



ADOPT-A-SPOT APPLICATION

CONTACT INFORMATION

CONTACT NAME (first, last): _____ DATE: _____

NAME/GROUP/BUSINESS FOR RECOGNITION SIGN: _____

GROUP or BUSINESS? Yes No Group/Business Name: _____

Number of Volunteers in Group: _____

MAILING ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE #: _____ CONTACT PREFERENCE: Call Text

EMAIL: _____

BACKGROUND INFORMATION

Have you previously adopted a location? Yes No If Yes, how long? _____

Do you have experience collecting litter? Yes No

Are you available all season to maintain the location? Yes No

Months Unavailable: _____

Preferred Location? Yes No

If Yes, Location: 1st Choice: _____ 2nd Choice: _____

Other location not listed (subject to review): _____

Adopter agrees to follow all instructions of the designated volunteer project coordinator. Adopter agrees to maintain their designated park, green space, or trail throughout the season by cleaning up litter and reporting any maintenance/vandalism at least once per month, or as needed. If for any reason Adopter cannot keep their commitment to maintaining the designated area, they will notify the Park's Department immediately. The City of Marion does reserve the right to take over litter removal at any time.

SIGN: _____

DATE: _____



VOLUNTEER GUIDELINES

Thank you so much for your interest in helping clean and beautify our city! You are making a huge impact and helping our city Reach Higher! Before you get started volunteering, we have a few things to share with you:

1. Have Fun! Volunteering is a great way to meet new people and have a new experience, this shouldn't feel like work.
2. All volunteers, whether a group, parent, child, or business, need to sign a volunteer waiver. We have an individual waiver or a group waiver to meet your needs.
3. Stay Safe! When volunteering please be safe. This means:
 - a. Know your own physical limits and don't push yourself so hard you hurt yourself.
 - b. Practice safe lifting (Remember - bend at the knees, not the back).
 - c. Do NOT touch or pickup anything dangerous. This includes, but is not limited to, weapons, needles, sharp and/or heavy objects, etc. We ask that if you do come across something like this you notify a City Employee or the proper authorities (when involving a weapon).
 - d. Do NOT engage with anyone or wildlife you feel might be dangerous.
4. Volunteers are not permitted to volunteer if they are under the influence of drugs, alcohol or any such substance that would impair their judgement or ability to volunteer.
5. Volunteers are NOT permitted to volunteer if they are registered sex offenders, been convicted of a crime involving theft, and/or violent crimes to animals or people.
6. Be courteous and friendly to other volunteers and park users. You represent our city, make it shine. If you do have an issue with someone, please walk away and either notify the volunteer coordinator or the proper authorities if needed.
7. Come Prepared! You are responsible for bringing the items you may need to have a successful volunteer experience. We recommend:
 - a. Layered clothing
 - b. Sunscreen
 - c. Water
 - d. Snacks
 - e. Gloves (if needed)
 - f. Hat
8. Make it count twice! We request all volunteers keep track and report their time volunteering to the volunteer coordinator. We in turn can use these hours to help with acquiring grants for bigger projects in the parks. So, you are giving back twice when you keep track and report!
9. Minors: Anyone under the age of 14 will need to have a parent, guardian, or assigned leader present.
10. Document & Share! Please take pictures and email to dmollenhauer@cityofmarion.org. We love to share your good work and let our city know how you are making a difference!

Thank You!