



MINUTES Water Board

4:00 PM - Tuesday, January 11, 2022
Water Department, 3050 5th Avenue

The Water Board of the City of Marion, Linn County, Iowa met on Tuesday, January 11, 2022, at 4:00 PM, at Water Department, 3050 5th Avenue, with the following members present:

PRESENT: John Bender, Amy Olson, William Kling, John McIntosh, and Terry Chew

ABSENT:

STAFF PRESENT: Todd Steigerwaldt and Curt Huhndorf

CALL TO ORDER

ROLL CALL

REGULAR AGENDA

Motion to approve the December 14th 2021 minutes and December 2021 payable invoices in the amount of \$1,466,989.21.

Moved by McIntosh, seconded by Chew, approving items above. Steigerwaldt noted one correction. The signature block name on the draft minutes sent to the board still had Bender's name on it. He updated the signature block with Kling's name. Bender also noted one employee had some additional overtime last month. Steigerwaldt stated this was due to this individual being on call and running the plants during the recent holidays.

Approved unanimously

Motion to receive and file the December 2021 revenue, expense and financial reports.

Moved by Olson, seconded by Kling, approving referenced items above. Steigerwaldt noted that some of the reports had a new cover sheet. The board appreciated the new comprehensive coversheet layout.

Approved unanimously

Motion to receive and file quarterly bad debt report.

Moved by Bender, seconded by Olson, to receive and file the quarterly bad debt report. Kling inquired as to why the percentage totals of two similar columns were different. Chew pointed out the difference was between number of accounts and the other percentage column was figuring money percentage outstanding. Steigerwaldt stated the report shows the debt collection for this quarter was comparable to previous years totals.

Approved unanimously

Resolution 22-01, for the adoption of the proposed FY23 2022-2023 budget for the Marion Municipal Water Department, Marion, Iowa.

Moved by McIntosh, seconded by Kling, to approve the above resolution and fiscal year budget for FY22-23. Steigerwaldt shared with the board the past revenue balances from the last four fiscal years. He reviewed with them the anticipated capital work program and expenditures needed for the upcoming fiscal year. He noted that a budget amendment may be needed for the current fiscal year as past projects have not been invoiced by the city for reimbursement by the Water Department yet but will be soon. These expenses were not figured into the current fiscal year budget.

Bender asked which project we still had the SRF loan outstanding on. Steigerwaldt stated it was the Well #7 project at 450 Echo Hill Road. Chew inquired about the 35th Avenue check valve and water main capital project. Steigerwaldt stated this potential project may be needed because of development pressure in this area and that this area would eventually be served by a future elevated water tower and new pressure zone.

Kling asked why the capital project work program total expense was different then the budget work sheet amount. Steigerwaldt explained that there were several other line items in the budget work sheet that increased the overall dollar amount that are not true capital project like engineering design expenses, misc. pipe and fittings costs and water meters. Huhndorf asked Steigerwaldt if he could purchase pipe and valves now for this coming summer water main relay projects. Steigerwaldt stated he could and it would come out of either the current budget or next year's budget depending on when we were invoiced.

Approved by the following votes:

Ayes: Kling, McIntosh, Bender, Olson, and Chew

Motion to approve two invoices for Veenstra & Kimm Inc. for work associated with the Well 5 & 8 Water Treatment Plant Project for a total amount of \$1,155.00.

Moved by Kling, seconded by Bender, to approve above referenced item per approved contract.

Approved unanimously

Discussion regarding the Field Operations Report.

Steigerwaldt updated the board on the December field activities and status of the Well 5 & 8 Iron Removal Plant Project.

Discussion regarding the Secretary's Report.

Steigerwaldt shared the December building permit information for permits pulled over \$50,000 in valuation. He stated he submitted the Linn County ARPA application for a \$5.2 million elevated water tower and water main installation. He shared with the board the draft layouts for the subarea plan at the northwest corner of Highway 13 and Highway 100.

Approved

ADJOURN

Kling adjourned the meeting at 5:18 PM. The next Marion Water Board meeting will be held on Tuesday, February 8th 2022 at 4:00 PM at 3050 5th Avenue, Marion and on Zoom.

Draft

William A. Kling

William A. Kling, Chairman

Todd Steigerwaldt

Todd Steigerwaldt, Secretary