



MINUTES

Civil Service Commission

8:30 AM - Tuesday, August 2, 2022
City Hall, 1225 6th Avenue

Minutes are in draft format until approved at the next meeting

The Civil Service Commission of the City of Marion, Linn County, Iowa met in regular session, on Tuesday, August 2, 2022, at 8:30 AM, at City Hall, 1225 6th Avenue, with the following members present:

PRESENT: Grant Hagen, Rachel Kadlec, and Paul Rehn

ABSENT: None

STAFF PRESENT: Rachel Bolender, Mike Kitsmiller, Kirsten Fisher, and Ryan Waller

REGULAR AGENDA

- Motion to approve the minutes from the July 5, 2022 meeting.
Moved by Kadlec, seconded by Hagen, to approve item as referenced above.
Approved unanimously
- Motion to exhaust Police Officer certified list
Moved by Hagen, seconded by Kadlec, to approve item referenced above. Police Chief Kitsmiller stated there were only three on the certified lists but they are all unqualified. Rehn asked how many openings there are. Kitsmiller stated there are three openings. City Manager Ryan Waller stated staff will be creating a comprehensive strategy to help with recruitment and retention.
Approved unanimously
- Motion to receive and file memo regarding upcoming police officer testing and approve the hiring schedule.
Moved by Kadlec, seconded by Hagen, to approve item referenced above. Police Chief Mike Kitsmiller spoke about the testing and hiring process. Human Resources Director Kirsten Fisher spoke about strategies for recruitment. The position would be open August 5 and close on September 16. Testing would be held on September 24. Kadlec stated she will be out of town for the testing. Rehn confirmed he will be there.
Approved unanimously
- Motion to approve Certified List for Fire Chief to include the following (in standing order, *denotes a tie)
 1. Tom Fagan
 2. William Beaty
 3. *Applicant Withdrew*

4. Hal Bumgarner
5. Jason Hansen
6. Arlie Colvin
7. Scott Marion
8. Aaron Beemer *
9. William Erb *
10. Chris Ledeker *
11. *Applicant Withdrew* *

Moved by Hagen, seconded by Kadlec, to approve the item referenced above. City Clerk Rachel Bolender stated staff is recommending to certify the top 11 candidates. Human Resources Kirsten Fisher provided information on the recruitment and scoring process. She stated interviews are planned on August 15 and asked if anyone was interested. Rehn stated he will be able to attend.

Approved unanimously

COMMISSIONER COMMENTS

- No other comments were made.

ADJOURN

- The meeting adjourned at 8:52 a.m.

Prepared by:

Rachel Bolender, Civil Service Commission Clerk