0.20	0.20	0.20
Assistant City Engineer	0.00	0.00	0.50	0.50	0.00	0.00
Part-Time	0.00	0.00	0.00	0.38	0.38	0.08
Admin Asst	0.00	0.00	<u>0.10</u>	<u>0.10</u>	<u>0.10</u>	<u>0.10</u>
Sub-Total	0.00	0.00	1.80	2.18	4.07	4.40

<b>TOTAL OTHER FUNDS</b>	36.06	37.06	38.11	40.47	45.86	46.18
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<b>TOTAL PERSONNEL</b>	184.11	187.07	189.62	189.98	192.29	193.14
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**NON-BARGAINING PAY SCHEDULE  
EFFECTIVE 4/1/2013**

	Annual	5 Years	20 Years	Comparable	Hard		
	<u>Base Rate</u>	<u>Increment</u>	<u>In Grade</u>	<u>Midpoint</u>	<u>In Grade</u>	<u>Maximum</u>	<u>Cap</u>
Police Chief	97,207	1,668	105,546	123,892	128,895	137,234	142,952
Police Captain	75,882	1,302	82,392	96,713	100,618	107,128	111,592
Police Lieutenant	67,232	1,153	72,999	85,687	89,148	94,915	98,870
Police Sergeant	60,569	1,039	65,765	77,196	80,314	85,510	89,073
Police Conf. Admin Asst	47,719	819	51,813	60,818	63,274	67,368	70,175
Fire Chief	96,740	1,660	105,039	123,296	128,276	136,574	142,265
Assistant Fire Chief/Paramedic	68,726	1,179	74,622	87,592	91,129	97,025	101,068
District Chief/Fire Marshal	65,827	1,129	71,474	83,898	87,286	92,933	96,805
Library Director	82,365	1,413	89,431	104,975	109,214	116,280	121,125
Asst Library Director	64,432	1,105	69,959	82,119	85,435	90,962	94,753
Reference Librarian	52,055	893	56,520	66,344	69,024	73,489	76,551
Lib. Prog. Coordinator	54,103	928	58,745	68,955	71,740	76,381	79,564
Library Assistant	34,228	587	37,165	43,625	45,386	48,323	50,336
Administrative Assistant	40,767	699	44,264	51,958	54,056	57,553	59,951
Parks Director	91,649	1,572	99,511	116,807	121,524	129,386	134,778
Operations Manager	66,915	1,148	72,656	85,284	88,728	94,469	98,405
Supervisor	55,295	949	60,039	70,474	73,320	78,064	81,316
Recreation/Aquatics Coord	54,641	937	59,328	69,640	72,452	77,140	80,354
Administrative Assistant	40,767	699	44,264	51,958	54,056	57,553	59,951
Bldg Insp Director	73,112	1,254	79,384	93,182	96,945	103,217	107,517
Asst Bldg Insp Director	63,476	1,089	68,922	80,901	84,168	89,614	93,348
Code Compliance Coordinator	55,648	955	60,422	70,924	73,788	78,562	81,835
Administrative Assistant	40,767	699	44,264	51,958	54,056	57,553	59,951
City Engineer	91,192	1,565	99,015	116,225	120,919	128,742	134,106
Asst City Engineer	76,395	1,311	82,949	97,367	101,299	107,852	112,346
Project Manager	60,777	1,043	65,991	77,461	80,589	85,803	89,378
Project Engineer	57,738	991	62,691	73,588	76,560	81,513	84,909
Stormwater Coordinator	54,700	938	59,392	69,715	72,530	77,223	80,440
Administrative Assistant	40,767	699	44,264	51,958	54,056	57,553	59,951
Public Services Director	93,367	1,602	101,376	118,997	123,802	131,812	137,304
Operations Manager	79,292	1,360	86,094	101,059	105,140	111,942	116,606
Public Services Supervisor	64,125	1,100	69,626	81,728	85,028	90,529	94,301
Asst Street Maint. Supervisor	61,456	1,054	66,728	78,326	81,489	86,761	90,376
Administrative Assistant	40,767	699	44,264	51,958	54,056	57,553	59,951
Finance Director	94,680	1,624	102,802	120,670	125,544	133,666	139,235
Financial Clerk	40,767	699	44,264	51,958	54,056	57,553	59,951
Planning & Development Dir	85,650	1,469	92,998	109,162	113,571	120,918	125,956
Asst Planning Director	69,427	1,191	75,383	88,486	92,059	98,015	102,099
Associate Planner	52,554	902	57,062	66,980	69,685	74,194	77,285
Administrative Assistant	40,767	699	44,264	51,958	54,056	57,553	59,951
City Manager	140,230	2,406	152,260	178,725	185,943	197,972	206,221
Assistant to the City Manager	70,000	1,237	78,269	91,873	95,583	101,767	106,008
Human Resources Coord	79,236	1,359	86,033	100,987	105,065	111,862	116,523
IT Manager	63,325	1,086	68,757	80,708	83,968	89,400	93,125
Communications Coordinator	42,500	729	46,146	54,167	56,354	60,000	62,500
Executive Asst (to City Mgr)	57,635	989	62,579	73,457	76,423	81,367	84,758
Administrative Assistant	40,767	699	44,264	51,958	54,056	57,553	59,951
Administrative Clerk	31,264	536	33,946	39,847	41,456	44,138	45,977

**AFSCME CONTRACT  
JULY 1, 2013 (1.50%)**

POSITION	YEARS:	A	B	C	D	E	F	G	H
		0-6 MO.	6 -12 MO.	1-2 Yr.	2-3 Yr.	3-5 Yr.	5-10 Yr.	10-20 Yr.	OVER 20 Yr.
<b>CUSTODIAN</b>	ANNUAL	30,250	33,544	34,607	35,726	36,868	37,978	39,113	40,287
	BI-WEEKLY	1,163	1,290	1,331	1,374	1,418	1,461	1,504	1,550
	HOURLY	15	16	17	17	18	18	19	19
	OVERTIME	22	24	25	26	27	27	28	29
<b>UTILITY 1</b>	ANNUAL	33,144	36,778	37,861	38,949	40,248	41,194	42,429	43,703
	BI-WEEKLY	1,275	1,415	1,456	1,498	1,548	1,584	1,632	1,681
	HOURLY	16	18	18	19	19	20	20	21
	OVERTIME	24	27	27	28	29	30	31	32
<b>UTILITY II</b>	ANNUAL	38,968	43,249	44,338	45,381	46,468	48,095	49,538	51,024
	BI-WEEKLY	1,499	1,663	1,705	1,745	1,787	1,850	1,905	1,962
	HOURLY	19	21	21	22	22	23	24	25
	OVERTIME	28	31	32	33	34	35	36	37
<b>EQUIPMENT OPERATOR</b>	ANNUAL	39,747	44,122	45,221	46,291	47,397	49,054	50,530	52,045
	BI-WEEKLY	1,529	1,697	1,739	1,780	1,823	1,887	1,943	2,002
	HOURLY	19	21	22	22	23	24	24	25
	OVERTIME	29	32	33	33	34	35	36	38
<b>ENGR TECH OPERATOR TECH BLDG/ENGR INSPECTOR HOUSING INSPECTOR MECHANIC EQUIP. OPERATOR II</b>	ANNUAL	41,902	46,506	47,561	49,757	50,814	52,402	53,977	55,595
	BI-WEEKLY	1,612	1,789	1,829	1,914	1,954	2,015	2,076	2,138
	HOURLY	20	22	23	24	24	25	26	27
	OVERTIME	30	34	34	36	37	38	39	40
<b>FOREMAN</b>	ANNUAL	45,116	50,074	51,327	52,538	53,793	55,678	57,349	59,069
	BI-WEEKLY	1,735	1,926	1,974	2,021	2,069	2,141	2,206	2,272
	HOURLY	22	24	25	25	26	27	28	28
	OVERTIME	33	36	37	38	39	40	41	43



**FIRE UNION CONTRACT**  
**JULY 1, 2013 1.25%**

<b>YEARS:</b>	<b>0-1</b>	<b>1-5</b>	<b>OVER 5</b>
<b>CAPTAIN</b> ANNUAL	65088	67122	69139
BI-WEEKLY	2503.385	2581.615	2659.192
HOURLY	22.29041	22.98699	23.67774
OVERTIME	33.43562	34.48048	35.51661
DOUBLETIME	44.58082	45.97397	47.35548
HOLIDAY	22.29041	22.98699	23.67774
FLSA	11.14521	11.49349	11.83887
<b>CAPTAIN/F</b> ANNUAL	66725	68673	70732
BI-WEEKLY	2566.346	2641.269	2720.462
HOURLY	22.85103	23.51815	24.22329
OVERTIME	34.27654	35.27723	36.33493
DOUBLETIME	45.70205	47.0363	48.44658
HOLIDAY	22.85103	23.51815	24.22329
FLSA	11.42551	11.75908	12.11164
<b>CAPTAIN</b> ANNUAL	65088	67122	69139
BI-WEEKLY	2503.385	2581.615	2659.192
HOURLY	31.29231	32.27019	33.2399
OVERTIME	46.93846	48.40529	49.85986
DOUBLETIME	62.58462	64.54038	66.47981
HOLIDAY	31.29231	32.27019	33.2399
FLSA	15.64615	16.1351	16.61995
<b>CAPTAIN/F</b> ANNUAL	66725	68673	70732
BI-WEEKLY	2566.346	2641.269	2720.462
HOURLY	32.07933	33.01587	34.00577
OVERTIME	48.11899	49.5238	51.00865
DOUBLETIME	64.15865	66.03173	68.01154
HOLIDAY	32.07933	33.01587	34.00577
FLSA	16.03966	16.50793	17.00288
<b>LONGEVITY:</b>			
OVER 5 YEARS	\$400		
OVER 10 YEARS	\$600		
OVER 15 YEARS	\$700		
OVER 20 YEARS	\$900		
OVER 25 YEARS	\$1200		

**POLICE UNION CONTRACT  
JULY 1, 2013 (1.50%)**

<b>YEARS:</b>		<b>0-1</b>	<b>1-2</b>	<b>2-3</b>	<b>3-4</b>	<b>4-5</b>	<b>5-7</b>	<b>7-8</b>	<b>8-10</b>	<b>10-20</b>	<b>OVER 20</b>
<b>PATROL OFFICER</b>	ANNUAL	43,297	47,626	49,054	50,525	52,800	55,043	56,695	58,396	60,147	61,953
	BI-WEEKLY	1,665	1,832	1,887	1,943	2,031	2,117	2,181	2,246	2,313	2,383
	HOURLY	21	23	24	24	25	26	27	28	29	30
	OVERTIME	31	34	35	36	38	40	41	42	43	45
	ACT SGT										

<b>YEARS:</b>		<b>0-3</b>	<b>3-5</b>	<b>5-10</b>	<b>10-20</b>	<b>OVER 20</b>
<b>CORPORAL</b>	ANNUAL	63,594	64,230	65,032	66,986	68,995
	BI-WEEKLY	2,446	2,470	2,501	2,576	2,654
	HOURLY	31	31	31	32	33
	OVERTIME	46	46	47	48	50

<b>YEARS:</b>		<b>0-1</b>	<b>1-2</b>	<b>2-3</b>	<b>3-4</b>	<b>4-5</b>	<b>5-7</b>	<b>7-8</b>	<b>8-10</b>	<b>10-20</b>	<b>OVER 20</b>
<b>COMMUNICATIONS OPERATOR</b>	ANNUAL	39,205	40,383	40,987	41,604	42,643	43,922	45,240	46,596	47,995	49,436
	BI-WEEKLY	1,508	1,553	1,576	1,600	1,640	1,689	1,740	1,792	1,846	1,901
	HOURLY	19	19	20	20	21	21	22	22	23	24
	OVERTIME	28	29	30	30	31	32	33	34	35	36

<b>YEARS:</b>		<b>0-1</b>	<b>1-2</b>	<b>2-3</b>	<b>3-4</b>	<b>4-5</b>	<b>5-7</b>	<b>7-8</b>	<b>8-10</b>	<b>10-20</b>	<b>OVER 20</b>
<b>RECORDS CLERK</b>	ANNUAL	43,278	44,577	45,245	45,922	47,071	48,482	49,936	51,435	52,979	54,567
	BI-WEEKLY	1,665	1,715	1,740	1,766	1,810	1,865	1,921	1,978	2,038	2,099
	HOURLY	21	21	22	22	23	23	24	25	25	26
	OVERTIME	31	32	33	33	34	35	36	37	38	39

**Longevity:**

OVER 5	400
OVER 10	600
OVER 15	700
OVER 20	900
OVER 25	1200

## GENERAL FUND CASH POSITION

	<b>ACTUAL</b> <b><u>10-11</u></b>	<b>ACTUAL</b> <b><u>11-12</u></b>	<b>BUDGET</b> <b><u>12-13</u></b>	<b>APPROVED</b> <b><u>13-14</u></b>
Beginning Balance	6,882,127	7,135,487	7,392,383	7,229,693
Revenues	12,158,322	12,519,367	12,950,264	13,642,603
Transfers In	3,597,232	3,787,920	3,772,624	3,474,942
Total Available	22,637,681	23,442,774	24,115,271	24,347,238
Expenditures	14,637,620	15,286,987	16,087,278	16,979,287
Transfers Out	864,574	763,404	798,300	811,200
Ending Balance	7,135,487	7,392,383	7,229,693	6,556,751
Fund Balance as a % of Total Expenditures	46.0%	46.1%	42.8%	36.9%

## GENERAL FUND REVENUES

<u>ACCT</u>	<u>DETAIL</u>	<u>ACTUAL</u> <u>10-11</u>	<u>ACTUAL</u> <u>11-12</u>	<u>BUDGET</u> <u>12-13</u>	<u>APPROVED</u> <u>13-14</u>
<b><u>Police</u></b>					
001.110.1.4770	Court Fines	214,503	249,624	220,000	220,000
001.110.1.4775	Parking Fines	3,105	1,899	1,700	1,700
001.110.2.4441	Cigarette Compliance Checks	2,700	2,350	1,100	1,100
001.110.2.4442	Grant - Narcotics Task Force	17,783	14,671	17,202	17,202
001.110.2.4443	Grant-Domestic Violence				8,000
001.110.2.4445	Traffic Safety Grant	<u>31,690</u>	<u>33,458</u>	<u>32,750</u>	<u>32,750</u>
		269,781	302,002	272,752	280,752
<b><u>Fire Department</u></b>					
001.150.1.4500	Township Fire	21,872	23,899	26,780	28,133
001.150.1.4501	Housing Inspection Fees	0	0	0	0
001.150.1.4502	Housing Insp Assessments	0	0	0	0
001.150.1.4503	Misc Insp Charges	1,383	1,905	2,000	2,000
001.150.1.4504	Ambulance Service Collections	5,440	5,604	8,400	10,800
001.150.1.4505	Reimb-Township Fleet Ins.	1,726	1,412	1,850	1,897
001.150.1.4506	Sale of Surplus Goods	0	0		100
001.150.1.4507	Misc Fire Reimb:			160	0
	Reimb-Medical Oxygen	0	0	1,200	160
	Reimb-Haz Mat Fees	0	0	0	1,200
	Reimb-Township Repair Fees	<u>0</u>	<u>0</u>	<u>100</u>	<u>0</u>
		30,421	32,819	40,490	44,290
<b><u>Traffic Safety</u></b>					
001.240.1.4500	Traffic Signal Maint (Hia)	0	0	250	250
<b><u>Engineering</u></b>					
001.260.1.4500	Engr Permits/Licenses	11,780	13,045	15,000	15,000
001.260.1.4501	Engr Inspection Fees	2,241	1,504	4,000	4,000
001.260.1.4503	Engr Permits/Licenses Cr Card	<u>1,590</u>	<u>1,190</u>	<u>2,000</u>	<u>2,000</u>
		15,611	15,739	21,000	21,000
<b><u>Library</u></b>					
001.410.1.4300	Inter-Library Loan	0	0	0	0
001.410.1.4531	Damage & Loss	2,287	1,994	3,200	3,200
001.410.1.4551	Duplicating Receipts	6,680	7,470	9,500	9,500
001.410.1.4552	Fax Revenues	0	0	0	0
001.410.1.4553	Microfilm Copies	157	0	0	0
001.410.1.4765	Fines	72,847	68,365	80,000	80,000
001.410.2.4435	State Open Access Program	161,202	97,843	100,000	100,000
001.410.2.4465	County Borrowers	121,471	119,493	130,000	130,000
001.410.4.4310	Comm. Room Rental	<u>360</u>	<u>90</u>	<u>250</u>	<u>250</u>
	Sub-Total	365,004	295,254	322,950	322,950

## GENERAL FUND REVENUES

<u>ACCT</u>	<u>DETAIL</u>	<u>ACTUAL</u> <u>10-11</u>	<u>ACTUAL</u> <u>11-12</u>	<u>BUDGET</u> <u>12-13</u>	<u>APPROVED</u> <u>13-14</u>
<b><u>Parks</u></b>					
001.430.1.4500	Park Pavilion Reservations	14,549	18,695	11,500	15,500
001.430.1.4501	Ballfield Reservations	15,958	14,945	13,000	17,940
001.430.1.4502	Weed/Snow/Tree Removal	6,184	5,027	5,000	5,000
001.430.1.4503	Ballfield Maintenance	2,000	0	4,000	0
001.430.1.4504	Thomas Park Safe Room				4,000
001.430.1.4730	Park Pavilion Deposits	0	0	0	0
001.430.1.4750	Farmers Market	3,705	2,160	3,300	3,000
001.430.4.4310	Low Park Rent	9,900	13,200	6,500	16,500
001.430.4.4781	Misc Park Revenue	<u>200</u>	<u>140</u>	<u>200</u>	<u>200</u>
		52,495	54,167	43,500	62,140
<b><u>Recreation</u></b>					
001.440.1.4555	Recreation Fees	45,101	46,010	50,000	47,000
001.440.1.4560	Rec Advertising	1,380	950	900	900
001.440.1.4562	Sales Tax Collections	(18)	533	1,000	1,000
001.440.1.4563	Low Park Concessions	<u>42,605</u>	<u>49,280</u>	<u>43,500</u>	<u>46,500</u>
		89,068	96,773	95,400	95,400
<b><u>Cemetery</u></b>					
001.450.1.4500	Cemetery Charges	13,300	11,615	12,000	12,000
001.450.1.4740	Sale of Cemetery Lots	<u>14,458</u>	<u>15,972</u>	<u>13,000</u>	<u>14,000</u>
		27,758	27,587	25,000	26,000
<b><u>Arts &amp; Environment Center</u></b>					
001.460.1.4500	Arts & Env. Center Reservations	34,145	32,633	30,000	33,000
001.460.1.4755	Arts & Env. Center-Vending	<u>549</u>	<u>0</u>	<u>500</u>	<u>0</u>
		34,694	32,633	30,500	33,000
<b><u>Swimming Pool</u></b>					
001.470.1.4500	Swim Class Registrations	38,379	39,836	42,100	42,000
001.470.1.4501	Pool Admissions	118,272	136,525	120,000	120,000
001.470.1.4502	Pool Locker Fees	272	254	450	400
001.470.1.4503	Sales Tax Collections	(144)	822	1,000	1,000
001.470.1.4504	Pool-Concessions	<u>1,400</u>	<u>1,400</u>	<u>1,400</u>	<u>1,400</u>
		158,179	178,837	164,950	164,800
<b><u>Arts Council</u></b>					
001.499.4.4781	Arts Council	819	341	500	1,100
<b><u>Building Inspection</u></b>					
001.530.1.4132	Bldg Permits/Licenses	338,499	263,331	350,000	350,000
001.530.1.4133	Bldg Permits/Licenses-CC	225,494	232,529	185,000	185,000
001.530.1.4501	Housing Inspection Fees	34,618	39,997	28,000	28,000
001.530.1.4502	Housing Insp Assessments	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
		598,612	535,858	563,000	563,000

## GENERAL FUND REVENUES

<u>ACCT</u>	<u>DETAIL</u>	<u>ACTUAL</u> <u>10-11</u>	<u>ACTUAL</u> <u>11-12</u>	<u>BUDGET</u> <u>12-13</u>	<u>APPROVED</u> <u>13-14</u>
<b><u>Planning &amp; Development</u></b>					
001.540.1.4500	Planning & Development Fees	19,997	6,059	18,000	18,000
001.540.1.4503	Planning & Development Fees-CC	<u>0</u>	<u>420</u>	<u>0</u>	<u>0</u>
		19,997	6,479	18,000	18,000
<b><u>Finance</u></b>					
001.620.1.4100	Beer Licenses	(1)	0	0	0
001.620.1.4105	Cigarette Permits	2,350	2,500	2,500	2,500
001.620.1.4175	Public Amusement Licenses	1,417	1,075	1,350	1,150
001.620.1.4185	Bicycle Licenses	60	0	25	0
001.620.1.4190	Misc Permits/Licenses	6,183	3,116	5,500	4,000
001.620.1.4501	Liquor Inspection Fees	0	0	0	0
001.620.1.4502	False Alarms	813	903	500	750
001.620.1.4551	Duplication Revenue	221	452	50	250
001.620.1.4600	Outside Assessments	15	0	0	0
001.620.1.4745	Sale of Fixed Assets	5,119	34,825	15,000	25,000
001.620.1.4746	Sale of Bricks	0	0	0	0
001.620.1.4765	Alcohol Penalties	0	3,000	1,000	1,000
001.620.1.4766	Cigarette Penalties	3,276	3,811	2,000	2,000
001.620.2.4400	FEMA Reimb. (Flood Repairs)	27,036	0	0	0
001.620.2.4401	FEMA Reimbursements (Prop Acq)	0	0	0	0
001.620.2.4436	Quarterly Alcohol Payments	<u>25,805</u>	<u>26,944</u>	<u>25,000</u>	<u>25,000</u>
		72,292	76,627	52,925	61,650
<b><u>Property Taxes</u></b>					
001.620.4.4001	Property Tax	9,278,897	9,704,222	9,941,699	10,647,392
001.620.4.4002	Tort Liability	130,857	130,991	195,752	213,022
001.620.4.4003	Ag Land	7,564	11,625	8,608	9,179
001.620.4.4006	Transit Levy	177,329	177,403	195,136	201,288
001.620.4.4008	Civic Center Levy	154,646	161,686	165,695	177,457
001.620.4.4029	Library Levy	<u>45,820</u>	<u>43,745</u>	<u>49,099</u>	<u>52,584</u>
		9,795,112	10,229,673	10,555,989	11,300,922
<b><u>General Revenues</u></b>					
001.620.4.4065	Cable TV Franchise Fee	326,375	331,245	325,000	335,000
001.620.4.4085	Hotel/Motel Tax	164,748	158,967	165,000	165,000
001.620.4.4300	Interest - Gen.	53,763	73,689	60,000	70,000
001.620.4.4301	Interest - Road Use Tax	401	4,742	400	4,000
001.620.4.4302	Interest - Perpetual Care	435	384	400	350
001.620.4.4310	Rents/Leases	59,116	56,652	55,000	58,000
001.620.4.4781	Misc Revenues	<u>23,640</u>	<u>8,900</u>	<u>20,000</u>	<u>15,000</u>
		628,477	634,579	625,800	647,350

## GENERAL FUND REVENUES

<u>ACCT</u>	<u>DETAIL</u>	<u>ACTUAL</u> <u>10-11</u>	<u>ACTUAL</u> <u>11-12</u>	<u>BUDGET</u> <u>12-13</u>	<u>APPROVED</u> <u>13-14</u>
<b><u>Transfers In</u></b>					
001.620.4.4830	Transfer In: Trust & Agency	2,856,722	2,703,182	2,690,038	3,313,441
001.620.4.4831	Transfer In: Road Use Fund	376,078	455,019	496,222	0
001.620.4.4832	Transfer In: Police/Fire Pensions	25,000	25,000	25,000	25,000
001.620.4.4833	Transfer In: Tax Stabilization Fund	0	0	135,000	0
001.620.4.4834	Transfer In: San Sewer Fund	173,159	311,420	193,987	0
001.620.4.4835	Transfer In: Stormwater Mgmt Fund	106,273	197,507	136,501	0
001.620.4.4836	Transfer In: Refuse Collection	60,000	95,792	95,876	136,501
	Transfer In: Urban Forest Utility	0	0	0	0
	Transfer In: Equipment Res.	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
		3,597,232	3,787,920	3,772,624	3,474,942
	<b>TOTAL REVENUES &amp; TRANSFERS IN</b>	15,755,554	16,307,286	16,605,380	17,117,545
	<b>TOTAL REVENUES ( W/O TRANSFERS)</b>	12,158,322	12,519,367	12,833,006	13,642,603
	<b>TOTAL TRANSFERS IN*</b>	3,597,232	3,787,920	3,772,624	3,474,942
		15,755,554	16,307,286	16,605,630	17,117,545

## POLICE DEPARTMENT

### SUMMARY

The draft FY 13-14 budget is set to continue services for the Police Department while getting ready for expected costs associated with the new building. The price of the building is reflected in the capital projects budget. Continued participation in the Federal drug task force and DARE/School Resource Officer programs is reflected in the budget.



Overtime expenditures are projected to increase somewhat as the department enters the first year of participation in a domestic violence grant. This program would be expected to continue for three years. Training costs reflect an increase as the department expects retirements in the coming year, and the replacement officers will need to be trained.

A "rental of property" line item has been added to account for costs of repeater leasing on the new communications system. As part of the construction of the new station, the IT infrastructure in the building will be updated and a new phone system installed that will upgrade the ones in the rest of the city buildings. The PD has been deferring scheduled replacements on several pieces of equipment in anticipation of the new facility.

Police expenditures include funding from the Equipment Reserve Fund for replacing four patrol cars, one unmarked vehicles, one canine patrol car, and the HEAT team van. Computers are expected to be replaced, as is operating gear for the department. The communications upgrade will be completed by then and no more capital expenses for that project show up.

The department proposed additional staffing. An additional dispatcher position was requested, as was a civilian position for the management of seized property/evidence technician. The command structure is expected to remain unchanged. Overall employment does not change from the prior year.



**Positions:**

	<b>FY 12-13 Actual</b>	<b>FY13-14 Requested</b>	<b>FY13-14 Recommended</b>
Chief	1	1	1
Captain	1	1	1
Lieutenant	3	3	3
Sergeant	7	7	7
Corporal	8	8	8
Patrol Officer	21	21	21
Confidential Admin. Asst.	1	1	1
Records Clerk	1	1	1
Communications Operator	6	7	6
Custodian	1	1	1
Civilian Evidence Tech	-	1	-
<b>TOTAL FTE</b>	<b>50.0</b>	<b>52.0</b>	<b>50.0</b>

**FY12-13 Accomplishments:**

- Provided the Marion City Council a presentation concerning substance abuse, prevention and enforcement programs at current levels and a presentation concerning enforcement efforts surrounding Internet Crimes Against Children (ICAC) and other computer crimes investigated.
- The police department provided training to all employees in the areas of use-of-force, vehicle pursuits and sexual/racial harassment.
- The City Council received a presentation concerning the directed patrol efforts in high rate vehicle crash locations. The police department provided a receptacle for the voluntary disposal of unwanted prescription drugs by the public.

**FY13-14 Goals & Initiatives:**

- Construction of the police department's new building
- Completion of the Linn County Wide Radio System.
- The police department will also join the city wide phone system and implement a new property management software application to monitor seized property.
- An annual evaluation of the SRO (school resource officer) will be completed to measure its value and effectiveness.

## POLICE DEPARTMENT

		ACTUAL	ACTUAL	BUDGET	APPROVED
		<u>10-11</u>	<u>11-12</u>	<u>12-13</u>	<u>13-14</u>
<b>Personnel Services</b>					
001.1.110.6010	Regular Salaries	2,908,615	2,992,315	3,123,526	3,242,545
001.1.110.6040	Overtime Pay	250,044	227,223	191,035	208,550
001.1.110.6110	FICA	66,218	70,251	70,823	74,419
001.1.110.6130	IPERS	29,076	35,914	38,521	41,315
001.1.110.6141	Pension	505,734	644,852	700,830	852,417
001.1.110.6150	Health Insurance	500,170	469,509	553,378	609,600
001.1.110.6151	Wellness Program	1,475	1,456	2,205	2,250
001.1.110.6152	Life Insurance	3,755	3,721	3,674	3,694
001.1.110.6153	Long Term Disability	4,114	4,437	3,834	3,461
001.1.110.6160	Workers Compensation	13,656	14,600	11,997	12,349
001.1.110.6170	Unemployment	0	0	10,780	11,000
001.1.110.6180	Allowances	30,691	31,096	30,982	31,432
001.1.110.6190	Education Benefits	36,165	37,165	34,677	34,677
001.1.110.6199	Tuition Reimbursement	<u>4,017</u>	<u>3,840</u>	<u>5,765</u>	<u>5,765</u>
	Sub-Total	4,353,731	4,536,378	4,782,028	5,133,474
<b>Operating Expenditures</b>					
001.1.110.6210	Dues/Mmbrshps/Subscrips	2,471	1,680	2,600	2,600
001.1.110.6230	Training/Registration	18,907	18,694	21,000	30,000
001.1.110.6240	Travel/Conference Expense	22,562	24,748	22,500	24,000
001.1.110.6310	Bldg Repair/Maintenance	11,457	11,638	13,000	11,500
001.1.110.6331	Vehicle Maint Supplies	9,324	8,415	8,800	9,000
001.1.110.6332	Vehicle Repair/Maintenance	7,594	3,509	7,850	8,000
001.1.110.6350	Other Equip Repair/Maint	27,935	24,566	38,700	38,700
001.1.110.6370	Utilities	37,062	35,680	39,500	45,000
001.1.110.6373	Communications	78,545	74,866	85,000	80,000
001.1.110.6408	General Insurance	36,911	45,049	47,000	48,645
001.1.110.6411	Cons/Professional Fees	49,149	11,815	12,178	24,000
001.1.110.6414	Printing/Binding	6,432	5,324	7,000	7,000
001.1.110.6416	Rental of Property		50,000		26,000
001.1.110.6420	Sustenance/Care of Persons	1,350	1,325	2,000	2,000
001.1.110.6421	Reproduction Svcs	1,309	1,374	1,300	1,300
001.1.110.6504	Minor Equipment	1,200	1,200	6,484	6,500
001.1.110.6505	Other Equip Maint Supplies	2,976	2,841	3,150	3,150
001.1.110.6506	Office Supplies	8,600	8,272	8,600	8,800
001.1.110.6507	Operating Supplies	26,672	27,155	29,000	35,000
001.1.110.6508	Postage/Shipping	1,187	1,059	2,100	2,100
001.1.110.6511	Bldg/Grounds Supplies	3,578	3,484	3,520	3,600
001.1.110.6513	Vehicle Operating Supplies	92,563	112,472	95,000	100,000
001.1.110.6514	Medical Supplies	702	1,280	1,300	1,300
001.1.110.6515	Books	1,542	2,119	3,000	3,000
001.1.110.6599	Misc Commodities	<u>2,152</u>	<u>1,173</u>	<u>2,400</u>	<u>2,500</u>
	Sub-Total	452,178	479,738	462,982	523,695

## POLICE DEPARTMENT

		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>APPROVED</b>
		<u>10-11</u>	<u>11-12</u>	<u>12-13</u>	<u>13-14</u>
<b>Capital Outlay</b>					
001.1.110.6710	Automotive Equipment	0	0	0	0
001.1.110.6721	Furniture/Fixtures	89	0	0	0
001.1.110.6725	Office Equipment	0	0	0	0
001.1.110.6726	Computer Equipment	0	0	0	0
001.1.110.6727	Other Equipment	0	0	0	0
001.1.110.6750	Buildings	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Sub-Total	89	0	0	0
<b>Transfers &amp; Other Expenditures</b>					
001.1.110.6910	Transfer: Equip Reserve Fund	285,000	285,000	280,000	280,000
001.1.110.6911	Transfer: Empl. Benefit Fund	<u>11,220</u>	<u>11,220</u>	<u>0</u>	<u>0</u>
	Sub-Total	296,220	296,220	280,000	280,000
<b>TOTALS - POLICE DEPARTMENT</b>		<b>5,102,218</b>	<b>5,312,336</b>	<b>5,525,010</b>	<b>5,937,169</b>

## FIRE DEPARTMENT

### SUMMARY

The Fire Department budget keeps staffing at current levels with eight firefighters per shift and no revisions to the command staff. No new positions are proposed.



The Fire Department remains the initial full-service emergency response agency for a wide range of requests for service from residents of Marion and visitors. The Department's staff of 29 paid, 24 paid-on-call, and 4 volunteers, continue to respond to an average of over 200 calls per month. 82-3% of calls are E.M.S. related; the remaining 17% are fire and/or rescue oriented.

The Fire Department staff has logged over 5,000 training hours so far this year in an effort to maintain the ability to provide the efficient and effective response that the community has come to expect. When staff is not responding to calls or training, they are involved in code enforcement and manage projects ranging from truck washing to the development of operational guidelines. The Fire Department staff does all light maintenance on both buildings and equipment, including everything from custodial duties to lawn mowing to conducting annual maintenance on critical equipment.

The Fire Prevention division is based around community education. Time is split between code enforcement and safety education. The Prevention Bureau works in concert with all new and existing commercial property owners to make certain that their businesses are constructed and maintained in a safe manner. Over 880 site inspections were conducted so far this year. The Prevention Bureau has overseen multiple public education events ranging from school visits to safety fairs, making direct contact with over 8,000 people.

The Fire Department continues progress on a self-assessment process that it undertook last year using an international accreditation organization as a guidance reference. The end result of this ongoing effort will be a more effective and efficient operation.

### **Positions:**

	<b>FY 12-13 Actual</b>	<b>FY13-14 Requested</b>	<b>FY13-14 Recommended</b>
Chief	1	1	1
Assistant Chief	1	1	1
Fire Marshal	1	1	1
Captain	4	4	4
Lieutenant	3	3	3
Training/Safety Officer	1	1	1
Firefighter	18	18	18
Administrative Assistant	.50	.50	.50
<b>TOTAL FTE</b>	<b>29.50</b>	<b>29.50</b>	<b>29.50</b>

### **FY12-13 Accomplishments:**

- The Fire Department managed a 12% increase in call volume in 2012 without any disruption of services and/or significant increases in operational costs.
- The Fire Department has readily adopted the City's wellness initiative and continues to look for ways to improve the internal fitness program and participation levels. The Department supported an employee's efforts to become a certified fitness trainer and instituted a voluntary in-house fitness program that has drawn the interest and participation of 80% of career employees. The first of what may be a series of fitness classes for all City employees, (Zumba), was sponsored by the Department.
- The Fire Department has exceeded the State of Iowa Minimum Firefighter Training Standards by voluntarily bringing all of its active firefighting force up to the Firefighter II certification level.
- The Fire Department used a combination of City funding and citizen donations to add a property conservation trailer to its fleet. An insulation vacuum, water management tools, various salvage and overhaul tools, and support equipment can be brought to an incident and used to reduce immediate property losses as well as help to secure the structure and contents from post-incident exposure to weather.

### **FY13-14 Goals & Initiatives:**

- Finalize plans for vacated police building site and training facility expansion by 12/13. This objective supports the Council strategic goals of public safety and finances by bringing advanced firefighter training opportunities to a local facility.
- Begin delivery of internal transition courses to recertify Iowa Paramedics Specialists and Iowa Paramedics to the newly required National Paramedic certification status by 2/14. This objective supports the Council strategic goals of public safety and finances by aligning emergency medical response staff with the industry standards at a low cost through internal transition training.
- Prepare and deliver a citizen's academy by fall 2013. This objective supports the Council strategic goal of community engagement and will be used as a tool to promote the local fire service and volunteerism in the community.
- Utilize the Fire Department's newly acquired seat in the City's GIS system to create layers necessary to produce accurate and updated response statistics and to support the activities directed toward national accreditation. This objective supports the Council strategic goals of community engagement and organizational development by providing a higher level of reporting to the community and striving for national recognition through accreditation.
- Continue efforts in preparing employees for advancement within the organization through cross-training and positional enhancement training. This objective supports the Council goal of organizational development by expanding employee capabilities and providing depth to the organization to provide for future retirement transitions.
- Expand the wellness initiatives by offering additional group fitness classes and individualized trainer-based program offerings. This objective supports the Council goals of healthy city and finances by providing opportunities for employees to learn to become fit and less prone to injury and illness.

## FIRE DEPARTMENT

		ACTUAL <u>10-11</u>	ACTUAL <u>11-12</u>	BUDGET <u>12-13</u>	APPROVED <u>13-14</u>
<b>Personnel Services</b>					
001.1.150.6010	Regular Salaries	1,800,514	1,807,277	1,947,054	1,977,316
001.1.150.6020	Part-Time Pay	35,612	38,995	47,301	47,163
001.1.150.6040	Overtime Pay	32,803	25,401	50,821	50,821
001.1.150.6110	FICA	23,832	25,449	29,420	29,751
001.1.150.6130	IPERS	1,651	2,046	1,629	1,870
001.1.150.6141	Pension	357,111	446,641	509,202	595,738
001.1.150.6150	Health Insurance	296,407	321,975	360,704	366,516
001.1.150.6151	Wellness Program	1,159	1,158	1,305	1,305
001.1.150.6152	Life Insurance	1,530	1,454	1,469	1,468
001.1.150.6153	Long Term Disability	1,291	1,371	1,310	1,307
001.1.150.6160	Workers Compensation	10,579	11,421	9,026	9,026
001.1.150.6170	Unemployment	0	0	6,160	6,160
001.1.150.6180	Allowances	19,570	17,905	19,600	19,600
001.1.150.6190	Education Benefits	<u>10,860</u>	<u>11,088</u>	<u>12,001</u>	<u>12,241</u>
	Sub-Total	2,592,918	2,712,181	2,997,002	3,120,282
<b>Operating Expenditures</b>					
001.1.150.6210	Dues/Mmbrshps/Subscrips	809	510	845	845
001.1.150.6230	Training/Registration	7,334	8,975	17,000	10,500
001.1.150.6240	Travel/Conference Expense	4,671	3,214	7,000	7,500
001.1.150.6310	Bldg Repair/Maintenance	2,059	3,996	4,000	4,000
001.1.150.6331	Vehicle Maint Supplies	3,112	2,770	5,600	5,600
001.1.150.6332	Vehicle Repair/Maint	7,952	5,040	8,700	10,500
001.1.150.6350	Other Equip Repair/Maint	7,191	6,992	9,750	10,500
001.1.150.6370	Utilities	14,105	11,896	16,000	17,465
001.1.150.6373	Communications	2,788	3,275	5,130	5,100
001.1.150.6408	General Insurance	20,521	23,652	24,000	25,340
001.1.150.6421	Reproduction Services	439	530	500	500
001.1.150.6422	Laundry/Uniforms	0	32	100	100
001.1.150.6504	Minor Equipment	669	789	800	800
001.1.150.6505	Other Equip Maint Supplies	3,408	3,416	5,000	5,000
001.1.150.6506	Office Supplies	935	1,060	1,100	1,100
001.1.150.6507	Operating Supplies	5,864	4,955	6,500	6,800
001.1.150.6508	Postage/Shipping	626	766	800	800
001.1.150.6511	Bldg/Grounds Supplies	4,984	4,064	5,300	6,000
001.1.150.6513	Vehicle Operating Supplies	11,723	11,795	17,100	17,750
001.1.150.6515	Books	1,475	1,449	1,650	1,800
001.1.150.6599	Misc Commodities	<u>12,991</u>	<u>15,829</u>	<u>16,000</u>	<u>16,500</u>
	Sub-Total	113,655	115,005	152,875	154,500

## FIRE DEPARTMENT

		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>APPROVED</b>
		<u>10-11</u>	<u>11-12</u>	<u>12-13</u>	<u>13-14</u>
<b>Capital Outlay</b>					
001.1.150.6727	Other Equipment	0	0	11,700	4550
001.1.150.6729	Misc. Improvements	<u>500</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Sub-Total	500	0	11,700	4,550
<b>Transfers &amp; Other Expenditures</b>					
001.1.150.6910	Transfer: Equip Reserve Fund	190,000	190,000	185,000	197,500
001.1.150.6911	Transfer: Empl. Benefit Fund	<u>6,380</u>	<u>6,160</u>	<u>0</u>	<u>0</u>
	Sub-Total	196,380	196,160	185,000	197,500
<b>TOTALS - FIRE DEPARTMENT</b>		<b>2,903,454</b>	<b>3,023,346</b>	<b>3,346,577</b>	<b>3,476,832</b>

## ANIMAL CONTROL

### **SUMMARY**

The City of Marion contracts with the City of Cedar Rapids for animal control services. The budget anticipates no change in the level of service and with slightly higher costs related to this activity. As Marion grows this number can be expected to grow as well.

### **Positions:**

NONE.



## ANIMAL CONTROL

	ACTUAL <u>10-11</u>	ACTUAL <u>11-12</u>	BUDGET <u>12-13</u>	APPROVED <u>13-14</u>
<b>Operating Expenditures</b>				
001.1.190.6413 Payment to Agencies	<u>21,660</u>	<u>35,397</u>	<u>40,000</u>	<u>41,000</u>
<b>TOTALS - ANIMAL CONTROL</b>	<b>21,660</b>	<b>35,397</b>	<b>40,000</b>	<b>41,000</b>

## **STREET LIGHTING**

### **SUMMARY**

Street lighting and maintenance costs are covered under this account.

The overall cost of street lighting is proposed at \$230,000 for the fiscal years. While additional lights will be added, the advent of more LED lights (more energy efficient) will act as a counterbalance on costs.

### **Positions:**

NONE.

## STREET LIGHTING

	<b>ACTUAL</b> <b><u>10-11</u></b>	<b>ACTUAL</b> <b><u>11-12</u></b>	<b>BUDGET</b> <b><u>12-13</u></b>	<b>APPROVED</b> <b><u>13-14</u></b>
<b>Operating Expenditures</b>				
001.2.230.6370    Utilities	198,919	201,382	230,000	230,000
001.2.230.6430    Misc Contractual	<u>0</u>	<u>15,198</u>	<u>0</u>	<u>0</u>
<b>TOTALS - STREET LIGHTING</b>	<b>198,919</b>	<b>216,580</b>	<b>230,000</b>	<b>230,000</b>

## TRAFFIC SAFETY

### **SUMMARY**

This budget is limited to covering traffic signal utility costs. With the creation of the urban forest utility in 2011-12, this account is limited in scope.

Costs for utilities are expected to increase from FY 12-13 due to a larger number of city-owned lights.

The budget anticipates continuing to provide traffic signal maintenance services for the City of Hiawatha on a fee-for-service basis.

### **Positions:**

NONE.

## TRAFFIC SAFETY

	<b>ACTUAL</b> <b><u>10-11</u></b>	<b>ACTUAL</b> <b><u>11-12</u></b>	<b>BUDGET</b> <b><u>12-13</u></b>	<b>APPROVED</b> <b><u>13-14</u></b>
<b>Operating Expenditures</b>				
001.2.240.6370    Utilities	19,803	22,470	28,000	28,000
001.2.240.6430    Misc Contractual	<u>10,550</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTALS - TRAFFIC SAFETY</b>	<b>30,353</b>	<b>22,470</b>	<b>28,000</b>	<b>28,000</b>

## ENGINEERING DEPARTMENT

### SUMMARY

Engineering Department provides administrative duties for Capital Project / annual construction program development and construction, subdivision plan review and inspection, city map / GIS development and maintenance, ROW permitting, traffic regulation, grant administration, bridge inspections, traffic signal assistance, NPDES / stormwater management, as well as extensive assistance to other departments. Challenges include continued growth in federal mandates to regulate stormwater run-off and public education.



The department is requesting that a GIS tech position, created in the prior budget as a  $\frac{3}{4}$  time position, be upgraded to full-time. As a full-time position, the employee would pick up duties currently being done by licensed engineers, which would free up their time for more work on stormwater. A city the size of Marion should have the equivalent of a full-time position enforcing stormwater regulations to be considered compliant with the national discharge permit.

The proposed budget includes funding to upgrade the position to full-time, but not in the general fund portion. That position is funded partially from stormwater and sanitary sewer, with stormwater picking up the cost for the upgrade. Please note that the FTE numbers below only include the portion of the positions paid through property taxes. The remaining FTE portions are included in the enterprise fund budgets the department supports.

### **Positions:**

	<b>FY 12-13 Actual</b>	<b>FY13-14 Requested</b>	<b>FY13-14 Recommended</b>
City Engineer	.65	.65	.65
Assistant City Engineer	.90	.90	.90
Project Engineer	.65	.65	.65
Computer Information Specialist	0	0	0
Technician II	1.95	1.95	1.95
Administrative Assistant	.65	.65	.65
Part-Time	.47	.47	.47
<b>TOTAL FTE</b>	<b>5.27</b>	<b>5.27</b>	<b>5.27</b>

### **FY12-13 Accomplishments:**

- Continued distribution of Weekly Project Status Newsletter.
- Completed the reconstruction Central Corridor - Phase I; 7<sup>th</sup> to 13<sup>th</sup> Streets.
- Completed the reconstruction of South 11<sup>th</sup> Street - Phase II.
- Completed construction of Phase II and III of the Tower Terrace Road.
- Completed construction of 3<sup>rd</sup> Avenue; 35<sup>th</sup> to 44<sup>th</sup> Streets,
- Completed construction of CEMAR/Krumboltz & ICG Railroad Trails.
- Completed Lowe Park Amphitheater development, trails, and grading.
- Established the Indian Creek Watershed Management Authority and obtained associated grants.
- Established an Equivalent Residential Unit (ERU) based Stormwater Utility.
- Continued to utilize the most effective traffic control methods available.
- Investigated the use of adaptive traffic signal hardware to provide for second by second adaptation of signals to traffic volumes.
- Continued to use roundabouts in lieu of signalized intersections to provide for more efficient and safer intersections.
- Utilized green technology on Central Corridor Project.
- Included trail, art, and landscaping improvements in street projects.
- Completed asphalt overlays: 7<sup>th</sup> Avenue, 1<sup>st</sup> to 9<sup>th</sup> Streets; Hwy 151, 31<sup>st</sup> to 44<sup>th</sup> Streets.

### **FY13-14 Goals & Initiatives:**

- Hire a Storm Water Management Coordinator.
- Continue distribution of Weekly Project Status Newsletter.
- Design and construction of comprehensive storm and sanitary sewer systems to serve the Uptown and East Corridor areas.
- Continue to work with public to address sump pump and yard drainage issues.
- Facilitate latest storm water management techniques for all new development.
- Continue to development additional sections of Tower Terrace Road and Winslow Road.
- Continue to strive to keep project costs down by reducing or eliminating cost overruns.
- Complete construction of Blairs Ferry Road; Lindale Dr to Marion Blvd.
- Complete construction of South 11<sup>th</sup> Street - Phase III; F Ave to 1<sup>st</sup> Street.
- Provide traveling public with well-designed transportation facilities and ADA compliance for pedestrians when possible.
- Continue to participate in team meetings for the development and implementation of projects to provide an environment for business development.
- Promote individual continuing education for job skill development and safety training.
- Continue to serve on local, state, and national organizations.
- Continue to utilize the most effective traffic control methods, roundabouts in lieu of signalized intersections, green technology, trails, art, and landscaping improvements.

## ENGINEERING DEPARTMENT

	ACTUAL <u>10-11</u>	ACTUAL <u>11-12</u>	BUDGET <u>12-13</u>	APPROVED <u>13-14</u>	
<b>Personnel Services</b>					
001.2.260.6010	Regular Salaries	651,932	656,006	440,010	409,438
001.2.260.6020	Part-Time Pay	28,288	13,889	15,500	16,000
001.2.260.6040	Overtime Pay	22,946	28,665	20,000	24,000
001.2.260.6110	FICA	52,371	53,423	34,075	34,632
001.2.260.6130	IPERS	46,524	54,222	39,883	40,180
001.2.260.6150	Health Insurance	81,028	83,120	62,748	41,689
001.2.260.6151	Wellness Program	339	336	216	216
001.2.260.6152	Life Insurance	713	668	349	349
001.2.260.6153	Long Term Disability	2,435	2,595	1,221	1,219
001.2.260.6160	Workers Compensation	5,713	6,735	3,917	4,430
001.2.260.6170	Unemployment	0	0	1,244	1,244
001.2.260.6180	Allowances	<u>450</u>	<u>450</u>	<u>293</u>	<u>450</u>
	Sub-Total	892,737	900,109	619,456	573,847
<b>Operating Expenditures</b>					
001.2.260.6210	Dues/Mmbrshps/Subscrips	1,914	2,304	2,900	2,900
001.2.260.6230	Training/Registration	4,689	1,260	9,500	9,500
001.2.260.6240	Travel/Conference Expense	4,017	2,424	4,840	4,900
001.2.260.6331	Vehicle Maint Supplies	1,048	396	1,380	1,400
001.2.260.6332	Vehicle Repair/Maint	2,090	0	510	510
001.2.260.6350	Other Equip Repair/Maint	7,932	16,547	13,000	14,000
001.2.260.6373	Communications	4,577	4,183	5,000	8,500
001.2.260.6408	General Insurance	4,369	5,812	5,500	5,700
001.2.260.6506	Office Supplies	2,009	5,248	3,600	3,700
001.2.260.6507	Operating Supplies	1,232	1,370	1,350	1,350
001.2.260.6508	Postage/Shipping	0	0	0	0
001.2.260.6513	Vehicle Operating Supplies	7,204	5,925	8,000	9,600
001.2.260.6514	Medical Supplies	0	0	0	0
001.2.260.6599	Misc Commodities	<u>928</u>	<u>573</u>	<u>1,000</u>	<u>1,000</u>
	Sub-Total	42,009	46,042	56,580	63,060
<b>Capital Outlay</b>					
001.2.260.6710	Automotive Equipment	0	0	0	0
001.2.260.6721	Furniture/Fixtures	0	0	3,500	0
001.2.260.6725	Office Equipment	0	0	2,500	0
001.2.260.6726	Computer Equipment	0	0	6,150	0
001.2.260.6727	Other Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Sub-Total	0	0	12,150	0
<b>Transfers &amp; Other Expenditures</b>					
001.2.260.6910	Transfer: Equip Reserve Fund	47,500	47,500	45,000	45,000
001.2.260.6911	Transfer: Empl. Benefit Fund	<u>2,158</u>	<u>1,828</u>	<u>0</u>	<u>0</u>
	Sub-Total	49,658	49,328	45,000	45,000
<b>TOTALS - ENGINEERING</b>		<b>984,404</b>	<b>995,479</b>	<b>733,186</b>	<b>681,907</b>



## LIBRARY

### SUMMARY

Use of the library continued to increase this year, despite the construction around the building and associated access issues. As with all libraries in Iowa, circulation reached a plateau in the latter part of the year. Total holdings grew to almost 200,000, including a substantial increase in the number of e-books. E-books are in high demand but demand for traditional library materials has not diminished.



The library will need to adjust to the opening of the main branch of the Cedar Rapids library once that building is completed. Marion experienced about a 17% bump in total circulation when Cedar Rapids closed, but the overall linear trend for circulation growth was unchanged. It is expected that Marion's circulation will drop immediately, but then tick back up as the "new" wears off the Cedar Rapids facility.

Use of the facility continues to grow. The library's annual door count was up to 370,655 from 335,845. The library had to convert its small computer lab to a Friends room to reclaim a community use/meeting rooms. Space constraints are a problem but the library remains as one of the City's premier destinations, bringing people to Marion every day, including many from surrounding communities

Changes in the way the library's IT needs are met are reflected in the budget. Since it is open on weekends and evenings, the library needs IT services that often fall outside conventional business hours. Very specialized software is also used that requires particular expertise. Given that all of the Metro libraries use and share the same software platforms, the Board would like to contract with Cedar Rapids to provide IT services. The Cedar Rapids library has dedicated, trained IT staff that are familiar with library IT systems. While initial cost is higher, it is expected that downtime will be reduced significantly and longstanding issues the incumbent provider has been unable to resolve will be corrected.

There are now four full-time staff engaged in providing children's and young adult services; two librarians and two assistants. This allowed more parent-child interactive programming, provision of outreach to home-schooling families, and a doubling of the number of programs for young adults last year. Almost 3,000 children and young adults participated in the Summer Reading program this year. Support from and programming sponsored by the Friends of the Library helped to increase adult programming attendance 727 to 2,505. Total program attendance was up from 8,517 to 11,147.

The library proposed several changes to staffing, including increasing the hours of an existing part-time position and additional part-time staff. An offset to collection costs would partially cover the cost of a new position. As proposed, the budget allows for an increase in an existing position's hours from 25 to 28 with an increase in pay scale to reflect the new responsibilities.

**Positions:**

	<b>FY 12-13 Actual</b>	<b>FY13-14 Requested</b>	<b>FY13-14 Recommended</b>
Director	1	1	1
Assistant Director	1	1	1
Reference Librarian	1	1	1
Program Coordinator	3	3	3
Adult Services Librarian	-	1	0
Library Assistant	3	3	3
Administrative Assistant	1	1	1
Part-Time	8.54	9.22	8.62
<b>TOTAL FTE</b>	<b>18.54</b>	<b>20.22</b>	<b>18.62</b>

**FY12-13 Accomplishments:**

- Determined optimal 3-5 year collection goals for children's non-fiction
- Physical access enhancements; Graded readers; New J Easy books; Media/book kits
- YA non-fiction collection development adjustment; appeal and usefulness to support personal and scholastic learning
- Expanded regular YA programming
- e-Book collection established
- DVD genre labeling project completed
- Started IT literacy classes—e-reader use
- Based on use analysis, developed weeding plan
- Online fine payment implemented
- Out Loud/Giacometto Foundation grant; \$120,000

**FY13-14 Goals & Initiatives:**

- Conduct general weeding of children's collection
- Include an educational element to each story time
- Enhance identity and accessibility of young adult non-fiction collection
- Identify new opportunities for marketing programs and creating awareness of library services for young adults
- Design and implement revised website
- Implement 3M cloud-based e-book platform
- Analyze database; use statistics
- Develop targeted collection budget allocation plan based on use/needs assessment
- Plan and implement annual Celebrate Writing event with local/Iowa authors

## LIBRARY

	<b>ACTUAL</b> <b><u>10-11</u></b>	<b>ACTUAL</b> <b><u>11-12</u></b>	<b>BUDGET</b> <b><u>12-13</u></b>	<b>APPROVED</b> <b><u>13-14</u></b>	
<b>Personnel Services</b>					
001.4.410.6010	Regular Salaries	601,696	618,469	628,361	688,967
001.4.410.6020	Part-Time Pay	194,098	201,264	232,000	241,495
001.4.410.6110	FICA	64,487	69,985	65,818	71,180
001.4.410.6130	IPERS	55,247	66,848	74,593	86,254
001.4.410.6150	Health Insurance	107,875	122,100	133,585	149,750
001.4.410.6151	Wellness	585	715	450	450
001.4.410.6152	Life Insurance	1,043	1,086	1,038	1,039
001.4.410.6153	Long Term Disability	2,383	2,516	2,386	2,409
001.4.410.6160	Workers Compensation	1,189	1,391	2,441	2,824
001.4.410.6170	Unemployment	0	0	1,980	1,980
001.4.410.6180	Allowances	0	0	0	0
001.4.410.6190	Education Benefits	<u>7,200</u>	<u>8,100</u>	<u>9,000</u>	<u>9,000</u>
	Sub-Total	1,035,803	1,092,474	1,151,652	1,255,348
<b>Operating Expenditures</b>					
001.4.410.6210	Dues/Mbrshps/Subscrips	32,140	32,748	35,000	32,500
001.4.410.6230	Training/Registration	1,128	805	1,300	1,300
001.4.410.6240	Travel/Conference Expense	3,393	2,842	2,500	2,500
001.4.410.6310	Bldg Repair/Maintenance	57,245	49,282	51,000	50,000
001.4.410.6350	Other Equip Repair/Maint	8,035	9,328	9,500	9,000
001.4.410.6370	Utilities	39,145	42,038	55,000	58,000
001.4.410.6373	Communications	1,222	1,264	1,500	1,500
001.4.410.6402	Adv/Legal Publications	3,936	1,727	1,750	1,750
001.4.410.6408	General Insurance	7,141	9,297	6,400	10,500
001.4.410.6411	Consulting/Professional Fees	0	145	0	0
001.4.410.6413	Payments to Agencies	55,345	51,298	64,500	67,000
001.4.410.6414	Printing/Binding	673	942	1,000	1,000
001.4.410.6430	Misc Contractual	3,604	9,363	19,500	20,000
001.4.410.6506	Office Supplies	1,423	1,065	3,500	3,500
001.4.410.6507	Operating Supplies	22,218	25,778	24,000	25,000
001.4.410.6508	Postage/Shipping	4,818	5,401	5,250	5,250
001.4.410.6511	Bldg/Grounds Supplies	7,250	5,803	6,500	6,500
001.4.410.6514	Medical Supplies	0	0	0	0
001.4.410.6599	Misc Commodities	<u>4,778</u>	<u>1,181</u>	<u>1,400</u>	<u>1,400</u>
	Sub-Total	253,496	250,307	289,600	296,700
<b>Capital Outlay</b>					
001.4.410.6721	Furniture/Fixtures	0	0	3,089	0
001.4.410.6725	Office Equipment	0	<u>0</u>	0	0
001.4.410.6726	Computer Equipment	83,252	3,509	0	0
001.4.410.6727	Other Equipment	0	0	949	0
001.4.410.6729	Misc Improvements	0	0	5,000	0
001.4.410.6770	Library Materials	<u>196,843</u>	<u>217,466</u>	<u>211,150</u>	<u>205,000</u>
	Sub-Total	280,095	220,975	220,188	205,000

## LIBRARY

	<b>ACTUAL</b> <b><u>10-11</u></b>	<b>ACTUAL</b> <b><u>11-12</u></b>	<b>BUDGET</b> <b><u>12-13</u></b>	<b>APPROVED</b> <b><u>13-14</u></b>
<b>Transfers &amp; Other Expenditures</b>				
001.4.410.6910    Transfer: Equip Reserve Fund	45,000	45,000	45,000	45000
001.4.410.6911    Transfer: Empl. Benefit Fund	<u>2,200</u>	<u>1,980</u>	<u>0</u>	<u>0</u>
Refunds				
Sub-Total	47,200	46,980	45,000	45,000
<b>TOTALS - LIBRARY</b>	<b>1,616,594</b>	<b>1,610,736</b>	<b>1,706,440</b>	<b>1,802,048</b>

## PARKS DEPARTMENT

### SUMMARY

The Parks Department maintains over 600 acres of public ground; this includes 12 major parks, 29 green spaces, and 3 Baseball/Softball complexes. The department maintains 81 pieces of Playground equipment, 9 pavilions, 8 restrooms, 3 concession stands, 20 ball diamonds, 1 swimming pool, and 2 splash pads. Over 6.5 miles of City-owned sidewalks and more than 8 miles of urban trails are maintained by the Department.



The Parks operations staff is responsible for outside maintenance of public buildings such as the Library, City Hall, and Arts & Environment Center; parks staff also provide mowing and turf maintenance support for the Water and Public Service Departments. The Department is also responsible for the maintenance of 26 parking lots.

The Oak Shade Cemetery is also maintained by Parks. Mowing and grave digging will be contracted again in 2013; these costs are reflected in the budget. All other cemetery maintenance will be performed by park staff.

In 2013 the Department will take over maintenance of the 35<sup>th</sup> Street Round About flower beds, the 6<sup>th</sup> Ave Central Corridor plantings, and pedestrian areas.

The budget includes an increase in part-time labor; this increase is due to the need for extra labor for snow removal operations.

The budget also reflects the addition of a full-time Administrative Assistant working out of the Thomas Park facility.

Operating costs for the new splash pad are fully realized in this budget.

With the move to a new facility at Thomas Park and the retirement of the longtime Park Director, there is potential for some internal reorganization. As proposed, the budget still has funding for the director's position. Further evaluation is needed before a final decision is made on the overall administrative structure. The department proposed adding a full-time administrative assistant at the new Thomas building, plus costs to equip the office and needed computer.

The Department also requested the addition of a third park attendant.

As proposed, the budget includes a new administrative position for Thomas Park at 28 hours per week. A third park attendant is not in the proposed budget.

**Positions:**

	<b>FY 12-13 Actual</b>	<b>FY13-14 Requested</b>	<b>FY13-14 Recommended</b>
Operations Manager	1	1	1
Supervisor	1	1	1
Administrative Assistant	0	1	.70
Utility II	2	2	2
Equipment Operator	3	3	3
Part-Time	6.92	7.66	7.04
<b>TOTAL FTE</b>	<b>12.09</b>	<b>15.66</b>	<b>14.74</b>

**FY12-13 Accomplishments:**

- The Parks Department added two new Playground units in 2012. One is located on the west side of the community in Lininger Park the other unit on is on the southside of town in Hanna Park.
- Construction of the Lindale Trail system from Lindale Drive to Boyson Trail was completed; along with a new trail segment running from Legion Park to Highway 100, this portion of the system has a trail head at Grand Ave.
- The Thomas Park Splash Pad saw its first full season of use with an estimated 47,000 visitors this past year.

**FY13-14 Goals & Initiatives:**

- Ongoing improvements in Thomas Park
- New Pavilion Construction
- Roadway and Parking lot upgrades,
- Construction of a new basketball court
- Construction of a Rolle Bolle Court in Hanna Park
- Splash pad design work
- Trail Head beautification –Lindale Drive & Grand Ave
- Tree Planting 10<sup>th</sup> street

## PARKS DEPARTMENT

		ACTUAL	ACTUAL	BUDGET	APPROVED
		<u>10-11</u>	<u>11-12</u>	<u>12-13</u>	<u>13-14</u>
<b>Personnel Services</b>					
001.4.430.6010	Regular Salaries	374,074	386,632	407,025	439,148
001.4.430.6020	Part-Time Pay	115,769	130,463	167,000	173,480
001.4.430.6040	Overtime Pay	3,945	3,118	5,000	5,000
001.4.430.6110	FICA	37,703	39,824	44,295	47,249
001.4.430.6130	IPERS	32,388	39,942	50,201	57,254
001.4.430.6150	Health Insurance	78,477	75,287	82,316	92,238
001.4.430.6151	Wellness Program	326	303	315	315
001.4.430.6152	Life Insurance	324	324	325	325
001.4.430.6153	Long Term Disability	1,502	1,566	1,495	1,495
001.4.430.6160	Workers Compensation	9,758	11,481	20,113	23,033
001.4.430.6170	Unemployment	0	0	1,980	1,980
001.4.430.6180	Allowances	750	750	750	750
001.4.430.6190	Education Benefits	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Sub-Total	655,016	689,691	780,816	842,268
<b>Operating Expenditures</b>					
001.4.430.6210	Dues/Mmbrshps/Subscrips	157	187	400	400
001.4.430.6230	Training/Registration	409	0	500	500
001.4.430.6240	Travel/Conference Expense	497	0	1500	1500
001.4.430.6310	Bldg Repair/Maintenance	1,013	548	4,000	4,000
001.4.430.6331	Vehicle Maint Supplies	2,216	1,064	3,000	3,000
001.4.430.6332	Vehicle Repair/Maintenance	3,356	2,786	3,200	3,200
001.4.430.6350	Other Equip Repair/Maint	431	1,649	2,800	2,800
001.4.430.6370	Utilities	12,706	24,534	25,800	41,000
001.4.430.6373	Communications	4,194	3,830	4,700	4,700
001.4.430.6408	General Insurance	10,438	11,277	13,000	13,400
001.4.430.6414	Printing/Binding	0	0	100	100
001.4.430.6415	Rental of Equipment	2,816	5,361	7,000	7,000
001.4.430.6416	Rental of Property	68,149	16,049	5,000	5,200
001.4.430.6419	Property Taxes Payable	930	948	1,000	1,000
001.4.430.6422	Laundry/Uniforms	1,510	2,470	3,500	4,400
001.4.430.6430	Misc Contractual	16,522	32,767	39,000	39,000
001.4.430.6504	Minor Equipment	3,302	2,894	3,400	3,400
001.4.430.6505	Other Equip Maint Supplies	4,695	7,259	7,000	7,100
001.4.430.6506	Office Supplies	287	206	300	400
001.4.430.6507	Operating Supplies	2,034	2,174	2,700	3,100
001.4.430.6508	Postage/Shipping	189	61	200	200
001.4.430.6511	Bldg/Grounds Supplies	14,345	15,916	17,500	17,500
001.4.430.6513	Vehicle Operating Supplies	26,052	33,362	34,000	35,000
001.4.430.6514	Medical Supplies	0	43	650	650
001.4.430.6527	Park Maintenance Supplies	18,359	13,324	25,000	26,000
001.4.430.6599	Misc Commodities	<u>1,344</u>	<u>914</u>	<u>1,850</u>	<u>2,000</u>
	Sub-Total	195,950	179,623	207,100	226,550

## PARKS DEPARTMENT

		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>APPROVED</b>
		<u>10-11</u>	<u>11-12</u>	<u>12-13</u>	<u>13-14</u>
<b>Capital Outlay</b>					
001.4.430.6721	Furniture	0	0	5,000	2,000
001.4.430.6725	Office Equipment	0	0	0	0
001.4.430.6726	Computer Equipment	0	0	0	1,900
001.4.430.6727	Other Equipment	16,338	2,686	7,500	1,800
001.4.430.6729	Misc Improvements	0	0	3,000	2,500
001.4.430.6750	Buildings	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Sub-Total	16,338	2,686	15,500	8,200
<b>Transfers &amp; Other Expenditures</b>					
001.4.430.6910	Transfer: Equip Reserve Fund	77,500	77,500	75,000	75,000
001.4.430.6911	Transfer: Empl. Benefit Fund	<u>1,980</u>	<u>1,980</u>	<u>0</u>	<u>0</u>
	Sub-Total	79,480	79,480	75,000	75,000
<b>TOTALS - PARKS</b>		<b>946,784</b>	<b>951,480</b>	<b>1,078,416</b>	<b>1,152,018</b>



## RECREATION DIVISION

### SUMMARY

The Recreation Division of the Parks Department has oversight of all recreation and sport programs offered by the City. The recreation staff assists with the planning and scheduling of many City events, the largest being the annual Swamp Fox Festival. This division also oversees the Arts Council.



Diamond rentals for baseball and softball tournaments held at our facilities are planned and scheduled by Recreation staff, as well as oversight of the concession stands at the fields. The operation of the Willowood Swimming Pool is also handled by this division's staff.

The Lowe Concession Stand continues to grow in both profit and expenditures. There will be two weekends of State Youth Baseball tournaments in June. These are each three days in length and bring in families from all over the state of Iowa.

The Recreation and Aquatics Coordinator has oversight of all the Recreation Division functions. The Parks Department realizes a need for permanent staffing in this area. The addition of a permanent part-time Recreation Supervisor is included in the budget.

Over 2,000 families are currently on the annual brochure mailing list. A monthly email newsletter has also been started, reaching nearly 1,200 email contacts.

Limited on-line registration began being offered in January 2012, which was received very well. This allows families to pay by using either credit or debit cards. There were 612 online registrations the first year.

There were over 1,800 individual participants in youth programs during 2012. The largest increase in expenditures is for new staff to help increase special events and recreation programs offered.

Zumba classes are now being offered as the first adult program. The division looks forward to growth in order to offer many more youth and adult programs in the next year.

Swamp Fox Festival - \$5,000 - is funded by an allocation of Hotel/Motel money.

A new recreation supervisor position was proposed at 32 hours per week. Duties would include event planning and development of programming for adults. The person would also fill in when the recreation coordinator was absent and assist with staffing at Lowe Park. The budget included the recreation supervisor at 28 hours per week.

**Positions:**

	<b>FY 12-13 Actual</b>	<b>FY13-14 Requested</b>	<b>FY13-14 Recommended</b>
Recreation/Aquatics Coordinator	.80	.80	.80
Permanent Part-Time Recreation Supervisor	0	.64	.70
Part-Time	1.88	3.10	1.88
<b>TOTAL FTE</b>	<b>2.68</b>	<b>4.54</b>	<b>3.38</b>

**FY12-13 Accomplishments:**

- Participation numbers continue to increase.
- Added the first adult recreation program: Zumba!
- Improvement to the content and quality of the monthly email newsletter; nearly doubled the contact list.
- Developing a partnership with Diego Zaltron, Cornell Soccer Coach, improving the youth soccer program.
- Successful Swamp Fox Festival with the addition of fireworks.
- Developed a manual for all volunteers addressing procedures, policies, and customer service.
- Improving the online registration program.

**FY13-14 Goals & Initiatives:**

- Add more Youth, Adult, and Senior programs.
- Building a partnership with Linn County Conservation to offer outdoor workshops and activities for all ages.
- Youth Zumba called Zumbatonics
- Senior walk and talk program.
- Building a partnership with Hiawatha Parks and Recreation to offer youth volleyball and adult kickball.
- Add healthier food choices at the Lowe Concession Stand.

## RECREATION

		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>APPROVED</b>
		<b><u>10-11</u></b>	<b><u>11-12</u></b>	<b><u>12-13</u></b>	<b><u>13-14</u></b>
<b>Personnel Services</b>					
001.4.440.6010	Regular Salaries	53,497	56,037	48,571	62,814
001.4.440.6020	Part-Time Pay	32,025	32,320	46,820	64,116
001.4.440.6040	Over-Time Pay		71	0	0
001.4.440.6110	FICA	6,516	6,514	7,718	10,131
001.4.440.6130	IPERS	4,045	4,907	8,270	11,766
001.4.440.6150	Health Insurance	9,816	10,395	11,376	11,502
001.4.440.6151	Wellness	17	17	36	36
001.4.440.6152	Life Insurance	86	86	86	86
001.4.440.6153	LTD	216	227	214	214
001.4.440.6160	Workers Compensation	1,877	2,204	3,487	4,836
001.4.440.6170	Unemployment	<u>0</u>	<u>0</u>	<u>176</u>	<u>176</u>
	Sub-Total	108,095	112,778	126,754	165,677
<b>Operating Expenditures</b>					
001.4.440.6210	Dues/Mmbrshps/Subscrips	68	68	120	100
001.4.440.6230	Training/Registration	0	210	200	300
001.4.440.6240	Travel/Conference Expense	1,332	1,003	1500	1,500
001.4.440.6373	Communications	801	717	720	720
001.4.440.6408	General Insurance	652	809	700	800
001.4.440.6413	Payments to Agencies	961	30	4,200	200
001.4.440.6414	Printing/Binding	2,800	2,199	2,200	1,200
001.4.440.6422	Laundry/Uniforms	17,849	18,013	22,250	22,250
001.4.440.6430	Misc Contractual	646	483	900	2,500
001.4.440.6506	Office Supplies	523	565	600	600
001.4.440.6507	Operating Supplies	3,342	2,123	3,800	4,500
001.4.440.6508	Postage & Shipping	962	579	2,200	2,200
001.4.440.6511	Bldg/Grounds Supplies	1,204	1,725	1,700	1,700
001.4.440.6514	Medical Supplies	101	218	400	500
001.4.440.6599	Misc Commodities	<u>24,948</u>	<u>32,117</u>	<u>25,000</u>	<u>28,000</u>
	Sub-Total	56,189	60,859	66,490	67,070
<b>Capital Outlay</b>					
001.4.440.6721	Furniture	0	0	0	0
001.4.440.6725	Office Equipment	0	0	0	1,200
001.4.440.6726	Computer Equipment	0	0	0	0
001.4.440.6727	Other Equipment	0	0	0	2,100
001.4.440.6729	Misc Improvements	0	0	0	0
001.4.440.6750	Buildings	0	<u>0</u>	<u>0</u>	<u>0</u>
	Sub-Total	-	-	-	3,300
<b>Transfers &amp; Other Expenditures</b>					
001.4.440.6910	Equipment Replacement	450	450	450	850
001.4.440.6911	Transfer: Empl. Benefit Fund	<u>176</u>	<u>176</u>	<u>0</u>	<u>0</u>
	Subtotal	626	626	450	850
<b>TOTALS - RECREATION</b>		<b>164,910</b>	<b>174,262</b>	<b>193,694</b>	<b>236,897</b>

## CEMETERY

### **SUMMARY**

This budget provides for the operation and maintenance of the city-owned Oak Shade Cemetery.

Mowing and grave digging will continue to be contracted in 2013; these cost are reflected in the budget under the Misc. Contractual Services. All other cemetery maintenance will be performed by park staff.

The budget reflects needed improvements to the cemetery maintenance building, along with improvements to the cemetery road system. It also includes funds for software support.



### **Positions:**

NONE.

#### **FY12-13 Accomplishments:**

- Old cemetery fencing was removed
- Headstone repairs
- Cemetery Software Upgrade Launched

#### **FY13-14 Goals & Initiatives:**

- Cemetery road repairs
- Continued repair of headstones
- Cemetery building electrical and insulation improvements
- Cemetery software update

**CEMETERY**

	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>APPROVED</b>	
	<b><u>10-11</u></b>	<b><u>11-12</u></b>	<b><u>12-13</u></b>	<b><u>13-14</u></b>	
<b>Operating Expenditures</b>					
001.4.450.6310	Bldg Repair/Maint	70	0	300	4,000
001.4.450.6370	Utilities	1,117	1,050	1,300	1,300
001.4.450.6408	General Insurance	427	466	750	750
001.4.450.6430	Misc Contractual	50,112	46,984	55,000	55,000
001.4.450.6511	Bldg/Grounds Supplies	206	1,539	0	0
001.4.450.6599	Misc Commodities	<u>0</u>	<u>108</u>	<u>400</u>	<u>400</u>
	Sub-Total	51,932	50,148	57,750	61,450
<b>TOTALS - CEMETERY</b>		<b>51,932</b>	<b>50,148</b>	<b>57,750</b>	<b>61,450</b>

## ARTS AND ENVIRONMENT CENTER

### SUMMARY

The Lowe Park Arts & Environment Center continues to serve as a hub for many community activities, from weddings to business meetings. The Arts Council calls this building home, as do many seniors for activities such as dining, dancing, and card playing. The building is also home to the Recreation Division, as well as many of the Parks and Recreation Department's administrative functions.



Built in 2006 the building has started to show some maintenance issues. The budget reflects the cost to address these maintenance items. The budget also shows an increase in part-time pay, for a part-time employee to update the cemetery software program.

The Amphitheater is scheduled to open in the late spring or early summer of 2014 and should have little or no impact on this budget.

Funding for operation and maintenance of this building is partially derived from the Civic Center tax levy.

### **Positions:**

	<b>FY 12-13 Actual</b>	<b>FY13-14 Requested</b>	<b>FY13-14 Recommended</b>
Director	1	1	1
Administrative Assistant	1	1	1
Custodian	.65	0	0
Part-Time	.20	.82	.20
<b>TOTAL FTE</b>	<b>2.85</b>	<b>2.82</b>	<b>2.20</b>

#### **FY12-13 Accomplishments:**

- Construction of the Arts Trail and grading for the proposed Amphitheater
- New art sculpture added along the Arts Trail.
- 100% of the Community Garden spaces in use

#### **FY13-14 Goals & Initiatives:**

- Construction of Amphitheater
- Interior building lighting upgrades
- Increased senior programming

## ARTS AND ENVIRONMENT CENTER

		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>APPROVED</b>
		<b><u>10-11</u></b>	<b><u>11-12</u></b>	<b><u>12-13</u></b>	<b><u>13-14</u></b>
<b>Personnel Services</b>					
001.4.460.6010	Regular Salaries	163,625	152,602	172,244	177,337
001.4.460.6020	Part-Time Pay	10,513	10,270	12,000	12,000
001.4.460.6040	Overtime Pay	2,662	5,037	1,000	1,000
001.4.460.6110	FICA	13,042	13,704	14,171	14,561
001.4.460.6130	IPERS	11,646	14,011	16,061	17,644
001.4.460.6150	Health Insurance	24,539	25,986	28,439	28,756
001.4.460.6151	Wellness Program	39	42	90	90
001.4.460.6152	Life Insurance	216	216	217	217
001.4.460.6153	Long Term Disability	586	651	586	586
001.4.460.6160	Workers Compensation	237	275	475	528
001.4.460.6170	Unemployment	0	0	440	440
001.4.460.6180	Allowances	0	<u>0</u>	<u>0</u>	0
001.4.460.6190	Education Benefits	<u>1,800</u>	<u>1,800</u>	<u>1,800</u>	<u>1,800</u>
	Sub-Total	228,903	224,593	247,523	254,959
<b>Operating Expenditures</b>					
001.4.460.6210	Dues/Memberships	619	449	650	550
001.4.460.6230	Training/Registration	813	521	400	1,000
001.4.460.6240	Travel/Conference	2,201	1,618	1,000	1,000
001.4.460.6310	Bldg Repair/Maintenance	5,422	3,433	5,000	7,000
001.4.460.6350	Other Equip. Repair/Maint.	1,905	1,315	1,400	1,400
001.4.460.6370	Utilities	19,293	17,204	25,000	22,400
001.4.460.6373	Communications	2,221	2,861	3,200	3,100
001.4.460.6408	General Insurance	3,013	3,263	4,800	6,445
001.4.460.6413	Payments to Agencies	0	0	0	0
001.4.460.6414	Printing/Binding	1,268	1,470	1,550	1,600
001.4.460.6422	Laundry/Uniforms	282	583	300	300
001.4.460.6430	Misc Contractual	39,364	27,029	34,500	31,500
001.4.460.6506	Office Supplies	2,232	2,008	2,200	2,200
001.4.460.6508	Postage/Shipping	1,283	1,355	1,500	1,500
001.4.460.6511	Bldg/Grounds Supplies	4,235	4,111	5,000	7,000
001.4.460.6514	Medical Supplies	71	25	20	100
001.4.460.6599	Misc Commodities	<u>453</u>	<u>400</u>	<u>400</u>	<u>400</u>
	Sub-Total	84,675	67,645	86,920	87,495
<b>Capital Outlay</b>					
001.4.460.6721	Furniture/Fixtures	7,490	0	0	1,800
001.4.460.6725	Office Equipment	0	0	0	0
001.4.460.6726	Computer Equipment	0	0	2,500	0
001.4.460.6727	Other Equipment	6,213	0	7,250	0
001.4.460.6750	Buildings	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Sub-Total	13,703	0	9,750	1,800
<b>Transfers &amp; Other Expenditures</b>					
001.4.460.6910	Transfer: Equip Reserve Fund	5,500	5,500	5,500	5,500
001.4.460.6911	Transfer: Empl. Benefit Fund	<u>440</u>	<u>440</u>	<u>0</u>	<u>0</u>
	Sub-Total	5,940	5,940	5,500	5,500
<b>TOTALS - ARTS &amp; ENV. CTR</b>		<b>333,221</b>	<b>298,178</b>	<b>349,693</b>	<b>349,754</b>

## SWIMMING POOL

### SUMMARY

The Recreation Division has oversight of the Marion Municipal Swimming Pool and offers swimming lessons throughout the season. The Marion Sharks Swim Team is also coached by the pool staff.

The pool operates for three months each summer; this budget covers the operational costs for this period.

At 25 years of age, the pool has ongoing maintenance and equipment replacements that are required to keep it in good working condition. The budget reflects the following equipment replacements: pool heater pump, chemical controller, and hot water heater.

Part of the proposed salary of the recreation supervisor was included here. The budget includes this position in the recreation budget instead.

Eight pool shades to be placed around the pool deck were also requested.



### Positions:

	FY 12-13 Actual	FY13-14 Requested	FY13-14 Recommended
Recreation/Aquatics Coordinator	.20	.20	.20
Permanent Park Time Recreation Supervisor	0	.16	0
Part-Time	6.30	7.48	6.30
<b>TOTAL FTE</b>	<b>6.50</b>	<b>7.84</b>	<b>6.50</b>



**FY12-13 Accomplishments:**

- The Marion Pool will be repainted and caulked in spring 2013.
- New filter socks and grids were added prior to opening for the season; they helped increase water filtration flow. This keeps the water clarity clear and helps to use fewer chemicals.
- Replacement handicap stairs and a new handicap chair lift were ordered to be installed in the spring of 2013. Both are part of the ADA requirements.
- Attendance increased by 1,301 swimmers for the summer.
- The Marion Sharks Swim Team had an increase in participation and won a couple of meets.
- Added adult drop-in swim lessons on Saturday mornings. Some Saturdays we had as many as 12 swimmers learning to swim.

**FY13-14 Goals & Initiatives:**

- Looking to add adult water fitness, such as water aerobics and water walking.
- Researching a night lap swim from 8:00-8:30PM
- For pre-season staff training, the pool be adding a city employee swim night. This will allow the newer staff to have a night to train while there are swimmers in the pool. Rescues will also be practiced; this a great way for other departments to see what happens behind the scenes.

## SWIMMING POOL

	<u>ACTUAL</u> <u>10-11</u>	<u>ACTUAL</u> <u>11-12</u>	<u>BUDGET</u> <u>12-13</u>	<u>APPROVED</u> <u>13-14</u>	
<b>Personnel Services</b>					
001.4.470.6010	Regular Salaries	13,374	14,009	14,922	15,571
001.4.470.6020	Part-Time Pay	102,054	103,000	118,733	120,000
001.4.470.6110	FICA	8,817	8,938	10,225	10,371
001.4.470.6130	IPERS	1,475	1,734	1,294	1,443
001.4.470.6150	Health Insurance	2,454	2,599	2,844	2,876
001.4.470.6151	Wellness	4	4	9	9
001.4.470.6152	Life Insurance	22	22	22	22
001.4.470.6153	Long Term Disability	54	57	53	53
001.4.470.6160	Workers Compensation	2579	3,023	5,084	5,212
001.4.470.6170	Unemployment	<u>0</u>	<u>0</u>	<u>700</u>	<u>700</u>
	Sub-Total	130,832	133,386	153,886	156,257
<b>Operating Expenditures</b>					
001.4.470.6210	Dues/Memberships/Subscrips	68	68	100	100
001.4.470.6230	Training/Registration	280	635	400	600
001.4.470.6240	Travel/Conference Expense	267	242	850	850
001.4.470.6310	Bldg Repair/Maint	6,338	3,765	9,000	9,000
001.4.470.6350	Other Equip Repair/Maint	4,527	3,196	6,000	6,000
001.4.470.6370	Utilities	11,085	16,641	23,000	23,000
001.4.470.6373	Communications	1,024	1,242	1,200	1,250
001.4.470.6408	General Insurance	12,626	13,797	15,000	15,000
001.4.470.6413	Payments to Agencies	2,949	2,836	2,200	3,500
001.4.470.6414	Printing/Binding	591	425	800	800
001.4.470.6421	Reproduction Services	718	739	750	800
001.4.470.6422	Laundry/Uniforms	1,561	1,589	2,550	2,550
001.4.470.6504	Minor Equipment	0	0	0	0
001.4.470.6506	Office Supplies	418	763	550	600
001.4.470.6507	Operating Supplies	13,334	17,381	14,000	17,000
001.4.470.6508	Postage/Shipping	483	528	650	650
001.4.470.6511	Bldg/Grounds Supplies	3,025	2,814	6,000	6,000
001.4.470.6514	Medical Supplies	433	570	725	725
001.4.470.6599	Misc Commodities	<u>2,284</u>	<u>2,420</u>	<u>2,500</u>	<u>2,500</u>
	Sub-Total	62,012	69,649	86,275	90,925
<b>Capital Outlay</b>					
001.4.470.6727	Other Equipment	0	0	0	0
001.4.470.6750	Buildings	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Sub-Total	0	0	0	0
<b>Transfers &amp; Other Expenditures</b>					
001.4.470.6910	Transfer: Equip Reserve Fund	19,000	19,000	19,000	19,000
001.4.470.6911	Transfer: Empl. Benefit Fund	<u>700</u>	<u>700</u>	<u>0</u>	<u>0</u>
	Sub-Total	19,700	19,700	19,000	19,000
<b>TOTALS - SWIMMING POOL</b>		<b>212,544</b>	<b>222,735</b>	<b>259,161</b>	<b>266,182</b>

## ARTS COUNCIL

### SUMMARY

The Arts Council encourages and provides various art programs and events such as art classes, special events, music programs, etc. The Arts Council also coordinates the display of artwork on a rotating basis at the Arts & Environment center. Over the past two years, there has been a steady increase in events and activities offered by the Arts Council. In the past year, the seven-member Council, along with countless volunteers, logged over 1,000 hours of time holding workshops, receptions and musical events.



The task of developing and implementing a Master Sculpture Plan for the newly created Art Trail at Lowe Park, will require a large commitment of this group's time.

For several years the department has requested funding for part-time staffing. This is included in the draft budget, as it ties into the recommendations of the Art Master Plan presented to the council.

### **Positions:**

	<b>FY13-14 Requested</b>	<b>FY13-14 Recommended</b>
Art Coordinator	.25	.25
<b>TOTAL FTE</b>	<b>0.25</b>	<b>0.25</b>

#### **FY12-13 Accomplishments:**

- Five Coffee House Night music performances; three scheduled for February-April.
- Seven Art Gallery Exhibits.
- The first sculpture installed on new Lowe Park Art Trail.
- Planned and coordinated the Lowe Park event for Swamp Fox Festival.
- Held three adult & two children's workshops.
- Annual joint reception with Red Cedar Chamber Music.
- Hosting Iowa Pastel Association annual meeting in May.

#### **FY13-14 Goals & Initiatives:**

- Add four new sculptures to the Lowe Park Art Trail.
- Seven Art Gallery Exhibits.
- Workshops: 3 children's and 6 adult's, including a 2-day Plein Air workshop for local and Iowa artists.
- Six Coffeehouse Night music performances.
- Annual joint reception with Red Cedar Chamber Music.
- Plan and coordinate Lowe Park Swamp Fox Festival events
- Start coordination duties of the Art Master Plan
- Amphitheater performances.

## ARTS COUNCIL

		<u>ACTUAL</u> <u>10-11</u>	<u>ACTUAL</u> <u>11-12</u>	<u>BUDGET</u> <u>12-13</u>	<u>APPROVED</u> <u>13-14</u>
<b>Personnel Services</b>					
001.4.499.6020	Part-Time Pay			0	6,240
001.4.499.6110	FICA			0	477
001.4.499.6130	IPERS			0	578
001.4.499.6150	Health Insurance			0	0
001.4.499.6151	Wellness			0	0
001.4.499.6152	Life Insurance			0	0
001.4.499.6153	Long Term Disability			0	0
001.4.499.6160	Workers Compensation			0	19
001.4.499.6170	Unemployment			<u>0</u>	<u>0</u>
	Sub-Total			0	7,314
<b>Operating Expenditures</b>					
001.4.499.6408	General Insurance	102	112	160	160
001.4.499.6414	Printing	647	639	1,200	1,200
001.4.499.6430	Misc Contractual	4,566	6,798	5,150	5,150
001.4.499.6506	Office Supplies	450	365	450	450
001.4.499.6507	Operating Supplies	835	399	1,000	1,200
001.4.499.6508	Postage/Shipping	350	219	350	350
001.4.499.6599	Misc Commodities	<u>396</u>	<u>589</u>	<u>600</u>	<u>1,320</u>
	Sub-Total	7,346	9,121	8,910	9,830
<b>Capital Outlay</b>					
001.4.499.6727	Other Equipment	<u>0</u>	<u>0</u>	<u>2,800</u>	<u>0</u>
	Sub-Total	0	0	2,800	0
<b>TOTALS - ARTS COUNCIL</b>		<b>7,346</b>	<b>9,121</b>	<b>11,710</b>	<b>17,144</b>

## BUILDING INSPECTION DEPARTMENT

### SUMMARY

The Marion Building Department consists of three separate but overlapping areas of responsibility: building inspection, code enforcement and housing. Building inspection services include review and approvals of all construction projects, including new residential and commercial buildings, additions, remodeling, and changes of use. All phases of construction are inspected by combination inspectors who check for compliance with local Codes. Inspectors confirm building structure, fire and life safety provisions, building accessibility, energy conservation, electrical systems, mechanical systems, plumbing, zoning setbacks, and surface water drainage. Building inspection is the coordination hub of construction projects between Building, Fire, Planning, and Engineering departments.



Code enforcement services receive and track citizen requests and enforce City property maintenance and nuisance codes. Violations of any City ordinance may become nuisance concerns subject to review and ruling of the Marion Nuisance Enforcement/Property Maintenance Advisory Board. Services in this area have become increasingly more proactive over the past several years under the policy direction of Council.

Housing services transferred from Fire to Building Department in January of 2007. The Marion Housing Code is enforced through scheduled inspections of all residential rental property in Marion and through specific situations identified by citizen requests or City employee observations of potentially unsafe situations.

2012 saw the retirement of longtime Assistant Building Inspection Director, Jerry Depenning. Gary Hansen was hired into the position. Ron Hoover was also elected to a second term on the International Code Council Board of Directors.

### Positions:

	FY 12-13 Actual	FY13-14 Requested	FY13-14 Recommended
Building Inspections Director	1	1	1
Assistant Building Inspections Director	1	1	1
Code Compliance Coordinator	1	1	1
Building Inspector	3	3	3
Administrative Assistant	1.75	2	2
Seasonal	0	0	0
<b>TOTAL FTE</b>	<b>7.75</b>	<b>8.00</b>	<b>8.00</b>

### **FY12-13 Accomplishments:**

- The Building Inspections Department participated with other City Hall departments in restructuring and reassigning duties between departments for greater efficiencies and improved customer service. Consistent with the City Hall restructuring, Building Inspections increased its part-time administrative clerk position to full-time and Gary Hansen was hired as the Assistant Building Inspections Director.
- In anticipation of new State regulations, Building Inspections staff completed additional training and obtained additional International Certifications in several areas.
- Code Compliance maintained an aggressive schedule and has seen several problem properties cleaned up, repaired, or removed in FY12-13.
- Rental housing registration and inspection information continues to be integrated into the Municipal Permit System; upgrades to the system were completed to increase rental housing functions.

### **FY13-14 Goals & Initiatives:**

- The Building Department will facilitate the review of the 2014 National Electrical Code by the Marion Construction Code Review Board. It will make recommendations to City Council for amendments to the Marion Electrical Ordinance in early 2014.
- Building Inspection staff will continue to attend training and obtain International Certifications.
- Building Inspections Department will continue to participate in and influence regional, state, and national building safety organizations, including their products and regulations that enhance Marion citizens' lives.
- FY13-14 will see the completion of the housing registration and inspection information integration into the Municipal Permit System. Programs will be created to utilize the system for automated notice mailings and billing invoices.

## BUILDING INSPECTION

		ACTUAL	ACTUAL	BUDGET	APPROVED
		<u>10-11</u>	<u>11-12</u>	<u>12-13</u>	<u>13-14</u>
<b>Personnel Services</b>					
001.5.530.6010	Regular Salaries	431,147	440,696	478,693	521,891
001.5.530.6020	Part-Time	16,109	22,565	23,000	0
001.5.530.6040	Overtime Pay	0	0	1,000	1,000
001.5.530.6110	FICA	34,624	35,686	38,456	40,001
001.5.530.6130	IPERS	31,177	37,484	44,208	49,028
001.5.530.6150	Health Insurance	78,686	90,953	99,537	106,616
001.5.530.6151	Wellness Program	244	220	315	360
001.5.530.6152	Life Insurance	493	491	508	530
001.5.530.6153	Long Term Disability	1,718	1,769	1,763	1,959
001.5.530.6160	Workers Compensation	5,222	6,160	9,415	10,478
001.5.530.6170	Unemployment	0	0	1,595	1,815
001.5.530.6180	Allowances	450	450	450	450
001.5.530.6190	Education Benefits	<u>6,000</u>	<u>6,000</u>	<u>7,200</u>	<u>6,000</u>
	Sub-Total	605,869	642,474	706,140	740,128
<b>Operating Expenditures</b>					
001.5.530.6210	Dues/Mbrships/Subscrips	2,209	1,538	2,265	2,265
001.5.530.6230	Training/Registration	4,577	3,954	5,800	5,800
001.5.530.6240	Travel/Conference Expense	8,491	8,992	9,000	9,000
001.5.530.6331	Vehicle Maint Supplies	61	0	250	300
001.5.530.6332	Vehicle Repair/Maint	63	217	1,000	1,000
001.5.530.6350	Other Equip Repair/Maint	289	471	1,200	1,200
001.5.530.6373	Communications	3,018	3,525	3,500	3,500
001.5.530.6408	General Insurance	2,561	3,516	2,800	2,800
001.5.530.6414	Printing/ Binding	68	743	600	600
001.5.530.6430	Misc Contractual	-110	22,965	5,000	5,000
001.5.530.6504	Minor Equipment	1,280	1,110	1,600	1,600
001.5.530.6505	Permit Service Charges	7,357	8,514	8,500	8,500
001.5.530.6506	Office Supplies	1,077	1,290	1,300	1,400
001.5.530.6513	Vehicle Operating Supplies	2,928	2,813	4,400	4,400
001.5.530.6515	Books	164	426	750	750
001.5.530.6599	Misc Commodities	<u>121</u>	<u>1,302</u>	<u>1,000</u>	<u>1,000</u>
	Sub-Total	34,154	61,375	48,965	49,115
<b>Capital Outlay</b>					
001.5.530.6721	Furniture/Fixtures	0	0	0	0
001.5.530.6726	Computer Equipment	0	0	0	0
001.5.530.6727	Other Equipment	<u>0</u>	<u>0</u>	<u>5,807</u>	<u>0</u>
	Sub-Total	0	0	5,807	0
<b>Transfers &amp; Other Expenditures</b>					
001.5.530.6910	Transfer: Equip Reserve Fun	28,000	28,000	28,000	28,000
001.5.530.6911	Transfer: Empl. Benefit Fund	<u>1,595</u>	<u>1,595</u>	<u>0</u>	<u>0</u>
	Sub-Total	29,595	29,595	28,000	28,000
<b>TOTALS- BUILDING INSPECTION</b>		<b>669,619</b>	<b>733,444</b>	<b>788,912</b>	<b>817,243</b>

## PLANNING AND DEVELOPMENT DEPARTMENT

### SUMMARY

The City of Marion Planning and Development Department coordinates both long range and current planning activities within the City. The Department develops and maintains the City Comprehensive Plan; Future Land Use Map and the City Zoning Code. The Department is essentially responsible for ensuring all development is completed consistent with both the Comprehensive Plan and the City Zoning Code.



The Department serves as the administrator to the City Planning and Zoning Commission, the Zoning Board of Adjustment and the Historic Preservation Commission.

The day to day activities of the department are primarily associated with the review of new development; residential, commercial and industrial subdivision plats, rezoning requests, Zoning Variances and processing of conditional use permits. The Department reviews and processes site plans for new residential development; and all commercial and industrial buildings. The Department is responsible for all platting matters, annexations, and many right of way issues; including the review of encroachments, vacation of miscellaneous or unused right of way, acquisition plats and many of the development agreements associated with the provisions for public infrastructure.

The Department is responsible for the maintenance of the City Zoning Code and updating of the City Comprehensive Plan. Over the past several years the Department has been updating the Zoning Code and the Comprehensive Plan was update in 2010. The Comprehensive Plan is updated every 5 years and a new plan is completed every 10 years.

Other duties the Department is responsible for include; preparation of Urban Renewal Plans and the processing of Tax Increment Finance Applications, Brownfield Redevelopment Programs and implementation of State and Federal Brownfield Grants, preparation, updating and implementation of the Central Corridor Plan, Long Range Trail Planning, Master Arts Plan, and all historic preservation activities.



**Budget:**

This budget provides for personnel services and related operating cost for the Planning and Development Department.

Administration of federal grants and any earmarks received related to the central corridor brownfield redevelopment are included in this fund. A budget allocation for a potential intern or project planner position was requested, but not recommended for funding.

Annexations are expected to keep the department busy in FY13 - 14. The area around Tower Terrace/Alburnett is seeing considerable development interest, as is the central corridor. In addition, voluntary annexation agreements along Brookside Drive allow for residential annexation in that area.

**Positions:**

	<b>FY 12-13 Actual</b>	<b>FY13-14 Requested</b>	<b>FY13-14 Recommended</b>
Director	1	1	1
Assistant Planning Director	1	1	1
Associate Planner	1	1	1
Administrative Assistant	1	1	1
Project Planner	0	1	0
<b>TOTAL FTE</b>	<b>4</b>	<b>5</b>	<b>4.0</b>

**FY12-13 Accomplishments:**

- Coordinated the acquisition of four properties associated with future phases of the Central Corridor Plan.
- Coordinated the efforts to provide assistance to PDS Investments/Phil High Building resulting in \$3.5 million redevelopment project in Uptown Marion.
- Completed a full rewrite of the City Sign Code.
- Negotiated and prepared the Tower Terrace Road Phase II and III easement acquisition and construction agreements leading to both portions being constructed.

**FY13-14 Goals & Initiatives:**

- Continue to acquire appropriate easements and right of way to accompany development of Tower Terrace Road and the Central Corridor Project.
- Complete the Grant Wood Trail Underpass by July 2014.
- Complete the annexation of properties located in the North 10<sup>th</sup> Street Annexation Area and along Brookside Drive.
- Complete a long range plan for Trail/Transportation facilities by spring 2014.

## PLANNING & DEVELOPMENT

		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>APPROVED</b>
		<u>10-11</u>	<u>11-12</u>	<u>12-13</u>	<u>13-14</u>
<b>Personnel Services</b>					
001.5.540.6010	Regular Salaries	295,044	308,609	329,771	342,628
001.5.540.6020	Part-Time	13,612	0	0	0
001.5.540.6110	FICA	23,556	23,337	25,227	26,211
001.5.540.6130	IPERS	20,646	24,670	28,747	31,928
001.5.540.6150	Health Insurance	41,668	36,307	39,657	49,104
001.5.540.6151	Wellness Program	134	136	225	225
001.5.540.6152	Life Insurance	432	432	432	432
001.5.540.6153	Long Term Disability	1,124	1,226	1,130	1,130
001.5.540.6160	Workers Compensation	431	503	927	1,030
001.5.540.6170	Unemployment	0	0	1,100	1,100
001.5.540.6180	Allowances	0	0	180	180
001.5.540.6190	Education Benefits	<u>1,800</u>	<u>1,800</u>	<u>1,800</u>	<u>1,800</u>
	Sub-Total	398,448	397,019	429,196	455,768
<b>Operating Expenditures</b>					
001.5.540.6210	Dues/Mmbrshps/Subscrips	1,452	1,427	1,500	1,500
001.5.540.6230	Training/Registration	550	1,000	3,000	3,000
001.5.540.6240	Travel/Conference Expense	1,924	2,816	4,750	4,750
001.5.540.6350	Other Equip Repairs	0	556	400	400
001.5.540.6402	Advertising/Publications	40	0	0	0
001.5.540.6408	General Insurance	407	677	407	407
001.5.540.6411	Profl/Consulting Fees	0	505	5,000	45,000
001.5.540.6413	Payment to Agencies	10,610	10,610	11,000	13,000
001.5.540.6414	Printing/Binding	0	35	200	200
001.5.540.6506	Office Supplies	391	79	500	500
001.5.540.6515	Books	225	74	200	200
001.5.540.6599	Misc Commodities	<u>451</u>	<u>471</u>	<u>700</u>	<u>700</u>
	Sub-Total	16,049	18,249	27,657	69,657
<b>Capital Outlay</b>					
001.5.540.6721	Furniture/Fixtures	0	0	0	0
001.5.540.6726	Computer Equipment	<u>2,067</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Sub-Total	2,067	0	0	0
<b>Transfers &amp; Other Expenditures</b>					
001.5.540.6910	Transfer: Equip Repl Fund	1,600	2,600	2,600	2,600
001.5.540.6911	Transfer: Empl. Benefit Fund	<u>880</u>	<u>1,100</u>	<u>0</u>	<u>0</u>
	Sub-Total	2,480	3,700	2,600	2,600
<b>TOTALS - PLANNING &amp; DEVELOPMENT</b>		<b>419,044</b>	<b>418,969</b>	<b>459,453</b>	<b>528,025</b>

## LEGISLATIVE

### **SUMMARY**

This budget provides for Mayor/City Council stipends and operating costs directly related to City Council activities. In addition, several programs or activities not associated with a specific department or fund are budgeted out of this account.

The budget continues an allocation towards the city's pledge to MEDCO for full-time economic development services. Funding for the city's annual Economic Alliance pledge is also included in this budget.

The budget anticipates a 4% increase in regular fixed route bus service and paratransit costs, and a slight increase for neighborhood transit services. Funding for these services is financed by the transit property tax levy. Mayor and council stipends are projected to stay the same.

Budget for the printing/distribution of the city-wide newsletter is upgraded to four issues per year. The website budget remains larger than normal until new ongoing costs are known after the update.

Travel and training is maintained at higher than historical levels to allow the council to better meet their strategic planning goal of becoming more legislatively active and to provide training opportunities for new council members. The budget allows for 2 council members to attend the National League of Cities Conference, one member to travel to Washington D.C., and up to 5 council members to attend the Iowa League of Cities Conference.

### **Positions:**

Mayor	1.00
Council Members	6.00
 Total:	 7.00

## LEGISLATIVE

		<b>ACTUAL</b> <b><u>10-11</u></b>	<b>ACTUAL</b> <b><u>11-12</u></b>	<b>BUDGET APPROVED</b> <b><u>12-13</u></b>	<b><u>13-14</u></b>
<b>Personnel Services</b>					
001.6.610.6020	Stipends	34,400	36,066	37,200	37,200
001.6.610.6110	FICA	2,499	2,108	2,846	2,846
001.6.610.6130	IPERS	299	848	1,382	1,478
001.6.610.6160	Workers Comp	<u>57</u>	<u>65</u>	<u>108</u>	<u>115</u>
	Sub-Total	37,254	39,088	41,536	41,639
 <b>Operating Expenditures</b>					
001.6.610.6210	Dues/Mmbrshps/Subscrips	9,253	12,587	9,640	9,640
001.6.610.6230	Training/Registration	358	735	3,025	3,025
001.6.610.6240	Travel/Conference Expense	1,906	1,800	10,550	10,550
001.6.610.6411	Cons/Professional Fees	14,507	22,942	133,200	33,200
001.6.610.6413	Payments to Agencies	280,400	266,075	303,892	384,043
001.6.610.6414	Printing/Binding	7,866	275	8,000	8,000
001.6.610.6423	Flood Protection Grant Match	0	0	0	0
001.6.610.6430	Misc Contractual	10,965	9,377	26,000	26,000
001.6.610.6528	Property Tax Rebates	1,772	4,290	2,400	2,400
001.6.610.6599	Misc Commodities	<u>2,396</u>	<u>4,755</u>	<u>3,000</u>	<u>3,000</u>
		329,421	322,836	499,707	479,858
 <b>Capital Outlay</b>					
001.6.610.6721	Furniture/Fixtures	6,992	0	0	0
001.6.610.6729	Misc Improvements	0	112	3,000	1,000
001.6.610.6751	Land Acquisition	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Sub-Total	6,992	112	3,000	1,000
 <b>Transfers &amp; Other Expenditures</b>					
001.6.610.6910	Transfer: Equip Repl Fund	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>
	Sub-Total	4,000	4,000	4,000	4,000
 <b>TOTALS - LEGISLATIVE</b>		 <b>377,667</b>	 <b>366,036</b>	 <b>548,243</b>	 <b>526,497</b>

## CITY MANAGER

### SUMMARY

Expenses for city administration and human resources are accounted for in this budget.

The main changes to the budget are in the area of communications. Proposed costs include a new business newsletter, as well as other outreach and citizen engagement initiatives. Staff costs continue to be directly billed to utility accounts the department supports as well as to the general fund. Overall FTE do not change.



### Positions:

	FY 12-13 Actual	FY13-14 Requested	FY13-14 Recommended
City Manager	.60	.60	.60
Human Resources Coordinator	.70	.70	.70
Assistant to the City Manager	.70	.70	.70
Communications Coordinator	.70	.70	.70
IT Coordinator	.70	.70	.70
Administrative Assistant	.70	.70	.70
<b>TOTAL FTE</b>	<b>4.10</b>	<b>4.10</b>	<b>4.10</b>

#### FY12-13 Accomplishments:

- Established communications and IT functions within department
- Remodeled office area to create space for new staff
- Selected vendor for website update/upgrade
- Negotiated development agreements for anticipated \$25.5m in projects
- Modified pay for performance policy for promoted employees

#### FY13-14 Goals & Initiatives:

- Complete reorganization plan for outside departments (external to City Hall)
- Prepare report for Council outlining expected impacts of new property tax law
- Roll out updated website
- Complete long-range TIF plan by districts

## CITY MANAGER

	<u>ACTUAL</u> <u>10-11</u>	<u>ACTUAL</u> <u>11-12</u>	<u>BUDGET</u> <u>12-13</u>	<u>APPROVED</u> <u>13-14</u>
<b>Personnel Services</b>				
001.6.615.6010 Regular Salaries	316,510	308,247	360,466	348,260
001.6.615.6020 Part-Time Pay	11,181	0	0	0
001.6.615.6040 Overtime Pay	52	0	0	0
001.6.615.6110 FICA	24,497	25,945	25,605	24,440
001.6.615.6130 IPERS	13,890	14,138	23,425	23,569
001.6.615.6142 Retirement	10,891	11,151	4,724	9,053
001.6.615.6150 Health Insurance	29,398	64,966	58,301	53,064
001.6.615.6151 Wellness Program	152	178	185	185
001.6.615.6152 Life Insurance	372	350	443	443
001.6.615.6153 Long Term Disability	1,094	1,198	985	939
001.6.615.6160 Workers Compensation	466	544	682	701
001.6.615.6170 Unemployment	0	0	902	902
001.6.615.6180 Allowances	0	0	0	0
001.6.615.6190 Education Benefits	<u>1,800</u>	<u>1,800</u>	<u>1,080</u>	<u>1,080</u>
Sub-Total	410,302	428,517	476,798	462,636
<b>Operating Expenditures</b>				
001.6.615.6210 Dues/Mmbrshps/Subscrips	2,724	3,063	5,585	5,585
001.6.615.6230 Training/Registration	2,340	3,181	9,450	9,450
001.6.615.6240 Travel/Conf Expense	6,739	6,326	8,855	8,855
001.6.615.6350 Other Equip Repair/Maint	3,137	3,122	17,300	17,300
001.6.615.6373 Communications	866	860	5,000	22,080
001.6.615.6402 Advertising/Legal Publications	0	1,446	0	0
001.6.615.6408 General Insurance	915	1,235	1,400	1,400
001.6.615.6411 Cons/Professional Fees	0	0	0	0
001.6.615.6430 Misc Contract Work	0	9,605	0	0
001.6.615.6506 Office Supplies	1,357	940	400	400
001.6.615.6515 Books	0	0	100	100
001.6.615.6599 Misc Commodities	<u>440</u>	<u>206</u>	<u>250</u>	<u>250</u>
Sub-Total	18,519	29,984	48,340	65,420
<b>Capital Outlay</b>				
001.6.615.6721 Furniture/Fixtures	0	0	0	0
001.6.615.6725 Office Equipment	0	0	0	0
001.6.615.6727 Computer Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Sub-Total	0	0	0	0
<b>Transfers &amp; Other Expenditures</b>				
001.6.615.6910 Transfer: Equip Reserve Fund	5,000	5,000	9,000	9,000
001.6.615.6911 Transfer: Empl. Benefit Fund	660	1,100	0	0
001.6.615.6999 Relocation Costs	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Sub-Total	5,660	6,100	9,000	9,000
<b>TOTALS - CITY MANAGER</b>	<b>434,481</b>	<b>464,601</b>	<b>534,138</b>	<b>537,056</b>

## FINANCE DEPARTMENT

### SUMMARY

This budget provides funding for all of the services of the Finance/City Clerk Departments, including processing all City invoices for payment, processing all City revenues, managing bank accounts and investments, issuing City permits and licenses (excluding building permits), maintaining and safeguarding City records, etc. The Finance Department is also billed out directly to the non-general fund departments the staff supports.



### **Positions:**

	<b>FY 12-13 Actual</b>	<b>FY13-14 Requested</b>	<b>FY13-14 Recommended</b>
Finance Director	.65	1.0	.65
Financial Clerk	1.30	2.0	1.30
Administrative Assistant	.49	.75	.49
<b>TOTAL FTE</b>	<b>2.44</b>	<b>3.75</b>	<b>2.44</b>

#### **FY12-13 Accomplishments:**

- Maintained Aa1 Bond Rating from Moody's Investors Service.
- Successful completion of annual audit.

#### **FY13-14 Goals & Initiatives:**

- Maintain Aa1 Bond Rating.
- Maintain compliance with the City's Financial and Investment Policies as well as the State Code of Iowa.

## FINANCE DEPARTMENT

		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>APPROVED</b>
		<b><u>10-11</u></b>	<b><u>11-12</u></b>	<b><u>12-13</u></b>	<b><u>13-14</u></b>
<b>Personnel Services</b>					
001.6.620.6010	Regular Salaries	217,140	230,670	161,068	147,930
001.6.620.6020	Part-time	24,968	26,791	18,769	19,666
001.6.620.6040	Overtime Pay	133	0	250	250
001.6.620.6110	FICA	17,751	18,620	13,777	12,840
001.6.620.6130	IPERS	16,401	20,273	10,227	10,196
001.6.620.6150	Health Insurance	29,398	31,147	22,131	22,572
001.6.620.6151	Wellness Program	88	89	88	88
001.6.620.6152	Life Insurance	312	321	203	203
001.6.620.6153	Long Term Disability	766	895	506	506
001.6.620.6160	Workers Compensation	348	405	344	345
001.6.620.6170	Unemployment	0	0	594	594
001.6.620.6180	Allowances	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Sub-Total	307,306	329,210	227,957	215,190
<b>Operating Expenditures</b>					
001.6.620.6210	Dues/Mmbrshps/Subscrips	1,976	2,126	2,000	2,100
001.6.620.6230	Training/Registration	892	710	1,300	1,800
001.6.620.6240	Travel/Conference Expens	1,937	1,777	2,300	3,000
001.6.620.6350	Other Equip Repair/Maint	6,912	6,951	7,000	7,000
001.6.620.6402	Adv/Legal Publications	11,007	12,062	15,000	15,000
001.6.620.6405	Court/Recording Fees	1,409	1,431	2,000	2,000
001.6.620.6406	Tort Liability Claims	24,910	51,450	50,000	55,000
001.6.620.6408	General Insurance	16,543	18,798	19,000	19,500
001.6.620.6411	Cons/Professional Fees	33,850	37,850	37,500	39,375
001.6.620.6506	Office Supplies	0	141	1,500	1,500
001.6.620.6508	Postage/Shipping	0	0	0	0
001.6.620.6599	Misc Commodities	<u>189</u>	<u>429</u>	<u>100</u>	<u>200</u>
	Sub-Total	99,625	133,725	137,700	146,475
<b>Capital Outlay</b>					
001.6.620.6725	Office Equipment	0	0	0	0
001.6.620.6726	Computer Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Sub-Total	0	0	0	0
<b>Transfers &amp; Other Expenditures</b>					
001.6.620.6910	Transfer: Equip Reserve Fund	1,900	1,900	1,900	1,900
001.6.620.6911	Transfer: Empl. Benefit Fund	<u>825</u>	<u>825</u>	<u>0</u>	<u>0</u>
	Sub-Total	2,725	2,725	1,900	1,900
<b>TOTALS - FINANCE</b>		<b>409,655</b>	<b>465,661</b>	<b>367,557</b>	<b>363,565</b>



## ELECTIONS

### **SUMMARY**

This budget pays for the cost of city elections.

The budget includes projected election costs as a regular city election is scheduled for November.

### **Positions:**

NONE.

## ELECTIONS

	<b>ACTUAL</b> <u>10-11</u>	<b>ACTUAL</b> <u>11-12</u>	<b>BUDGET</b> <u>12-13</u>	<b>APPROVED</b> <u>13-14</u>
<b>Operating Expenditures</b>				
001.6.630.6413    Payment to Agencies	21,262	41,143	0	45,000
 <b>TOTALS - ELECTIONS</b>	 <b>21,262</b>	 <b>41,143</b>	 <b>0</b>	 <b>45,000</b>

## LEGAL SERVICES

### **SUMMARY**

This budget pays for contracted legal services on a retainer basis for the City Attorney and hourly compensation for Assistant City Attorneys, Prosecuting Attorney and miscellaneous litigation handled by outside legal counsel. Legal services are also paid from the tort liability line item and levy.

### **Positions:**

NONE.

**LEGAL**

	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>APPROVED</b>
	<b><u>10-11</u></b>	<b><u>11-12</u></b>	<b><u>12-13</u></b>	<b><u>13-14</u></b>
<b>Operating Expenditures</b>				
001.6.640.6210 Dues/Mmbrshps/Subscrips	13,704	9,430	13,704	13,704
001.6.640.6240 Travel/Conference Expense	113	78	125	125
001.6.640.6411 Cons/Professional Fees	124,504	154,253	135,000	155,000
001.6.640.6506 Office Supplies	2,525	2,500	2,525	2,525
001.6.640.6515 Books	<u>804</u>	<u>439</u>	<u>1,000</u>	<u>1,000</u>
Sub-Total	141,649	166,699	152,354	172,354
<b>TOTALS - LEGAL</b>	<b>141,649</b>	<b>166,699</b>	<b>152,354</b>	<b>172,354</b>

## CITY HALL

### **SUMMARY**

This account provides for operating expenses, repairs and maintenance of City Hall.

City hall will be 7 years old in the coming budget. Capital improvements needed to maintain the building are in the Capital Projects budget, rather than showing here as a capital outlay. Increases were seen in several line items based on continuing experience with the building.

### **Positions:**

None.

## CITY HALL

	ACTUAL <u>10-11</u>	ACTUAL <u>11-12</u>	BUDGET <u>12-13</u>	APPROVED <u>13-14</u>
<b>Personnel Services</b>				
001.6.650.6020 Part-Time	0	0	0	0
001.6.650.6110 FICA	0	0	0	0
001.6.650.6130 IPERS	0	0	0	0
001.6.650.6160 Workers Compensation	0	0	0	0
001.6.650.6170 Unemployment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Sub-Total	0	0	0	0
<b>Operating Expenditures</b>				
001.6.650.6240 Travel	0	0	0	0
001.6.650.6310 Bldg Repair/Maintenance	9,858	14,025	17,000	17,000
001.6.650.6350 Other Equip Repair/Maint	27,678	27,621	43,000	43,000
001.6.650.6370 Utilities	25,150	23,208	29,500	30,750
001.6.650.6373 Communications	19,833	20,318	22,000	22,000
001.6.650.6408 General Insurance	3,581	3,659	4,835	7,175
001.6.650.6415 Rental of Equipment	540	702	625	1,200
001.6.650.6430 Misc Contractual	17,269	22,969	24,000	27,000
001.6.650.6506 Office Supplies	10,010	11,944	14,250	14,250
001.6.650.6508 Postage/Shipping	7,176	8,361	14,250	14,250
001.6.650.6511 Bldg/Grounds Supplies	279	1,064	1,000	1,000
001.6.650.6599 Misc Commodities	<u>3,248</u>	<u>2,378</u>	<u>5,750</u>	<u>5,750</u>
Sub-Total	124,622	136,249	176,210	183,375
<b>Capital Outlay</b>				
001.6.650.6725 Office Equipment	0	0	0	0
001.6.650.6729 Misc Improvements	<u>0</u>	<u>1,300</u>	<u>0</u>	<u>0</u>
Sub-Total	0	1,300	0	0
<b>Transfers &amp; Other Expenditures</b>				
001.6.650.6910 Transfer: Equip Reserve Fund	15,350	15,350	15,350	15,350
001.6.650.6911 Transfer: Empl. Benefit Fund	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Sub-Total	15,350	15,350	15,350	15,350
<b>TOTALS - CITY HALL</b>	<b>139,972</b>	<b>152,899</b>	<b>191,560</b>	<b>198,725</b>

## HOTEL/MOTEL FUNDS

### SUMMARY

This account is a clearinghouse account for the Hotel/Motel tax revenues collected in the City.

Projected FY 13-14 Hotel/Motel funding is \$150,000. However, \$7,500 has been set aside to go to the debt service fund and pay for the cost of a sculpture trail at Lowe Park. Since the application process is still in use, specific projects are not highlighted from the remainder of the funds.

**HOTEL/MOTEL**

	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>APPROVED</b>
	<b><u>10-11</u></b>	<b><u>11-12</u></b>	<b><u>12-13</u></b>	<b><u>13-14</u></b>
<b>Operating Expenditures</b>				
001.6.670.6402 Advertising/Promotion	2,695	0	0	0
001.6.670.6411 Professional Fees	0	0	0	10,000
001.6.670.6413 Payments to Agencies	133,031	115,800	132,500	122,500
001.6.670.6599 Misc Commodities	<u>6,057</u>	<u>11</u>	<u>5,000</u>	<u>5,000</u>
	141,784	115,811	137,500	137,500
<b>Capital Outlay</b>				
001.6.670.6729 Misc Improvements	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
Sub-Total	5,000	5,000	5,000	5,000
<b>Transfers &amp; Other Expenditures</b>				
001.6.670.6912 Transfer: Debt Service	<u>0</u>	<u>7,500</u>	<u>7,500</u>	<u>7,500</u>
Sub-Total	0	7,500	7,500	7,500
<b>TOTALS - HOTEL/MOTEL FUNDS</b>	<b>146,784</b>	<b>128,311</b>	<b>150,000</b>	<b>150,000</b>



## CIVIL SERVICE COMMISSION

### **SUMMARY**

Civil Service expenses are covered in this budget. The police and fire departments as well as some other department employees are covered by Iowa's Civil Service Law, which governs hiring, promotion, disciplinary actions and dismissal. The commission has responsibility for overseeing the hiring process and is the level of appeal for dismissal for covered employees.

Health coverage (required by law) for police and fire employees with service-related disabilities is also reflected in this account.

### **Positions:**

NONE.

## CIVIL SERVICE COMMISSION

		<u>ACTUAL</u> <u>10-11</u>	<u>ACTUAL</u> <u>11-12</u>	<u>BUDGET</u> <u>12-13</u>	<u>APPROVED</u> <u>13-14</u>
<b>Personnel Services</b>					
001.6.680.6150	Health Insurance	<u>54,957</u>	<u>71,865</u>	<u>63,046</u>	<u>83,588</u>
	Sub-Total	54,957	71,865	63,046	83,588
<b>Operating Expenditures</b>					
001.6.680.6210	Dues/Mmbrships/Subscrips	0	0	180	180
001.6.680.6402	Adv/Legal Publications	0	0	1,500	1,800
001.6.680.6411	Cons/Professional Fees	0	1,840	1,500	1,500
001.6.680.6507	Testing Supplies	<u>2,764</u>	<u>6,659</u>	<u>4,000</u>	<u>9,550</u>
	Sub-Total	2,764	8,499	7,180	13,030
<b>TOTALS - CIVIL SERVICE COMMISSION</b>		<b>57,721</b>	<b>80,364</b>	<b>70,226</b>	<b>96,618</b>

## EQUIPMENT RESERVE FUND

### **SUMMARY**

This reserve fund is a sinking fund used to pay for vehicle and equipment replacement for General Fund departments. General Fund departments and programs transfer funds based on their Asset Replacement Schedules into the Equipment Reserve Fund each year.

Items programmed for funding out of this program are identified on the attached schedule.

### **Positions:**

NONE.

## EQUIPMENT RESERVE

		<u>ACTUAL</u> <u>10-11</u>	<u>ACTUAL</u> <u>11-12</u>	<u>BUDGET</u> <u>12-13</u>	<u>APPROVED</u> <u>13-14</u>
	Beginning Balance	2,329,902	2,660,839	3,025,909	2,996,982
	Revenue	49,875	44,830	35,000	35,000
	Transfers In	725,800	726,800	715,800	728,700
	<b>Total Available</b>	<b>3,105,577</b>	<b>3,432,469</b>	<b>3,776,709</b>	<b>3,760,682</b>
	Expenditures	444,738	406,560	779,727	867,702
	Transfers Out	0	0	0	0
	<b>Ending Balance</b>	<b>2,660,839</b>	<b>3,025,909</b>	<b>2,996,982</b>	<b>2,892,980</b>
005.699.1.4745	Sale of Equipment				
005.699.2.4710	Misc reimbursement				
005.699.2.4720	Insurance Reimbursement				
005.699.3.4440	Grant Revenue				
005.699.4.4250	Local Option Sales Tax				
005.699.4.4300	Interest Earned	<u>49,875</u>	<u>44,830</u>	<u>35,000</u>	<u>35,000</u>
	Sub Total	49,875	44,830	35,000	35,000
005.699.4.4830	Transfers In	<u>725,800</u>	<u>726,800</u>	<u>715,800</u>	<u>741,200</u>
	<b>TOTAL REVENUES &amp; TRANSFERS IN</b>	<b>775,675</b>	<b>771,630</b>	<b>750,800</b>	<b>776,200</b>
	Equipment Replacement	444,738	406,560	779,727	867,702
	Transfers Out to Capital Projects Fund				
	<b>TOTAL EXPENDITURES &amp; TRANSFERS OUT</b>	<b>444,738</b>	<b>406,560</b>	<b>779,727</b>	<b>867,702</b>

## EQUIPMENT RESERVE

	<u>ACTUAL</u> <u>10-11</u>	<u>ACTUAL</u> <u>11-12</u>	<u>BUDGET</u> <u>12-13</u>	<u>APPROVED</u> <u>13-14</u>
<b><u>EQUIPMENT RESERVE EXPENDITURE DETAIL</u></b>				
<b><u>Police - 005.1.110</u></b>				
6710 Replace 4 patrol cars		105,755	125,545	134,955
Replace unmarked car (1)		15,157	42,352	21,811
Replace canine patrol vehicle			26,095	28,655
Replace Utility Pickup				
Replace Prisoner Seats				
Replace DARE vehicle				
Replace HEAT vehicle				8,305
Replace Bicycles				
Sub-Total	170,829	120,912	193,992	193,726
6725 Replace floor coverings				5,057
Replace copy machine				
Mobile Data Computers (15)				
Docking Stations for MDC's [15]				
Replace computers		5,085	20,432	42,043
Repl. Computer network Printer				4,132
Virus software subscrip				
Replace modems				676
Replace servers/backup eq.				49,641
Replace network equipment				12,618
Replace phone system				34,275
Repl MDC printers				
Repl bar code scanners				
Tasers (8 with cameras)			8,800	
Balistic Shields (2)			5,796	
Wireless IP Surveillance Camera				15,175
Radio Repeater for Surveillance Bug				5,329
Rifles for HEAT			6,048	
Balistic Shin Guards			2,087	
Balistic Leg Protector (2 pair)			1,855	
Replace traffic radar				
Replace shotgun racks				
Replace binoculars				1,238
Furniture Replacement				2,444
Laptop Computer for upper staff				
Replace ID card system				3,602
Fax Machine				
Shredder		1,580		
Digital Video Recorder				1,433
Sub-Total	16,099			

## EQUIPMENT RESERVE

	<u>ACTUAL</u> <u>10-11</u>	<u>ACTUAL</u> <u>11-12</u>	<u>BUDGET</u> <u>12-13</u>	<u>APPROVED</u> <u>13-14</u>
6727 Repl F1 & F2 radio base stns				
Repl F1 & F2 antenna/cable				
Replace 19 mobile radios				
Replace Polygraph				
Replace 11 tasers				
Replace laser/handheld radars		8,389		11,870
Repl ID digital still camera				4,562
Digital Still Cameras for Squad Cars (11)		4,397		7,519
Repl dust print lifter				1,572
Repl surv wireless mic				
Replace throat microphones				6,770
Replace comm headsets				2,419
Top Lights / Controls for Squad cars (6)		11,679		
Repl plexiglass in veh. Cages				
Repl 40 police batons/holders				
Replace exercise treadmill				4,966
Replace digital projector				4,057
Replace range simulator/projector				
Replace speed/message trailer				27,748
Mobile video recorders				
GPS tracking unit				6,720
Garage doors				
Clothing lockers				
Building surveillance video system				6,149
Weapon Mounts		1,206		
Batons w/holders				3,137
PBT alcosensors		1,527		
Flashlights				2,016
Sub-Total	<u>60,595</u>	<u>33,862</u>		
POLICE TOTAL	247,523	154,774	239,010	460,894

## EQUIPMENT RESERVE

	<u>ACTUAL</u> <u>10-11</u>	<u>ACTUAL</u> <u>11-12</u>	<u>BUDGET</u> <u>12-13</u>	<u>APPROVED</u> <u>13-14</u>
<b><u>Fire - 005.1.150</u></b>				
6710 Replace HVAC Station 2		0	40,000	0
Vehicles	<u>34,075</u>		<u>42,000</u>	0
Sub-Total	34,075		82,000	0
6725 Replace copy machine		590	1,200	1,200
Desk and Work Chairs				
Replace Fax Machine		0	1,200	
Replace network printers		0		
Replace file server software				
Sub-Total	25,216			
6727 Replace radio headsets		935		
Replace Battery Chargers				2,600
Repl 3 gas-powered vent fans				
Repl misc. nozzles				
Replace Vehicle 98				
Repl Medic 1				
FIRE Grant equipment match			85,000	32,000
Replace suction unit				
Repl 2 - 5" -2 1/2" hose adapters				
Repl. Exercise equip (partial)				
Repl Sta #2 shift cmdr furn.				
Repl Sta #1 carpet				
Repl Sta#2 foyer & Adm Asst furn.				
Replace computer work stations				
Replace servers (CH Migration)		8,298		
Replace Pulse Oximeters				
Replace 4 Gas Monitors		2,500		
Replace rescue ropes & bags				
Replace fin form trenching plywood				
Replace 1 3/4" hose				
Replace steel oxygen bottles (4)				
Replace portable hose testers (2)				
Replace appliances		2,858	4,700	
Replace AFFF fire extinguisher				3,900
Replace suction unit				
Replace structural gear				28,000
Replace drying racks			7,500	
Misc extrication equipment		1,359		2,500
Thermal Imagers				13,000
Replace oxygen cascade				
Replace Paramedic ALS trainers				
Replace fire hose				7,000
Replace Snowblower		950		
Replace Dayroom Furnishings		2,822		4,900
Replace Workout Equipment		3,299	3,700	3,800
Replace Door Panels		2,500	2,700	8,600
Sub-Total	<u>12,286</u>			
FIRE TOTAL	71,577	26,111	188,000	107,500

## EQUIPMENT RESERVE

	<u>ACTUAL</u> <u>10-11</u>	<u>ACTUAL</u> <u>11-12</u>	<u>BUDGET</u> <u>12-13</u>	<u>APPROVED</u> <u>13-14</u>
<b><u>Library - 005.4.410</u></b>				
6,710 Repair Roof			5,000	
6727 Replace laser scanners (3)				830
Replace color laser printer				1,200
Replace computers (5)			15,200	9,652
Replace typewriter				500
Reupholster chairs (4)				
replace book security system				
Replace barcode scanner		676		
Replace bathroom faucets				
Paint cupola				
Replace book trucks				
Replace printers (1)				1,900
Replace File and Print server				
Replace terminal server	27,307			
Replace receipt printer			260	270
Replace cash register				
Laminator				
24 Port Switch				
Self Check computers				
Photocopier				
Data projector			350	
Microfilm Reader				
Cisco Firewall/Network Eq.			1,040	8,800
LIBRARY TOTAL	27,307	676	21,850	23,152
<b><u>Parks - 005.4.430</u></b>				
6310 Playground equipment-various signage	2,800	35,000	40,000	20,000
Replace Air Compressor		1,425		
Replace Lunch Table/Chairs		1,348		
Replace Microwave		234		
Replace Office Furniture		5,897		
Replace Floor Coverings				
Replace Computer		1,329		
Replace Maint Bldg Furnishings		4,301		
Replace Shelter Furn (safe room)				
Replace Thomas tennis/bb courts				40,000
Green Pavilion		<u>0</u>	50,000	
Sub-Total	2,800	49,534	90,000	60,000



## EQUIPMENT RESERVE

	<u>ACTUAL</u> <u>10-11</u>	<u>ACTUAL</u> <u>11-12</u>	<u>BUDGET</u> <u>12-13</u>	<u>APPROVED</u> <u>13-14</u>
6727 1 ton work truck	33,303	24,145		
work truck and plow	33,303		30,000	
Replace Mower (JD 332)		36,774	28,750	11,500
pressure washer		7,931		
handheld radios				
Replace skidloader			44,000	
Replace mower				
Replace JD tractor				28,600
Replace Park signs			4,400	
1/2 Ton Truck with plow			27,000	18,850
Replace trailer				8,000
Replace paint machine				3,500
Shop Box/Tools		2,486		
Stihl Trimmers		1,651		
Sub-Total	<u>66,606</u>	<u>72,986</u>		
PARKS TOTAL	69,406	122,520	224,150	130,450

**Arts & Environment Center - 005.4.460**

6727 Replace copy machine				
Computer	2,393	0		2,300
Laptop & LCD Projector			<u>2,500</u>	
ARTS & ENV CTR TOTAL	2,393	0	2,500	2,300

**Pool - 005.4.470**

6727 Replace Chloride Feeder			0	
Handicap Aqua Aid		5,000		
Wood benches (10)				
Racing Starting Blocks				
PA/Radio System	1,535			
Paint pool			71,000	
Replace water heater				7,000
Replace controller				9,000
Replace Pump			7,000	7,000
Replace Filter Socks		17,291	4,000	
Replace Vacuum			<u>3,200</u>	3,800
POOL TOTAL	1,535	22,291	85,200	26,800

**Cemetery - 005.4.450.6727****Building - 005.5.530**

6727 Replace computers		1,823		
Replace Code books	783	3,084		836
Inspection Vehicles (1)				24,000
Laser Printer				
Permit Software			3,664	
Office Furniture			<u>2,203</u>	
BLDG TOTAL	783	4,907	5,867	24,836

## EQUIPMENT RESERVE

	<u>ACTUAL</u> <u>10-11</u>	<u>ACTUAL</u> <u>11-12</u>	<u>BUDGET</u> <u>12-13</u>	<u>APPROVED</u> <u>13-14</u>
<b><u>Engineering - 005.2.260</u></b>				
6727 Replace computers (2)			3,150	6,650
Replace vehicle		43,407		
Replace beam breaker	8,300			
Desk Top Computers (3)	3,253	9,765		
Traffic Counters (tube type)	3,770			
Office Equipment/Furniture				
Replace traffic classifier				
Replace GPS equipment				
Replace aerial photos				
Replace Plotter				
36 Inch Copier		11,369		
ENGINEERING TOTAL	15,323	64,541	3,150	6,650
<b><u>Manager - 005.6.615</u></b>				
6727 Furniture replacement				600
repl Dictaphone equip				
Replace typewriter				
Replace computers		0	5,000	7,500
Replace scanner				
MANAGER TOTAL	0	0	5,000	8,100
<b><u>Finance - 005.6.620</u></b>				
6727 Replace computers	3,598	0	0	4,400
FINANCE TOTAL	3,598	0	0	4,400
<b><u>Planning &amp; Development - 005.5.540</u></b>				
6727 Replace computers	0	0	0	0
PLANNING & DEV TOTAL	0	0	0	0
<b><u>City Hall - 005.6.650</u></b>				
6725 Replace/Update server software	5,293		5,000	39,370
Replace phone system				22,024
City Hall IT				
Replace main copier		6,329		
Aerial photo maps				
Second floor copier		4,411		
Storage Update				10,126
Replace server surge protectors				
Replace server etherlinks				
Training Room Projector				1,100
Sub-Total	5,293	10,739	5,000	72,620
6727 Other Equipment				
Sub-Total				
CITY HALL TOTAL	5,293	10,739	5,000	72,620
<b>TOTAL</b>	<b>444,738</b>	<b>406,560</b>	<b>779,727</b>	<b>867,702</b>

## **SPECIAL CENSUS RESERVE FUND**

### **SUMMARY**

Some sources of revenue are distributed on a per capita basis, such as the road use tax collected by the State of Iowa. As a fast growing community, Marion can benefit financially from doing a special census in between the nationwide censuses done every decade. The expense of completing a special census has grown considerably over the last 20 years. This account has been set up to establish a dedicated reserve to help cover the cost of a special census in the next several years. Actual schedule for the census will be determined with the aid of the census bureau.

### **Positions:**

NONE.

## SPECIAL CENSUS RESERVE FUND

	ACTUAL <u>10-11</u>	ACTUAL <u>11-12</u>	BUDGET <u>12-13</u>	APPROVED <u>13-14</u>
Beginning Balance	0	75,000	150,425	225,575
Revenues	0	425	150	150
Transfers In	75,000	75,000	75,000	75,000
Total Available	75,000	150,425	225,575	300,725
Expenditures	0	0	0	0
Transfers Out	<u>0</u>	<u>0</u>	<u>0</u>	0
Ending Balance	75,000	150,425	225,575	300,725

### SPECIAL CENSUS FUND REVENUES

006.635.4.4300	Interest Earned	0	425	150	150
006.635.4.4830	Transfers In: General Fund	<u>75,000</u>	<u>75,000</u>	<u>75,000</u>	<u>75,000</u>
<b>TOTALS - SPECIAL CENSUS</b>		<b>75,000</b>	<b>75,425</b>	<b>75,150</b>	<b>75,150</b>

## TAX STABILIZATION FUND

### **SUMMARY**

The Tax Stabilization Fund had been established to provide a funding mechanism to reduce future property tax impacts. In an unusual budget year, this reserve can be used to smooth out spikes in property taxes.

The fund made an operating transfer to the general fund last year to help smooth out the property tax spike caused by the 2011 bond. That is not needed this year, so no expenditures are projected.

### **Positions:**

NONE.

## TAX STABILIZATION

	<b>ACTUAL</b> <b><u>10-11</u></b>	<b>ACTUAL</b> <b><u>11-12</u></b>	<b>BUDGET</b> <b><u>12-13</u></b>	<b>APPROVED</b> <b><u>13-14</u></b>
Beginning Balance	265,201	318,685	372,169	290,653
Revenues	0	0	0	0
Transfers In	53,484	53,484	53,484	0
Total Available	318,685	372,169	425,653	290,653
Expenditures	0	0	0	0
Transfers Out	<u>0</u>	<u>0</u>	<u>135,000</u>	<u>0</u>
Ending Balance	318,685	372,169	290,653	290,653
 <b>TAX STABILIZATION FUND REVENUES</b>				
007.695.4.4000 Reimb - Property Tax Credit	0	0	0	0
Interest Earned				
Total Revenues	0	0	0	0
Transfers In:				
Gen Fund	0	0	0	0
Debt Service	<u>53,484</u>	<u>53,484</u>	<u>53,484</u>	<u>0</u>
<b>TOTAL REVENUES &amp; TRANSFERS IN</b>	<b>53,484</b>	<b>53,484</b>	<b>53,484</b>	<b>0</b>
Expenditures	0	0	0	0
Transfers Out:				
007.6.695.6913 Debt Service Fund				
007.6.695.6913 General Fund	0	0	135,000	0
007.6.695.6913 Capital Projects Fund	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Subtotal Transfers Out	0	0	135,000	0
<b>Total Expenditures &amp; Transfers Out</b>	<b>0</b>	<b>0</b>	<b>135,000</b>	<b>0</b>

## ROAD USE

### SUMMARY

Road Use funds the largest division (Streets) within the Public Services Department. Street maintenance activities have evolved to four maintenance crews (two street maintenance crews, traffic crew, and ROW maintenance). A fifth maintenance crew will be required for street maintenance activities that will include in curb and gutter reconstruction.



Significant growth including annexations, new developments, and construction of major roadways has resulted in a dramatic increase in maintenance responsibilities. It remains to be seen as to whether the Streets Division will require additional staff and equipment to maintain existing levels of service over the next two to five years. Emergency snow routes are much longer than we would like to see (over 20 miles per route). Additional routes will be necessary to minimize the time involved for clearing emergency snow routes.

Fleet maintenance responsibilities will continue to expand. Currently, a majority of salaries and operational expenditures are funded through the road use fund. If Public Service continues to support fleet maintenance services for city departments, than funding sources will have to be identified.

Additional Road Use Funds will help alleviate services strained by growth, yet new sources of revenue need to be sought. The department is leading the effort to look at new ways of disposing of municipal solid waste and yard waste.

The department has recently acquired 47 acres at the rear of the property for future expansion. An overall plan for the site will be developed for the long term, but in the near term it will provide needed room for expansion of yard waste and composting activities.

Additional personnel requests are not included in the budget.

**Positions:**

	<b>FY 12-13 Actual</b>	<b>FY13-14 Requested</b>	<b>FY13-14 Recommended</b>
Director	.40	.40	.40
Operations Manager	.40	.40	.40
Supervisor	1	2	2
Assistant Supervisor	1	1	1
Operator Tech	0	2	2
Mechanic	.95	.95	.95
Equipment Operator	14.20	10.20	10.20
Equipment Operator II	0	1	1
Administrative Assistant	6.73	6.73	6.73
Part-Time	2.15	2.15	2.15
<b>TOTAL FTE</b>	<b>20.83</b>	<b>20.83</b>	<b>20.83</b>

**FY12-13 Accomplishments:**

- Completed roadway surfacing projects for unimproved roadways within Marion.
- Initiated implementation of GPS-based Emergency Preemption Project for emergency responders.
- Completed land acquisition for future Public Service Facility expansion.
- Implemented new equipment procurement methods.
- Initiated program to research and evaluate alternative fuels for use with city fleet.
- Completed street maintenance work scheduled on time and within budget.

**FY13-14 Goals & Initiatives:**

- Assist in implementation of alternative fueling demonstration project and potential facilities.
- Implement City wide Video Collection and Traffic Safety System.
- Complete LED street lighting project.
- Implement sign reflectivity maintenance program.
- Complete Emergency Vehicle Preemption Project.
- Initiate facility and master plan for Public Service Industrial Park.
- Initiate and complete street maintenance work schedule on time and within budget.



## ROAD USE

	<u>ACTUAL</u> <u>10-11</u>	<u>ACTUAL</u> <u>11-12</u>	<u>BUDGET</u> <u>12-13</u>	<u>APPROVED</u> <u>13-14</u>
Beginning Balance	78,507	316,509	1,074,239	1,150,891
Revenue	2,618,394	3,297,783	3,163,888	3,198,656
Transfers In	383,784	530,019	571,222	75,000
Total Available	3,080,685	4,144,311	4,809,349	4,299,962
Expenditures	2,215,175	2,297,563	2,860,079	2,977,147
Transfers Out	549,001	772,509	829,302	270,000
Ending Balance	316,509	1,074,239	1,119,968	1,052,816

### REVENUES

110.210.2.4430	State Road Use Tax	2,618,394	3,297,783	3,163,888	3,198,656
110.210.2.4830	Transfers In: Trust & Agency	383,784	530,019	496,222	0
	Transfers In: Urban Forest Utility	<u>0</u>	<u>0</u>	<u>75,000</u>	<u>75,000</u>
	Total Revenues	3,002,178	3,827,802	3,735,110	3,273,656

### EXPENDITURES

#### Personnel Services

110.2.210.6010	Salaries	879,311	939,830	993,206	1,023,473
110.2.210.6020	Part-Time Pay	24,335	6,341	35,000	36,200
110.2.210.6040	Overtime	63,241	21,655	48,000	49,500
110.2.210.6110	FICA	72,750	75,492	82,961	85,276
110.2.210.6130	IPERS	65,237	77,834	94,022	103,335
110.2.210.6150	Health Insurance	184,080	230,257	260,482	226,669
110.2.210.6151	Wellness Program	636	747	907	907
110.2.210.6152	Life Insurance	685	682	771	779
110.2.210.6153	Long Term Disability	3,521	3,805	3,929	3,898
110.2.210.6160	Workers Compensation	35,173	41,530	66,669	86,852
110.2.210.6170	Unemployment	0	0	4,410	4,410
110.2.210.6180	Allowances	1,423	2,229	2,423	4,348
110.2.210.6199	Tuition Reimbursement	<u>0</u>	<u>0</u>	<u>2,000</u>	<u>2,000</u>
	Sub-Total	1,330,391	1,400,402	1,594,779	1,627,647

## ROAD USE

	ACTUAL	ACTUAL	BUDGET	APPROVED
	<u>10-11</u>	<u>11-12</u>	<u>12-13</u>	<u>13-14</u>
<b><u>Other Expenditures</u></b>				
110.2.210.6210 Dues/Mmbrships/Subscrips	218	696	500	500
110.2.210.6230 Training/Registration	0	0	750	800
110.2.210.6240 Travel/Conference Expense	669	750	700	1,200
110.2.210.6310 Bldg Repair/Maintenance	6,793	6,617	8,000	8,200
110.2.210.6331 Vehicle Maint Supplies	22,503	18,345	16,000	16,400
110.2.210.6332 Vehicle Repair/Maintenance	10,313	13,943	12,000	12,300
110.2.210.6350 Other Equip Repair/Maint	2,922	20,794	18,000	21,000
110.2.210.6370 Utilities	25,999	19,696	37,000	39,500
110.2.210.6373 Communications	2,326	2,771	4,000	4,500
110.2.210.6408 General Insurance	29,132	31,383	40,000	42,500
110.2.210.6411 Cons/Professional Fees	4,360	1,422	7,000	7,000
110.2.210.6414 Printing/Binding	64	455	350	350
110.2.210.6415 Rental of Equipment	0	0	500	500
110.2.210.6422 Laundry/Uniforms	4,561	5,742	4,800	5,300
110.2.210.6430 Misc Contractual	7,530	6,421	8,000	8,200
110.2.210.6504 Minor Equipment	2,127	2,475	4,000	4,000
110.2.210.6505 Other Equip Maint Supplies	5,431	10,506	7,000	7,000
110.2.210.6506 Office Supplies	902	760	1,800	1,800
110.2.210.6507 Operating Supplies	2,676	3,196	7,500	7,500
110.2.210.6508 Postage/Shipping	177	0	650	650
110.2.210.6509 Traffic Supplies	22,071	30,020	35,000	35,000
110.2.210.6511 Bldg/Grounds Supplies	1,397	561	1,500	1,500
110.2.210.6513 Vehicle Operating Supplies	116,679	113,858	120,000	123,000
110.2.210.6514 Medical Supplies	108	0	250	300
110.2.210.6516 Saw Blades	0	1,855	3,500	2,500
110.2.210.6517 Grader/Plow Blades	11,631	8,116	15,000	15,000
110.2.210.6518 Winter Salt/Sand	93,796	66,320	130,000	130,000
110.2.210.6519 Sweeper Brooms	0	316	6,000	7,000
110.2.210.6520 Traffic Paint/Beads	28,249	25,379	25,000	28,000
110.2.210.6521 Street Maintenance Supplies	5,923	7,906	8,000	8,000
110.2.210.6522 Concrete	98,221	102,733	100,000	105,000
110.2.210.6523 Aggregates	35,184	23,637	45,000	48,000
110.2.210.6524 Asphalt	107,025	101,257	95,000	105,000
110.2.210.6525 Crack Seal Material	0	0	0	8,000
110.2.210.6599 <u>Misc Commodities</u>	<u>(2,904)</u>	<u>4,575</u>	<u>8,000</u>	<u>8,000</u>
Sub-Total	646,080	632,505	770,800	813,500

## ROAD USE

	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>APPROVED</b>	
	<b><u>10-11</u></b>	<b><u>11-12</u></b>	<b><u>12-13</u></b>	<b><u>13-14</u></b>	
<b><u>Capital Outlay</u></b>					
110.8.210.6723	Heavy Motor Equipment	0	0	0	0
110.8.210.6725	Office Equipment	0	0	0	0
110.8.210.6726	Computer Equipment	332	3,928	18,500	12,000
110.8.210.6727	Other Equipment	0	10,880	15,000	30,000
110.8.210.6728	Shop Equipment	0	13,894	18,000	16,000
110.8.210.6750	Buildings	0	7,210	15,000	50,000
110.8.210.6752	Property Acquisition	0	0	0	0
110.8.210.6761	Subdivision Major Streets	10,585	73,365	0	0
110.8.210.6763	Misc Street Repairs	143,355	152,549	425,000	425,000
110.8.210.6764	Misc Curb Repairs	81,732	0	0	0
110.8.210.6772	35th Ave Ext. Alignment Study	0	0	0	0
110.8.210.6778	Marion Blvd U/grd remediation	<u>2,700</u>	<u>2,830</u>	<u>3,000</u>	<u>3,000</u>
		238,703	264,656	494,500	536,000
<b>SUB-TOTAL - ROAD USE FUND</b>		2,215,175	2,297,563	2,860,079	2,977,147
<b>TRANSFERS OUT:</b>					
110.2.210.6911	Employee Benefits Fund	28,883	29,410	45,000	45,000
110.2.210.6912	Debt Service	0	0	0	0
110.2.210.6913	Road Use Replacement Fund	144,040	288,080	288,080	225,000
110.2.210.6913	General Fund (Engr )	<u>376,078</u>	<u>455,019</u>	<u>496,222</u>	<u>0</u>
	Sub-Total	549,001	772,509	829,302	270,000
<b>TOTALS - ROAD USE FUND</b>		<b>2,764,176</b>	<b>3,070,072</b>	<b>3,689,381</b>	<b>3,247,146</b>

## ROAD USE REPLACEMENT FUND

### **SUMMARY**

This reserve fund is used to replace for Street Division vehicle equipment (similar to the Equipment Reserve Fund for General Fund and Sewer and Solid Waste Replacement Funds). The Road Use Fund budget includes an annual allocation to this fund based on the department's Asset Replacement Schedule.

Please note that replacement costs are generally shared with other departments, such as sewer and stormwater management that also use the equipment. In some cases transfers from other departments are made to this fund for future equipment purchases.

### **Positions:**

NONE.

## ROAD USE REPLACEMENT

	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>APPROVED</b>	
	<u>10-11</u>	<u>11-12</u>	<u>12-13</u>	<u>13-14</u>	
Beginning Balance	474,207	366,567	641,235	725,038	
Revenue					
Interest	2,473	1,608	2,473	2,473	
Transfers In	158,140	456,080	468,080	315,000	
Total Available	634,820	824,255	1,111,788	1,042,511	
Expenditures					
Transfers Out	268,254	0	0	0	
Ending Balance	366,566	641,235	725,038	817,511	
<b>REVENUES</b>					
111.215.4.4300	Interest Earned	2,473	1,608	2473	2473
111.215.2.4400	FEMA Reimbursements	0	0	0	0
111.215.4.4830	FEMA Reimbursements Transfers In	158,140	456,080	468,080	315,000
<b>TOTAL REVENUES &amp; TRANSFERS IN</b>		<b>160,613</b>	<b>457,688</b>	<b>470,553</b>	<b>317,473</b>
<b>EXPENDITURES</b>					
111.8.215.6723	Heavy Motor Equipment	258,142	174,789	386,750	225,000
111.8.215.6725	Office Equipment	1,307	5,718	0	0
111.8.215.6727	Other Equipment	7,779	0	0	0
111.8.215.6728	Shop Equipment	500	2,513	0	0
111.8.215.6750	Buildings	<u>526</u>	<u>0</u>	<u>0</u>	<u>0</u>
		268,254	183,020	386,750	225,000

## EMPLOYEE BENEFITS FUND

### **SUMMARY**

The Employee Benefits Fund is a reserve fund covering the city's accrued liabilities for employee benefits. If an employee retires or otherwise leaves, vacation balances, etc. are paid out of this fund. It also covers costs for those years where a 27<sup>th</sup> payroll occurs because of the timing of pay periods. The fund saw a much higher than normal level of activity over the last 2 budget years with the temporary enhancement of the early retirement system. It will need to be monitored closely as several departments have longtime staff members that are eligible nearing typical retirement age.

### **Positions:**

NONE.

## EMPLOYEE BENEFITS

	<b>ACTUAL</b> <b><u>10-11</u></b>	<b>ACTUAL</b> <b><u>11-12</u></b>	<b>BUDGET</b> <b><u>12-13</u></b>	<b>APPROVED</b> <b><u>13-14</u></b>
Beginning Balance	1,582,740	1,575,611	1,306,962	1,277,462
Revenue	52,248	52,340	3,000	20,000
Transfers In	89,742	89,952	87,500	87,500
Total Available	1,724,730	1,717,903	1,397,462	1,384,962
Expenditures	149,119	410,941	120,000	120,000
Transfers Out	0	0	0	0
Ending Balance	1,575,611	1,306,962	1,277,462	1,264,962
112.685.4.4300 Interest Earned	52,248	52,340	3000	20,000
112.685.4.4830 Transfers In	89,742	89,952	87500	87,500
TOTAL EMPLOYEE BENEFITS FUN REVENUES	141,990	142,292	90,500	107,500
Employee Cash-Outs	149,119	410,941	120,000	120,000
27th Payroll	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	149,119	410,941	120,000	120,000
112.1.110.6050 Police	76,730	13,194	30,000	30,000
112.1.150.6050 Fire	0	132,719	30,000	30,000
112.2.210.6050 Road Use	0	31,185	0	0
112.2.260.6050 Engineering	0	25,078	15,000	15,000
112.4.410.6050 Library	37,387	83,167	0	0
112.4.430.6050 Parks	14,026	17,443	15,000	15,000
112.5.530.6050 Building	364	11,076	15,000	15,000
112.5.540.6050 Planning	0	0	0	0
112.6.615.6050 City Manager	20,612	63,308	15,000	15,000
112.6.620.6050 Finance	0	0	0	0
112.9.815.6050 Sewer Rental	0	1,545	0	0
112.9.840.6050 Solid Waste	0	32,226	0	0
<b>TOTALS - EMPLOYEE BENEFITS</b>	<b>149,119</b>	<b>410,941</b>	<b>120,000</b>	<b>120,000</b>

## TRUST AND AGENCY

### **SUMMARY**

Several different types of employee benefits are financed through property taxes, with the collections and disbursements reflected in the trust and agency fund. Tax revenues are entered into this account and then transferred to the General Fund.

This fund is also used to account for special "in and out" transactions where revenues and expenditures are expected to equalize during the fiscal year. Examples of such programs are Asset Forfeiture, Trees Forever funding and certain small state/federal grant programs.

### **Positions:**

NONE.



## TRUST AND AGENCY

	<b>ACTUAL</b> <b><u>10-11</u></b>	<b>ACTUAL</b> <b><u>11-12</u></b>	<b>BUDGET</b> <b><u>12-13</u></b>	<b>APPROVED</b> <b><u>13-14</u></b>
Beginning Balance	234,534	189,896	284,437	299,262
Revenue	3,408,258	3,345,859	3,264,285	3,391,466
Transfers In	0	0	0	0
Total Available	3,642,792	3,535,755	3,548,722	3,690,728
Expenditures	212,390	93,118	63,200	63,200
Transfers Out	3,240,506	3,158,201	3,186,260	3,313,441
Ending Balance	189,896	284,437	299,262	314,087

### REVENUES

<b><u>ACCT #</u></b>	<b><u>SOURCE</u></b>	<b>ACTUAL</b> <b><u>10-11</u></b>	<b>ACTUAL</b> <b><u>11-12</u></b>	<b>BUDGET</b> <b><u>12-13</u></b>	<b>APPROVED</b> <b><u>13-14</u></b>
120.110.2.4300	Interest Earned	353	474	400	400
120.110.2.4400	Asset Forfeiture	10,139	14,465	9,000	9,000
120.110.2.4440	State Grant	0	0	0	0
120.110.2.4445	Byrne Grant	0	0	0	0
120.110.2.4704	DARE Funding	0	0	500	500
120.110.2.4705	Private Funding	0	0	0	0
120.110.2.4706	Canine Unit	13,369	22,483	2,000	2,000
120.110.2.4707	Canine Unit Trust	1,110	0	0	0
120.110.2.4708	Canine Interest	42	82	0	0
120.150.2.4440	Fire Grant	0	0	0	0
120.150.3.4441	Fire FEMA Grant	5,832	0	0	0
120.410.2.4440	Enrich Iowa - Library	0	0	0	0
120.410.2.4442	Other Library Grants	79,765	38,800	35,000	35,000
120.430.1.4755	Depot Pop Machine	0	0	250	250
120.430.1.4761	Swamp Fox Festival	20,327	24,842	22,000	22,000
120.430.1.4762	Program Activities	(2,615)	234	500	500
120.430.2.4440	Tree Grants	9,850	13,225	7,500	7,500
120.430.2.4705	Donations - Trees	340	250	375	375
120.470.1.4755	Pool Pop Machine	0	0	500	500
120.499.1.4782	Arts Council Grant	0	0	0	0
120.610.2.4781	Donations	0	0	0	0
120.610.2.4441	Plasma Arc Grant	0	0	0	0
120.610.2.4442	Imagin8/Great Places Grant	12,000	60,000	0	0
	Transfer In: RUF	0	0	0	0
	Transfer In: SRF	0	0	0	0
	Transfer In: SWM	0	0	0	0
120.620.4.4000	Property Tax	3,253,240	3,170,187	3,186,260	3,313,441
120.650.2.4441	Misc City Hall Grants	<u>4,507</u>	<u>817</u>	<u>0</u>	<u>0</u>
<b>TOTAL REVENUES</b>		<b>3,408,258</b>	<b>3,345,859</b>	<b>3,264,285</b>	<b>3,391,466</b>

## TRUST AND AGENCY

	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>APPROVED</b>
	<b><u>10-11</u></b>	<b><u>11-12</u></b>	<b><u>12-13</u></b>	<b><u>13-14</u></b>
<b><u>Other Expenditures</u></b>				
120.1.110.6598 Private Funding	0	76	0	0
120.1.110.6599 Trading Cards	0	0	0	0
120.1.110.6727 Asset Forfeiture	55,324	17,987	20,000	20,000
120.1.110.6729 Misc. Improvements	0	0	0	0
120.1.110.6793 Byrne Grant	40,679	0	0	0
120.1.110.6795 Canine Replacement Exp.	0	0	0	0
120.1.150.6730 FEMA Grant Expenses	5,790	0	0	0
120.4.410.6725 Library Equipment	1,126	2,653	0	0
120.4.410.6730 Giacoletto Foundation Grant- Library	57,420	38,064	0	0
120.4.410.6730 Grant Expenses (Giacolleto)	0	38,064	0	0
120.4.430.6506 Arts Council	0	0	0	0
120.4.430.6507 Swamp Fox	19,845	14,054	28,000	28,000
120.6.610.6729 Plasma Arc Project	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Sub-Total	180,185	67,528	48,000	48,000
<b><u>Capital Outlay</u></b>				
120.1.110.6796 DARE Expenses	0	0	700	700
120.1.110.6799 Canine Unit	11,044	12,357	6,500	6,500
120.4.430.6722 Donations - Trees	1,070	493	500	500
120.4.430.6729 Tree Grants	13,722	11,392	7,500	7,500
120.6.650.6730 City Hall Grant Expenses	<u>6,369</u>	<u>1,348</u>	<u>0</u>	<u>0</u>
Sub-Total	32,205	25,590	15,200	15,200
<b>SUB-TOTAL TRUST &amp; AGENCY FUND</b>	<b>212,390</b>	<b>93,118</b>	<b>63,200</b>	<b>63,200</b>
<b><u>Transfers Out</u></b>				
120.9.910.6910 Gen. Fund - Pensions	0	0	0	0
TIF Fund	0	0	0	0
Gen. Fund - General Benefits	2,856,722	2,703,182	2,690,038	3,313,441
Gen. Fund - FICA	0	0	0	0
Gen. Fund - IPERS	0	0	0	0
Gen. Fund - Group Ins.	0	0	0	0
Gen. Fund - Work Comp	0	0	0	0
Gen. Fund - Unemployment	0	<u>0</u>	<u>0</u>	<u>0</u>
Road Use-Empl Benefits	<u>383,784</u>	<u>455,019</u>	<u>496,222</u>	<u>0</u>
Total Transfers Out	3,240,506	3,158,201	3,186,260	3,313,441
<b>Total Expenditures &amp; Transfers Out</b>	<b>3,452,896</b>	<b>3,251,319</b>	<b>3,249,460</b>	<b>3,376,641</b>

## TAX INCREMENT FINANCING (TIF) FUND

### **SUMMARY**

Revenues and expenditures related to Tax Increment Financing Projects are included in this fund.

This fund reflects the impacts of the repayment of TIF-supported borrowing for infrastructure and project rebates.

### **Positions:**

NONE.

## TAX INCREMENT FINANCING

	<u>ACTUAL</u> <u>10-11</u>	<u>ACTUAL</u> <u>11-12</u>	<u>BUDGET</u> <u>12-13</u>	<u>APPROVED</u> <u>13-14</u>
Beginning Balance	102,499	137,288	258,799	292,028
Revenue	931,772	745,945	1,141,248	1,296,237
Transfers In	0	200,000	0	71,951
Total Available	1,034,271	1,083,233	1,400,047	1,660,216
Expenditures	653,464	579,715	778,300	752,100
Transfers Out	243,519	244,719	329,719	837,637
Ending Balance	137,288	258,799	292,028	70,479
REVENUES				
125.550.4.4050 TIF - Wholesale Feeds Phase I	0	0	0	120,000
125.550.4.4051 TIF - Marion Hospitality	0	0	0	0
125.550.4.4052 TIF - Rapids Equipment	0	0	0	0
125.550.4.4053 TIF - Berthel Fisher	0	0	0	0
125.550.4.4054 TIF - REC	0	0	0	0
125.550.4.4055 TIF - Winslow Road	72,569	88,530	100,000	92,957
125.550.4.4056 TIF - MTG Fasteners	8,808	8,298	0	8,100
125.550.4.4058 TIF - Guardian	18,470	17,400	0	17,400
125.550.4.4059 TIF - Legacy	0	0	0	64,000
125.550.4.4061 TIF - iCOR	48,129	0	0	48,000
125.550.4.4062 TIF - Cabinet Creations	13,256	0	19,153	19,000
125.550.4.4063 TIF - Vector	5,782	5,448	5,997	5,500
125.550.4.4064 TIF - Ideal Window	9,998	0	0	8,000
125.550.4.4065 TIF - Wholesale Feeds Phase II	43,663	41,134	46,000	42,000
125.550.4.4066 TIF - Central Corridor	45,673	55,268	125,000	287,655
125.550.4.4067 TIF - Involta	44,887	42,313	48,000	42,000
125.550.4.4068 IDOT Reimb - MEDCO Holding	260,189	0	0	0
125.550.4.4069 Collins Road East TIF	360,348	428,497	768,748	341,434
125.550.4.4070 TIF - Farmer's State Bank	0	6,186	22,750	5,400
125.550.4.4071 TIF - ESCO	0	0	0	40,250
125.550.4.4072 TIF-Hanna Plumbing and Heating	0	950	5,600	950
125.550.4.4074 TIF-St Lukes (M&E)	0	51,922	0	38,000
125.550.4.4073 TIF-Tower Terrace Road West	0	0	0	115,591
125.550.4.4075 TIF-Chocolate Shop	0	0	0	0
125.550.4.4076 TIF-Lincolnview Square	0	0	0	0
Sub-Total	931,772	745,945	1,141,248	1,296,237
Transfers In	0	200,000	0	71,951
TOTAL REVENUES & TRANSFERS IN	931,772	945,945	1,141,248	1,368,188

## TAX INCREMENT FINANCING

	<u>ACTUAL</u> <u>10-11</u>	<u>ACTUAL</u> <u>11-12</u>	<u>BUDGET</u> <u>12-13</u>	<u>APPROVED</u> <u>13-14</u>	
125.5.550.6451	TIF - Wholesale Feeds Phase I	0	0	0	0
125.5.550.6452	TIF - Marion Hospitality	0	0	0	0
125.5.550.6453	TIF - Rapids Equipment	0	0	0	0
125.5.550.6454	TIF - Berthel Fisher	0	0	0	0
125.5.550.6455	TIF - REC	0	0	0	0
125.5.550.6456	TIF - Winslow Road	0	0	100,000	0
125.5.550.6457	TIF - Winslow Road LMI Projects - Other	6,014	0	0	0
125.5.550.6458	TIF - LMI - Chore Services	0	0	0	0
125.5.550.6458	TIF - LMI - Housing Rehab Grant Match	0	0	0	0
125.5.550.6458	TIF - LMI - MAHP Buydown Program	0	0	0	0
125.5.550.6458	TIF - LMI - Lead Hazard Abatement	0	0	0	0
125.5.550.6459	TIF - Legacy	0	0	0	0
125.5.550.6460	TIF - Guardian	18,470	17,400	0	17,400
125.5.550.6461	TIF - Cabinet Creations	13,256	0	19,153	0
125.5.550.6462	TIF - iCOR	48,129	0	0	0
125.5.550.6463	TIF - Vector	5,782	5,448	5,997	0
125.5.550.6464	TIF - Ideal Window	9,998	0	0	0
125.5.550.6465	TIF - Wholesale Feeds Phase II	43,663	41,134	46,000	0
125.5.550.6466	TIF - InVolta	44,910	42,377	48,000	42,000
125.5.550.6467	TIF - St. Luke's	0	51,922	21,500	38,000
125.5.550.6468	TIF - MEDCO Holding	454,434	206,000	500,000	600,000
125.5.550.6469	TIF - MTG Fasteners	8,808	8,298	9,300	8,100
125.5.550.6470	TIF - Farmers State Bank	0	6,186	22,750	5,400
125.5.550.6471	TIF - ESCO Group	0	200,000	0	40,250
125.5.550.6472	TIF - Hanna Plumbing & Heating	0	950	5,600	950
125.5.550.6473	TIF - Tower Terrace Rd West	0	0	0	0
125.5.550.6474	TIF - Chocolate Shop	0	0	0	0
125.5.550.6475	TIF - Lincolnview Square	0	0	0	0
125.5.550.6476	TIF - 31st Street (Smith)	0	0	0	0
125.5.550.6477	TIF - 3rd Avenue (Riley)	0	0	0	0
	*TIF Rebates	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Sub-Total	653,464	579,715	778,300	752,100
	Transfers Out (to internal loan)				
125.9.910.6910	Transfers Out (to debt service)	243,519	244,719	329,719	837,637
	<b>TOTAL EXPENDITURES &amp; TRANSFERS OUT</b>	<b>896,983</b>	<b>824,434</b>	<b>1,108,019</b>	<b>1,589,737</b>

## COMMUNITY DEVELOPMENT BLOCK GRANT

### **SUMMARY**

Revenues and expenditures related to the federal Community Development Block Grant programs are channeled through this fund.

The primary use of these funds has been the economic development revolving loan program. Now that the revolving loan fund has been transferred to MEDCO, this account is a zero level passthrough account.

### **Positions:**

NONE.

## COMMUNITY DEVELOPMENT BLOCK GRANT

	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>APPROVED</b>
	<b><u>10-11</u></b>	<b><u>11-12</u></b>	<b><u>12-13</u></b>	<b><u>13-14</u></b>
Beginning Balance	96,371	56,172	0	0
Revenue	68,947	54,142	20,000	0
Transfers In	0	0	0	0
Total Available	165,318	110,314	20,000	0
Expenditures	109,146	110,314	20,000	0
Transfers Out	0	0	0	0
Ending Balance	56,172	0	0	0

### **REVENUES**

160.520.2.4440	Housing Rehab Grant	0	0	0	0
160.520.2.4441	State Housing Grant	68,634	34,142	20,000	0
160.520.4.4300	Interest Earned	313	0	0	0
160.520.4.4726	Revolving Loan Repayments	0	20,000	0	0
160.520.4.4727	Rev Loan Source Mgt				0
160.520.4.4730	Rev Loan Custom Cabinets				0
160.520.4.4732	EDSA Grant - Kwik-Way	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL REVENUES		68,947	54,142	20,000	0

### **Other Expenditures**

160.5.520.6801	Revolving Loan Disbursements	0	107,643	0	0
160.5.520.6801	EDSA Grant - Kwik-Way	0	0	0	0
160.5.520.6801	EDSA Grant - Admin	0	0	0	0
160.5.520.6802	Housing Rehab Program	92,118	0	0	0
160.5.520.6803	2008 Housing Grant	<u>17,028</u>	<u>2,671</u>	<u>20,000</u>	<u>0</u>
		109,146	110,314	20,000	0

## PENSION FUND

### **SUMMARY**

The pension fund is a carryover balance from the days before Marion was mandated to join the statewide police and fire retirement system. Before the state took over, cities had the option of running their own pension funds locally. At the time of the conversion, the city elected to carry this balance and use the interest to pay toward the cost of providing police and fire pensions. In recent years interest has been low, so a small part of the principal balance has been used as well.

### **Positions:**

NONE.



## PENSION SELF-INSURANCE FUND

		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>APPROVED</b>
		<u><b>10-11</b></u>	<u><b>11-12</b></u>	<u><b>12-13</b></u>	<u><b>13-14</b></u>
Beginning Balance		782,971	770,015	753,671	740,671
Revenue		12,044	8,656	12,000	12,000
Transfers In		0	0	0	0
Total Available		795,015	778,671	765,671	752,671
Expenditures		0	0	0	0
Transfers Out		25,000	25,000	25,000	25,000
Ending Balance		770,015	753,671	740,671	727,671
180.110.4.4300	Interest Earned	12,044	8,656	12,000	12,000
180.4.110.6599	Misc Commodities	0	0	0	0
180.4.110.6913	Transfers Out	25,000	25,000	25,000	25,000
	<b>TOTAL EXPENDITURES &amp; TRANSFERS OUT</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>

## DEBT SERVICE

### **SUMMARY**

This fund provides for principal and interest payments on the city's existing bonded indebtedness.

Debt service payments are projected to decrease this year as the impact of the 2011 bond lessens. Repayments to the tax stabilization and stormwater management funds, also drop off in this year. Repayment of an internal loan for the Genesis Wellness project is reflected as well, which will continue in 2014-15. This budget also shows revenues coming in as transfers from the TIF fund for those projects being repaid through new incremental taxes in the city's various TIF districts.

### **Positions:**

NONE.

## DEBT SERVICE

		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>APPROVED</b>
		<u>10-11</u>	<u>11-12</u>	<u>12-13</u>	<u>13-14</u>
Beginning Balance		39,157	161,199	189,345	1,168,938
Revenue		2,646,814	2,864,512	3,238,090	2,797,488
Transfers In		684,079	445,373	525,373	1,030,179
Total Available		3,370,050	3,471,084	3,952,808	4,996,605
Expenditures		3,101,883	3,120,571	2,622,702	1,760,774
Transfers Out		106,968	161,168	161,168	54,200
Ending Balance		161,199	189,345	1,168,938	3,181,631
<b>ACCOUNT</b>	<b>SOURCE</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>APPROVED</b>
		<u>10-11</u>	<u>11-12</u>	<u>12-13</u>	<u>13-14</u>
200.710.1.4600	Assessments	18,054	13,910	20,000	12,000
200.710.4.4000	Debt Service Levy	2,625,328	2,844,326	3,214,090	2,780,488
200.710.4.4300	Interest Earned	3,433	6,276	4,000	5,000
200.710.4.4434	Reimb - Personal Prop Tax	0	0	0	0
200.710.4.4820	Bond Proceeds	0	0	42,000	0
	Sale of Fixed Assets	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Total Revenues	2,646,814	2,864,512	3,238,090	2,797,488
<b><u>Transfers In</u></b>					
200.710.4.4830	Sewer Rental 99 GOB	0	10,844	10,844	10,844
	Sewer Rental 01 GOB	17,872	11,380	11,380	10,470
	Stormwater Mgmt 03 GOB	0	41,143	41,143	38,780
	Stormwater Mgmt 05 GOB	72,688	29,787	29,787	29,948
	Stormwater Mgmt 12 GOB	0	0	95,000	95,000
	TIF Fund 09 GOB	243,519	244,719	244,719	302,871
	TIF Fund 12 GOB	0	0	85,000	534,766
	Capital Projects	350,000	100,000	0	0
	Hotel/Motel 11 GOB	0	7,500	7,500	7,500
	Tax Stabilization	0	0	0	0
	Road Use (Pub Wks Fac.)	0	0	0	0
	Sewer Rental (Pub Wks Fac.)	0	0	0	0
	Refuse (Pub Wks Fac.)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	SUB-TOTAL TRANSFERS IN	684,079	445,373	525,373	1,030,179
<b>TOTAL DEBT SERVICE FUND</b>		<b>3,330,893</b>	<b>3,309,885</b>	<b>3,763,463</b>	<b>3,827,667</b>

## DEBT SERVICE

		ACTUAL	ACTUAL	BUDGET	APPROVED
		<u>10-11</u>	<u>11-12</u>	<u>12-13</u>	<u>13-14</u>
	<b><u>Corp. Purpose 12-1-03</u></b>				
200.7.710.6812	Principal	295,000	320,000	345,000	0
200.7.710.6862	Interest	<u>70,643</u>	<u>61,350</u>	<u>50,630</u>	<u>0</u>
	Sub-Total	365,643	381,350	395,630	0
	<b><u>City Hall 12-1-04</u></b>				
200.7.710.6813	Principal	70,000	75,000	75,000	0
200.7.710.6863	Interest	<u>13,100</u>	<u>10,860</u>	<u>8,348</u>	0
	Sub-Total	83,100	85,860	83,348	0
	<b><u>Corp. Purpose 12-1-05</u></b>				
200.7.710.6814	Principal	300,000	315,000	325,000	0
200.7.710.6864	Interest	<u>87,433</u>	<u>76,933</u>	<u>65,750</u>	0
	Sub-Total	387,433	391,933	390,750	0
	<b><u>Refunding 12-1-07</u></b>				
200.7.710.6815	Principal	470,000	485,000	0	0
200.7.710.6865	Interest	<u>33,668</u>	<u>17,217</u>	<u>0</u>	0
	Sub-Total	503,668	502,217	0	0
	<b><u>Corp. Purpose 12-1-07</u></b>				
200.7.710.6816	Principal	455,000	475,000	495,000	515,000
200.7.710.6866	Principal	<u>153,518</u>	<u>138,048</u>	<u>121,660</u>	<u>104,088</u>
	Sub-Total	608,518	613,048	616,660	619,088
	<b><u>Refunding A 04-30-09</u></b>				
200.7.710.6817	Principal	260,000	260,000	265,000	275,000
200.7.710.6867	Interest	<u>23,013</u>	<u>18,852</u>	<u>13,653</u>	<u>7,425</u>
	Sub-Total	283,013	278,852	278,653	282,425
	<b><u>Corp. Purpose B 12-15-09</u></b>				
200.7.710.6818	Principal	190,000	195,000	195,000	200,000
200.7.710.6868	Interest	<u>53,519</u>	<u>49,719</u>	<u>45,819</u>	<u>41,919</u>
	Sub-Total	243,519	244,719	240,819	241,919
	<b><u>Corp. Purpose C 12-15-09</u></b>				
200.7.710.6819	Principal	340,000	345,000	350,000	360,000
200.7.710.6869	Interest	<u>215,325</u>	<u>205,125</u>	<u>194,775</u>	<u>184,275</u>
	Sub-Total	555,325	550,125	544,775	544,275

## DEBT SERVICE

		ACTUAL <u>10-11</u>	ACTUAL <u>11-12</u>	BUDGET <u>12-13</u>	APPROVED <u>13-14</u>
<b><u>Corp. Purpose 2-13-12A</u></b>					
200.7.710.6820	Principal			440,000	510,000
200.7.710.6870	Interest			<u>294,284</u>	<u>191,994</u>
	Sub-Total			734,284	701,994
 <b><u>Corp. Purpose 2-13-12B</u></b>					
200.7.710.6821	Principal			100,000	230,000
200.7.710.6871	Interest			<u>121,309</u>	<u>90,044</u>
	Sub-Total			221,309	320,044
 <b><u>Refunding 2-7-13 A</u></b>					
200.7.710.6822	Principal				750,000
200.7.710.6872	Interest				<u>77,937</u>
	Sub-Total				827,937
200.7.710.6411	Consulting/Professional Fees	3,600	4,400	4,000	5,000
200.7.710.6802	Qualified Payments*	68,067	68,067	68,067	68,067
<b>DEBT SERVICE EXPENDITURES</b>		<b>3,101,883</b>	<b>3,120,571</b>	<b>2,622,702</b>	<b>1,760,774</b>
 <b><u>Transfers Out</u></b>					
200.7.710.6910	Genesis Wellness-Sanitary Sewer I	0	54,200	54,200	54,200
	Fiber Project-Tax Stabilization	53,484	53,484	53,484	0
	<u>Fiber Project-Stormwater Managerr</u>	<u>53,484</u>	<u>53,484</u>	<u>53,484</u>	<u>0</u>
		106,968	161,168	161,168	54,200
<b>TOTAL DEBT SERVICE</b>		<b>3,208,851</b>	<b>3,281,739</b>	<b>2,783,870</b>	<b>1,814,974</b>
 Qualified Payments*					
	Lowe Annuity	25,000	25,000	25,000	25,000
	Lowe Park Wellfield Lease/Purchas	7,740	7,740	7,740	7,740
	City Hall Wellfield Lease/Purchase	<u>35,327</u>	<u>35,327</u>	<u>35,327</u>	<u>35,327</u>
	Subtotal:	68,067	68,067	68,067	68,067

## CAPITAL PROJECTS FUND

### **SUMMARY**

The Capital Projects Fund provides for revenues and expenditures associated with major capital projects. Revenue sources include General Obligation Bond issue proceeds, state or federal capital grants and special project-related funding sources (Transfer of Jurisdiction funding, receipts from capital fundraising drives, etc.).

Expenditures are divided into two major categories: specific major building projects (such as library or swimming pool construction) and “miscellaneous” projects (which are typically funded out of General Obligation Bond issues). “Miscellaneous” projects are categorized by type (streets, sewers, parks, etc.).

The fund shows projected expenditures for the police station (expected acquisition November 2013), plus local option tax and bond-funded projects. Receipts for a projected bond are shown in this budget.

Total expenditures in this fund continue higher than historical levels. The primary driver for that is the police station, which is shown at \$12,000,000, plus local option tax projects.

### **Positions:**

NONE.

## CAPITAL PROJECTS FUND

	<u>ACTUAL</u> <u>10-11</u>	<u>ACTUAL</u> <u>11-12</u>	<u>BUDGET</u> <u>12-13</u>	<u>APPROVED</u> <u>13-14</u>
Beginning Balance	20,714,736	17,819,226	28,097,775	15,583,372
Revenue	8,323,625	20,789,344	16,968,597	23,533,597
Transfers In	250,000	0	223,500	175,000
Total Available	29,288,361	38,608,571	45,289,872	39,291,969
Expenditures	11,119,135	10,410,795	29,706,500	25,574,565
Transfers Out	350,000	100,000	0	71,951
Ending Balance	17,819,226	28,097,775	15,583,372	13,645,453

### MISCELLANEOUS PROJECTS

301.430.2.4441 REAP Grant	0	0	0	0
301.430.3.4442 Ijobs Grant	601,201	569,721	0	0
301.430.3.4443 FEMA Grant-Federal	0	306,713	0	0
301.430.3.4444 FEMA Grant-State	0	40,895	0	0
301.430.3.4445 REAP Grant	0	150,000	0	0
301.430.3.4446 Great Places Grant	0	0	0	250,000
301.430.4.4781 Misc. Revenues	0	15,000	0	0
301.750.1.4550 Plan Deposit Fees	255	475	0	0
301.750.1.4553 Plan Deposit Fees-CC	0	25	0	0
301.750.1.4730 Improvement Escrow Fees	26,976	93,276	0	0
301.750.1.4731 Maintenance Bond Fees	0	0	0	0
301.750.1.4735 Sales Tax Refunds	0	0	0	0
301.750.3.4400 Bridge Replacement Grant	0	0	0	0
301.750.3.4401 STP Grant	0	100,508	0	0
301.750.3.4440 RISE Grant	0	134,794	0	0
301.750.3.4441 Traffic Signal Grants	0	0	0	0
301.750.3.4444 Stimulus Funds	2,963,759	282,157	0	0
301.750.3.4445 ICAAP Grant - Hwy 151/13 Project	0	0	0	0
301.750.3.4445 ICAAP Grant - Hwy 100/13 Project	0	0	0	0
301.750.3.4446 ICAAP Grant-Boyson Signals	285,665	0	0	0
301.750.3.4447 Highway Safety Grant	0	0	0	0
301.750.3.4448 CAT Grant	0	0	0	315,000
301.750.3.4449 Brownfields 03 Assessment Grant	0	0	0	0
301.750.3.4450 Brownfields 05 Cleanup Grant	0	0	0	0
301.750.3.4451 06-EPA Assessment Grant-Hazardous	24,006	0	0	0
301.750.3.4452 06 EPA Assessment Grant-Petroleum	38,674	0	0	0
301.750.3.4453 Iowa Brownfield 06 Grant	0	0	0	0
301.750.3.4454 07 EPA Cleanup Grant	145,988	0	0	0
301.750.3.4458 Economic Dev Grant (EDI)	0	0	0	0
301.750.3.4465 Enhancement Grant (RPC)	0	0	0	0
301.750.3.4490 Reimbursements	0	84,332	0	0
301.750.4.4090 Alliant Energy Rebates	0	0	0	0
301.750.4.4250 Local Option Sales Tax	3,777,168	4,585,530	4,773,597	4,773,597

## CAPITAL PROJECTS FUND

	<u>ACTUAL</u> <u>10-11</u>	<u>ACTUAL</u> <u>11-12</u>	<u>BUDGET APPROVED</u> <u>12-13</u>	<u>13-14</u>
301.750.4.4300 Interest Earned	459,924	458,716	195,000	195,000
301.750.4.4301 Interest - Local Option Sales Tax	0	0	0	0
301.750.4.4302 Paving Escrow Interest	9	3	0	0
301.750.4.4490 Misc Revenues (Wal-Mart)	0	0	0	0
301.750.4.4781 Misc Revenues	0	0	0	0
301.750.4.4820 Bond Proceeds/Lease Cert Proceeds	<u>0</u>	<u>13,967,199</u>	<u>12,000,000</u>	<u>18,000,000</u>
Interest - Hwy Jurisdiction	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Sub-Total	8,323,625	20,789,344	16,968,597	23,533,597
301.750.4.4830 Transfers In:				
from Tax Stabilization Fund	0	0	0	0
from Sanitary Sewer Fund	250,000	0	0	175,000
from Winslow TIF	0	0	223,500	0
from General Fund: Lowe Park extra	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Sub-Total Transfers In	250,000	0	223,500	175,000
Total Misc Rev & Trans In	8,573,625	20,789,344	17,192,097	23,708,597
<b><u>PUBLIC FACILITIES</u></b>				
301.750.4.4210 Sale of City Hall	0	0	0	0
301.750.4.4211 Sale of Community Center	0	0	0	0
301.750.4.4230 Water Dept Investment in C Hall	0	0	0	0
301.750.4.4250 Local Option Sales Tax	0	0		
301.750.4.4820 Bond Proceeds	0	0	0	0
301.750.4.4301 Interest	0	0	0	0
301.750.4.4821 Geo Thermal Loan Proceeds	0	0	0	0
Sub-Total	0	0	0	0
301.750.4.4830 Transfers In:				
From General Fund	0	0	0	0
From General Fund (extra land acq - City Hall)	0	0	0	0
From Capital Projects (Misc.)	0	0	0	0
From Road Use Fund	0	0	0	0
From Sewer Rental Fund	0	0	0	0
From Equip. Reserve Fund	0	0	0	0
From Solid Waste Fund	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Sub-Total Transfers In	0	0	0	0
Total Public Facilities Rev & Trans In	0	0	0	0
<b><u>LIBRARY CONSTRUCTION</u></b>				
301.410.2.4700 Donations	0	0	0	0
301.410.2.4781 Misc. Revenues	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Sub-Total	0	0	0	0
<b>Total Revenues &amp; Transfers In</b>	<b>8,573,625</b>	<b>20,789,344</b>	<b>17,192,097</b>	<b>23,708,597</b>



## CAPITAL PROJECTS FUND

	ACTUAL <u>10-11</u>	ACTUAL <u>11-12</u>	BUDGET APPROVED <u>12-13</u>	BUDGET APPROVED <u>13-14</u>
<b>EXPENDITURES - MISCELLANEOUS PROJECTS</b>				
<b><u>Police</u></b>				
301.8.110.6725 Police Communcations	0	776,882	3,500,000	0
301.8.110.6726 Mobile Data Terminals	0	0	0	0
301.8.110.6728 Police Defibrillators	0	0	0	0
301.8.110.6728 Fire Arms training Simulator	0	0	0	0
301.8.110.6729 E911 Phase II Upgrade	0	0	0	0
301.8.110.6729 Proximity Locks	0	0	0	0
301.8.110.6729 Parking Lot Lighting	0	0	0	0
301.8.110.6729 Surveillance camera	0	0	0	0
301.8.110.6729 Police/Fire Parking Lot Overlay	0	0	0	0
301.8.110.6730 New Police Building	<u>0</u>	<u>635,897</u>	<u>12,000,000</u>	<u>12,000,000</u>
Sub-Total Police	0	1,412,779	15,500,000	12,000,000
<b><u>Fire</u></b>				
301.8.150.6710 Upgrade rescue truck	0	0	0	0
301.8.150.6727 Fire Station Radio	0	0	0	0
301.8.150.6727 Fire Station # 2 Exhaust Fan	0	0	0	0
301.8.150.6727 Fire Station #1 Remodeling	0	0	0	0
301.8.150.6728 SCBA Repair/maint. Equipment	0	0	0	0
301.8.150.6728 Thermal Imaging Camera	0	0	0	0
301.8.150.6729 Upgrade defibrillators	0	0	0	0
301.8.150.6729 Parking Lot lighting	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Sub-Total Fire	0	0	0	0
<b><u>Traffic Safety</u></b>				
301.8.240.6793 CBD Traffic Signals	939,604	2,954	0	0
301.8.240.6796 Hwy 100/13 Tfc Signals	0	0	0	0
301.8.240.6797 Traffic signals	435,711	272,891	200,000	350,000
301.8.240.6798 Traffic Signal Automation/Networking	<u>127,774</u>	<u>0</u>	<u>0</u>	<u>0</u>
Sub-Total Traffic Safety	1,503,089	275,845	200,000	350,000
<b><u>Engineering</u></b>				
301.8.260.6411 Railroad Survey	0	0	0	0
<b><u>Library</u></b>				
301.8.410.6310 Sidewalk Improvement & Curb Repair	0	0	0	0
301.8.410.6311 Space Utilization Improvements	73,153	4,330	0	0
301.8.410.6729 Self-Check System	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Sub-Total Library	73,153	4,330	0	0

## CAPITAL PROJECTS FUND

	<u>ACTUAL</u> <u>10-11</u>	<u>ACTUAL</u> <u>11-12</u>	<u>BUDGET APPROVED</u> <u>12-13</u>	<u>13-14</u>
<b><u>Parks</u></b>				
301.8.430.6411 Thomas Park Maint. Bldg-Prof. Fees	1,817	3,960	0	0
301.8.430.6723 Hook Lift - Dump/ Solid Waste Truck	0	0	0	0
301.8.430.6723 Chipper/mulcher	0	25,705	0	0
301.8.430.6727 Lowe Park Amphitheater	0	0	0	1,520,000
301.8.430.6728 Lowe Park - Trail Art	0	0	0	70,000
301.8.430.6729 Lowe Park - Phase III	0	0	0	0
301.8.430.6730 Lowe Park Ballfield Dev. (Tax Stab)	0	0	0	0
301.8.430.6730 Lowe Park - West End	205	49,392	0	0
301.8.430.6731 Lowe Park Development - Trail (T-21)	0	0	0	0
301.8.430.6732 Lowe Park - Art & Env. Center	0	0	0	0
301.8.430.6733 Lininger Park		22,384		
301.8.430.6735 Lowe Park-Greenhouse Project	5,556	462	0	0
301.8.430.6736 Donnelly Park-Parking Lot	(10,500)	2,412	0	0
301.8.430.6737 Thomas Park Basketball Court	0	0	0	50,000
301.8.430.6741 Thomas/Legion Park Pkg Lot & Road	0	0	0	70,000
301.8.430.6742 Park signage	0	0	0	0
301.8.430.6742 Lowe Maintenance Building	115,937	42,815	0	0
301.8.430.6743 Ascension Park Parking Lot	1,925	0	0	0
301.8.430.6744 REAP Grant - Creekview Land Dev.	0	0	0	0
301.8.430.6744 REAP Grant - Creekview Land Dev.	0	0	0	0
301.8.430.6746 Cold Storage Building-Thomas Park	1,052,539	883,883	0	0
301.8.430.6747 Krumholtz Trail	43,450	369,791	0	0
301.8.430.6748 Lindale Trail	17,542	13,683	0	0
301.8.430.6749 Luthern Church/Butterfield Lot	1,500	0	0	0
301.8.430.6750 Boyson Parking Lot - LOSST	7,883	68,025	0	0
301.8.430.6751 Thomas Park Safe Room	247,966	160,985	0	0
301.8.430.6753 Grant Wood Trail Hwy 13 to 35th St,	0	0	0	589,565
301.8.430.6753 Grant Wood Trail Hwy 13 Underpass	0	0	0	665,000
301.8.450.6761 Cemetery Road Repairs	0	0	0	50,000
301.8.470.6729 Future Splash Pad Design	<u>0</u>	<u>0</u>	<u>0</u>	<u>20,000</u>
Sub-Total Parks	1,485,820	1,643,498	0	3,034,565
<b><u>Pool</u></b>				
301.8.470.6730 Sun Shades	0	0	0	20,000
301.8.470.6729 Splash Pad - LOSST	<u>30,740</u>	<u>223,955</u>		<u>0</u>
Sub-Total Pool	30,740	223,955	0	20,000

## CAPITAL PROJECTS FUND

	<u>ACTUAL</u> <u>10-11</u>	<u>ACTUAL</u> <u>11-12</u>	<u>BUDGET APPROVED</u> <u>12-13</u>	<u>13-14</u>
<b><u>Brownfields Project Grants &amp; Planning Projects</u></b>				
301.8.540.6491	0	0	0	0
301.8.540.6492	0	0	0	0
301.8.540.6493	18,223	0	0	0
301.8.540.6494	40,960	0	0	0
301.8.540.6495	0	0	0	0
301.8.540.6496	116,509	0	0	0
301.8.540.6497	0	3,110	0	0
301.8.540.6498	124,098	0	0	0
301.8.540.6498	9,684	0	0	0
Sub-Total Brownfield	309,474	3,110	0	0
<b><u>Streets</u></b>				
301.8.731.6761	2,690	0	0	0
301.8.734.6728	0	0	0	0
301.8.735.6761	0	0	0	0
301.8.735.6761	527,571	506,144	1,246,000	600,000
301.8.735.6761	0	79	0	0
301.8.738.6761	0	370,000	0	0
301.8.739.6761	0	33,911	0	0
301.8.741.6761	0	0	0	0
301.8.741.6762	413,792	4,262	0	0
301.8.741.6763	0	180,406	350,000	0
301.8.743.6761	998,250	11	0	0
301.8.744.6761	177,064	54,936	0	0
301.8.750.6761	1,713	294,492	0	0
301.8.769.6761	0	0	0	600,000
301.8.771.6761	0	0	250,000	250,000
301.8.772.6761	0	0	0	0
301.8.773.6761	3,117	0	0	0
301.8.774.6761	0	159,037	2,182,000	1,500,000
301.8.775.6411	0	0	0	0
301.8.775.6761	71,141	21,190	0	0
301.8.778.6761	395,988	4,714	0	0
301.8.779.6761	1,366,947	366,145	0	0
301.8.779.6762	53,000	0	0	0
301.8.780.6761	39,836	0	0	0
301.8.781.6761	1,476,046	4,961	0	0
301.8.782.6761	493,080	20,478	0	0
301.8.785.6761	0	760,678	850,000	0
301.8.785.6761	0	0	1,300,000	400,000

## CAPITAL PROJECTS FUND

	<u>ACTUAL</u> <u>10-11</u>	<u>ACTUAL</u> <u>11-12</u>	<u>BUDGET</u> <u>12-13</u>	<u>APPROVED</u> <u>13-14</u>
301.8.788.6761 12th St Curb / HMA Overlay (8th to 10th)	65,273	56,431	0	0
301.8.788.6762 13th St Curb / HMA Overlay (8th to 10th)	0	0	0	160,000
301.8.789.6763 Boyson Rd / 10th St Traffic Study	0	0	0	60,000
301.8.790.6761 Clark Ave Reconstruction	399,724	0	0	0
301.8.791.6761 Armar Drive Extension	0	0	250,000	250,000
301.8.792.6761 Overpass Removal	0	0	200,000	0
301.8.793.6761 Tower Terrace Road Alignment Study P - I	74,796	0	0	0
301.8.793.6762 Tower Terrace Rd / 10th Street Inter	73,263	744,270	0	0
301.8.793.6763 Tower Terrace Rd P - II (3rd to 10th)	0	889,545	0	0
301.8.793.6765 Tower Terrace Rd P - IV (Lennon to 35th)	0	0	0	1,000,000
301.8.793.6766 Tower Terrace Rd P - V (10th to Winslow)	0	0	0	1,000,000
301.8.794.6761 Central Corridor Transportation Study	87,832	763,716	0	0
301.8.794.6761 Central Corridor Project	0	0	4,300,000	1,000,000
301.8.795.6761 RISE Project-Marion Enterprise Ctr	0	134,794	0	0
301.8.795.6762 MEDCO Holding Co.	0	325,567	0	0
301.8.796.6761 Tower Terrace Rd P - III (Alburnett to 3rd)	28,318	728,161	775,000	0
301.8.797.6761 31st St Extension - Phase I	360,966	1,254	0	0
301.8.797.6762 31st St Extension - Phase II	<u>0</u>	<u>0</u>	<u>110,000</u>	<u>0</u>
Sub-Total Streets	7,110,407	6,425,182	11,813,000	6,820,000
<b><u>Storm Sewers/Drainage</u></b>				
301.8.744.6765 Bus. 151/Squaw Creek Culvert	0	0	0	0
301.8.749.6765 Dry Creek Regl Basin	0	0	0	0
301.8.756.6765 29th Ave/Squaw Creek Culvert	165,000	0	0	0
301.8.757.6765 REC Detention Basin	0	0	48,500	0
301.8.785.6764 11th Street P - III Storm Sewers	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,000,000</u>
Sub-Total Storm Sewers/Drainage	165,000	0	48,500	1,000,000
<b><u>Sanitary Sewers</u></b>				
301.8.751.6767 Brookside Dr Sewer	0	0	0	0
301.8.752.6767 Marion Share-Trunk Sewer	0	92,106	1,845,000	2,000,000
301.8.753.6767 Highway 13 San Sewer Reconstr.	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Sub-Total Sanitary Sewers	0	92,106	1,845,000	2,000,000
<b><u>Sidewalks</u></b>				
301.8.760.6763 Northland Ave Reconstruction	0	0	0	0
301.8.761.6763 Misc Sidewalk Construction	31,772	34,643	75,000	87,500
301.8.763.6762 Sidewalk Ramps	0	102,313	60,000	87,500
301.8.765.6761 CBD Streetscape (LOST)	0	0	0	50,000
301.8.767.6762 Misc Sidewalk Construction 01/02	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Sub-Total Sidewalks	31,772	136,956	135,000	225,000

## CAPITAL PROJECTS FUND

	<u>ACTUAL</u> <u>10-11</u>	<u>ACTUAL</u> <u>11-12</u>	<u>BUDGET APPROVED</u> <u>12-13</u>	<u>13-14</u>
<b><u>Public Facilities</u></b>				
301.8.737.6411 City Hall - Consulting/Prof Fees	0	0	100,000	0
301.8.737.6599 City Hall - Misc Commodities	415	0	0	0
301.8.737.6750 City Hall - Buildings	0	17,152	25,000	50,000
301.8.737.6751 City Hall - Legal	0	0	0	0
301.8.737.6755 City Hall - Furnishings	2,248	0	0	0
301.8.737.6756 City Hall - Computer Upgrades	105,982	12,498	0	0
301.8.737.6761 Fiberoptic Project	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Sub-Total Public Facilities	108,645	29,650	125,000	50,000
<b><u>General Administration</u></b>				
301.8.746.6898 Economic Development	250,000	0	0	0
301.8.746.6899 Imagine8	41,884	89,380	0	0
301.8.747.6898 Bond expenses	<u>9,150</u>	<u>74,005</u>	<u>40,000</u>	<u>75,000</u>
Sub-Total General Administration	301,034	163,385	40,000	75,000
Sub-Total Capital Projects				
<b><u>LIBRARY CONSTRUCTION</u></b>				
301.8.799.6999 Consulting/Prof Fees	0	0	0	0
301.8.799.6999 Misc Improvements	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Sub-Total Library Construction	0	0	0	0
Total Misc Proj Expenditures	11,119,135	10,410,795	29,706,500	25,574,565
301.8.240.6796 Misc Proj Transfers Out	350,000	100,000	0	71,951
Total Misc Proj Exp & Trans Out	11,469,135	10,510,795	29,706,500	25,646,516

## PARK DEVELOPMENT FUND

### **SUMMARY**

The park development fund is a special account the city uses to match grant programs for parks, and to acquire parkland as opportunities present themselves. The preferred balance in this account is \$150,000.

### **Positions:**

NONE.

## PARK DEVELOPMENT FUND

	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>APPROVED</b>
	<b><u>10-11</u></b>	<b><u>11-12</u></b>	<b><u>12-13</u></b>	<b><u>13-14</u></b>
Beginning Balance	148,567	149,022	168,051	158,851
Revenue	25,374	840	800	1,040
Transfers In	35,000	35,000	0	0
<b>Total Available</b>	<b>208,941</b>	<b>184,862</b>	<b>168,851</b>	<b>159,891</b>
Expenditures	59,919	16,811	10,000	10,000
Transfers Out	0	0	0	0
Ending Balance	149,022	168,051	158,851	149,891
 <b><u>REVENUES</u></b>				
310.430.2.4720 Insurance Reimbursement	24,710	0	0	0
310.430.4.4300 Interest	664	840	800	1,040
310.430.4.4781 Misc. Revenues	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Revenue	25,374	840	800	1,040
 <b><u>TRANSFERS IN</u></b>				
310.430.4.4830 From: General Fund	35,000	35,000	0	0
310.430.4.4830 From: Tax Stabilization Fun	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Transfers In	35,000	35,000	0	0
 <b><u>EXPENDITURES</u></b>				
310.8.430.6411 Professional Fees	0	926	0	0
310.8.430.6458 Local Match for Grants	0	0	10,000	10,000
310.8.430.6729 Misc. Improvements	59,919	0	0	0
310.8.430.6730 Misc. Improvements-Lowe	<u>0</u>	<u>15,885</u>	<u>0</u>	<u>0</u>
Total Expenditures	59,919	16,811	10,000	10,000

## MAINTENANCE BOND AND SUBDIVISION ESCROW FUNDS

### **SUMMARIES**

The maintenance bond fund is a self-insurance fund the city has to make repairs to infrastructure items that fail before the warrant (bond) period is up. Normally, a contractor will pay an insurance company for a maintenance bond that the city can exercise to correct defects during the warranty period. In reality, however, maintenance bonds are notoriously hard to collect on, as insurers contest the claims regularly. Rather than go through that process, Marion started an internal self-insurance fund. Developers now pay a bond fee to Marion (typically lower than the cost of a bond premium) and the city has a fund through which to immediately make repairs without going through the insurance claim process.

Subdivision escrow is an option for a builder who is responsible for the cost of improvements, but where the city may have deferred the improvements. Rather than wait around for the city to complete the project and have it charged back, a developer may pay their calculated share into this escrow account and is then relieved of further cost share responsibility. The city then has the money on hand to use when the improvements are completed.

### **Positions:**

NONE.



## MAINTENANCE BOND FUND

	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>APPROVED</b>
	<b><u>10-11</u></b>	<b><u>11-12</u></b>	<b><u>12-13</u></b>	<b><u>13-14</u></b>
Beginning Balance	255,345	272,829	285,243	300,243
Revenue	17,484	12,414	15,000	15,000
Transfers In	0	0	0	0
<b>Total Available</b>	<b>272,829</b>	<b>285,243</b>	<b>300,243</b>	<b>315,243</b>
Expenditures	0	0	0	0
Transfers Out	0	0	0	0
Ending Balance	272,829	285,243	300,243	315,243
320.740.1.4500 Maintenance Bond Fees	16,339	10,822	10,000	10,000
320.740.4.4300 Interest Earned	<u>1,145</u>	<u>1,592</u>	<u>5,000</u>	5,000
Total Revenues	17,484	12,414	15,000	15,000
320.740.4.4830 Transfers In:				
General Fund	0	0	0	0
Capital Projects Fund	0	0	0	0
Road Use Fund	0	0	0	0
Sewer Rental Fund	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	0	0	0	0
<b>TOTAL REVENUES &amp; TRANSFERS IN</b>	<b>17,484</b>	<b>12,414</b>	<b>15,000</b>	<b>15,000</b>
320.8.740.6399 Expenditures	0	0	0	0

## SUBDIVISION ESCROW FUND

	<b>ACTUAL</b> <b><u>10-11</u></b>	<b>ACTUAL</b> <b><u>11-12</u></b>	<b>BUDGET</b> <b><u>12-13</u></b>	<b>APPROVED</b> <b><u>13-14</u></b>	
Beginning Balance	9,963	10,429	10,993	10,993	
Revenue	466	564	0	0	
Transfers In	0	0	0	0	
Total Available	10,429	10,993	10,993	10,993	
Expenditures	0	0	0	0	
Transfers Out	0	0	0	0	
Ending Balance	10,429	10,993	10,993	10,993	
 REVENUES					
325.740.1.4500	Subdivision Development Escrow	466	564	0	0
325.740.4.4300	Interest Earned	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Sub-Total	466	564	0	0
325.740.4.4830	Transfers In	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Sub-Total	0	0	0	0
TOTAL SUBDIVISION DEV ESCROW		466	564	0	0
 EXPENDITURES					
325.8.740.6399	Payments	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL SUBDIVISION DEV ESCROW EXPENDITURES		0	0	0	0

## CEMETERY PERPETUAL CARE AND MEMORIAL FUNDS

### **SUMMARIES**

Most cities have a perpetual care fund designed to help with the cost of maintaining cemeteries. In Marion's case, a portion of the sale proceeds from each grave site go into the perpetual care fund to build up the balance. Interest collected is used through the general fund to help with cemetery care expenses. The fund only generates enough interest to pay a fraction of the cost of care and maintenance, however. Principal from the fund is not used.

The cemetery memorial fund is a small pass-through account used to pay for cemetery projects or improvements as requested by a specific donation. If someone wanted to purchase a memorial bench, for example, that could be done through the cemetery memorial fund.

### **Positions:**

NONE.

## CEMETERY PERPETUAL CARE FUND

	<b>ACTUAL</b> <b><u>10-11</u></b>	<b>ACTUAL</b> <b><u>11-12</u></b>	<b>BUDGET</b> <b><u>12-13</u></b>	<b>APPROVED</b> <b><u>13-14</u></b>
Beginning Balance	143,285	146,390	149,605	152,390
Revenue	3,105	3,215	3,000	3,000
Transfers In	0			
Total Available	146,390	149,605	152,605	155,390
Expenditures	0	0	0	0
Transfers Out	0	0	0	0
Ending Balance	146,390	149,605	152,390	155,390
 510.450.2.4705 Perpetual Care	 3,105	 3,215	 3,000	 3,000
 510.4.450.6729 Misc Improvements	 0	 0	 0	 0

### CEMETERY MEMORIAL FUND

	<b>ACTUAL</b> <b><u>10-11</u></b>	<b>ACTUAL</b> <b><u>11-12</u></b>	<b>BUDGET</b> <b><u>12-13</u></b>	<b>APPROVED</b> <b><u>13-14</u></b>
Beginning Balance	1,362	1,367	1,370	1,370
Revenue	5	3	0	0
Transfers In	0	0	0	0
Total Available	1,367	1,370	1,370	1,370
Expenditures	0	0	0	0
Transfers Out	0	0	0	0
Ending Balance	1,367	1,370	1,370	1,370
520.450.2.4705 Private Contributions	5	3	0	0
Interest Earned	5	0	0	0
520.4.450.6411 Consulting/Prof Fees	0	0	0	0

## SANITARY SEWER

### SUMMARY

The Sewer Division currently has one supervisor and four operators that carry out the daily maintenance functions of the division. The division is charged with cleaning and maintaining the storm and sanitary sewer infrastructure, waterways and floodplain maintenance, and activities related to storm water management.



Wastewater treatment costs have increased dramatically over the past year. A rate increase will be necessary to prevent the fund from falling into the red. Previously scheduled rate changes have been able to be avoided thanks to the use of local option sales tax funds for the trunk sewer project; however, the cost of treatment is now pressing the need for a significant increase.

The current budget eliminates the transfer of funds to the general fund for operating support.

### Positions:

	FY 12-13 Actual	FY13-14 Requested	FY13-14 Recommended
City Manager's Office		.65	.65
Finance Department		.47	.47
Engineering		1.45	1.45
Public Services Director	.25	.25	.25
Operations Manager	.25	.25	.25
Supervisor	1	1	1
Part-Time	.45	.83	.83
Mechanic		.35	.35
Equipment Operator	4	4	4
Administrative Assistant	.45	.25	.25
<b>TOTAL FTE</b>	<b>6.40</b>	<b>9.41</b>	<b>9.41</b>

**FY12-13 Accomplishments:**

- Initiated Sanitary Sewer Flow Metering Project.
- Completed waterway improvements and bank stabilization programs at identified waterway locations.
- Expanded Inflow and Infiltration inspection program.
- Completed annual work program on time and within budget.
- Initiated review of current service delivery models of wastewater treatment.

**FY13-14 Goals & Initiatives:**

- Develop and implement expanded drain tile and sump pump mitigation program.
- Complete work schedule on time and within budget.
- Complete sanitary sewer flow monitoring project.
- Continue waterway and bank stabilization program.
- Develop and recommend alternative and/or pretreatment service delivery models.

## SANITARY SEWER

	<u>ACTUAL</u> <u>10-11</u>	<u>ACTUAL</u> <u>11-12</u>	<u>BUDGET</u> <u>12-13</u>	<u>APPROVED</u> <u>13-14</u>
Beginning Balance	1,515,022	1,237,170	793,070	371,932
Revenue	2,676,900	2,755,529	3,353,296	3,558,601
Transfers In	0	54,200	54,200	54,200
Total Available	4,191,921	4,046,899	4,200,566	3,984,733
Expenditures	2,502,380	2,908,832	3,606,774	3,533,337
Transfers Out	452,371	344,997	221,859	31,314
Ending Balance	1,237,170	793,070	371,932	420,082

### SANITARY SEWER FUND REVENUES

610.815.1.4500 Collections	2,655,046	2,694,262	3,302,171	3,519,501
610.815.1.4540 Hook-Up Fees	14,865	56,367	34,000	32,000
610.815.1.4550 Misc Revenues	1,750	0	11,500	2,000
610.815.1.4600 Assessments	79	28	125	100
610.815.2.4400 FEMA Reimbursements	0	0		0
610.815.4.4300 Interest Earned	5,159	4,872	5,500	5,000
610.815.4.4830 Transfers In	<u>0</u>	<u>54,200</u>	<u>54,200</u>	<u>54,200</u>
<b>TOTAL REVENUES</b>	<b>2,676,900</b>	<b>2,809,729</b>	<b>3,407,496</b>	<b>3,612,801</b>

### SANITARY SEWER FUND EXPENDITURES

#### Personnel Services

610.9.815.6010 Regular Salaries	335,920	337,049	590,571	580,856
610.9.815.6020 Part-Time Pay	8,260	3,170	12,000	12,000
610.9.815.6040 Overtime Pay	4,856	3,203	5,000	5,000
610.9.815.6110 FICA	27,386	26,138	45,524	44,638
610.9.815.6130 IPERS	24,572	27,363	47,239	52,394
610.9.815.6150 Health Insurance	58,450	83,742	122,251	142,650
610.9.815.6151 Wellness Program	130	126	390	390
610.9.815.6152 Life Insurance	290	275	499	499
610.9.815.6153 Long Term Disability	1,345	1,360	1,971	2,006
610.9.815.6160 Workers Compensation	10,009	11,864	20,304	24,604
610.9.815.6170 Unemployment	0	0	1,918	1,918
610.9.815.6180 Allowances	<u>340</u>	<u>714</u>	<u>758</u>	<u>758</u>
Sub-Total	471,558	495,005	848,424	867,712



## SANITARY SEWER

	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>APPROVED</b>	
	<b><u>10-11</u></b>	<b><u>11-12</u></b>	<b><u>12-13</u></b>	<b><u>13-14</u></b>	
<b><u>Other Expenditures</u></b>					
610.9.815.6210	Dues/Memberships	109	238	200	250
610.9.815.6230	Training/Registration	0	0	800	500
610.9.815.6240	Travel/Conference Expense	0	100	300	500
610.9.815.6310	Bldg Repair/Maintenance	2,077	2,890	3,500	3,500
610.9.815.6331	Vehicle Maint Supplies	6,601	4,281	4,500	4,800
610.9.815.6332	Vehicle Repair/Maintenance	333	3,254	1,500	2,500
610.9.815.6350	Other Equip Repair/Maint	3,023	1,490	7,000	8,000
610.9.815.6370	Utilities	8,636	6,542	13,000	13,520
610.9.815.6373	Communications	724	949	1,000	1,000
610.9.815.6404	Interdeptal Service Charge	66,014	73,417	82,000	78,000
610.9.815.6408	General Insurance	7,898	7,691	13,000	13,455
610.9.815.6413	Payment to Agencies	1,619,029	2,192,064	2,400,000	2,400,000
610.9.815.6414	Printing/Binding	0	0	250	250
610.9.815.6415	Rental of Equipment	0	0	5,500	3,000
610.9.815.6422	Laundry/Uniforms	1,235	1,509	2,600	2,700
610.9.815.6430	Misc Contractual	5,749	5,881	5,500	5,500
610.9.815.6504	Minor Equipment	2,641	257	2,500	2,500
610.9.815.6505	Other Equip Maint Supplies	4605	4305	5,000	5,000
610.9.815.6506	Office Supplies	442	353	600	500
610.9.815.6507	Misc Operating Supplies	725	1,027	6,000	6,500
610.9.815.6508	Postage/Shipping	19	91	250	250
610.9.815.6511	Bldg & Grounds Supplies	555	259	750	750
610.9.815.6513	Vehicle Operating Supplies	16,879	21,076	16,500	17,000
610.9.815.6514	Medical Supplies	54	0	100	150
610.9.815.6522	Concrete	18,896	14,475	30,000	25,000
610.9.815.6529	Sewer Maintenance Supplies	7,260	6,915	6,000	6,000
610.9.815.6530	Manhole Castings/Seals	212	2,068	9,000	8,000
610.9.815.6531	Pipes/Manholes	3,236	533	4,000	4,000
610.9.815.6532	Chimney Seals/MH Castings	4,548	4,166	6,500	6,500
610.9.815.6599	Misc Commodities	<u>1,218</u>	<u>1,826</u>	<u>2,500</u>	<u>2,500</u>
	Sub-Total	1,782,718	2,357,655	2,630,350	2,622,125

## SANITARY SEWER

		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>APPROVED</b>
		<b><u>10-11</u></b>	<b><u>11-12</u></b>	<b><u>12-13</u></b>	<b><u>13-14</u></b>
<b><u>Capital Outlay</u></b>					
610.9.815.6723	Heavy Motor Equipment	217,683	43,354	100,000	25,000
610.9.815.6725	Office Equipment	0	0	2,000	2,000
610.9.815.6726	Computer Equipment	2,676	0	7,500	3,000
610.9.815.6727	Other Equipment	26,600	5,319	11,000	7,500
610.9.815.6728	Shop Equipment	903	7,500	7,500	6,000
610.9.815.6750	Buildings	243	0	0	0
610.9.815.6752	Property Acquisition	0	0	0	0
	35th Ave/I.C. Rd Lateral				
610.9.815.6766	Sewer	0	0	0	0
	Indian Creek Trunk Sewer	0	0		0
610.9.815.6768	Extension			0	
610.9.815.6769	Brookside Drive San Sewer	0	0	0	0
610.9.815.6770	Orrian Dr San Drain Tile	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Sub-Total	248,105	56,173	128,000	43,500
<b>TOTAL EXPENDITURES</b>		<b>2,502,380</b>	<b>2,908,832</b>	<b>3,606,774</b>	<b>3,533,337</b>
<b><u>Transfers Out:</u></b>					
610.9.815.6911	To Employee Benefits Fund	11,340	11,353	10,000	10,000
610.9.815.6912	To Debt Service	17,872	22,224	17,872	21,314
610.9.815.6913	To General Fund	<u>423,159</u>	<u>311,420</u>	<u>193,987</u>	<u>0</u>
	Sub-Total	452,371	344,997	221,859	31,314
<b>TOTAL EXPENDITURES &amp; TRANSFERS OUT</b>		<b>2,954,751</b>	<b>3,253,829</b>	<b>3,828,633</b>	<b>3,564,651</b>

## SANITARY SEWER REPLACEMENT FUND

### **SUMMARY**

This fund provides for the capital needs for the city's sanitary sewer system including contractual sanitary sewer repairs (both emergency and planned) and city share of sewer extension and/or oversizing projects.

FY 13-14 allocations include amounts for large projects in the central corridor and south 11<sup>th</sup> street, along with normal maintenance and upgrade activities.

The budget also reflects the second of two loans to the Capital Projects fund. These funds would be used to rebuild infrastructure (sidewalks, curbs, etc.) in low to moderate income census tracts, and repaid from the Winslow Road TIF district.

### **Positions:**

NONE.

## SEWER REPLACEMENT FUND

	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>APPROVED</b>
	<b><u>10-11</u></b>	<b><u>11-12</u></b>	<b><u>12-13</u></b>	<b><u>13-14</u></b>
Beginning Balance	3,623,803	4,013,961	4,367,734	4,237,734
Revenue	412,926	417,299	425,000	415,000
Transfers In	0	0	0	0
Total Available	4,036,729	4,431,260	4,792,734	4,652,734
Expenditures	22,768	63,526	380,000	1,140,000
Transfers Out	0	0	175,000	175,000
Ending Balance	4,013,961	4,367,734	4,237,734	3,337,734
 <b>REVENUES</b>				
615.820.1.4500 Sewer Repair Fee	372,342	365,982	380,000	370,000
615.820.4.4300 Interest Earned	<u>40,584</u>	<u>51,317</u>	<u>45,000</u>	<u>45,000</u>
Total Revenues	412,926	417,299	425,000	415,000
Transfers In	0	0	0	0
TOTAL REVENUES & TRANSFERS IN	412,926	417,299	425,000	415,000
 <b>EXPENDITURES</b>				
<b><u>Capital Outlay</u></b>				
615.9.820.6374 Sanitary Sewer Repair	22,768	63,526	340,000	900,000
615.9.820.6411 Consulting/Professional Fees				200,000
615.9.820.6765 Sewer Extension/Oversizing	<u>0</u>	<u>0</u>	<u>40,000</u>	<u>40,000</u>
Subtotal	22,768	63,526	380,000	1,140,000
<b><u>Transfers Out</u></b>				
615.9.820.6910 Capital Projects			<u>175,000</u>	<u>175,000</u>
<b>TOTAL EXPENDITURES</b>	<b>22,768</b>	<b>63,526</b>	<b>555,000</b>	<b>1,315,000</b>

## Communications and Utility Fund

### **SUMMARY**

This fund was established by the council as an account for revenues and expenses associated with the city-owned fiberoptic network. It may also be used for predevelopment and research expenses related to other city utility projects. Sources of revenue include grant reimbursements, interest, and system-generated funds, either from sale of assets or usage contracts.

Expenses are generally expected to be contractual in nature.

### **Positions:**

NONE.

## CITY COMMUNICATION & UTILITY FUND

		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>APPROVED</b>
		<u>10-11</u>	<u>11-12</u>	<u>12-13</u>	<u>13-14</u>
	Beginning Balance	0	0	78,000	78,000
	Revenue	0	98,170	0	250,000
	Transfers In	0	0	0	0
	<b>Total Available</b>	<b>0</b>	<b>98,170</b>	<b>78,000</b>	<b>328,000</b>
	Expenditures	0	20,170	0	100,000
	Transfers Out	0	0	0	0
	<b>Ending Balance</b>	<b>0</b>	<b>78,000</b>	<b>78,000</b>	<b>228,000</b>
630.825.3.4442	Federal FEMA	0	86,507	0	0
630.825.3.4443	State FEMA	0	11,534	0	0
630.825.4.4230	System Contributions	0	0	0	250,000
630.825.4.4300	Interest Earned	0	129	0	0
630.825.4.4781	Misc. Revenue	0	0	0	0
	Transfers In	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	<b>Total Revenues</b>	<b>0</b>	<b>98,170</b>	<b>0</b>	<b>250,000</b>
630.9.825.6411	Consulting/Profl Fees	0	20,170	0	100,000
630.9.825.6430	Misc. Contracts	0	0	0	0
630.9.825.6499	Misc. Commodities	0	0	0	0
	Transfers Out	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	<b>Total Expenditures</b>	<b>0</b>	<b>20,170</b>	<b>0</b>	<b>100,000</b>

## SOLID WASTE

### SUMMARY

Revenues and expenses related to residential collection and disposal of solid and yard waste, recycling (including operation of the recycling drop-off facility), special collections and yard waste composting are reflected in this fund.



Public Service projects a new route will be needed to cope with new growth. A truck from the current fleet will not be traded off when the next truck is purchased, which will expand the fleet as economically as possible.

Tonnage fees were last increased in January 2013, and are projected to remain stable through this budget. This fund is the only enterprise fund left that is proposed to do an operating transfer to the general fund. It is hoped that this will be able to be eliminated in the 14-15 budget.

### **Positions:**

	<b>FY 12-13 Actual</b>	<b>FY13-14 Requested</b>	<b>FY13-14 Recommended</b>
City Manager's Office		.65	.65
Finance Department		.47	.47
Public Services Director	.25	.25	.25
Operations Manager	.25	.25	.25
Supervisor	1	1	1
Mechanic	.50	.50	.50
Equipment Operator	7	7	7
Administrative Assistant	.43	.43	.43
Part-Time	1.10	1.10	1.10
<b>TOTAL FTE</b>	<b>10.53</b>	<b>11.56</b>	<b>11.56</b>

#### **FY12-13 Accomplishments:**

- Development of alternative methods for solid waste management and disposal.
- Expansion of yard waste processing operations and marketing of processed materials.
- Execution of land acquisition to allow expansion of facilities.
- Assist in the review and application of alternative fuels program

#### **FY13-14 Goals & Initiatives:**

- Develop implement revised model for solid waste management.
- Develop and implement certification programs for processed yard waste.
- Review and revise refuse collection routes and planning mechanisms.
- Develop programs to expand current recycling programs for the city.
- Implementation of alternative fuels demonstration with solid waste fleet.
- Initiate facility and master plan for Public Service Industrial Park.

## SOLID WASTE

	<b>ACTUAL</b> <b><u>10-11</u></b>	<b>ACTUAL</b> <b><u>11-12</u></b>	<b>BUDGET</b> <b><u>12-13</u></b>	<b>APPROVED</b> <b><u>13-14</u></b>
Beginning Balance	1,387,556	1,307,036	1,010,676	912,273
Revenue	1,284,052	1,301,533	1,585,180	1,651,808
Transfers In	0	0	0	0
<b>Total Available</b>	<b>2,671,608</b>	<b>2,608,569</b>	<b>2,595,856</b>	<b>2,564,081</b>
Expenditures	1,284,266	1,282,017	1,555,207	1,578,695
Transfers Out	80,305	315,877	128,376	169,001
<b>Ending Balance</b>	<b>1,307,037</b>	<b>1,010,676</b>	<b>912,273</b>	<b>816,385</b>

### **SOLID WASTE FUND REVENUES**

670.840.1.4500	Collections	1,134,551	1,150,919	1,398,780	1,470,708
670.840.1.4502	Special Collections	21,249	17,099	26,000	21,000
670.840.1.4600	Assessments	117	34	200	100
670.840.1.4750	Recycled Material Revenue	7,153	720	2,000	2,000
670.840.1.4751	Recyc. Container Sales	4,622	9,863	1,200	4,000
670.840.1.4752	Garbage Tags	90,054	97,069	130,000	130,000
670.840.2.4400	FEMA Reimbursements	0	0	0	0
670.840.2.4440	DNR Grant	0	0	0	0
670.840.4.4300	Interest Earned	26,306	25,829	27,000	24,000
	Transfers In-TIF Fund (ESCO)			<u>0</u>	<u>0</u>
	<b>Total Revenues</b>	<b>1,284,052</b>	<b>1,301,533</b>	<b>1,585,180</b>	<b>1,651,808</b>

### **SOLID WASTE FUND EXPENDITURES**

#### **Personnel Services**

670.9.840.6010	Regular Salaries	499,710	440,367	595,518	574,483
670.9.840.6020	Part Time Pay	23,667	23,738	40,000	6,500
670.9.840.6040	Overtime Pay	15,479	13,766	14,000	18,000
670.9.840.6110	FICA	40,864	38,238	49,195	45,272
670.9.840.6130	IPERS	37,599	38,251	54,043	53,347
670.9.840.6150	Health Insurance	109,670	129,891	164,207	143,740
670.9.840.6151	Wellness Program	271	202	462	462
670.9.840.6152	Life Insurance	358	361	376	376
670.9.840.6153	Long Term Disability	1,977	1,628	2,062	2,062
670.9.840.6160	Workers Comp	27,444	32,282	47,817	55,697
670.9.840.6170	Unemployment	0	0	2,831	2,831
670.9.840.6180	Allowances	<u>812</u>	<u>1,031</u>	<u>1,125</u>	<u>2,475</u>
	<b>Sub-Total</b>	<b>757,850</b>	<b>719,755</b>	<b>971,637</b>	<b>905,245</b>



## SOLID WASTE

	ACTUAL <u>10-11</u>	ACTUAL <u>11-12</u>	BUDGET <u>12-13</u>	APPROVED <u>13-14</u>
<b><u>Other Expenditures</u></b>				
670.9.840.6210	290	720	350	350
670.9.840.6230	0	0	800	800
670.9.840.6240	0	0	1,200	1,200
670.9.840.6310	4,237	2,890	3,000	3,000
670.9.840.6331	14,374	23,613	26,000	32,000
670.9.840.6332	6,706	10,813	13,000	16,000
670.9.840.6350	886	7,298	12,000	15,000
670.9.840.6370	10,818	8,195	18,500	20,000
670.9.840.6373	996	1,001	2,000	2,000
670.9.840.6404	22,005	24,472	26,500	26,500
670.9.840.6408	15,426	16,746	25,000	27,000
670.9.840.6411	0	28,692	2,000	4,000
670.9.840.6413	240,326	244,279	265,000	270,000
670.9.840.6414	2,750	5,487	6,000	6,000
670.9.840.6422	1,940	2,701	2,500	2,500
670.9.840.6430	98,613	3,042	4,000	4,000
670.9.840.6504	462	62	0	0
670.9.840.6505	2,262	3,096	4,000	4,000
670.9.840.6506	1,203	367	900	900
670.9.840.6507	211	462	1,800	1,800
670.9.840.6508	19	6	20	0
670.9.840.6511	457	513	600	600
670.9.840.6513	81,212	102,055	138,000	135,000
670.9.840.6514	54	0	400	500
670.9.840.6535	214	28,688	15,000	16,500
670.9.840.6599	<u>984</u>	<u>(7,467)</u>	<u>3,000</u>	<u>3,000</u>
Sub-Total	506,443	507,732	571,570	592,650
<b><u>Capital Outlay</u></b>				
670.9.840.6723	0	0	0	0
670.9.840.6725	0	0	1,000	800
670.9.840.6726	819	0	6,000	2,000
670.9.840.6727	13,680	5,450	5,000	20,000
670.9.840.6728	1,750	7,500	0	8,000
670.9.840.6750	3,723	41,580	0	50,000
670.9.840.6752	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Sub-Total	19,972	54,530	12,000	80,800
<b>TOTAL EXPENDITURES</b>	<b>1,284,266</b>	<b>1,282,017</b>	<b>1,555,207</b>	<b>1,578,695</b>

## SOLID WASTE

		ACTUAL <u>10-11</u>	ACTUAL <u>11-12</u>	BUDGET <u>12-13</u>	APPROVED <u>13-14</u>
<b>Transfers Out:</b>					
670.9.840.6911	To Employee Benefits Fund	20,305	20,085	32,500	32,500
670.9.840.6912	To Debt Service	0	0	0	0
	To TIF Fund (ESCO)		200,000	0	0
670.9.840.6913	To General Fund	<u>60,000</u>	<u>95,792</u>	<u>95,876</u>	<u>136,501</u>
	Sub-Total	80,305	315,877	128,376	169,001
 <b>TOTAL EXPENDITURES &amp; TRANSFERS OUT</b>		 <b>1,364,571</b>	 <b>1,597,894</b>	 <b>1,683,583</b>	 <b>1,747,696</b>

## SOLID WASTE REPLACEMENT

### **SUMMARY**

This fund provides for vehicle and equipment replacement for the city's solid waste programs.

### **Positions:**

NONE.

## SOLID WASTE REPLACEMENT

	ACTUAL <u>10-11</u>	ACTUAL <u>11-12</u>	BUDGET <u>12-13</u>	APPROVED <u>13-14</u>
Beginning Balance	602,511	532,647	759,295	702,795
Revenue	224,744	228,547	202,500	212,500
Transfers In	0	0	0	0
Total Available	827,255	761,194	961,795	915,295
Expenditures	294,608	1,899	259,000	241,000
Transfers Out	0	0	0	0
Ending Balance	532,647	759,295	702,795	674,295
<b>REVENUES</b>				
675.845.1.4500 Collections	200,306	203,102	190,000	200,000
675.845.4.4300 Interest Earned	<u>24,438</u>	<u>25,445</u>	<u>12,500</u>	<u>12,500</u>
Total Revenues	224,744	228,547	202,500	212,500
<b>EXPENDITURES</b>				
<b><u>Capital Outlay</u></b>				
675.9.845.6723 Heavy Motor Equipment	294,608	0	256,000	241,000
675.9.845.6726 Computer Equipment	0	0	0	0
675.9.845.6727 Other Equipment	0	0	0	0
675.9.845.6728 Shop Equipment	<u>0</u>	<u>1,899</u>	<u>3,000</u>	<u>0</u>
TOTAL EXPENDITURES	294,608	1,899	259,000	241,000

## URBAN FOREST UTILITY

### **SUMMARY**

The urban forest utility is a new account created to cover the expenses the city incurs in maintaining city-owned trees and forested areas. Prior to the creation of the utility, these expenses had been taken out of the general fund and road use tax fund, where they were competing with higher priority projects.

Expenses include tree trimming and removal, tree acquisition, professional services as needed, and establishment of a reserve fund for mass removal of ash trees should the emerald ash borer make its way further into Iowa. Replacement of trees removed as part of capital projects will be an eligible expense, as will purchase of trees for new street extension and signature streets in the city.

Departments using these funds include engineering, public service, and parks.

This will be the second full year for the utility.

### **Positions:**

NONE.

## URBAN FOREST UTILITY

	<b>ACTUAL</b> <b><u>11-12</u></b>	<b>BUDGET</b> <b><u>12-13</u></b>	<b>APPROVED</b> <b><u>13-14</u></b>
Beginning Balance	0	(8,758)	52,191
Revenue	120,153	265,449	268,090
Transfers In			
Total Available	120,153	256,691	320,281
Expenditures	53,911	129,500	125,360
Transfers Out	75,000	75,000	75,000
Ending Balance	(8,758)	52,191	119,921

### **URBAN FOREST FUND REVENUES**

720.850.1.4500	Collections	119,989	264,449	267,840
720.850.1.4502	Special Collections	0	0	0
720.850.1.4600	Assessments	0	0	0
720.850.4.4300	Interest Earned	<u>164</u>	<u>1,000</u>	<u>250</u>
	Total Revenues	120,153	265,449	268,090

### **URBAN FOREST FUND EXPENDITURES**

#### **Other Expenditures**

720.9.850.6210	Dues/Mmbrships/Subscrips	0	0	0
720.9.850.6230	Training/Registrationn	0	0	0
720.9.850.6240	Travel/Conference Expense	0	0	0
720.9.850.6310	Bldg Repair & Maintenance	0	0	0
720.9.850.6331	Vehicle Maint Supplies	0	0	0
720.9.850.6332	Vehicle Repair/Maintenance	0	0	0
720.9.850.6350	Other Equip Repair/Maint	0	0	0
720.9.850.6370	Utilities	0	0	0
720.9.850.6373	Communications	0	0	0
720.9.850.6404	Interdeptal Service Charge	0	0	0
720.9.850.6408	General Insurance	0	0	0
720.9.850.6411	Consulting/Professional Fees	0	0	0
720.9.850.6413	Payment to Agencies	0	0	0
720.9.850.6413	Payment to Agencies	0	0	0
720.9.850.6414	Printing/Binding	0	0	0
720.9.850.6422	Laundry/Uniforms	0	0	0
720.9.850.6430	Misc Contractual	53,551	100,000	100,000
720.9.850.6505	Other Equip Maint Supplies	0	3,500	0
720.9.850.6506	Office Supplies	0	0	0

## URBAN FOREST UTILITY

		<b>ACTUAL</b>	<b>BUDGET</b>	<b>APPROVED</b>
		<b><u>11-12</u></b>	<b><u>12-13</u></b>	<b><u>13-14</u></b>
720.9.850.6507	Operating Supplies	0	0	0
720.9.850.6508	Postage/Shipping	0	0	0
720.9.850.6511	Bldg/Grounds Supplies	0	0	0
720.9.850.6513	Vehicle Operating Supplies	0	1,000	60
720.9.850.6514	Medical Supplies	0	0	0
720.9.850.6535	Recycling Supplies	0	0	0
720.9.850.6599	Misc Commodities	<u>60</u>	<u>0</u>	<u>300</u>
	Sub-Total	53,611	104,500	100,360
<b><u>Capital Outlay</u></b>				
720.9.850.6723	Trees	300	25,000	25,000
	Office Equipment	0	0	0
	Computer Equipment	0	0	0
	Other Equipment	0	0	0
	Shop Equipment	0	0	0
	Buildings	0	0	0
	Property Acquisition	<u>0</u>	<u>0</u>	<u>0</u>
	Sub-Total	300	25,000	25,000
<b>TOTAL EXPENDITURES</b>		<b>53,911</b>	<b>129,500</b>	<b>125,360</b>
<b>Transfers Out:</b>				
720.9.850.6911	To Road Use Fund	75,000	75,000	75,000
720.9.850.6912	To Debt Service	0	0	0
720.9.850.6913	To General Fund	<u>0</u>	<u>0</u>	<u>0</u>
	Sub-Total	75,000	75,000	75,000
<b>TOTAL EXPENDITURES &amp; TRANSFERS OI</b>		<b>128,911</b>	<b>204,500</b>	<b>200,360</b>

## STORMWATER MANAGEMENT

### SUMMARY

This fund accounts for all revenues from stormwater management service fees, subdivision drainage fees and interest earned. Allocations are used to fund stormwater management/drainage projects, any city share of neighborhood drain tile projects as well as the city share of storm sewer oversizing and detention/retention basis projects associated with new development.



The budget assumes that the higher base fees authorized in the new stormwater ordinance will start to be collected. The higher end of the rate structure will need to be re-evaluated as Cedar Rapids continues the adoption of their own fee structure.

The city is required to comply with the National Pollution and Discharge Elimination System (Phase II) Program requirements. The budget includes an allocation for consulting services to assist with program compliance.

### Positions:

			<b>FY13-14 Recommended</b>
City Manager's Office			.60
Finance Department			.38
Engineering			1.05
Public Services Director			.10
Operations Manager			.10
GIS Tech			.63
Part-Time			.73
Mechanic			.20
Equipment Operator			.80
Administrative Assistant			.38
<b>TOTAL FTE</b>			<b>5.33</b>



### **FY12-13 Accomplishments:**

- Established the Indian Creek Watershed Management Authority and obtained associated grants.
- Established an Equivalent Residential Unit (ERU) based Stormwater Utility.
- Completed the annual programs to install additional drain tile and storm sewers.
- Prepared and submitted 2012 City of Marion's Annual Report for Phase II Annual Report.
- Updated National Pollutant Discharge Elimination System (NPDES) *General Permit #2*

### **FY13-14 Goals & Initiatives:**

- Hire a Storm Water Management Coordinator.
- Continue to work with public to address sump pump and yard drainage issues.
- Facilitate latest storm water management techniques for all new development.
- Facilitate the second phase of the Indian Creek Watershed Management Authority and associated grants.
- Require Storm Water Pollution Prevention Plan to maintain Better Management Practices (BMPs) for all new development.
- Enforcement of the requirement to preserve the depth of topsoil disturbing activities when completed and final stabilization achieved for the permitted activity is equal to, or greater than, 4.0 inches, including soil contained in sod, on all areas of the site where the surface of the ground disturbed for the permitted construction activities is exposed and not covered by concrete, asphalt, gravel or other such material and where 4.0 inches or more of topsoil existed prior to the commencement of soil disturbing activities that are permitted under the current permit authorization for the site.

## STORMWATER MANAGEMENT

	<u>ACTUAL</u> <u>10-11</u>	<u>ACTUAL</u> <u>11-12</u>	<u>BUDGET</u> <u>12-13</u>	<u>APPROVED</u> <u>13-14</u>
Beginning Balance	1,865,413	2,025,559	1,547,899	976,641
Revenue	429,720	490,614	651,152	780,640
Transfers In	53,484	53,484	53,484	0
Total Available	2,348,617	2,569,657	2,252,535	1,757,281
Expenditures	129,997	585,321	744,963	1,006,478
Transfers Out	193,061	436,437	530,931	253,728
Ending Balance	2,025,559	1,547,899	976,641	497,075
740.865.1.4500 Collections	377,825	414,564	583,152	714,240
740.865.1.4501 Erosion Fees	900	900	0	900
740.865.1.4503 Erosion Fees - CC	0	100	0	0
740.865.1.4550 Drainage Fees (Subdivisions)	48,546	58,409	50,000	50,000
740.865.1.4400 FEMA Reimbursements	0	0	0	0
740.865.1.4401 Grants	0	6,272	0	7,500
740.865.1.4300 Interest Earned	<u>2,449</u>	<u>10,370</u>	<u>18,000</u>	<u>8,000</u>
Sub-Total Revenues	429,720	490,614	651,152	780,640
740.865.1.4830 Transfers In	53,484	53,484	53,484	0
<b>TOTAL REVENUES &amp; TRANSFERS IN</b>	<b>483,204</b>	<b>544,098</b>	<b>704,636</b>	<b>780,640</b>
 <b><u>Personnel Services</u></b>				
740.9.865.6010 Regular Salaries	0	0	345,679	358,849
740.9.865.6020 Part-Time Pay	0	0	0	3,609
740.9.865.6040 Overtime Pay	0	0	2,600	2,600
740.9.865.6110 FICA	0	0	25,954	27,135
740.9.865.6130 IPERS	0	0	19,811	26,974
740.9.865.6150 Health Insurance	0	22,347	50,901	58,006
740.9.865.6151 Wellness Program	0	0	180	202
740.9.865.6152 Life Insurance	0	0	286	297
740.9.865.6153 Long Term Disability	0	0	1,279	1,325
740.9.865.6160 Workers Compensation	0	0	7,462	6,485
740.9.865.6170 Unemployment	0	0	898	1,008
740.9.865.6180 Allowances	0	0	233	308
740.9.865.6190 Education Benefits	<u>0</u>	<u>0</u>	<u>180</u>	<u>180</u>
Sub-Total	0	22,347	455,463	486,978
 <b><u>Other Expenditures</u></b>				
740.9.865.6230 Training/Registration	0	0	1,000	1,000
740.9.865.6411 Cons/Professional Fees	4,257	4,555	15,000	15,000
740.9.865.6414 Printing/Binding	3,438	125	0	0
740.9.865.6415 Equipment Rental	0	0	8,500	8,500
740.9.865.6430 Misc Contractual	<u>9,617</u>	<u>12,082</u>	<u>20,000</u>	<u>20,000</u>
Sub-Total	17,312	16,762	44,500	44,500

## STORMWATER MANAGEMENT

	<u>ACTUAL</u> <u>10-11</u>	<u>ACTUAL</u> <u>11-12</u>	<u>BUDGET</u> <u>12-13</u>	<u>APPROVED</u> <u>13-14</u>
<b><u>Capital Outlay</u></b>				
740.9.865.6399	0	0	0	0
740.9.865.6414	0	0	0	0
740.9.865.6727	0	0	0	0
740.9.865.6764		7,275	50,000	0
740.9.865.6765	87,377	520,025	140,000	380,000
740.9.865.6766	25,308	0	50,000	75,000
740.9.865.6767	0	1,487	5,000	5,000
740.9.865.6801	<u>0</u>	<u>17,425</u>	<u>0</u>	<u>15,000</u>
Sub-Total	112,685	546,212	245,000	475,000
<b>TOTAL EXPENDITURES</b>	<b>129,997</b>	<b>585,321</b>	<b>744,963</b>	<b>1,006,478</b>
<b><u>Transfers Out</u></b>				
740.9.865.6912	72,688	70,930	165,930	163,728
740.9.865.6913	106,273	365,507	136,501	0
740.9.865.6913	<u>0</u>	<u>0</u>	<u>48,500</u>	<u>0</u>
Sub-Total	193,061	436,437	530,931	253,728
<b>TOTAL EXPENDITURES &amp; TRANSFERS OUT</b>	<b>323,058</b>	<b>1,021,758</b>	<b>1,275,894</b>	<b>1,260,206</b>

**\*Storm Sewer Projects**

Squaw Creek FEMA Map Update	0	0	0
Dry Creek Regl Basin Study	0	0	0
Squaw Creek Wetland Mitigation	7,810	0	0
Storm Sewer/Draintile Program	57,277	0	0
9th St/14th Ave Storm Sewer - III	0	0	0
9th St/14th Ave Storm Sewer - IV	0	0	0
Blairs Ferry Blvd Reconstruction	0	0	0
Lowe Park Pond	0	0	0
REC Detention Basin	0	0	0
11th Ave/13th St Storm Sewer	0	0	0
Cemetery Storm Sewer	0	0	0
City Hall Storm Sewer Repair	0	0	0
City Hall Bio-swale	0	0	0
Indian Creek Rd Culvert Reconst	22,213	0	0
Central Corridor Storm Sewer	0	0	0
Misc Repairs	<u>0</u>	<u>0</u>	<u>0</u>
SUB-TOTAL	87,300	0	0

**\*\* Subdiv Storm Sewer Oversizing**

Misc Subdiv oversizing	25,308	0	0
Sunderman Storm Sewer	0	0	0
Draintile - location to be determined	<u>0</u>	<u>0</u>	<u>0</u>
SUB-TOTAL	25,308	0	0

## HEALTH INSURANCE FUND

### **SUMMARIES**

The City of Marion self-insures for health insurance. All medical claims up to \$30,000 per covered individual are paid through this fund, after which a stop-loss insurance policy starts to pay their future claims. Administration is handled through a contract for service with Wellmark Blue Cross/Blue Shield of Iowa.

Wellmark estimates the city's expected claims each year, and provides the city with rates for both single and family policies. Premiums collected go into this account, and the city pays a weekly draw amount to Wellmark. If claims are higher than the draw, the company bills the city for the additional amount.

### **Positions:**

NONE.

## HEALTH INSURANCE

	<b>ACTUAL</b> <b><u>10-11</u></b>	<b>ACTUAL</b> <b><u>11-12</u></b>	<b>BUDGET</b> <b><u>12-13</u></b>	<b>APPROVED</b> <b><u>13-14</u></b>
Beginning Balance	1,263,354	1,209,901	1,201,705	1,035,797
Revenue	1,731,917	1,931,699	2,092,820	2,211,976
Transfers In	0	0	0	0
Total Available	2,995,271	3,141,600	3,294,525	3,247,773
Expenditures	1,785,370	1,939,895	2,258,728	2,218,913
Transfers Out	0	0	0	0
Ending Balance	1,209,901	1,201,705	1,035,797	1,028,860
 <b>REVENUES</b>				
820.930.9.4782 Premium Collections	1,731,917	1,931,699	2,092,820	2,211,976
 <b>EXPENDITURES</b>				
<b><u>Other Expenditures</u></b>				
820.6.930.6430 Administrative Fees	397,095	424,699	483,340	506,626
820.6.930.6433 Insurance Claims	<u>1,388,274</u>	<u>1,515,196</u>	<u>1,775,388</u>	<u>1,712,287</u>
	1,785,370	1,939,895	2,258,728	2,218,913