



**MINUTES
Water Board**

4:00 PM - Tuesday, November 8, 2022
Water Department, 3050 5th Avenue

The Water Board of the City of Marion, Linn County, Iowa met on Tuesday, November 8, 2022, at 4:00 PM, at Water Department, 3050 5th Avenue, with the following members present:

PRESENT: John Bender, Amy Olson, William Kling, John McIntosh, and Terry Chew

ABSENT:

STAFF PRESENT: Todd Steigerwaldt, Andy Smith, and Curt Huhndorf

CALL TO ORDER

Motion to approve the October 10th 2022 minutes and October 2022 payable invoices for \$1,389,014.59.

Moved by Bender, seconded by Olson, to approve items referenced above. Chew mentioned the minutes showed him voting as a no vote on Resolution 22-18 and abstaining. Steigerwaldt stated the software counts an abstaining vote as a no vote which it actually is so that is why the minutes showed it that way. Chew was fine with this explanation.

Approved unanimously

Motion to receive and file the October 2022 revenue, expense and financial reports.

Moved by Kling, seconded by Chew, to approve items referenced above. Steigerwaldt shared and reviewed the month end reports with the board. He stated interest rates were improving at both Ohnward Bank and Farmers State Bank. McIntosh asked about investing some of our extra cash in a CD as those rates have increased in the last month. Steigerwaldt stated he would look into investing some extra money into a CD before the next board meeting in December. Olson asked about getting a CD from a Credit Union. Steigerwaldt stated the board's investment policy prohibits banking with Credit Unions.

Approved unanimously

Motion to approve Resolution 22-19 accepting water main improvements in the Hunters Ridge North 2nd Addition to the City of Marion, Iowa.

Moved by McIntosh, seconded by Olson, to approve the item referenced above. Steigerwaldt shared the location of this addition which is located at the north end of Hunters Ridge off of Winslow Road and Stags Leap Lane. The developer is Skogman Homes and they have installed 20 new residential lots. All of the water main has been installed and passed inspection. They installed some 12" water main in this addition which we will

reimburse them for the material cost difference between an 8" and 12" pipe. They have not submitted invoices for this reimbursement yet.

Approved by the following votes:

Ayes: Bender, Olson, Kling, McIntosh, and Chew

Motion to approve Resolution 22-20 accepting water main improvements in The Commons of English Glen 6th Addition to the City of Marion, Iowa.

Moved by Chew, seconded by Kling, to approve the above referenced item. Steigerwaldt shared the location of this addition which is north of 29th Avenue and west of Winchester Drive. The developer is Robson Homes of Cedar Rapids. They will be building 20 duplex buildings. All of the water main has been installed and passed inspection.

Approved by the following votes:

Ayes: Olson, McIntosh, Bender, Kling, and Chew

Motion to approve Resolution 22-21 accepting water main improvements for Silver Rock Estates 1st Addition to the City of Marion, Iowa.

Moved by Bender, seconded by Chew, to approve the above referenced item. Steigerwaldt explained the location of this addition which is located south of Echo Hill Road and west of Alburnett Road. The developer is Kent Backen with Integrity Homes of Marion. They have installed 23 single-family lots in the first addition. They have also installed additional water main with this first phase but they have not paved the streets or completed the remaining public improvements at this time.

Approved by the following votes:

Ayes: Bender, Olson, Kling, McIntosh, and Chew

Motion approving payment to Northway Corporation for chlorinating Well #8 for the Iron Removal Plant Project for \$2,150.00.

Moved by Chew, seconded by Olson, to approve above referenced item. Steigerwaldt stated we hired Northway to chlorinate the new Silurian Well #8.

Approved unanimously

Motion approving Change Order 1 with Rathje Construction for the 4355 29th Avenue Water Main Project for \$2,160.00.

Moved by McIntosh, seconded by Kling, to approve above referenced item. Steigerwaldt explained we had an existing 12" valve that would not close completely so we added two new 12" valves on this project. This change order is only for the labor to install the valves. The Water Department purchased the valves for the contractor to install. Bender asked how much the 12" valves cost. Steigerwaldt stated a 12" valve is just over \$3000 now with the box and lid.

Approved unanimously

Motion approving Change Order 5 with WRH, Inc. for the 5 & 8 Water Treatment Plant Improvement Project for \$1,965.21.

Moved by Olson, seconded by Bender, to approve item referenced above. Staff determined that an additional 2" water line was needed for the chlorine room.

Approved unanimously

Motion approving Change Order 6 with WRH, Inc. for the 5 & 8 Water Treatment Plant Improvement Project for a credit of \$7,000.00.

Moved by Olson, seconded by McIntosh, to approve item referenced above. Steigerwaldt told the board that staff decided they did not want the floor painted with two additional coats of paint thus saving us \$7,000.00. The contractor will still clean, prep and seal the concrete floor.

Approved unanimously

Motion approving Change Order 7 with WRH, Inc. for the 5 & 8 Water Treatment Plant Improvement Project for \$2,300.64.

Moved by McIntosh, seconded by Olson, to approve item referenced above. Steigerwaldt stated staff determined an upgraded shielded fiber CAT6e line was needed for pulling fiber between the buildings for communication.

Approved unanimously

Motion approving Change Order 8 with WRH, Inc. for the 5 & 8 Water Treatment Plant Improvement Project for \$1,147.07.

Moved by Kling, seconded by Chew, to approve item referenced above. Smith explained the need for this change order to the board. It involved additional wiring to connect the pressure monitors that were missing from the plans.

Approved unanimously

Motion to approve partial payment #17 to WRH, Inc. for the Well 5 & 8 Water Treatment Plant for \$34,018.00.

Moved by McIntosh, seconded by Kling, to approve above referenced item. Steigerwaldt shared that initial testing had begun until a pipe fitting failed which ended up flooding the floor in the new building. The contractor has resolved the issue but the technician for the start up of the filters left for another job site and does not know when he can come back to finish the startup procedures at our plant. The contractor shows all the items as 100% complete on the payment sheet which staff was fine with as there is still \$144,948.46 of retainage remaining to keep the contractor involved until the plant is up and running.

Approved unanimously

Motion to approve payment to Veenstra & Kimm Inc. for design work associated with the Well 5 & 8 Water Treatment Project for \$1,148.00.

Moved by Bender, seconded by Kling, to approved above referenced item. Payment is per existing contract with V&K.

Approved unanimously

Motion approving purchase of 60 fire hydrants for \$218,992.20.

Moved by McIntosh, seconded by Kling, to approve item referenced above. Steigerwaldt stated staff has ordered another 60 fire hydrants from Mueller. There was a price increase of \$684.88 per fire hydrant which is a 23% increase from last year's order. We are anticipating them arriving late spring. Steigerwaldt will let the contractors know of this price increase this winter and we will charge the new price starting July 1, 2023.

Approved unanimously

Motion to receive and file FY24 employee wage/benefits request.

Moved by McIntosh, seconded by Kling, to approve above referenced item. Steigerwaldt submitted the employees wage increase request for next fiscal year. He stated he would prepare several wage increase scenarios for the December board meeting to show what budget impacts different wage increases would have on the FY24 budget.

Approved unanimously

Discussion regarding Field Operations Reports.

Smith reviewed with the board the monthly service reports and field activities for October. There was one water leak on 3rd Street. He stated Huhndorf's crew installed nearly 1500' of 6" water main this season.

Discussion regarding the Secretary's Report.

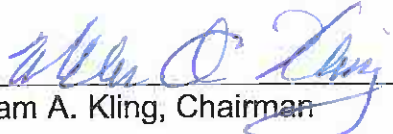
Steigerwaldt shared the October building permit report and a thank you letter from the Marion Chamber. Staff was concerned about a possible diesel shortage so Steigerwaldt contacted Linn Coop who can provide a temporary 500-gallon tank for us to use during the winter just in case there would be a shortage. The board was fine with this rental for \$100.

Steigerwaldt also shared with the board the challenges of getting another fleet truck for the locator, Andy Briles. Huhndorf did a lot of research and found only 2 blue standard long bed trucks. One was in northern Minnesota and the other one was in Massachusetts. If we placed an order we probably would not get this truck until late 2024. The Minnesota dealership provided a quote for the truck that was reasonable. The board was ok with the purchase of the Minnesota truck knowing two staff employees would have to drive up there, get a hotel room and drive back. The dealership would not deliver it to Iowa. Steigerwaldt stated he would contact and negotiate the final price tomorrow.

McIntosh inquired about the status of the rental house at 788 2nd Street. Steigerwaldt stated the asbestos inspection was completed and the Engineering Department was waiting for the results prior to letting a demolition package for contractors to bid. Both the Fire and Police departments are wanting to practice in the house before demolition occurs. The board encouraged McIntosh to determine if there were any items that could be salvaged prior to the demolition and find a worthy family or charity to donate these items too. McIntosh accepted this opportunity.

ADJOURN

The next Water Board meeting will be on Tuesday, December 13, 2022. There will be a special work session to discuss the FY24 employee wages/benefits package starting at 4:00 pm followed by the regular monthly board meeting starting at approximately 4:45 PM.



William A. Kling, Chairman

Draft

Todd Steigerwaldt
Todd Steigerwaldt, Secretary