



AGENDA

Water Board

4:00 PM - Tuesday, December 14, 2021

Water Department, 3050 5th Avenue

Any item listed on the agenda may be open to discussion by the board. If you wish to address the board, please wait until the chair asks you to speak.

NOTE: Based on COVID-19 guidance from Linn County Public Health and the State of Iowa to limit the size of groups gathering, this meeting is able to be viewed online. To watch, go to Zoom.com, select Join a Meeting, and enter the Meeting ID# 8613 7412 871. A link is also provided at www.cityofmarion.org. Audio only can be heard by calling 1-646-558-8656 and entering the same Meeting ID listed above.

Anyone who wishes to comment on an agenda item, including public hearings, may submit the comment to Todd Steigerwaldt by 1:00 p.m. on Tuesday, December 14th 2021 via phone at 319-743-6311 or email at tsteigerwaldt@cityofmarion.org. Comments can also be heard during the meeting. During the meeting, select Q&A and enter your name, address and agenda item you'd like to comment on.

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CALL TO ORDER

ROLL CALL

REGULAR AGENDA

1. Board discussion on Water Employees wage and benefit request for FY22-23.

The wage and benefit memo and supporting documents/materials were emailed out to the board members Tuesday, December 7th. The board can discuss and determine final wage and benefit increases for the FY22-23 fiscal year.

2. Motion to approve Water Department Employees wage and benefit package for FY22-23.

3. Motion to approve the November 9th 2021 minutes and November 2021 payable invoices in the amount \$1,348,836.75. 6 - 11

[Minutes 11 09 2021](#)
[November Payable Invoices](#)

4. Motion to receive and file the November 2021 revenue, expense and financial reports. 12 - 33

[Expense Report - Nov 2021](#)
[Fund Balances - Nov 2021](#)
[Revenue Report - Nov 2021](#)
[Bank Stmt Recon-Nov 2021](#)

- 5. Motion to approve reimbursement to the City of Marion for water main improvements associated with the RCB Culvert under Central Ave for \$20,853.18. 34

This project was completed in 2020 and we requested to relay additional water main along Alburnett Road south of Geode Street to the new culvert.

[Invoice - Central Ave Water Main extension RCB culvert Project](#)

- 6. Motion to approve reimbursement to the City of Marion for water main improvements associated with the Irish Drive extension to Tower Terrace Road for \$39,535.98. 35

The Irish Drive street extension to Tower Terrace Road was done by the City in conjunction with the new Fire Station. Our 12" water main is now looped into the water main along Tower Terrace Road.

[Invoice Irish Drive Water Main extension](#)

- 7. Motion to approve purchase of 60 Mueller Fire Hydrants for \$177,899.40. 36

Most of the existing fire hydrants will be used in future approved construction projects in 2022. Not knowing supply chain challenges we are placing an order for 60 more hydrants. The cost per hydrant has increased from the last order by \$306.40. We will review all product increases next spring and increase our billing rates to be effective July 1, 2022.

[Mueller Fire Hydrant Quote](#)

- 8. Motion approving Resolution 21-21 accepting water main improvements and extensions in the Edgebrooke Estates North 2nd Addition to the City of Marion, Iowa. 37 - 38

This addition is located south of Tower Terrace Road and east of Indian Creek Road. The developer is Skogman Homes of Cedar Rapids, Iowa. There are 22 single-family residential lots in this addition. All inspections and water tests have passed. The water main within this addition is ready for acceptance.

[Res No 21-21 Edgebrooke Estates North 2nd Addition](#)

- 9. Motion to receive and file the FY20-21 annual audit report completed by Hogan Hansen. 39 - 80

Attached is the press release and complete audit report. A hard copy report is available upon request. The usual audit findings are again noted at the end of the report. They are consistent with past year's audit findings.

[Audit FY20-21 News Release](#)
[Audit Report FY20-21 FINAL](#)

10. Motion to approve payment to Hogan Hansen for professional services for the FY20-21 Audit Report for \$15,600.00. 81

Per approved five year contract with Hogan Hansen. There were no additional fees or change orders required.

[Invoice Hogan Hansen](#)

11. Motion to approve three invoices for work completed by Nelson Electric Company for \$6,387.72. 82 - 84

Two of the invoices are for the labor to install the new automatic transfer switch at the generator at Site #4 for a total of \$5,646.12. The other invoice was for labor to demo and install new light fixtures in the existing booster station building at Site #5.

[Nelson Electric Inv# 177380](#)

[Nelson Electric Inv# 177453](#)

[Nelson Electric Inv#177436](#)

12. Motion to approve partial payment #6 to WRH, Inc. for the Well 5 & 8 Water Treatment Plant for \$112,197.57. 85 - 86

Work continues to progress at this site. The filter tanks were scheduled to arrive December 17th but that has now been pushed to early January. The roof trusses have arrived on site and the brick layers will begin to enclose the meter shed building.

[WRH Pay Application 6 - NOV - Inv#6050](#)

13. Motion to approve two invoices for Veenstra & Kimm Inc. for work associated with the Well 5 & 8 Water Treatment Plant Project for a total amount of \$3,330.12. 87 - 88

Per approved contract for engineering services for this project. They are at 83% of the contract.

[V&K invoice 33552-13](#)

[V&K invoice 33553-4](#)

14. Motion to approve reimbursement for estimated water charge overage to Squaw Creek Partners LLC, 6201 Hennessey Parkway, Marion, Iowa in the amount of \$50,000.00.

89

There will be additional explanation of this owed credit shared with the board at the meeting. The mobile home's master meter pit was required to be upgraded and installed above ground. The park did not act on this request by the MWD quickly and the old master meter failed in early 2020. Thus we estimated their consumption until they constructed the above ground meter shed. Enclosed is a spreadsheet showing our over estimated water billed based on what their daily individually metered units collected. It was clear that we significantly overcharged them. We credited them \$11,025.50 back on 1/25/2021 when we were challenged on the amount of water we were billing them. They did purchase a temporary master meter at their own cost in October 2020 until they completed the installation of the above ground meter shed which is now completed and cost them approximately \$42,000.00. Both parties are agreeable to this credit amount. Pending board approval a credit will be placed on their account in January. The Water Department is not placing money back into their account. We are simply giving them volume credit back for the over estimated water consumption previously charged to them between February though October 2020.

[Squaw Creek Mobile Home Park Estimated Consumption](#)

15. Motion to approve financial donation to the Marion Winter Lights Project led by the Marion Leadership in Action Class of 2021.

90 - 91

For the last several years the Board has supported the Marion Leadership in Action Class which is a Marion Chamber yearly committee that raises funds to install Christmas lights along public trails and this year they are purchasing a Peace Tree that will be lit and constructed in the city square park. In the past, the Board has pledged at the \$500 limit.

[Marion Leadership in Action - Xmas Light project](#)

16. Motion to approve a letter of support for a funding opportunity to analyze the feasible of ASR implementation for urban water systems in the Midwest.

92 - 94

Dr. Liu is a research student at Iowa State. There is a grant funding opportunity for her and others to study the use of ASR wells in the Midwest. If she is successful with the grant she would like to visit with Marion on our use of the Silurian and Jordan Aquifers along with other drinking water utilities that have actual ASR wells installed.

[Support letter - Marion ASR grant application](#)

[ASR Grant application EPA](#)

17. Motion to apply for Linn County ARPA funds for future water tower and water main extension to Prospect Meadows. 95

Brent Oleson is asking the Marion Water Board to apply for Linn County's ARPA funding to extend water main to serve Prospect Meadows at Hwy 15 and County Home Road. I'll have more information to share regarding this opportunity at meeting.

[Linn County ARPA application](#)

18. Discussion regarding the Field Operations Report. 96 - 99

Copies are enclosed.

[Distribution Report November 2021](#)

[Monthly Service Report](#)

[Well & Booster Chart](#)

19. Discussion regarding the Secretary's Report. 100 - 102

- November Building Report
- Govern Reynolds - \$100 Million Water Infrastructure announcement
- Customer Compliment Letter - Smith

[Customer appreciation letter](#)

[Notice from Governor - \\$100 million for Water Infrastructure](#)

[November Building Report](#)

ADJOURN

Next Marion Water Board meeting to be held on Tuesday, January 11th 2021 at 4 PM at 3050 5th Avenue, Marion and on Zoom.