



## MINUTES Water Board

4:00 PM - Tuesday, August 8, 2023  
Water Department, 3050 5th Avenue

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The Water Board of the City of Marion, Linn County, Iowa met on Tuesday, August 8, 2023, at 4:00 PM, at Water Department, 3050 5th Avenue, with the following members present:

PRESENT: John Bender, Amy Olson, William Kling, John McIntosh, and Terry Chew

ABSENT:

STAFF PRESENT: Todd Steigerwaldt, Andy Smith, and Curt Huhndorf

### CALL TO ORDER

**Motion to approve the July 11th 2023 minutes and July 2023 payable invoices for \$1,494,145.21.**

Moved by McIntosh, seconded by Olson, to approve above referenced items. No discussion occurred.

Approved unanimously

**Motion to receive and file the July 2023 revenue, expense and financial reports.**

Moved by Bender, seconded by Olson, to approve above referenced items. Steigerwaldt mentioned that he invested an additional \$2 million dollars into two different CDs in two different banks for a 7-month period. He shared the details of the bank negotiations involved and what rates the banks ended up giving him for the CDs.

Approved unanimously

**Motion to receive and file the annual fund balance comparison reports and statistics.**

Moved by McIntosh, seconded by Kling, to receive and file the above referenced items. Steigerwaldt reviewed the attached reports with the board which were the annual fund balance comparison reports that Janice Lawrence had prepared and tabulated. Some take-aways that were noted by her include the following:

- Over 90 days aging is unusually high due to the few debtors that have been reported on the quarterly bad debt reports.
- Our billed water consumption decreased by 2.65% over last year.
- Commercial accounts increased by 5.16% while residential accounts increased by less than 1%.
- Credit card payments make up 39% of all payments received, an increase of 11% over last year.

- Check payments make up 25% of all payments received, a decrease of 13% over last year. The remaining payments are bank draft and bank fund transfers.
- We ended the fiscal year with an increase of \$1,282,903 to the general fund balance. A portion of this, \$500,000, is the receivable booked that represents the funds the City will be reimbursing us for the Lucore Road land purchase.

The board appreciated these reports and reviewed the information compared to past fiscal years data.

Approved unanimously

**Discussion on the Central Plaza Project and fundraising opportunity.**

Jill Ackerman, Chamber President, attended the meeting and shared with the board the updates and new features that will eventually be installed in the city square park renovations. She mentioned that there is a fundraising committee that is seeking donations for sponsorship and naming opportunities on the new features within the future park and renovated depot building. The board asked a few questions but took no action on this information. Steigerwaldt will bring back construction cost information to the board at the September meeting for their consideration.

**Motion to approve Resolution 23-15 accepting improvements and extensions of water main for Rookwood Estates 3rd Addition to the city of Marion.**

Moved by Chew, seconded by Olson, to approve the above referenced item. Steigerwaldt shared the location of this addition which is located east of Highway 13 and south of Fernow Road. The developer is Chad Pelley from Mt. Vernon, Iowa. There are 79 lots in this addition which will have a mixture of single-family homes and duplexes with rear loaded alleys. Bender asked if this was the subdivision with the rear public alleys. Steigerwaldt stated it was designed this way. Chew asked if the public water mains were in the alleys. Steigerwaldt stated they were not in the alleys but the water mains were located within the public streets. McIntosh asked if they were in the area served by the new higher water pressure. Steigerwaldt stated they were in the new higher pressure zone.

Approved by the following votes:

Ayes: Bender, Olson, Kling, McIntosh, and Chew

**Motion to approve an application for installation of new water main in the Jacobs Landing 1st Addition to the city of Marion.**

Moved by Bender, seconded by McIntosh, to approve the above referenced item. Steigerwaldt shared the location of this future subdivision which is located north of East Robins Road, west of Mulberry Ridge and east of the county subdivision on Meadow Knolls Road. The future Tower Terrace Road bisects this future subdivision. The cul-de-sac off of East Robins Road will be the first area to be developed. This area will eventually be on the new higher water pressure zone once the future elevated water tower is built. There is an 8" water main in the south ditch of East Robins Road that will serve this addition. The developer is Todd Frazier of Marion. There will eventually be 57 single-family lots platted.

Approved unanimously

**Motion approving payment #2 to Utility Service Co. Inc. for the Well 4 GSR Repair and Recoating Project for \$125,827.50.**

Moved by McIntosh, seconded by Kling, to approve the above referenced payment. Steigerwaldt stated the project is completed and ready to accept. He shared with the board photos of the before and after pictures of the contractors work. We will pay the 5% retainage 30 days after the project is accepted.

Approved unanimously

**Motion approving Change Order #3 for the Well 4 GSR Repair and Recoating Project for a credit in the amount of \$4,500.00.**

Moved by Chew, seconded by Kling, to approve above referenced item. Steigerwaldt stated this change order is for a credit for \$4,500 for welding and grinding bid items that were not used during the project.

Approved unanimously

**Motion accepting the certificate of completion of the Well 4 GSR Repair and Recoating Project.**

Moved by Bender, seconded by Olson, to approved the above referenced item. Steigerwaldt stated the contractor is done with this project and we can release the 5% retainage after 30 days.

Approved unanimously

**Motion to approve payment #2 Veenstra and Kimm Inc. for resident review on the Well 4 GSR Repair and Recoating Project for \$2,398.16.**

Moved by Chew, seconded by Kling, to approve item referenced above. Steigerwaldt stated the payment is per the approved contract with V&K Inc for this project and they are only at 68.6% of the contracted amount.

Approved unanimously

**Motion approving annual financial pledge to Marion Economic Development Corp. (MEDCO) for \$3,025.00.**

Moved by Kling, seconded by Chew, to approve the above reference item. Steigerwaldt reminded the board that they have given a financial pledge to MEDCO every year. This is a budgeted item in the new fiscal year budget. Steigerwaldt stated this organization does a lot for Marion by assisting the growth of existing businesses and attracting new business to the community.

Approved by the following votes:

Ayes: Bender, Olson, Kling, and Chew

Nays: McIntosh

**Discussion regarding Field Operations Reports.**

Smith told the board that the distribution crew was nearly completed with the 22nd Avenue water main relay project between 24th Street and 26th Street. They also had two water main breaks last month and installed 61 water service line taps. The #4 1 MG GSR tank recoating project was completed and so was the Lindale Elevated Tower recoating. Smith gave the details of the #4 well failure and replacement of the pit less unit and soft start motor. Site 4 is now producing water. However Site #6 at Gill Park had a motor failure which has now been replaced with a brand new motor but the soft start motor also needs to be replaced. He hopes this can be replaced by the end of the week so that this plant can begin producing water. Steigerwaldt stated these last two breakdown items have been


turned into insurance for a boiler and machinery claim. Smith stated Well #7 may need additional water tests as the DNR only allows an emergency well to run for 30 days before more water compliance testing is needed. Smith stated we have pumped a lot of water so far this spring and summer.


**Secretary Report**

Steigerwaldt shared the July building permit report which had 14 new building permits over the \$50,000 valuation. The board asked about the \$4 million dollar project happening at 3301 Armar Drive. Steigerwaldt stated this was the new Unity Point Emergency Department renovating the former US Cellular building.

**ADJOURN at 5:10 PM.**

The next Marion Water Board meeting will be on Tuesday, September 12th 2023 at 4 PM at 3050 5th Avenue, Marion and on ZOOM.

  
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Amy Olson, Chairman

  
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Todd Steigerwaldt, Secretary