



# AGENDA

## Water Board

4:00 PM - Tuesday, March 21, 2023  
Water Department, 3050 5th Avenue

Any item listed on the agenda may be open to discussion by the board. If you wish to address the board, please wait until the chair asks you to speak.

This meeting is viewable online. To watch, go to Zoom.com, select Join a Meeting, and enter the Meeting ID# 874 3525 5020. A link is also provided at [www.cityofmarion.org](http://www.cityofmarion.org). Audio only can be heard by calling 1-646-558-8656 and entering the same Meeting ID listed above.

Those who wish to comment must either attend the meeting in person or submit the comment to Todd Steigerwaldt by 1:00 p.m. on Tuesday, March 21st 2023 via phone at 319-743-6311 or email at [tsteigerwaldt@cityofmarion.org](mailto:tsteigerwaldt@cityofmarion.org).

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### CALL TO ORDER

- 1. **Motion to approve the February 14th 2023 minutes and February 2023 payable invoices for \$1,454,072.25.** 5 - 11

Copies are enclosed. Nothing out of the ordinary. I did file a lien on the Broad & Main Project (former Marion Strip Mall site along 7th Avenue by the City Square Park) as they have not paid for the water main hookup fee along 12th Street nor the meters that were installed for the new building. The developer is actively looking for ways to complete the next building north of the new library but is having challenges finding new partners and a decent interest rate.

[Minutes 02 14 2023 Draft](#)  
[Payables - 2023-02 Feb](#)

- 2. **Motion to receive and file the February 2023 revenue, expense and financial reports.** 12 - 33

Copies enclosed.  
[Bank Stmt Rec - Feb 2023](#)  
[Expense Report-Feb 2023](#)  
[Fund Balances-2-28-23](#)  
[Revenue Report-Feb 2023](#)

- 3. **Public hearing for the Well 11 Improvements Marion, Iowa.** 34  
[Notice of Public Hearing Well 11](#)

4. **Resolution #23-08 accepting bids and awarding contract to Shawver Well Company, Inc. for the Well 11 Improvement Project.** 35 - 36

We had three bidders for this project. A bid tab is attached for review. Shawver installed our last Silurian Well #10 as a subcontractor for Northway Well and Pump. I recommend awarding the contract to Shawver Well Company, Inc.

[Resolution 23-08 Accepting bids and award contract Well 11 Marion Well 11 Bid Tab](#)

5. **Public hearing for the 2023 27th Street Water Main Relay Project Marion, Iowa.** 37

[Notice Public Hearing 27th Street WM Relay](#)

6. **Resolution #23-09 accepting bids and awarding contract to Rathje Construction Company, Inc. for the 2023 27th Street Water Main Relay Project.** 38

We only had two contractors submit bids for this project but 15 contractors pulled plans. The engineer's estimate was \$317,660.00. Rathje Construction was the low bid at \$279,710.00 or 12% below the engineer's estimate. The other contractor was \$98,128 higher than Rathje's bid. I recommend awarding the contract to Rathje Construction.

[Bid Results 2023 27th Street Water Main Relay](#)

7. **Discussion regarding the proposed 5% water rate increases for FY 24 to be effective July 1, 2023.** 39 - 42

Just for discussion purposes at this time. Janice Lawrence has run a 5% increase as was approved with the FY24 budget. We are also proposing increasing the bulk water rates and unmetered parks monthly flat fee by 5% as well. At the bottom of the proposal is a table that shows some actual accounts and what the financial impact is to the customer. No action on these items at this time.

Cedar Rapids shared their water rate increase for Glenbrook Cove and they are raising rates by 7%. I would recommend we increase our rates for the Glenbrook Cove area at the same rate at 7%.

[Proposed water rates FY23-24](#)

8. **Motion to approve Marion Water Department Early Separation Option Agreement for 2023.** 43 - 55

Upon discussions with the City's health insurance consultant I have removed the sentence about COBRA insurance from section 4. They provided information in Bullet 11-07 addressing questions in IA Code 509A.13 that clarifies that a retiree can remain on our health insurance until they reach age 65 but they would have to pay the entire premium amount that the department would pay and this premium would change at each renewal period.

[Early separation option 2023](#)  
[IA Code 509A.13](#)

9. **Motion approving fixed charges rate increases to be effective July 1, 2023.** 56

I have several suggested rate increases for some fees and charges that we bill out. See attached sheet.

[Suggested Fix Charges increases for FY24](#)

10. **Motion accepting project completion and approving partial payment No. 18 to WRH, Inc. for \$134,948.46 for the Well 5 & 8 Water Treatment Plant.** 57 - 59

The Iron Removal Plant is up and running and we are ready to accept the project as completed. We are retaining \$10,000 until we know the seeding takes this spring. The contractor is aware they may have to re-seed the site. Staff continues to test at the plant daily as now there are some new water quality challenges that staff is addressing. Mainly the lack of ammonia leaving the site. Staff has been in contact with DNR staff seeking advice and alternative solutions to remedy this issue. It will be a learning curve for a while as the filters settle in and staff determines the proper flow rates and treatment measures. Staff will be doing some additional landscaping and plantings later this spring too.

[WRH Inc. Pay Application 18- FEB - Inv#6362](#)

11. **Motion approving payment to Veenstra & Kim Inc. for engineering services for the Well 5 & 8 Water Treatment Project for \$597.00.** 60

They are at 87.8% of the contracted amount.

[V&K invoice 27 Well 5 & 8 Treatment Facility](#)

12. **Motion approving payment #1 to Veenstra & Kimm Inc. for engineering design services for Silurian Well 11 for \$3,833.00.** 61

They have reached 20.5% of the contract amount.

[V&K invoice 1 Well #11](#)

13. **Motion approving annual financial pledge to the Uptown Marion organization.** 62 - 64

A letter is enclosed that states their purpose and all the programs and activities the Uptown Marion board has completed. This is a budgeted expense. In past years the board has supported this group at the \$500 level.

[Marion Uptown Annual Pledge request](#)

14. **Discussion regarding Field Operations Reports.** 65 - 69

Copies attached.

[February 2023 Distribution Report](#)

[February 2023 Well & Booster Chart](#)

[February Monthly Service Report](#)

[Pumping 2022-23](#)

15. **Secretary Report** 70 - 92

**February Building Permits**

**Thank you letter from Save CR Heritage** - they collected items from our old rental house for repurposing.

**Thank you letter from the a Linn Mar student class** - I gave a tour of Site #7 and explained where Marion get our H2O.

**Newspaper Articles** - Marion Hard Water - The Gazette, Des Moines Register and Waterloo Carrier all ran the same article.

**Medco Annual Luncheon** - May 3rd 11:30 - 1:00 pm - Any board members want to attend? It will be in a new warehouse building in the Industrial Park on Partners Avenue. \$50 a plate.

**Marion Annual Report** - Booklet shared at the State Of City Address by the Mayor

[2023 City of Marion Annual Report v3](#)

[February 2023 Building Permits](#)

[Linn Mar class thank you card](#)

[Medco Lunch May 3rd](#)

[Thank you letter Save CR Heritage](#)

[Waterloo Courier - article Marion H2O](#)

**ADJOURN**

The next Marion Water Board meeting will be held on Tuesday, April 11th 2023 at 4:00 pm at 3050 5th Avenue Marion or on Zoom.