



**Public Services Board Minutes
City of Marion
Tuesday, May 26th, 2022**

1. Call to Order.

The Public Service Board of the City of Marion, Linn County, Iowa met on Tuesday, May 26th, 2022, at 12:05pm, in the City of Marion Council Chambers 1225 6th Ave, Marion IA with Chairman Craig Adamson presiding.

2. Roll Call.

Board members present – Craig Adamson, Mark Morgan, Tom Padley, and Colleen Prokup.
Board members absent – Joe Spinks.

3. Motion to approve minutes of the March 2022 Public Service meeting.

Moved by Mark Morgan, second by Colleen Prokup. All in favor, motion carried.

4. Motion to approve Sanitary Sewer Fees increase for Fiscal Year 2023.

Ryan updated the PS Board on the sanitary sewer fees increase for 2023:

Current: \$4.20/cubic ft to \$6.00/cubic ft. This increase will take effect on July 1, 2022. The City of Marion and Hiawatha are still in talks with the City of Cedar Rapids about the cost of O & M fees to Cedar Rapids for fiscal year 2023, we are requesting that they investigate their flow meter data and compare it to our flow meters and look over the data from the outside consulting firm and get back to us by July 1, 2022.

Moved by Mark Morgan, second by Colleen Prokup. All in favor, motion carried.

5. Motion to remove 1180 7th Ave from the Commercial Collection Service.

Ryan talked to the PS Board about the request from the owners Restoration Dental at 1180 7th Ave. and tenants' upstairs to be removed from the commercial collection billing. They have their own dumpster due to the concern about medical waste in the community dumpsters. If the current tenant moves out the water department reverts the billing back to the original commercial collection billing schedule. Moved by Tom Padley, second by Colleen Prokup. All in favor, motion carried. On June 8, 2022, Diane sent the request to the water department to stop commercial collection for solid waste to stop for 1180 7th Ave. Marion.

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6. Motion to approve residential application for the Sanitary Sewer Backflow Prevention Program.

a. Cannon – 1600 James Drive

Ryan updated the PS Board that this address has flooded 4 times during flash flooding, the resident JP Plumbing install a sanitary sewer backflow valve at the resident and is requesting to be reimbursed by the City of Marion. We have reimbursed residents in the past for this program, not a lot of people use the program. Motion approved by Mark Morgan. Second by Tom Padley. All in favor, motion carried. Craig would like to create a formal motion to investigate the areas that have flooding problems and note the areas for future reference. Ryan Waller would like to have a formal internal procedure in place for future claims, he would also like the PS Board to create a resolution to have the procedure on the books and be approved by the City Council. This item has not been paid yet; the Finance Department is looking into how claims were reimbursed in the past.

7. Motion to approve the Public Service Seasonal Work Program for 2022.

Ryan updated the PS Board that most projects on the list are projects that have been delayed because of the Derecho recovery process. The department is trying to catch on the delayed projects and any new ones added to the schedule. We are having a hard time getting projects complete due to problem getting concrete. Motion approved by Craig Adamson. Second by Mark Morgan. All in favor, motion carried.

8. Motion to approve revised Solid Waste Collection Routes.

Ryan updated the PS Board that due to the growth of the city we will have to change so collection days from Friday to Wednesday, so the drivers' routes will be equal in number of houses that are collected each day. We look at this every few years to make sure the loads are split evenly by drivers by day. Ryan will be looking into the yard waste collections, because 1 driver is picking up yard waste every day for all the routes. Due to volume, we must add a driver, or all drivers will help once they finish their regular solid waste routes. Motion approved by Craig Adamson. Second by Mark Morgan. All in favor, motion carried

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9. Motion to approve Request for Proposals for Solid Waste Collection Study.

Ryan updated the PS Board that we will be doing an RFP to look at collections at the end of April. We will look at our current mode of collection, what the citizen surveys say, full automated collection, semi automation, and using outside service. Many cities have gone to privatized services, need to look at cost and control of customer service, Ryan is looking at different cities solid waste services. Staff like the incentive of working in this department, but the subs from other department find the work very hard and would like to go automated. Solid waste is done every day and if automated anyone can do the job, and drivers would be able to pick up more houses per route. Cost of replacing all the recycle containers and issuing solid waste containers and sizes that would be offered are things we will also be looking at. Ryan will update the PS Board as information is gathered, he thinks that we should have a recommendation by the end of the year. He would like to try and keep the program simple like our current one. SCS is a company that the Iowa DNR uses, and they only investigate RFPs for solid waste. Motion approved by Colleen Prokup. Second by Tom Padley. All in favor, motion carried.

10. Update on Public Service Facilities.

Ryan updated the PS Board that we are moving forward with both buildings. Shive-Hattery is reviewing all the footings on the new building and coming up with a plan for the Footings bid, which should go out by August 2022. The current Public Service building's roof repair will be a poly vinyl roof, will wait on interior renovations but fix roof now.

11. Other Business

What will happen to the Marion Methodist church in UpTown? Conlon purchased the building and at this time is just securing the building. Will be looking into options for use of the building in the future.

Marion Antiques would like the dumpster removed from behind their business. It has been determined by the city that that is the best location to service all businesses in that building. The city is working on having the dumpsters have an enclosure built around them.

Ryan will put it on his monthly agenda with Ryan Waller to investigate areas in the city that are prone to flooding and come up with a plan.

Craig updated the PS Board that the Solid Waste Agency will be having a strategic planning session to look at alternative solid waste disposal options.

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12. Adjourn.

Motion to adjourn the meeting at 1:27 p.m. was made by Craig Adamson. Motion made by Mark Morgan and seconded by Colleen Prokup. All in favor, motion carried. Next meeting June 30th, 2022, at noon. Motion approved by Tom Padley. Second by Mark Morgan. All in favor, motion carried.

Respectfully submitted by:

Ryan Miller
Public Service Director

RM/dpt