



# MINUTES

## City Council Work Session

4:00 PM - Tuesday, June 6, 2023  
City Hall, 1225 6th Avenue

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The City Council of the City of Marion, Linn County, Iowa met in informal work session, Tuesday, June 6, 2023, at 4:00 PM, in the Council Chambers of City Hall, 1225 6th Avenue, with the following members present:

PRESENT: Grant Harper, Steve Jensen, Nicolas AbouAssaly, Will Brandt, Sara Mentzer, Randy Strnad, and Gage Miskimen

ABSENT: None

Mayor AbouAssaly presided over the meeting.

### **OTHER DEPARTMENT DISCUSSION**

#### **Discussion and direction to increase the Urban Forest Utility Fee**

Assistant Finance Director Brian McKenzie reviewed the above referenced fee increase from \$3.00 to \$3.50. He stated this would be effective July 1, 2023. Parks Director Seth Staashelm provided information on the reasons behind the fee increase and the increased expenses. Councilmember Harper asked if this fee will be stable. City Manager Ryan Waller stated the \$3.50 is for this year but staff will continue to analyze fees each year as part of the budget process.

#### **Discussion and Direction Regarding the Building and Fire Plan Review Process and Fire Department Fee Schedule**

Deputy Fire Chief Jason Hansen provided an overview of the plan review process as well as proposed fee increases.

#### **Presentation of the Marion Fire Department 2023-2028 Community-Driven Strategic Plan**

Fire Chief Tom Fagan provided information regarding the 2023 action plan and the outcome of the department's strategic plan. Fagan provided an overview of the strategic goals that were developed.

#### **Presentation regarding the ADA Transition Plan**

Project Engineer Greg Annis provided a review of the City of Marion Americans with Disabilities Act (ADA) transition plan which is updated every five years. He reviewed the sidewalk ramp project which is an annual program. Councilmember Harper asked if there is regulation on how many should be updated each year. City Engineer Mike Barkalow stated that we follow our own policy and make a reasonable effort to replace as many as we can each year.

**UPCOMING AGENDA REVIEW**

Discussion regarding the June 8, 2023 agenda - Council discussed the agenda items for Thursday night's meeting with no action taken.

**CLOSED/EXEMPT SESSION**

Motion to adjourn to exempt session regarding collective bargaining as permitted under Section 20.17(3) of the Code of Iowa.

Moved by Harper, seconded by Jensen, to adjourn to exempt session as stated above. Assistant City Attorney Holly Corkery stated that she has reviewed the subject matter discussed and found it to be an appropriate topic for exempt session. A roll call vote was taken.

Approved unanimously

**ADJOURN**

Mayor AbouAssaly adjourned the meeting at 5:17 p.m.

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Nicolas AbouAssaly, Mayor

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Rachel Bolender, City Clerk

The undersigned City Clerk of Marion, Iowa certifies that the minutes shown immediately above were published in the Gazette on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

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Rachel Bolender, City Clerk