



# MINUTES

## Civil Service Commission

8:30 AM - Tuesday, April 5, 2022  
City Hall, 1225 6th Avenue

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*\*Minutes are in draft format until approved at the next meeting\**

The Civil Service Commission of the City of Marion, Linn County, Iowa met in regular session, on Tuesday, April 5, 2022, at 8:30 AM, at City Hall, 1225 6th Avenue, with the following members present:

PRESENT: Grant Hagen, Rachel Kadlec, and Paul Rehn

ABSENT: None

STAFF PRESENT: Rachel Bolender, Mike Kitsmiller, Deb Krebill, Kirsten Fisher, and Ryan Waller

### REGULAR AGENDA

- Motion to approve the minutes from the March 1, 2022 meeting.  
Moved by Hagen, seconded by Kadlec, to approve item referenced above.  
Approved unanimously
- Motion to exhaust certified list for Police Officers.  
Moved by Kadlec, seconded by Hagen, to approve item referenced above. Police Chief Mike Kitsmiller explained why the list needs to be exhausted.  
Approved unanimously
- Discussion regarding Fire Chief retirement.

City Manager Ryan Waller stated there have been some preliminary conversations with City Council regarding the replacement of Fire Chief Deb Krebill. Administration is meeting again with City Council tonight and then will be sharing the plan with staff and the Civil Service Commission.

- Motion to approve the hiring schedule for Police Officer.  
Moved by Hagen, seconded by Kadlec, to approve item referenced above. Position will be posted April 6, applications will be due by June 3 and testing will take place on June 11, 2022.  
Approved unanimously
- Motion to receive and file memo regarding resignation at Police Department.  
Moved by Kadlec, seconded by Hagen, to approve item referenced above. Police Chief Mike Kitsmiller stated Officer Jordan Gallagher will be transferring to the North Liberty

Police Department.  
Approved unanimously

- Motion to receive and file Notice of Appeal (Blocker)  
Moved by Hagen, seconded by Kadlec, to approve item referenced above. Police Chief Mike Kitsmiller explained Nicholas Blocker's termination. Kadlec asked about investigation procedures and if those are always handled externally. Human Resources Director Kirsten Fisher stated it depends on the situation.  
Approved unanimously
- Motion to receive and file Specifications and Grounds for Discharge (Blocker)  
Moved by Hagen, seconded by Kadlec, to approve item referenced above.  
Approved unanimously
- Motion to schedule appeal hearing for June 20-21, 2022. (Blocker)  
Moved by Kadlec, seconded by Hagen, to approve item referenced above.  
Approved unanimously

### **COMMISSIONER COMMENTS**

- Commission Clerk Rachel Bolender stated the chair for the Commission is up for consideration in May. All members stated they would like Rehn to continue as chair.

Fire Chief Deb Krebill stated there is still an open position for Firefighter. The certified list is still active and staff will be hiring from that list.

### **ADJOURN**

- Commission Chair Rehn adjourned the meeting at 9:07 a.m.

Prepared by:  
Rachel Bolender, Civil Service Commission Clerk