



# AGENDA Water Board

4:00 PM - Tuesday, June 14, 2022  
Water Department, 3050 5th Avenue

Any item listed on the agenda may be open to discussion by the board. If you wish to address the board, please wait until the chair asks you to speak.

This meeting is viewable online. To watch, go to Zoom.com, select Join a Meeting, and enter the Meeting ID# 8613 7412 871. A link is also provided at [www.cityofmarion.org](http://www.cityofmarion.org). Audio only can be heard by calling 1-646-558-8656 and entering the same Meeting ID listed above.

Those who wish to comment must either attend the meeting in person or submit the comment to Todd Steigerwaldt by 1:00 p.m. on Tuesday, June 14th via phone at 319-743-6311 or email at [tsteigerwaldt@cityofmarion.org](mailto:tsteigerwaldt@cityofmarion.org).

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## CALL TO ORDER

## ROLL CALL

## REGULAR AGENDA

- |    |   |         |
|----|---|---------|
| 1. | <b>Motion to approve the May 10th 2022 minutes and May 2022 payable invoices in the amount of \$1,030,140.14.</b> | 7 - 12  |
|    | <u>May Payables 2022</u><br><u>Minutes - May 10 2022</u>  |         |
| 2. | <b>Motion to receive and file the May 2022 revenue, expense and financial reports.</b>                            | 13 - 34 |

Several items to note:

- General Fund Revenues: SpeedConnect lease revenue is behind three months now. May be shutting them off soon if they don't pay.
- Health Fund has a credit for monthly expenses – because City didn't submit their bill for health insurance to us until 5/27 (the credit is the employee contributions for health insurance premiums)
- We are at 84% of budgeted expenses going into our last month of the fiscal year. 11/12 months = 92% expected. We will not exceed our budgeted expenses for the fiscal year.

- Bank Recon-May 2022
- Expense Report - May 2022
- Fund Balances-May 2022
- Revenue Report - May 2022

3. **Motion to approve Resolution 22-06 accepting improvements and extensions of water main for Green Acres 1st Addition to the City of Marion, Iowa.** 35 - 36

This is located at the southeast corner of Hwy 13 and Hwy 151 just west of the new Kwik Star truck stop. The site is graded and public improvements are installed and ready to accept however the developer is currently holding off on starting on the building structure. He may start construction next year.

Resolution 22-06 Green Acres 1st Addition  
Green Acres 1st Site Plan

4. **Motion approving payment to Rugger Underground Construction Inc. for boring 722' of 6" water main on 8th Street and 14th Avenue for \$10,954.00.** 37

This is part of Curt's water main relay project that is underway this Spring.

Invoice Rugger Underground Construction Inc.

5. **Motion approving Resolution 22-07 the fiscal year 2022-2023 operating budget transfer of monthly funds.** 38

This is required by state code.

Resolution 22-07 Transfer of Budget Funds

6. **Motion approving Resolution 22-08 transfer of funds to the Sinking Fund in the amount of \$14,869.99.** 39

Due to the language in the SRF loan documents, we are required to monthly set aside funds in the sinking fund to cover the annual debt. The FY 22-23 annual debt service is \$178,440 (principal, interest and service fee).

Resolution 22-08 Transfer to Sinking Fund

7. **Motion to receive and file Marion Groundwater Investigation report for Lucore Road and Fernow Road completed by Iowa Geological Survey.** 40 - 56

Attached is an email from Jason Vogelgesang, Hydrogeologist with a brief summary of their findings and the final report. The invoice has not been submitted at this time. Our Fernow Road site looks very promising for a future Silurian Well.

Email - Iowa Geological Survey Results  
Marion Groundwater Investigation Lucore Rd and Fernow Rd  
Trace Analysis study Fernow Rd 2013

8. **Motion to review and approve insurance renewal with Wellmark and Delta Dental consistent with the City of Marion contract for such services.**

57 - 84

I'll review the attached Health Insurance presentation with the board at the meeting. In past year's the board has followed the city's rates for employee's monthly contribution to the health fund. The City is raising employee's health insurance monthly contribution by 6.23%, increasing the stop loss premium from \$40,000 to \$50,000 and switching to Delta Dental from Blue Cross Blue Shield for dental coverage.

5-10-2022 City of Marion Renewal Presentation Packet

Health Insurance Benefit Renewal FY23

email City Health Insurance Summary

FY 20-21 Insurance Expense Total

9. **Motion approving Professional Services Agreement with David Besler for plumbing and underground construction service work.**

85 - 87

As discussed last month we are unable to find contractors to repair and/or replace stop boxes for customers whom reuse or unable to fix their stop box so we can suspend their water service for non-payment. Previously we hired Quality Excavating to perform this work but he is no longer interested in giving us a quote. Our existing employee, David Besler, does this work for customers on the side and has insurance and equipment to perform such work. The City attorney recommended approving a Professional Service Agreement with Mr. Besler if we choose to hire him to perform quoted repair work as mentioned above. We would then pay Mr. Besler for said quoted repair work and place a lien on the property for future repayment to the department. I will attempt to and get more than one quote for such jobs and hire the lower quoted contractor. We generally have 4-6 of these jobs a year. Bring comments and questions to the board meeting to discuss further.

Professional Services Agreement- David Besler

10. **Motion approving Change Order #2 with WRH, Inc. for Well 5 & 8 Water Treatment Plant for \$14,541.60.**

88 - 90

The existing piping leaving the existing booster station was not installed as anticipated and drawn on the construction plans. Staff and the contractor laid out a new pipe alignment and the engineer revised the plans. The Marion Water Department purchased the additional piping and materials for the contractor. This change order is for the labor only to install the additional piping.

CO02 (10 inch BYP relocation)

11. **Motion to approve partial payment #12 to WRH, Inc. for the Well 5 & 8 Water Treatment Plant for \$164,869.66.** 91 - 92

The alternative pipe reducers did finally arrive but electrical materials are still delayed. They have basically finished the outside underground piping to the existing 12" main and from the existing booster station to the new filter building. Anticipating final completion in August.

Pay Application 12 - May - Inv#6143 Signed

12. **Motion to approve payment to Veenstra & Kimm Inc. for work associated with the Well 5 & 8 Water Treatment Plant Project for \$1,000.00.** 93

Per approved contract. They are at 85.9% of the contracted amount.

V&K Invoice 33552-19

13. **Motion to approve payment to Veenstra & Kimm Inc. for design work associated with the Well #4 Ground Storage Tank Painting and Repair Project for \$716.00.** 94

Plans and specifications are completed and the project calendar is the next item on the agenda. The letting will be on July 7th 2022 and awarding the contract at the July 12th board meeting. The contractor could start work this fall or next spring depending on their schedule and supply availability.

V&K Invoice 33554-2

14. **Motion to approve Project Calendar for the Well #4 GSR Painting and Repair Project.**

**a. Resolution 22-09 approving Resolution of Necessity for the Well #4 GSR Painting and Repair Project.**

**b. Resolution 22-10 ordering preparation of detailed plans, specifications, notice of hearing and letting, and notice to bidders, form of contract, and estimate of cost regarding the Well #4 GSR Painting and Repair Project.**

**c. Resolution 22-11 approving and adopting final plans and specifications, notice of hearing and letting, notice to bidders and form of contract and cost estimate regarding the Well #4 GSR Project.**

**d. Motion setting a Public Hearing for the Well #4 GSR Painting and Repair Project for July 12, 2022 at 4:00 PM.**

This project is for the repainting and repair of our 1 MG ground storage reservoir at Site #4. The contractor will have the option to do the work this fall or next spring.

Res 22-09 Necessity

Res 22-10 Preparation of plans, specs, notice of hearing

Res 22-11 Adopting final plans and spec

Well 4 GSR Schedule

- 15. **Motion approving increase in life insurance benefit from \$30,000 to \$50,000.** 99 - 100

City offers non-bargaining employees 1x annual salary up to \$50,000. It costs the City \$0.19 per thousand coverage (\$0.16 life and \$0.03 AD&D). Beginning 7/1/22, Fire will be increasing to \$50,000 from \$30,000 but unknown if rate will change yet.

- We have \$30,000 for the same cost \$0.19 per thousand of coverage. We pay \$5.70 per employee to the City each month for our policy. ( $\$30,000/\$1000 = \$30$ .  $\$5.70/\$30 = \$0.19$ ) I assume that includes AD&D.
- If we increase coverage to be the same as City, we would pay \$9.50 per employee monthly. ( $\$50,000/\$1000 = \$50$ .  $\$9.50/\$50 = \$0.19$ ).

Budget impact is an additional \$3.80 per month x 14 employees = \$53.20 per month

We have one employee who has opted to pay for supplemental life insurance on themselves.

A new summary of benefits is attached. Rates guaranteed for period of 3 years from 7/1/22.

Board members decision to increase the life insurance amount or leave it at the \$30,000 level.

2022-07-01 Benefit Summary LIFE - Received 6-9-2022

- 16. **Discussion regarding the Field Operations Report.** 101 - 105  
Distribution Report May 2022  
Monthly Service Report  
Pumping Report  
Well & Booster Chart

- 17. **Discussion regarding the Secretary's Report.** 106 - 111
  - **May Building Report**
  - **Marion Population Report - Planning Department**
  - **Rental House Status**
  - **Gazette Article about Marion Water Department**May Building Permits  
2021 Census Population Estimates (Prepared 2022)

**ADJOURN**

Next monthly board meeting will be on Tuesday, July 12th 2022 at 4:00 PM at 3050 5th Avenue and on Zoom.