



MINUTES

Water Board

4:00 PM - Tuesday, August 10, 2021

Water Department, 3050 5th Avenue

The Water Board of the City of Marion, Linn County, Iowa met on Tuesday, August 10, 2021, at 4:00 PM, at Water Department, 3050 5th Avenue, with the following members present:

PRESENT: Amy Olson, William Kling, John Bender, Greg Hapgood, and John McIntosh

ABSENT:

STAFF PRESENT: Todd Steigerwaldt, Andy Smith, and Curt Huhndorf

CALL TO ORDER

ROLL CALL

REGULAR AGENDA

Motion to approve the July 13th 2021 minutes, July revenue and expense reports, accounts payable invoice in the amount of \$1,252,524.25 and the July 2021 fund balance report.

Motion by Kling, seconded by McIntosh to approve the July 13th minutes, July 2021 disbursements in the amount of \$1,252,524.25 and the July fund balance report.

Approved unanimously.

Motion to receive and file annual comparison statistical reports.

Motion by Bender, seconded by Hapgood to receive and file above reports. Steigerwaldt shared with the board some annual comparison statistical reports prepared by Janice Lawrence. Both Kling and Bender were pleased with these reports showing the past financial trends for the last three fiscal years. Steigerwaldt stated the new software has this reporting capability and Lawrence can prepare all sort of queries and reports with the new software.

Approved unanimously.

Motion approving water main application for the Silver Rock Estates 1st Addition to the City of Marion.

Motion by McIntosh, seconded by Hapgood to approve above water main application. Steigerwaldt explained the location of this new subdivision to the board which is south of Echo Hill Road and west of Alburnett Road. The developer is Integrity Custom Homes, Inc. aka Kent Backen of Marion. There are 44 single-family lots planned in this first addition. Bender asked where the Cedar Rapids corporate line was at. Steigerwaldt stated it was on the west property line of the subdivision and a future north south arterial street will also be built in the Cedar Rapids territory. Hapgood asked if there was enough water pressure for this subdivision. Steigerwaldt stated this subdivision is south of an existing subdivision and lower in elevation so there should not be an issue with water pressure. Approved unanimously.

Motion to receive and file appraisal report regarding 6707 Lucore Road.

Motion by Kling, seconded by Bender to receive and file appraisal report for the above property. Steigerwaldt share with the board the results of the appraisal done at 6707 Lucore Road for a future elevated water tower site. He stated the appraisal came in where he thought it would at \$351,000.00. He will contact the new land owner and share the appraisal result with him. He anticipated bringing a figure back to the board at the next board meeting in September for them to review. Approved unanimously.

Motion approving payment to Rally Appraisal, L.L.C. for \$1,000.00 for appraisal report for 6707 Lucore Road, Marion, Iowa.

Motion by Hapgood, seconded by Olson approving payment to Rally Appraisal for the report completed at 6707 Lucore Road, Marion, Iowa. Approved unanimously.

Motion approving partial payment #1 to Robison Construction for roof repair on main shop at 101 8th Avenue for \$45,364.90.

Motion by McIntosh, seconded by Olson approving partial payment #1 to Robison Construction for roof repair on the main shop at 101 8th Avenue for \$5,364.90. Steigerwaldt stated the contractor will be back to finish up some facia and trim work. Approved unanimously.

Motion approving payment to Rugger Underground Construction INC. for \$11,642.00 for boring 752 LF of 6" water main along 14th Street and 10th Avenue.

Motion by Bender, seconded by Olson to approve payment to Rugger Underground Construction INC. for \$11,642.00 for boring 752 LF of 6" water main along 14th Street and 10th Avenue. Steigerwaldt stated this is phase 1 of 2 for this water main relay being installed by staff. Approved unanimously.

Motion approving payment #2 to WRH, Inc. for \$97,995.35 for construction at the Well 5 & 8 Water Treatment Plant.

Motion by Olson, seconded by Kling approving payment #2 to WRH, Inc. for \$97,995.35 for construction at the Well 5 & 8 Water Treatment Plant. Steigerwaldt stated the project

is progressing smoothly. Bender noted that it appears they were about 10% completed with the project.

Approved unanimously.

Motion approving two payments to Veenstra & Kim, Inc. for engineering services for the Lindale Tower Coating Issues and Well 5 & 8 Treatment Plant for a total amount of \$7,338.02.

Motion by Kling, seconded by Olson approving two payments to Veenstra & Kim, Inc. for engineering services for the Lindale Tower Coating Issues and Well 5 & 8 Water Treatment Plant for a total amount of \$7,338.02. Steigerwaldt noted that there was no determination yet on the scope of repairs for the Lindale Tower project.

Approved unanimously.

Motion to receive, file and approve service agreement for FY21 auditing services with Hogan Hansen per existing 5 year contract in the amount of \$15,600.00.

Motion by McIntosh, seconded by Bender to received, file and approve service agreement for FY21 auditing services with Hogan Hansen per existing 5 year contract in the amount of \$15,600.00.

Approved unanimously.

Motion to approve Annual Economic Development Investment with the Marion Economic Development Corporation (MEDCO) for \$3,025.00.

Motion by Kling, seconded by Hapgood to approve annual contribution to MEDCO for \$3,025.00. Vote: 4 Ayes, 1 Nay (McIntosh)

Discussion regarding the Field Operations Report.

Steigerwaldt updated the board on the July field activities. Staff observed the construction at the new Water Treatment Plant for Wells 5 and 8. All the lead and copper water samples were taken for the DNR. These are collected and tested every three years.

Distribution crew completed Phase 1 of the 10th Avenue and 14th Street water main relay project. Crews also installed 29 service taps and measured 45 curb boxes in new subdivisions.

Discussion regarding the Secretary's Report.

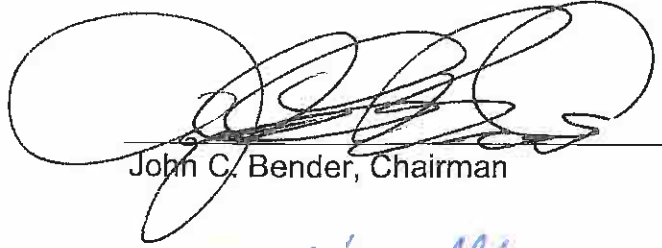
Steigerwaldt shared the July building permit report with the board. There were 34 permits valued over \$50,000.00.

Steigerwaldt reviewed with the board a concept plan for the East Marion Subarea Plan which is a future development area east of Highway 13 and north of Highway 151.

ADJOURN

The meeting was adjourned at 4:52 PM.

The next meeting will be September 14th at 4:00 PM at the Marion Water Department Office at 3050 5th Avenue and also on ZOOM.

A large, stylized handwritten signature in black ink, consisting of several overlapping loops and flourishes.

John C. Bender, Chairman

A handwritten signature in blue ink, appearing to read "Todd Steigenwaldt" with a horizontal line through the middle of the letters.

Todd Steigenwaldt, Secretary