



AGENDA Water Board

4:00 PM - Tuesday, May 10, 2022

Water Department, 3050 5th Avenue

Any item listed on the agenda may be open to discussion by the board. If you wish to address the board, please wait until the chair asks you to speak.

This meeting is viewable online. To watch, go to Zoom.com, select Join a Meeting, and enter the Meeting ID# 861 374 128 71. A link is also provided at www.cityofmarion.org. Audio only can be heard by calling 1-646-558-8656 and entering the same Meeting ID listed above.

Those who wish to comment must either attend the meeting in person or submit the comment to Todd Steigerwaldt by 1:00 p.m. on Tuesday, May 10 via phone at 319-743-6311 or email at tsteigerwaldt@cityofmarion.org.

Page

CALL TO ORDER

ROLL CALL

REGULAR AGENDA

- | | | |
|----|---|---------|
| 1. | Motion to approve the April 12th 2022 minutes and April 2022 payable invoices in the amount of \$1,401,753.66. Payables April 2022 Minutes - Apr 12 2022 | 4 - 9 |
| 2. | Motion to receive and file the April 2022 revenue, expense and financial reports. | 10 - 32 |

Two items to note in the financial reports from Janice Lawrence are below:

- General Fund Revenues: there are no billing fee revenues as the City didn't pay us for April billing until May and there are no lease fees (Speedconnect is behind several months now)
- Meter Deposit Fund Revenues: you'll see a negative \$134,222.28 for this month's revenues. That's because I moved them from the revenue account to the payable account, where they belong. When we did the software conversion, we converted all revenue accounts in old system to revenue accounts in new system. But, we don't record incoming deposits as revenue (haven't since we converted). All incoming deposits are recorded in 120.2210, Payable-deposits. So now the deposits are all correctly in the payable account and not split between payable and revenue accounts. No resolution needed – still in the same fund, just corrected. I included the balance sheet so you can see it: Ending cash balance is \$158,665 and the ending balance for payable-deposit is a credit \$158,665. That gives with our meter deposit reconciliation which is also attached – we have a total of \$158,665 in deposits on utility accounts.

[Bank Stmt Recon](#)

[Expense Report - Apr 2022](#)
[Fund Balances-Apr 22](#)
[Meter Deposit Reconciliation](#)
[Revenue Report - Apr 2022](#)

- 3. **Public hearing for FY23 water rate increase to be effective July 1, 2022.** 33 - 34

To date no public comments have been submitted. See attached public notice from the Gazette and it was also in the Focus weekly newsletter, the Marion Messenger, and on the city website.

[Public Notice for Rate Increase](#)
[Public Notice Rate Increase - Gazette](#)

- 4. **Resolution 22-05 approving water rate increases for both Public Water Supply permits ID #5751035 (Marion Customers) and ID #5751040 (Glenbrook Cove Subdivision area) for FY23.** 35 - 38

All multi-family units served by a single water meter including nursing homes and senior living facilities (excluding mobile home parks) will have a flat per unit charge of \$4.00 per month plus the normal water rate based on volume and meter size.

Residents in the Glenbrook Cove Subdivision will receive a 5.5% increase of \$0.95 per month on the fixed flat-water rate to \$18.15 per month and an average rate increase of 5.5% on water consumed above 200 CF.

Bulk water rates will increase by 5.0%.

Attached are Cedar Rapids residential rates for FY23, the rate proposal spreadsheet, and a table for comparable water and sewer rates between Cedar Rapids and Marion.

[CR vs Marion Rates](#)
[FY23 CR residential rates](#)
[Water Rate Increase Proposals](#)
[Res #22-05 Rate Increase](#)

- 5. **Motion approving raising several fixed rate labor charges to go into effect July 1, 2023.** 39 - 40

See attached fixed charges labor rates. We last raise our rates in March 2020. I'm proposing raising several of our labor rates based on a local contractor's fixed rate schedule and adding a superintendent's hourly fee to the list as well.

[Fixed labor rate increases](#)

- 6. **Motion to approve partial payment #11 to WRH, Inc. for the Well 5 & 8 Water Treatment Plant for \$148,067.76.** 41 - 42

Work still progresses on the site. The filter media installation is complete. They have notified us that several pipe reducers are still 25 weeks out. We are looking at alternative pipe materials to avoid this delay. They set the manhole in 24th Avenue last week and will have the road open to traffic by Wednesday, May 11th 2022.

[WRH Pay Application 11 - April - Inv#6128](#)

7. **Motion to approve payment to Veenstra & Kimm Inc. for work associated with the Well 5 & 8 Water Treatment Plant Project for \$1,483.50.** 43

Per approved contract. They are at 85.6% of the contracted amount.

[V&K invoice 33552-18](#)

8. **Motion to approve payment to Veenstra & Kimm Inc. for design work associated with the Well #4 Ground Storage Tank Painting and Repair Project for \$4,378.00.** 44

We held our kickoff meeting last month with the consultant. Plans and specifications will be completed by the end of this month with an anticipated letting on June 30th 2022 and awarding the contract at the July 12th board meeting. The contractor could start work this fall or next spring depending on their schedule and supplies availability.

[V&K invoice 33554-1](#)

9. **Motion approving contract for surveying services with Anderson Bogert for a plat of survey for 6301 Lucore Road, Marion, Iowa.** 45 - 48

This survey will break down the 40 acre farmstead so we can determine the shared property line for the 20 acre split for our future elevated water tower site.

[Lucore Rd POS Agreement](#)

10. **Discussion regarding the Field Operations Report.** 49 - 53

[Distribution Report April 2022](#)

[Monthly Service Report](#)

[Pumping Report](#)

[Well & Booster Chart](#)

11. **Discussion regarding the Secretary's Report.** 54 - 57

- **April Building Report**
- **Letter from Linn County on ARPA grant money**
- **Email from DNR regarding future Tier 3 reporting (PFAS)**

[April Building Permits](#)

[ARPA Linn County denial letter](#)

[Tier 3 testing PFAS](#)

ADJOURN

Next monthly Water Board meeting will be on June 14th, 2022 at 4PM.