



AGENDA Water Board

4:00 PM - Tuesday, April 9, 2024

Water Department, 3050 5th Avenue

Any item listed on the agenda may be open to discussion by the board. If you wish to address the board, please wait until the chair asks you to speak.

This meeting is viewable online. To watch, go to Zoom.com, select Join a Meeting, and enter the Meeting ID# 853 1162 5633. A link is also provided at www.cityofmarion.org. Audio only can be heard by calling 1-646-558-8656 and entering the same Meeting ID listed above.

Those who wish to comment must either attend the meeting in person or submit the comment to Todd Steigerwaldt by 1:00 p.m. on Tuesday, April 9th 2024 via phone at 319-743-6311 or email at tsteigerwaldt@cityofmarion.org.

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| CALL TO ORDER | |
| 1. Motion to approve the March minutes and March payable invoices for \$1,084,931.84. | 6 - 12 |
| Attached are the March minutes and payable invoices for March 2024. March 2024 Payables Minutes 03 12 2024 draft | |
| 2. Motion to receive and file the March 2024 revenue, expense and financial reports. | 13 - 33 |
| See attached documents. Bank Stmt Recon Expense Report-Mar2024 Revenue Report-March 2024 Fund Balances | |
| 3. Motion to financially compensate Ron Major regarding water service line repair at 290 South 11th Street, Marion, Iowa. | 34 - 41 |
| Attached are the notes shared at the March 12th meeting. Smith also provided additional information of the sequence of events that occurred. Mr. Major did reach out to his insurance agent but was denied coverage for the water service line repair. His insurance carrier's letter is also attached. I've included again his cost break down for the board's review and consideration if the department should provide no compensation to Mr. Major or if there is agreement on compensation, then what level does the board deem is appropriate. AR26795 Denial Letter Memo - 280 S. 11th Street - March 12 notes Ron Major email 290 S 11th Street | |

4. **Resolution 24-04 of necessity regarding the 2024 Tama Street Water Main Relay Project.** 42

See attachment.
Res 24-04 Necessity - 2024 Tama Street WM Relay
5. **Resolution 24-05 ordering preparation of detailed plans, specifications, notice of hearing and letting, notice to bidders, form of contract and estimate of cost regarding the 2024 Tama Street Water Main Relay Project.** 43

See attachment.
Res 24-05 filing plans, specifications, contract, notice of hearing - 2024 Tama Street WM Relay
6. **Resolution 24-06 approving and adopting final plans, specifications, notice of hearing and letting, notice to bidders, form of contract and cost estimate regarding the 2024 Tama Street Water Main Relay Project.** 44 - 56

See attachment for project information and cost estimate.
Res 24-07 Necessity - 2024 MWD Storage Building
2024 Tama St WM Relay - Construction Plans
NOTICE TO BIDDERS
7. **Motion setting a public hearing and directing publication thereof for 2024 Tama Street Water Main Relay Project.** 57

See attachment.
Notice Public Hearing Tama Street WM Relay
8. **Resolution 24-07 approving necessity regarding the 2024 Marion Water Department Storage Building Project.** 58

See attachment.
Res 24-07 Necessity - 2024 MWD Storage Building
9. **Resolution 24-08 ordering preparation of detailed plans, specifications, notice of hearing and letting, notice to bidders, form of contract and estimate of cost regarding the 2024 Marion Water Department Storage Building Project.** 59 - 68

See attachment.
Res 24-08 filing plans, specifications, contract, notice of hearing - 2024 MWD Storage Building
Marion Water Department Storage Building - COMBINED 95% plans

10. **Motion setting a public hearing and directing publication thereof for 2024 Marion Water Department Storage Building Project.** 69

See attachment.

Notice Public Hearing MWD Storage Building Project

11. **Motion approving payment #1 to Martin Gardner Architecture for professional services for new storage building for \$3,900.00.** 70

Plans are 95% complete. Still have a few more edits to make. Plans will be available to contractors mid April and bids will be due May 2nd 2024. Staff has been prepping the building site and getting electric/fiber conduits and sewer/water services to the new building site.

Martin Gardner Invoice 2400160 Project 2400187

12. **Motion approving payment for engineering services to Veentra and Kimm Inc. relating to Well #11 installation for \$220.00.** 71 - 82

Per existing contract with V&K. They are only at 32.3% of contract amount budgeted. The final water quality test results are attached as well as V&K's email stating the well has high total dissolved solids, ammonia, hardness and iron. We have a decent future municipal well but it will require an iron removal filtration system.

V&K invoice Well #11 33559-4

Water Sample Marion 11

Well #11 Water Quality Results

13. **Discussion on the purchase memorial bench from the Marion Parks Department to be installed at the future Draper Park location. (Tabled 3/12/2024)** 83

Attached is the photo of the future park benches that will be placed at Draper Park. It is not yet known how many words can be placed on the round cast metal plaque which would be in the center of the bench. I hope to have this information for the board at the meeting. The Parks Department will allow us to purchase the benches at cost. Bench cost is \$1,392.00 and plaque with wording is \$247.00 plus shipping. Do we want to purchase 1 or 2 benches if the plaque can't accommodate both Hapgood and McComas's names?

Park Bench Draper Park

14. Discussion on future water rate increases for July 1, 2024.

84

Summary of proposed rate increases to date:

3% water rate increase for customers which will generate approximately \$150,000.

Unmetered Parks Water flat fee charge 3% increase.

Bulk water sales rate increase of 5%.

Billing fee to the city proposed increase from \$1.60 to \$1.75 per bill as set in new FY 25 budget.

Glenbrook Cove rate increase of 9% as Cedar Rapids is raising the rate we pay by 6%.

Water Rate Proposal Options

15. Motion setting a Public Hearing for May 14th 2024 at 4:00 PM to discuss future water rate increase to go into effect July 1st 2024.**16. Discussion regarding Field Operations Reports.**

85 - 88

Attached are the March field operations and pumping reports.

March 2024 Distribution Report

March 2024 Well & Booster Chart

Pumping 2023-24

March 2024 Monthly Service Report

17. Secretary Report

March Building Permits

Annual Fire Hydrant Flushing begins April 8th - weather permitting

City IT - Department Cyber Vulnerability Scan

City Showcase - April 20th 9-noon at YMCA

City Check for former rental house received

City Solar panel study - email

There were 14 building permits issued in March 2024 over a \$50,000 valuation.

Annual fire hydrant flushing to commence April 8 pending weather conditions.

The city's IT department is assisting us in a Cyber Security Scanning project.

The City Showcase will be held on April 20th from 9AM-12PM at the Marion YMCA. Water will have a table there if anyone wants to come and visit with the public they are welcome.

We received a check for our former rental house for \$106,600.00.

The city is exploring using solar panels at certain city facilities. I opted into to the free study for a company to determine potential energy cost savings. More to come on this initiative.

March 2024 Building Permits

2024 Hydrant Flushing

Water scan Email IT Dept

Water Vulnerability Scanning Fact Sheet

Former rental house check

Solar Energy Study

ADJOURN

Next Marion Water Board meeting will be held at 3050 5th Avenue, Marion at 4:00 PM and on ZOOM on May 14, 2024.