



AGENDA Water Board

4:00 PM - Tuesday, October 11, 2022

Water Department, 3050 5th Avenue

Any item listed on the agenda may be open to discussion by the board. If you wish to address the board, please wait until the chair asks you to speak.

This meeting is viewable online. To watch, go to Zoom.com, select Join a Meeting, and enter the Meeting ID# 8613 7412 871. A link is also provided at www.cityofmarion.org. Audio only can be heard by calling 1-646-558-8656 and entering the same Meeting ID listed above.

Those who wish to comment must either attend the meeting in person or submit the comment to Todd Steigerwaldt by 1:00 p.m. on Tuesday, October 11th via phone at 319-743-6311 or email at tsteigerwaldt@cityofmarion.org.

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CALL TO ORDER

- 1. **Motion to approve the September 13th 2022 minutes and September 2022 payable invoices for \$1,413,264.27.** 5 - 10

Copies are enclosed. Interest rates are rising. Ohnward Bank was 0.47% in July, now 1.16%. FSB was 0.3729% in July, now 0.90%. Consumption is up, pretty dry out there last month.

[Minutes 09 13 2022](#)

[Payables 2022-09 September](#)

- 2. **Motion to receive and file the September 2022 revenue, expense and financial reports.** 11 - 32

Copies attached. Revenue is up from summer watering.

[Bank Stmt Recon-Sep 22](#)

[Expense Report - Sep 2022](#)

[Fund Balances-Sep 2022](#)

[Revenue Report - Sep 2022](#)

- 3. **Motion to receive and file quarterly Bad Debt report for city and water utilities.** 33

Slight decrease from same quarter one year ago.

[Bad Debt Quarterly Report](#)

- 4. **Resolution 22-18 approving contract and bond from Rathje Construction Company for the 4355 29th Avenue Water Main Project.** 34 - 39

Rathje Construction submitted the lowest bid with Option C (Open Cut) for \$68,874.00. The engineer's estimate was \$70,885.00. The signed contract and bond are attached. Rathje plans to start on this project later this month. Staff met with the property owner again last week to discuss project details. The project completion deadline is November 18th 2022.

[Res 22 18 Contract and Bond](#)

- 5. **Motion to approve partial payment #16 to WRH, Inc. for the Well 5 & 8 Water Treatment Plant for \$57,531.27.** 40 - 41

The electrician and our SCADA person continue to wire and program the PCL enclosures. The contractor has begun filling and flushing the pressure vessels. Hope for start up testing to begin by Thanksgiving.

[WRH Pay Application 16- Sept - Inv#6236](#)

- 6. **Motion to approve payment to Veenstra & Kimm Inc. for design work associated with the Well 5 & 8 Water Treatment Project for \$627.50.** 42

Per approved contract.

[V&K invoice 33552-23](#)

- 7. **Motion approving annual dues and voluntary contribution to the Marion Chamber.** 43 - 45

This is a budgeted expense.

[Chamber Dues](#)

- 8. **Motion approving annual Red Flag Rules program for FY23.** 46 - 54

Annual review of the Identity Theft Prevention Program. We have no exposure incidents to report. We are lucky to have an outstanding IT department that are very knowledgeable and on top of all security items.

[RedFlagRules 2022](#)

9. **Motion to eliminate the suspension of utility accounts for customers that leave for the winter.**

55

We briefly discussed this scenario at the last board meeting. Staff has some challenges managing the snowbird accounts when they leave for the winter months. Our software isn't setup to handle this type of situation. Coralville and Hiawatha do not allow suspension of water accounts and Cedar Rapids is wanting to eliminate this option as well but hasn't yet. There are issues/challenges either way. If the customer wants the bill stopped while they are gone we shut the water off and/or pull their meter. When they return, their account number changes and that will mess up their ACH or automatic credit card payments if they don't update their account information. We would generate some additional revenue if we do not allow them to suspend their account. We can discuss this more during the meeting Tuesday.

[Snowbird account information](#)

10. Discussion of Lucre Road property purchase.

56

Brain Engineering has completed the survey for the split of the 40 acre parcel. The POS is attached. The south property line of our 20 acres ends up being south of the existing farmstead buildings. The owner would like to move the closing date up to December 2022 which is fine by me. The owner has removed almost all of the items that he wanted to salvage from the farmstead buildings. I will prepare specs and plans to get bids for site cleanup next spring/summer. The parks department need to determine if they want to keep the some of the existing structures and concrete pads or not. The Parks Director would like to keep the remaining 17 acres. I'll be working with city staff and the city council on a payment plan for the acres they want to purchase from us.

[Plat of Survey Lucre Road Tower Site](#)

11. **Discussion regarding Field Operations Reports.**

57 - 61

Copies attached.

[Distribution Report September 2022](#)

[September Service Report](#)

[Well & Booster Chart](#)

[September Pumping](#)

12. **Discussion regarding the Secretary's Report.**

62 - 74

- **September Building Permits**
- **DNR email and PFAS report**
- **ICAP Grant Award received \$1000**
- **Silurian Well 11 Project**

[Building Permits September 2022](#)

[DNR PFAS email](#)

[DNR PFAS results Marion Aug1 2022](#)

[ICAP Grant Award \\$1000](#)

[Well 11 log plans](#)