



AGENDA

Water Board

4:00 PM - Tuesday, May 14, 2024

Water Department, 3050 5th Avenue

Any item listed on the agenda may be open to discussion by the board. If you wish to address the board, please wait until the chair asks you to speak.

This meeting is viewable online. To watch, go to Zoom.com, select Join a Meeting, and enter the Meeting ID# 853 1162 5633. A link is also provided at www.cityofmarion.org. Audio only can be heard by calling 1-646-558-8656 and entering the same Meeting ID listed above.

Those who wish to comment must either attend the meeting in person or submit the comment to Todd Steigerwaldt by 1:00 p.m. on Tuesday, May 14th 2024 via phone at 319-743-6311 or email at tsteigerwaldt@cityofmarion.org.

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CALL TO ORDER

- 1. **Motion to approve the April minutes and April payable invoices for \$1,337,858.12.** 6 - 12

Attached are the April minutes and payable invoices for April 2024.

[Minutes 04 09 2024 Draft](#)

[Payable invoices April 2024](#)

- 2. **Motion to receive and file email from Ron Major dated April 15, 2024 regarding board reconsideration of financial reimbursement for pavement removal costs associated with water service restoration for 290 S. 11th Street.** 13 - 19

At the April 14 meeting, the board deliberated on the request from Ron Major for financial participation in the street repair costs associated with the water service restoration for the new home at 290 S. 11th Street. The board decided against any payment towards this repair cost. I emailed Mr. Major the next day with the board's decision. The following Monday, April 15th I received an email back which Mr. Major requested the board reconsider their decision. Mr. Major plans on attending the meeting and will be asking the Engineering Department to have Chuck, (the city inspector), attend the meeting as well. After receiving and filing his email, it is up to the board if they want to reconsider this matter further or not. I don't have anything new to share or present. I have attached Mr. Major's original submittal information again for your viewing if needed.

[Email from Ron Major 4-15- 2024](#)

[Ron Major email March 8 2024 290 S 11th Street](#)

3. **Motion to receive and file the March 2024 revenue, expense and financial reports.** 20 - 40
- See attached documents.
[Bank Stmt Recon](#)
[Expense Report-Apr 2024](#)
[Fund Balances](#)
[Revenue Report-Apr 2024](#)
4. **Public hearing for the 2024 Tama Street Water Main Relay Project.** 41 - 42
- Public hearing for the above project. I do not anticipate anyone joining us at this time.
[Notice Public Hearing Tama Street WM Relay](#)
[Gazette Public Notice Tama Street](#)
5. **Motion approving Resolution No. 24-11 accepting bids and awarding contract to Rathje Construction Company, In. for the 2024 Tama Street Water Main Relay Project.** 43 - 45
- Bids were received May 2nd at 2 PM for the above project. Nine contractors submitted bids. Rathje Construction was the low bidder at \$214,830.00. The engineer's estimate was \$244,690.00. Six bids were below the engineer's estimate and three were above. It sounds like they are planning on doing this project later this summer or fall. I recommend awarding the project to Rathje Construction.
[Resolution 24-11 Accepting bids and award contract Tama Street WM Relay](#)
[Bid Results 2024 Tama ST WM Relay](#)
6. **Motion approving Resolution 24-09 approving and adopting final plans and specifications, notice of hearing and letting, notice to bidders, form of contract and cost estimate regarding the 2024 Marion Water Department Storage Building Project.** 46
- The above resolution approves the plans and specs for the new storage building. Bids were opened May 9th at 2 pm. The engineer's estimate was \$400,000.00. See item 8 for bid results.
[Resolution 24-09 Adopting plans cost estimate - 2024 MWD Storage Building](#)
7. **Public hearing for the 2024 Marion Water Department Storage Building Project.** 47 - 48
- Public hearing for the above project. I have not heard from anyone who may come to talk about this project at this time.
[Notice Public Hearing MWD Storage Building Project](#)
[Gazette Public Notice Storage Building](#)

8. **Motion approving Resolution No. 24-12 accepting bids and awarding contract to Loecke Building Service, Inc. for the 2024 Marion Water Department Storage Building Project.**

There were seven bidders for this project. The low and most responsive bidder is Loecke Building Service, Inc. from Manchester, Iowa with a bid of \$442,000.00. The second lowest bid was \$449,252.00. The engineer's estimate was \$400,000 which was derived from material cost estimates received last December. Material prices have gone up substantially since then. I am requesting references and past construction projects that are similar to our proposed building. I recommend awarding the bid to Loecke Building Service, Inc. I will note that a bid was received that was not legible, altered (added his own conditions) on the proposal form, and incomplete as several documents in the bid proposal package were not submitted. See attachment. Thus it was deemed incomplete by myself and legal review.

[Resolution 24-12 Accepting bids and award contract 2024 Storage Building](#)
[Bid Results Marion Water Storage Building](#)
[Reject Bid](#)

9. **Public hearing on the proposed increase in water rates for both Public Water Supply permits ID #5751035 (Marion Customers) and ID #5751040 (Glenbrook Cove Subdivision Area).**

At time of preparing this agenda I have not heard from or received and written communication regarding the proposed rate increases.

[Notice Public 2024 Water Rate Increase](#)
[Gazette Public Notice Water Rates](#)

10. **Motion approving Resolution 24-10 approving water rate increases for both Public Water Supply permits ID #5751035 (Marion Customers) and ID #5751040 (Glenbrook Cove Subdivision Area).**

Summary of proposed rate increases to date:

3% water rate increase for customers which will generate approximately \$150,000.

Unmetered Parks Water flat fee charge 3% increase.

Bulk water sales rate increase of 5%.

Billing fee to the city proposed increase from \$1.60 to \$1.75 per bill as set in new FY 25 budget.

Glenbrook Cove rate increase of 9% as Cedar Rapids is raising the rate we pay by 6%.

[Resolution 24-10 RATE INCREASE](#)

11. **Motion accepting certificate of completion for the Well 11 Improvements to the city of Marion.** 56
- The Silurian Well 11 project is completed and ready to be accepted. This well can be utilized in the future for an additional potable water drinking source for Marion. It will require a future iron removal filter plant and ground storage tank.
- [Well 11 Certificate of Completion](#)
12. **Motion approving payment for to Shawver Well Company, Inc. for construction of Silurian Well #11 for \$246,209.60.** 57 - 58
- This is the first payment to Shawver Well Company Inc. for the Silurian Well #11. The final cost is slightly higher than the initial estimated cost as several of the bore holes ended up going deeper than anticipated based on the soils conditions found while drilling. We are paying all but the 5% retainage which will be paid out 30 day after project acceptance.
- [Well 11 Pay App 1 Marion](#)
13. **Motion approving second and final payment to Martin Gardner Architecture for new storage building design for \$15,600.00.** 59
- Plans are complete and bids have come in. This is the final payment for their design services. If needed, Martin Gardner is available for additional inspection services and reviews during the construction phase as needed at an hourly rate detailed in our contract.
- [Martin Gardner PP#2 & Final Invoice 2400203](#)
14. **Motion approving partial payment #1 to Kammiller Tree Services LLC for demo and site cleanup at 6301 Lucore Road for \$22,500.00.** 60
- The above contractor is nearly completed with the site cleanup. He is final grading and almost ready to seed. The park department staff is monitoring the final grading and have chosen the seed mixture to use as they will be maintaining the property. There is one more payment remaining for \$22,500.00.
- [Invoice 1311 Kammiller Tree Service](#)
15. **Discussion regarding Field Operations Reports.** 61 - 64
- Attached are the April field operations and pumping reports.
- [April 2024 Monthly Service Report](#)
[April 2024 Distribution](#)
[April 2024 Well & Booster Chart](#)
[Pumping 2023-24](#)

16. Secretary Report

April Building Permits

ICAP Safety Grant Award - \$1000

Thank Note from Uptown Marion Chamber

FYI - City Solar panel study - Preliminary Results

There were 13 building permits issued in April 2024 over a \$50,000 valuation.

We have been awarded \$1000 from ICAP from their safety grant program.

Thank you note for the financial donation from the Uptown Marion Committee.

The city is exploring using solar panels at certain city facilities. I opted into the free study to determine the potential energy cost savings at several sites. Attached is the presentation with some initial results. The city isn't acting on any solar project at this time. This exercise was to determine what, if any, savings there could be and how long would it take for the payback. The government incentive for solar is currently good through 2034 but that could change with a new administration.

[April 2024 Building Permits](#)

[ICAP Safety Grant Award](#)

[Uptown Medco Thank You note](#)

[Solar Presentation 4.25.24](#)

ADJOURN

The next Marion Water Board meeting will be held on June 11th at 4 PM at 3050 5th Avenue, Marion and on ZOOM.