



**Public Services Board
Minutes
City of Marion
Tuesday, January 20th, 2022**

1. Call to Order.

The Public Service Board of the City of Marion, Linn County, Iowa met on Tuesday, January 20th, 2022, at 12:11pm, in the City of Marion Council Chambers 1225 6th Ave, Marion IA with Chairman Craig Adamson presiding.

2. Roll Call.

Board members present – Craig Adamson, Mark Morgan, Tom Padley, Colleen Prokup, and Joe Spinks.
Guest – Ryan Waller City Manager of Marion.

3. Motion to approve minutes of the November 2021 Public Service meeting.

Moved by Tom Padley, second by Colleen Prokup. All in favor, motion carried.

4. Guest speaker Ryan Waller.

Ryan Waller is the new City Manager and wanted to introduce himself to the PS Board and tell them about his background experience and history. He thanked the PS Board members for serving on the board and giving the city their time. Ryan updated the PS Board members about the budget hearing next week and how the city is working on putting together the budget book before they meet with the City Council later next week, he also apologized for not having the budget book ready for the PS Board to review the Public Service budget before going to the City Council. He also explained that we do not have a budget manager at this time and that that position will be under the Finance Department in the future along with the budget preparations. Ryan also talked about following the 4 – C’s: Communication, Collaboration, Community Engagement and Customer Service and would like to see the city follow as a rule towards each other and the community.

5. Motion to approve House Collection Services.

- | | |
|-------------|------------------------------|
| a. McMurray | 3440 Sunburst Avenue |
| b. Young | 1820 Hunters Creek Way |
| c. Aayne | 3350 24 th Avenue |
| d. Hinder | 675 Central Avenue |
| e. Barley | 6475 Cakebread Court |
| f. Soenksen | 3175 Sunburst Avenue |

The above residents have requested to start a house pick up. Recommended by Public Service staff.
Moved by Mark Morgan and seconded by Joe Spinks. All in favor, motion carried.

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Motion 5 to approve House Collection Services continue.

Mark Morgan made the motion to add an additional house pick up request to the agenda by amendment:

- g. Morgan 3365 Willowridge Road Unit #B

Moved by Joe Spinks and seconded by Colleen Prokup. All in favor, motion carried.

6. Motion to approve the Solid Waste Holiday Collection Schedule for 2022

Ryan updated the PS Board that the Solid Waste department would work on the Christmas day (observed) Monday 12/26/2022 and New Year's Day (observed) Monday 1/2/23, collection will be on schedule both weeks. Moved by Tom Padley and seconded by Colleen Prokup. All in favor, motion carried.

7. Motion to approve mailbox claim:

- a. Benham 3055 Autumn Drive

Ryan updated the PS Board on our procedure for repair or payout for damaged mailboxes, we either repair with a white or black metal mailbox and a simple mailbox post or issue the resident a check for \$25.00. We have temporarily fixed the mailbox for the winter and will go back in the spring to replace it. The PS Board would like to discuss this process in more detail in the future. Moved by Tom Padley and seconded by Mark Morgan. All in favor, motion carried.

8. Discussion on Solid Waste and Sanitary Sewer Fees for Fiscal Year 2023.

The city received a letter from the Solid Waste Agency outlining the fees for FY23, there will be an increase in fees in the following areas – landfill tipping fees will increase to \$42.00 per ton, Yard waste tipping fees will increase to \$26.00 per ton with a minimum fee for yard waste loads will be \$7.00 and white goods disposal fee will be \$10.00. Commercial recycling will continue to charge \$85.00 per ton. Craig Adamson updated the PS Board that the Solid Waste Agency is being more active looking at other cities for what their solid waste process is, and they are also talking to large companies for input. The city and PS Board will have to watch this closely to see if solid waste fees will have to be increased in the future.

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Discussion on Solid Waste and Sanitary Sewer Fees for Fiscal Year 2023 continued.

The city received a letter from the City of Cedar Rapids about the increase in O & M sewer fees. Ryan Miller and Ryan Waller met with the City of Cedar Rapids to discuss the proposed increases, the city feels more information is needed to justify the cost increase to our usage's percent. The city will be bringing in an outside consultant to help them understand the cost projections from Cedar Rapids and to help analysis the data when it is received. There may be an increase in sewer fees in the future to meet the cost increase, the city will be monitoring this for a future fee increase decision. Ryan Miller will keep the PS Board updated on the process of the O & M fees.

9. Update on Public Service Facilities.

Ryan updated the PS Board that the cost of the new Public Service Maintenance facility has increased substantially for the same size building.

2019 cost - \$11.2 million 2022 cost - \$20 million

If we use the same design plans the building can be complete in a shorter period. Ryan Miller has weekly meetings with Conlon and Shive Hartery on updates for both the new facility and the existing building. He will keep the PS Board updated.

10. Other Business.

Craig Adamson updated the PS Board that he is the secretary for the Solid Waste Agency board.

We are moving our meeting to the 3rd Thursday of the month, due to conflict of other meetings with some PS Board members.

State of the City meeting is 3/10/22 11:30 – 1:00 Who would like to attend:

Ryan Miller

John Hughes

Craig Adamson

Tom Padley

Mark Morgan

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11. Adjourn.

Motion to adjourn the meeting at 1:41 p.m. was made by Craig Adamson. Motion made by Tom Padley and seconded by Joe Spinks. All in favor, motion carried.

Respectfully submitted by:

Ryan Miller
Public Service Director

RM/dpt