



MINUTES

Civil Service Commission

8:30 AM - Tuesday, August 24, 2021
City Hall, 1225 6th Avenue

Minutes are in draft format until approved at the next meeting

The Civil Service Commission of the City of Marion, Linn County, Iowa met in regular session, on Tuesday, August 24, 2021, at 8:30 AM, at City Hall, 1225 6th Avenue, with the following members present:

PRESENT: Grant Hagen and Rachel Kadlec

ABSENT: Paul Rehn

Also present were the following staff members: Rachel Bolender, Mike Kitsmiller, and Kirsten Fisher

REGULAR AGENDA

- Motion to approve the minutes from the July 6, 2021 meeting.
Moved by Hagen, seconded by Kadlec, to approve item referenced above.
Approved unanimously
- Motion to receive and file memo regarding Police Department Employee Changes
Moved by Kadlec, seconded by Hagen, to approve item referenced above. Police Chief Kitsmiller provided overview of the memo regarding promotions and resignations.
Approved unanimously
- Motion to exhaust Police Officer Certified List
Moved by Hagen, seconded by Kadlec, to approve item referenced above. Police Chief Kitsmiller provided information regarding applicants hired off the certified list and reasons why it needs to be exhausted.
Approved unanimously
- Motion to approve hiring schedule for Police Officer.
Moved by Kadlec, seconded by Hagen, to approve item referenced above. Police Chief Kitsmiller stated the ILEA academy will be in January so they want to post the position now. The position will be posted August 25 with applications due September 24. The written and physical test will be held on Saturday, October 2. Kadlec stated she will be available to attend.
Approved unanimously

OTHER BUSINESS

- Commission Clerk Bolender stated the September 7, 2021 meeting will be cancelled.

ADJOURN

- Moved by Hagen, seconded by Kadlec to adjourn the meeting. The meeting adjourned at 8:46 a.m.

Prepared by:

Rachel Bolender, Civil Service Commission Clerk