



AGENDA

Water Board

4:00 PM - Tuesday, March 8, 2022

Water Department, 3050 5th Avenue

Any item listed on the agenda may be open to discussion by the board. If you wish to address the board, please wait until the chair asks you to speak.

NOTE: Based on COVID-19 guidance from Linn County Public Health and the State of Iowa to limit the size of groups gathering, this meeting is able to be viewed online. To watch, go to Zoom.com, select Join a Meeting, and enter the Meeting ID# 8613 7412 871 . A link is also provided at www.cityofmarion.org. Audio only can be heard by calling 1-646-558-8656 and entering the same Meeting ID listed above.

Anyone who wishes to comment on an agenda item, including public hearings, may submit the comment to Todd Steigerwaldt by 1:00 p.m. on Tuesday, March 8th 2022 via phone at 319-743-6311 or email at tsteigerwaldt@cityofmarion.org. Comments can also be heard during the meeting. During the meeting, select Q&A and enter your name, address and agenda item you'd like to comment on.

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CALL TO ORDER

ROLL CALL

REGULAR AGENDA

- 1. **Motion to approve the February 8th 2022 minutes and the February payable invoices in the amount of \$1,234,525.85.** 5 - 10
[Payables - 2022-02 February](#)
[Minutes 02 08 2022](#)
- 2. **Motion to receive and file the February 2022 revenue, expense and financial reports.** 11 - 32
[Bank Reconciliation report Feb 2022](#)
[Expense Report-Feb 2022](#)
[Fund Balances](#)
[Revenue Report-Feb 2022](#)
- 3. **Motion approving reimbursement payment to the City of Marion for water main installation in the 2021 Central Corridor 7th Avenue from 8th St. to 12th St. Reconstruction project Phase 1 for \$363,490.18.** 33

This payment to the City is for all the water main installed on 7th Avenue between 10th Street and 12th Street last year. Rathje Construction is the contractor on this project. There will be one more payment at the end of this construction season for the remaining water main installation.

[City Invoice 7th Ave Reconstruction](#)

- 4. **Motion approving reimbursement to the City of Marion for water main installation in the 2020 10th Street and Central Avenue Intersection Project for \$43,801.00.** 34 - 36

The City has completed the 10th Street and Central Avenue intersection (RAB) project where we requested to relay water main within this intersection and westerly down Central Avenue to almost 9th Street.

[City Invoice for 10th St. & Central RAB WM](#)

- 5. **Motion approving reimbursement payment to City of Marion for water main installation on the Central Corridor Improvements on 6th Avenue from 19th Street to 27th Street for \$14,826.88.** 37 - 42

The City finally invoice us for some water main that was installed at the intersection of 6th Avenue and 22nd Street as part of the Central Corridor Improvements plan.

[City Invoice 6th Ave. & 22nd St WM](#)
[Sketch - Central Corridor 6th Ave & 22nd St](#)

- 6. **Motion to approve partial payment #8 to WRH, Inc. for the Well 5 & 8 Water Treatment Plant for \$149,407.55.** 43 - 44

Work continues on this site. The filters arrived February 4th and the roof is almost completed. Work is progressing inside. There are two partial payments this month as WRH was late in submitting the payment request last month.

[WRH Pay Application 8 - JAN - Inv#6087](#)

- 7. **Motion to approve partial payment #9 to WRH, Inc. for the Well 5 & 8 Water Treatment Plant for \$321,971.96.** 45 - 46

See comments in Item #6 above.

[WRH Pay Application 9 - FEB - Inv#6097](#)

- 8. **Motion to approve Change Order #1 with WRH. Inc. for the Well 5 & 8 Water Treatment Plant Improvement Project for \$1,505.41.** 47 - 49

The plans called for galvanized steel duct work when it really should have been aluminum which is less resistant to chlorine. The slight increase is for the material cost increase and some labor to fabricate the duct work on site.

[WRH CO #1 ductwork](#)

- 9. **Motion to approve two invoices for Veenstra & Kimm Inc. for work associated with the Well 5 & 8 Water Treatment Plant Project for a total amount of \$1,766.50.** 50 - 51

Per approved contract for engineering services for this project. The are at 84.5% of the contract amount.

[V&K invoice 33552-16](#)
[V&K invoice 33553-7](#)

10. **Motion approving financial pledge to the Uptown Marion Main Street Program.** 52 - 56

The board has given \$500 to this organization in the past. This is a budgeted expense in this year's budget. Information on the programs past accomplishments and future projects are listed in the attachment. Brooke Prouty has been a huge help with the Uptown businesses during the 7th Avenue reconstruction project and she continues to promote Uptown Marion and reach higher for our community.

[Uptown Marion Pledge 2022](#)

11. **Motion to approve Engineering Services Agreement with Veenstra & Kimm Inc. for the Site 4 Ground Storage Tank (GST) Painting and Repair Project.** 57 - 67

We hired V&K Inc. back in the spring of 2019 to preform a preliminary recoating/repair assessment of our 1 MG ground storage tank at Site #4 (main shop). This report was completed with a preliminary cost estimate for budgetary purposes and to determine the urgency of the repairs. They have 90% of the data and design work completed. They just have to prepare plans and spec's and then preform the inspection when the contractor starts. We are giving the contractor the option to start work this fall or next spring with the hope of better bid prices with the built in flexibility. Engineering services cost is \$18,000 which is about 5% of the total estimated cost of the project.

[V&K Site 4 GSR Recoating Agreement](#)

12. **Motion to approve land purchase off of Lucore Road for future elevated water tower.**

I will be sending everyone a draft purchase offer under separate email. I'm meeting the land owners (Blackfords) Monday afternoon at 2:30 PM to walk the site and discuss the final needs/wants they may have. I'll have more information to share during the meeting on the details of the purchase upon meeting them Monday afternoon.

13. **Discussion on water rate increase options for the board to consider.**

Janice Lawrence has compiled 6 different scenarios for the board to consider to reach our anticipated goal of increasing revenue by approximately \$150,000 next fiscal year. I will review what she has come up with and she can be available at the April meeting to discuss in detail these 6 proposals or if the board would like to see other options before the April meeting she can create those as well. We will set a public hearing date at the April meeting for a public rate hearing at May board meeting. I'd like the new rates to go into effect July 1st the start of our new fiscal year.

- 14. **Discussion regarding the Field Operations Report.** 68 - 72
 - [Annual Pumping Record](#)
 - [Distribution February 2022](#)
 - [Monthly Service Report](#)
 - [Well & Booster Chart](#)

- 15. **Discussion regarding the Secretary's Report.** 73
 - Monthly Building Report
 - [February Building Permits](#)

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