



# AGENDA Water Board

4:00 PM - Tuesday, December 13, 2022  
Water Department, 3050 5th Avenue

Any item listed on the agenda may be open to discussion by the board. If you wish to address the board, please wait until the chair asks you to speak.

This meeting is viewable online. To watch, go to Zoom.com, select Join a Meeting, and enter the Meeting ID# 1374 128 71. A link is also provided at www.cityofmarion.org. Audio only can be heard by calling 1-646-558-8656 and entering the same Meeting ID listed above.

Those who wish to comment must either attend the meeting in person or submit the comment to Todd Steigerwaldt by 1:00 p.m. on Tuesday, December 13th 2022 via phone at 319-743-6311 or email at tsteigerwaldt@cityofmarion.org.

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## CALL TO ORDER

1. **Board discussion on employee wage/benefit package for FY 23-24.**

A memo and supporting exhibits will be emailed out to the board and available for the viewing at the meeting.

2. **Motion to approve employee's wage/benefit package for FY 23-24.**

Per discussion held by the board during Item 1.

3. **Motion to approve the November 8th 2022 minutes and November 2022 payable invoices for \$1,355,634.66.** 5 - 11

Copies are enclosed.  
Payables 2022-11 November  
Minutes 11 8 2022 unsigned

4. **Motion to receive and file the November 2022 revenue, expense and financial reports.** 12 - 33

Copies enclosed. I did purchase two CD's last month. \$1 million at 3.02% for 16-months at Ohnward Bank and \$1 million at Farmers State Bank at 3.0% for 13-months.  
Bank Stmt Recon Nov 2022  
Expense Report - Nov 2022  
Fund Balances Nov 2022  
Revenue Report-Nov 2022

5. **Motion approving payment to Sonju Two Harbors, LLC for a 2022 Chevrolet Silverado 1500 4WD pickup for \$40,460.00.** 34 - 36

This is a budgeted item in this current fiscal year. After discussing this purchase, Truck #18, at the end of last month's board meeting, staff purchased the above vehicle and it is now outfitted and in use by our locator, Andy Briles.

Truck 18 invoice

Truck 18 pic

6. **Motion to dispose of Truck #3, 2007 Chevrolet 1500 with a regular cab.** 37 - 38

This truck is being replaced by the new Truck #18. It has 87,650 miles and has 4 wheel drive. Staff spent some money fixing some critical items to make it sellable. Staff is taking bids until December 19th. The highest bidder takes it. A minimum bid of \$4,000 is required. It is on display at the main water shop. Two bids has been submitted so far and staff has taken many inquires.

Disposal of Truck 3

Truck 3 photo

7. **Motion to purchase 2023 Chevrolet Truck, 2500 HD Silverado with four wheel drive and Knapheide utility box from Lynch Ford Chevy for \$59,441.00.** 39 - 41

This is a budgeted item to replace the existing service truck #10. Staff has to custom order this truck as they are not in stock and outfitted to meet our needs. Delivery is expected to take a minimum of six months if not longer which may push this purchase into the next fiscal year budget.

Truck 18 invoice

Truck 18 pic

8. **Motion to reimburse Linn Mar Schools for water main hookup fee collected from 5307 Alburnett Road for \$1,275.00.** 42 - 44

In 2009 Linn Mar installed a 12" water main for the Echo Hill Elementary school. A resident along Alburnett Road finally connected on to the water main in front of their property and paid the water department the hookup fee which we will reimburse back to Linn Mar School.

Linn Mar hookup reimbursement

9. **Motion to receive and file the FY 21-22 annual audit report.**

A hard copy of the attached report is available before and at the meeting. It has been posted on our website and filed with the Auditor of the State. A press release has been prepared and will be in a future Gazette newspaper. Operating expenses were down as several payments for the new iron removal plant were delayed into this current fiscal year and the city is slow to invoice us for several city projects.

Board letter from Auditor  
FY22 Audit Report News Release  
FY22 Audit Report

10. **Motion to pay Hogan Hansen for FY21-22 auditing services for \$16,400.00.**

91

This is a budgeted expense. We have a five year contract with Hogan Hansen for their services. We have two more years before the contract is up for renewal. There were no additional fees associated with this years audit.

Hogan Hansen Audit invoice

11. **Motion to approve payment to Veenstra & Kimm Inc. for design work associated with the Well 5 & 8 Water Treatment Project for \$398.00.**

92

Per approved contract.  
V&K invoice #25

12. **Motion approving purchase of 19.44 acres for future elevated water tower at 6401 Lucore Road, Marion, Iowa.**

93 - 94

We are closing on this property December 15th 2022. The purchase price is \$30,000 per acre. We previously placed \$20,000 in a escrow account which is being credited on the purchase along with the prorated property taxes. The boundary survey cost is included in this price too. The attached invoice has the wrong acres listed. We are not buying the right-of-way 0.5 acres. I'll have an updated invoice to share at the meeting.

Lucore Land invoice  
POS #2674

- 13. **Motion to approve water main application for the Sycamore Heights 1st Addition to the city of Marion, Iowa.**

95 - 98

This subdivision is located north of 35th Avenue and just east of 44th Street. The developer is developer is Josh Entler from Iowa City. There are 65 single-family lots planned in this addition. The developer will be installing 12" water main from the First United Methodist church site east of this development because it will be on the higher pressure zone. We will reimburse the developer for the material oversizing upon installation and submittal of invoices. They will also be installing a check valve pit similar to the one used along 44th Street and Dunn Avenue to isolate the high pressure from the low pressure zones. I recommend approval of this application.

Water Main Appl Sycamore Heights 1st

- 14. **Motion approving financial contribution to the Marion Leadership in Action committee who are seeking contributions to expand Christmas lights in the uptown district including the Uptown Alley area.**

99 - 101

The board has supported this committee's efforts over the years at the \$500 contribution level. This is a anticipated budgeted expense if the board chooses to continue their support.

Xmas light fundraiser

- 15. **Discussion regarding Field Operations Reports.**

102 - 106

Copies attached.

November Distribution Report

November Service Report

Pumping 2022-23

Well & Booster Chart November 2022

- 16. **Secretary Report**

107

Copy enclosed.

Building Permits Nov 2022

**ADJOURN**

The next Marion Water Board meeting will be held at 3050 5th Avenue, Marion and on ZOOM at 4:00 PM January 10, 2023.