



MINUTES

Civil Service Commission

8:30 AM - Tuesday, June 1, 2021
City Hall, 1225 6th Avenue

Minutes are in draft format until approved at the next meeting

The Civil Service Commission of the City of Marion, Linn County, Iowa met in regular session, on Tuesday, June 1, 2021, at 8:30 AM, at City Hall, 1225 6th Avenue, with the following members present:

PRESENT: Paul Rehn, Grant Hagen

ABSENT: Rachel Kadlec

Also present were the following staff members: Rachel Bolender, Mike Kitsmiller, Deb Krebill, and Kirsten Fisher

Based on COVID-19 guidance from Linn County Public Health and the State of Iowa to limit the size of groups gathering, this meeting was held electronically. The agenda and City's website provided instructions on how others could participate in the meeting.

REGULAR AGENDA

- Motion to approve the minutes from the May 4, 2021 meeting.
Moved by Hagen, seconded by Rehn, to approve item referenced above.
Approved unanimously
- Motion to receive and file memo regarding recent Firefighter hires.
Moved by Hagen, seconded by Rehn, to approve the item referenced above. Fire Chief Krebill introduced the new firefighters.
Approved unanimously
- Motion to receive and file memo regarding recent Police Officer hires.
Moved by Hagen, seconded by Rehn, to approve item referenced above.
Approved unanimously
- Rachel Kadlec joined the meeting at 8:35 a.m.
- Discussion regarding Marion Civil Service Rules. (Attorney Patrick O'Connell with Lynch Dallas)

Patrick O'Connell provided an overview of proposed changes to the Marion Civil Service Rules. Rehn asked if disciplinary hearings are closed session. O'Connell said appeal hearings would be an open meeting but disciplinary hearings would be closed as long as employee requested it to be a closed session. Krebill asked about the Civil Service

Commission interviewing firefighter applicants. O'Connell said those can be in closed session if requested by the applicant. Bolender asked about applicant testing since there are 2 or more commissioners present. O'Connell stated since there is no action or deliberation taking place an agenda would not need to be posted. Kitsmiller asked for clarification on interviews if only one commissioner is present. O'Connell stated it would only be an open session only if there is a quorum present and would add such language to the rules. O'Connell continued explaining the Marion Civil Service Rules.

- Motion to approve updates to Marion Civil Service Rules as amended to include information regarding interviews of applicants when a quorum is present.

Moved by Rehn, seconded by Kadlec, to approve item as referenced above.

Approved unanimously

OTHER BUSINESS

- No other business.

ADJOURN

- Moved by Hagen, seconded by Kadlec to adjourn the meeting at 9:22 a.m. Approved unanimously.

Prepared by:

Rachel Bolender, Civil Service Commission Clerk