



Tree Rebate Application Form

All information must be completed to avoid claim denial or processing delays.

APPLICANT INFORMATION

Applicant Requesting Rebate

Planting Address (must be in Marion, IA)

Mailing Address (If different than installation address)

City

State

Zip

Name on Utilities Account

Marion Utilities Account Number

Contact Person (if different from above)

Phone Number

Building Type: Single-Family Multi-Family (4 units or less only)

How did you find out about the Rebate Program? _____

TREE INFORMATION

Type(s) of tree (see terms & conditions for eligible species): _____ Total Cost: \$ _____

Rebate amount requested (max \$50/tree): _____ Planting Date: _____ Purchase Date: _____

Purchased at:

Nursery/Store name and address: _____

Include a copy of the sales receipt with this form

CUSTOMER AGREEMENT

I certify that I am a water customer of the City of Marion utilities, and this tree was purchased and installed within 30 days of the submission of this application for at the address above. I have read and agree to the Terms and Conditions on the back of this form. All statements made in this application are correct. I understand that City of Marion reserves the right to inspect and verify any plantings before issuing rebates.

Customer Signature _____ Date _____

Include copies of sales receipt, picture of project along with completed rebate form, and mail within 30 days of purchase to City of Marion Stormwater BMP Rebate Program, 1225 6th Avenue, Suite 200, Marion, IA 52302.

For City of Marion Use Only

Date Submitted to City for Approval _____ Amount \$ _____ Account No. _____

Reviewed By _____ Date Approved by Engineering _____

City of Marion Tree Rebate Program

TERMS AND CONDITIONS

- Always contact Iowa One Call at 1-800-292-8989 before performing any digging.
- Trees must be in the *Superior* or *Allowed* categories of [The ReLeaf Cedar Rapids Plan's Master Tree List](#) to qualify for rebate. Exceptions may be made on a case-by-case basis.
- When planting in the right-of-way, a Right-of-Way Tree Permit must be submitted to and approved by the Parks department prior to planting.
- Applications must be submitted within 30 days of purchase to qualify for a rebate.
- The Tree rebate program may be utilized up to three times per residential property.
- The maximum rebate per tree is \$50 not to exceed the price of the tree.
- Trees used to meet City of Marion landscaping requirements are not eligible for rebate.
- The applicant must be a City of Marion utilities customer.
- Applicant is solely responsible for purchase, planting, and care of trees planted on private property. Applicant is solely responsible for purchase, planting, and watering/early care of trees planted in right-of-way.
- Applications must be completed in full; incomplete applications may result in rebate denial.
- City staff will inspect planted trees prior to approving the rebate.
- Rebate checks will be issued to the account holder in existing buildings unless otherwise established prior to submission of application.
- Rebates may be subject to income tax. Consult your tax advisor for more information.
- Multi-family residences up to four units must be approved prior to rebate application. Multi-family residences of five units or more are not eligible for tree rebates.
- Rebates are subject to the availability of funds, applicants are encouraged to check the availability of rebate funding prior to making purchases.
- This program is subject to change or cancellation without notice.
- City of Marion acceptance of an application does not guarantee payment of rebate or acceptance of financing.

Drop off or mail your completed and signed original Rebate Application Form and sales receipts within 30 days of purchase to:

Stormwater BMP Rebate Program
City of Marion Engineering Department
1225 6th Ave. Suite 200
Marion, IA 52302

Questions? Call 319-743-6340.