



MINUTES Water Board

4:00 PM - Tuesday, November 9, 2021
Water Department, 3050 5th Avenue

The Water Board of the City of Marion, Linn County, Iowa met on Tuesday, November 9, 2021, at 4:00 PM, at Water Department, 3050 5th Avenue, with the following members present:

PRESENT: Amy Olson, William Kling, John Bender, and John McIntosh

ABSENT: Greg Hapgood

STAFF PRESENT: Todd Steigerwaldt and Curt Huhndorf

CALL TO ORDER

ROLL CALL

REGULAR AGENDA

Motion to approve the October 12th, 2021 minutes, October payable invoices in the amount of \$1,966,205.93 and the October fund balance report.

Moved by Kling, seconded by McIntosh, to approve item referenced above. Steigerwaldt informed the board that he had additional discussions with NXT Bank which will soon be Heartland Bank and they will be required by the State of Iowa to follow the Iowa banking law rules regarding protection/security of public funds. He also noted that our interest rate at NXT will probably drop after the merger. He has looked into CD's but they are also not paying very much interest either.

Approved unanimously

Motion to receive and file annual bad debt report.

Moved by Kling, seconded by Olson, to approve item referenced above. Steigerwaldt shared a new bad debt report that was created by Janice Lawrence. The report shows the last 3 years of bad debt on total accounts and by percentage. This report can be run quarterly to determine if there are seasonal changes in the bad debt collection. Kling asked if this report was only for water billed or all city services charged. Steigerwaldt stated it was for the entire bill amount. Bender and Kling liked this report.

Approved unanimously

Motion approving Resolution No. 21-20 amending depository amounts at financial institutions in Linn County.

Moved by Bender, seconded by McIntosh, Steigerwaldt stated we are approaching our deposit limit at Farmers State Bank again. We will be drawing this down with the payments

on our Well 5 & 8 Treatment Project but in order to not have an audit finding we need to raise our limit again.

Approved by the following votes:

Ayes: Olson, Kling, Bender, and McIntosh

Motion approving Resolution 21-19 accepting public improvements and extensions of water main for the Downing Farm 4th Addition to the City of Marion, Iowa.

Moved by McIntosh, seconded by Kling, to approve item referenced above. Steigerwaldt shared the location of this subdivision which is located north of East Robins Road and west of Alburnett Road. The developers are Tim Mooney and Dan Engle of Mooney-Engle Land Company, LLC of Marion. There are only four single-family lots in this addition. Bender asked if the installed water main will eventually be looped to Tower Terrace Road. Steigerwaldt stated it would be looped in the future as development occurs.

Approved by the following votes:

Ayes: Olson, Kling, Bender, and McIntosh

Motion approving 2022 Farm Lease with Greg Carson and Picket Fence Family Farms for Lot 4, WaterLinn Park 1st Addition to the City of Marion.

Moved by Olson, seconded by Kling, approving the item mentioned above. This cash farm rent agreement with the above named farmer is for the 3 acre lot the Water Department purchased south of Fernow Road and east of Highway 13. The ISU 2021 Cash Rental Survey was used to determine the cash rent and Linn Mar Schools will also be using this value of \$252 per acre.

Approved unanimously

Motion approving payment to Altorfer Inc. for the purchase of an Automatic Transfer Switch for the emergency generator at Site #4 for \$10,632.00.

Moved by McIntosh, seconded by Kling, to approve the item above. Steigerwaldt stated the ATS is at Site #4 and Nelson Electric started the installation today. There will be a future invoice from Nelson Electric for their labor to install the ATS.

Approved unanimously

Motion approving Change Order #3 for the Lindale Elevated Storage Tank Coating Project in the amount of \$55,297.82.

Moved by Bender, seconded by Olson, to approve the above referenced item. Steigerwaldt led the discussion. After several meetings an agreement on the future repair of the botched painting areas on the Lindale Tower was finalized. They have agreed to compensating us for our additional administration and physical inspection time to date totaling \$18,102.18 and future administration and inspection costs when the tower is recoated in 2023. We will pay for the material cost only to have the tower entirely recoated in 2023 for \$68,000.00. They are not charging us for labor or mobilization etc. This will resolve the partially failed painting areas that have not be properly repaired once and for all. We will also be receiving the two year maintenance bond and one year inspection per the original contract upon final acceptance of the project in 2023 after the recoating of the tower is completed. We still have \$143,990 remaining on the original contract that is still owed to Utility Services. This will ensure they will be back in 2023 to complete the project.

Approved unanimously

Motion approving partial payment #2 to Utility Service Company Inc. for the Lindale Elevated Storage Tank Coating Project in the amount of \$124,219.93.

Moved by McIntosh, seconded by Olson, to approve the item referenced above.
Approved unanimously

Motion approving Partial Payment #5 to WRH, Inc. for the Well 5 & 8 Treatment Plant for \$252,521.06.

Moved by Kling, seconded by Olson, to approve item referenced above. Steigerwaldt stated the contractor is making good progress on the block walls for the new facility. The backwash tank has been backfilled and they are beginning on the underground piping to the new above ground meter room.
Approved unanimously

Motion approving two payments to Veenstra and Kimm, Inc. for engineering services for Well 8 Water Treatment Facility for the total amount of \$1,582.00.

Moved by Bender, seconded by McIntosh, to approve item referenced above. Steigerwaldt stated this is a normal payment per approved contract and they are at 82% of budget.
Approved unanimously

Motion approving contract with Iowa Geological Survey and the University of Iowa for geophysical exploration for a future well near Fernow Road, Marion, Iowa.

Moved by Olson, seconded by Kling, to approve item referenced above. Steigerwaldt explained the reason for this contract. The Water Department has 3 acres of ground south of Fernow Road that was purchased for a future well site back in 2010. Recently, the City has hired a consultant to develop a master plan for this area as a local developer has purchased multiple tracts of land and wants to begin development there in the next few years. We have hired the Iowa Geological Survey group before to explore potential locations for future well sites. They use a technique called Electrical Resistivity Imaging to determine if the location has good potential to be a future well site. Information regarding this technique is attached. The approximate cost to perform this analysis is between \$11,000 - \$13,000. There is an option to lower this cost slightly if we opt out of one or two evaluation processes. These can be eliminated based on what the initial results show. I recommend hiring the Iowa Geological Survey to explore the potential of our 3 acre parcel for a future well for Marion.
Approved unanimously

Motion to receive and file employee wage/benefit request for FY23.

Moved by Olson, seconded by McIntosh, to approve the item referenced above. Steigerwaldt shared the shop employees wage and benefit request and briefly discussed with the board the need to be competitive with salaries as there have been multiple city employees that have left this year for higher paying jobs. He shared an article regarding the social security increase for 2022 was going to be 5.9%.
Approved unanimously

Discussion regarding the Field Operations Report.

Steigerwaldt updated the board on the October field activities and construction project updates.

Discussion regarding the Secretary's Report.

- Building Report for October
- American Rescue Plan Act Funding - Survey
- Chamber Thank You Letter
- Two Water Board Candidates
- Marion Rotary Request from Tom Barnes for bulk water for Winter Fundraiser event

Steigerwaldt shared the October building permit report. There were 24 new building permits last month over the \$50,000 valuation. He also mentioned a survey the board members could complete that the City has placed on their website to determine where the citizens would like to see the ARPA money spent in town. One of the options is for additional water infrastructure projects.

He also shared a thank you letter from the Marion Chamber and two applications from prospective Water Board candidates whom Steigerwaldt hoped the Mayor and council would have selected by January 1, 2022.

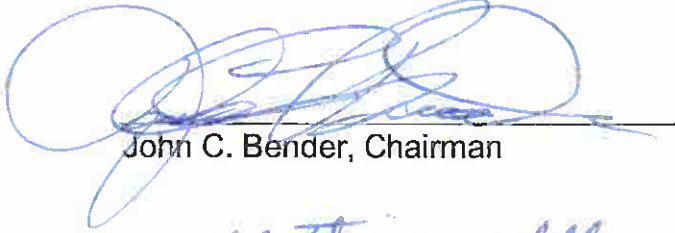
Steigerwaldt also shared a request from Tom Barnes on behalf the Marion Rotary Club for a donation of bulk water for a winter fundraiser event to be held at the Indian Creek Country Club. The board was agreeable to this charity event.

The board members also shared memories and honored the deceased Greg Hapgood who passed away last month shortly after the last board meeting. Mr. Hapgood served 47 years on the Marion Water Board of Trustees and his presence, knowledge and dedication to the board and community will truly be missed.


The Marion Water Board meeting will hold a work session at 4:00 PM, on Tuesday, December 14th 2021 to discuss employee salary and benefits for the next fiscal year. The regular monthly meeting will begin at 5:00 PM, following the work session.

ADJOURN

Bender adjourned the meeting at 5:45 PM.



John C. Bender, Chairman



Todd Steigerwaldt, Secretary