



MINUTES Water Board

4:00 PM - Tuesday, May 10, 2022
Water Department, 3050 5th Avenue

The Water Board of the City of Marion, Linn County, Iowa met on Tuesday, May 10, 2022, at 4:00 PM, at Water Department, 3050 5th Avenue, with the following members present:

PRESENT: John Bender, Amy Olson, William Kling, John McIntosh, and Terry Chew

ABSENT:

STAFF PRESENT: Todd Steigerwaldt, Andy Smith, and Curt Huhndorf

CALL TO ORDER - John Bender, pro-tem chairman

ROLL CALL

REGULAR AGENDA

Motion to approve the April 12th 2022 minutes and April 2022 payable invoices in the amount of \$1,401,753.66.

Moved by McIntosh, seconded by Olson, to approve items referenced above. Bender asked about the extra overtime last month. Smith stated it was mainly due to the annual fire hydrant flushing program that is now completed and contractor inspections on capital projects. Bender and Olson also inquired about Kling's signature line on the minutes who wasn't at the April meeting. Steigerwaldt stated the signature was for the person who runs the meeting when the minutes are approved. Since Kling is currently absent for the meeting Steigerwaldt will update the minutes signature line for John Bender's signature as he was running the May meeting in Kling's absence.

Approved unanimously

Motion to receive and file the April 2022 revenue, expense and financial reports.

Moved by Bender, seconded by Chew, to approve the items referenced above. Steigerwaldt highlighted two items in the financial reports from Janice Lawrence shared below:

- General Fund Revenues: there are no billing fee revenues as the City didn't pay us for April billing until May and there are no lease fees (Speedconnect is behind several months now)
- Meter Deposit Fund Revenues: there will be a negative \$134,222.28 for this month's revenues. That's because this amount was moved from the revenue account to the payable account, where they belong. When the software conversion

was completed, we converted all revenue accounts in the old system were to revenue accounts in new system. But, incoming deposits were not recorded as revenue (haven't since we converted). All incoming deposits are recorded in 120.2210, Payable-Deposits. Now, the deposits are all correctly in the payable account and not split between payable and revenue accounts. No resolution needed – still in the same fund, just corrected. The balance sheet is included so this can be seen. Ending cash balance is \$158,665 and the ending balance for payable-deposit is a credit \$158,665. This matches the meter deposit reconciliation which is also attached – a total of \$158,665 in deposits on utility accounts.

Approved unanimously

Public hearing for FY23 water rate increase to be effective July 1, 2022.

Bender opened the public hearing to discuss the FY23 water rate increases at 4:08 PM. Steigerwaldt stated that he received no public comments and the hearing notice was published in the Gazette, in the Focus weekly newsletter, the Marion Messenger, and on the city website. Steigerwaldt highlighted the proposed per unit charge for the rate increase for the apartment units, nursing homes, and senior living facilities. Bender closed the public hearing at 4:12 PM.

Resolution 22-05 approving water rate increases for both Public Water Supply permits ID #5751035 (Marion Customers) and ID #5751040 (Glenbrook Cove Subdivision area) for FY23.

Moved by Chew, seconded by Olson, approving the above resolution. All multi-family units served by a single water meter including nursing homes and senior living facilities (excluding mobile home parks) will have a flat per unit charge of \$4.00 per month plus the normal water rate based on volume and meter size.

Residents in the Glenbrook Cove Subdivision will receive a 5.5% increase of \$0.95 per month on the fixed flat-water rate to \$18.15 per month and an average rate increase of 5.5% on water consumed above 200 CF.

Bulk water rates will increase by 5.0%.

Approved by the following votes:

Ayes: Bender, Olson, Kling, McIntosh, and Chew

Motion to approve partial payment #11 to WRH, Inc. for the Well 5 & 8 Water Treatment Plant for \$148,067.76.

Moved by Olson, seconded by Chew, to approve the above referenced item. Steigerwaldt and Smith gave the project status update. Steigerwaldt also shared photos of the construction site and internal building photos. Bender asked when the project would be completed. Steigerwaldt stated it was supposed to be done June 1, 2022 but due to supply chain issues it will more than likely be done in August. Bender asked if there is enough water for the summer. Smith stated yes and that if necessary, we could run Well #5 directly to the system if needed for an emergency situation.

Approved unanimously

Kling arrived at 4:18 PM and resided as chairman for the rest of the meeting.

Motion to approve payment to Veenstra & Kimm Inc. for work associated with the Well 5 & 8 Water Treatment Plant Project for \$1,483.50.

Moved by McIntosh, seconded by Kling, to approve item above.
Approved unanimously

Motion to approve payment to Veenstra & Kimm Inc. for design work associated with the Well #4 Ground Storage Tank Painting and Repair Project for \$4,378.00.

Moved by Chew, seconded by Olson, to approve item referenced above. Steigerwaldt stated a kickoff meeting was held last month with the consultant. Plans and specifications will be completed by the end of this month with an anticipated letting on June 30th 2022 and awarding the contract at the July 12th board meeting. The contractor could start work this fall or next spring depending on their schedule and supplies availability.
Approved unanimously

Motion approving contract for surveying services with Anderson Bogert for a plat of survey for 6301 Lucre Road, Marion, Iowa.

Moved by Kling, seconded by McIntosh, to approve above referenced item. This survey will break down the 40 acre farmstead so we can determine the shared property line for the 20 acre split for our future elevated water tower site. McIntosh stated this was a reasonable cost for this survey.
Approved unanimously

Discussion regarding the Field Operations Report.

Smith updated the board on the April field activities report and status of the Well 5 & 8 Iron Removal Plant Project. He shared a lot of contractors are working now and keeping the inspector and crews busy making taps. Huhndorf's crew has been replacing old water main along 8th Street and 14th Avenue last month too.

Discussion regarding the Secretary's Report.

- **April Building Report** - 15 new building permits submitted over \$50,000 in valuation.
- **ARPA Linn County letter of denial** - Steigerwaldt shared the denial letter for first round of ARPA money the county was given out but we will be automatically reapplying for the second round of money later this year.
- **Tier 3 testing for PFAS , DNR email** - Steigerwaldt shared an email from the DNR stating they will be testing Well #1 later this summer for PFAS.

ADJOURN

Next monthly Water Board meeting will be on June 14th, 2022 at 4 PM. The meeting was adjourned at 5:10 PM


William A. Kling, Chairman

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Todd Steigerwald, Secretary